

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
October 9, 2008

Board Approved October 23, 2008 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President MiChelle Palmer, on Thursday, October 9, 2008 at 8:03 p.m. President Palmer welcomed those present followed by the Pledge of Allegiance. The meeting was held in the Pleasant Valley School District Offices, Brodheadsville, PA.

ROLL CALL:

Board Attendees: President MiChelle Palmer Harvey Frable Ryan Hinton
Vice-President Tom Murphy H. Charles Hoffman Russ Gould
Treasurer Linda Micklos Susan Kresge John Sabia

Board Absentees: None

Administrative Attendees: Dr. Arnold, Mr. Fadule, Ms. Rissmiller, Ms. Les, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann

Solicitor: Mr. Daniel Corveleyn

President MiChelle Palmer announced Notification of Executive Sessions as follows

- **October 9, 2008** – Personnel – **Hiring of new and replacement staff and staff discipline;** Negotiations and Legal Issues

MEETING PROCEDURES:

President MiChelle Palmer referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

None

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder

H. Charles Hoffman motioned; seconded by Harvey Frable, to approve the minutes of the meeting held on Thursday, September 25, 2008 as per the attached copy.

Roll Call: Voice Vote – 9-0 Carried

TREASURER'S REPORT: Ms. Linda Micklos

Susan Kresge motioned; seconded by John Sabia, to approve the Accounts Payable 9/1/08 – 9/30/08 (Manual Checks) on page 13; Accounts Payable 10/1/08 – 10/9/08 on pages 14-19; and the Trial Balance/Financial Statement on pages 20-27; the Asset Cost Summary on page 28 and the Revenues/Expenditures on pages 29-32 as per the attached copies.

Roll Call: 8-0-1 Carried Abstaining from check #00184720 – S. Kresge
Abstention Memorandum is attached

OLD BUSINESS:

Solicitor: Mr. Daniel Corveleyn/Mr. Gerard Geiger

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Ms. Linda Micklos

Ms. Micklos reported:

- ▶ The last meeting was Monday, October 7th.
- ▶ The 2009-2010 budget is being reviewed.
- ▶ Some important dates to remember: Annual Open House is scheduled for November 5th and the National Technical Honor Society Induction ceremony will be held on November 11th.
- ▶ MCTI is currently exploring a school reach program, which is a parent contact telephone system.

- ▶ Ms. Michele Bonser has been participating with various teachers from the sending school districts to develop a standardized Algebra I curriculum.
- ▶ Two students wrote minigrants with the aide of some administrators from the Law Enforcement program and received a \$1,500 check from Wal-Mart. The money will be used for the Law Enforcement program.

Colonial Intermediate Unit 20: Mr. Ryan Hinton

Mr. Hinton reported:

- ▶ The last meeting was Wednesday, September 24th.
- ▶ Mr. Hinton distributed copies of the August and September issues of “The Twenty”.
- ▶ Open House took place on Thursday, September 25th.
- ▶ The next scheduled meeting will be October 22nd at 7:30 pm.

PSBA Liaison Report: Ms. Susan Kresge

Ms. Kresge reported:

- ▶ The General Assembly is on break at this time and will return in November.
- ▶ SB#1258 was approved by the General Assembly. This bill relates to the assessment appeal bill. PSBA had encouraged school boards to contact representatives regarding the amendments that were attached. The bill was approved without the attached amendments.
- ▶ HB#120 was passed by the House. This bill requires principals or an assigned designee to conduct exit interviews for all students who withdraw from a public or charter school, or who are illegally absent from school for 10 days or more.
- ▶ The Senate passed a resolution to conduct a study on pension health benefits. The committee must submit a report to the Senate by June 30, 2009.

ADMINISTRATIVE REPORTS: Dr. Douglas Arnold

Building Enrollment:

Dr. Arnold referred to the enrollment report and stated that enrollment has dropped. The enrollment is currently at 6,340 students. The Cyber Academy currently has 28 students, with two more possible.

Policy Revisions:

Second Reading

Policy #810.1A – Drug/Alcohol Testing: Covered Drivers (For Contracted Drivers)

**This policy will be recommended for approval at the October 23, 2008 Board meeting.*

First Reading

Policy #226.1 – Video Surveillance/Recordings

Policy #624 – Contracts

Policy #810.2 – Transportation Video Monitoring

**These policies will be recommended for approval at the November 13, 2008 Board meeting.*

Dr. Arnold stated that Ms. Lora Hooven donated a lateral file with roll out shelves valued at \$440.34 to the school district.

Other:

Personnel and General Administration: Mr. Anthony Fadule

John Sabia motioned; seconded by Russ Gould, to approve item #6.4.1-#6.4.2 and item #6.4.1- #6.4.2 on the addendum with the following revisions noted: #6.4.1.2.1 on the addendum is effective 10-13-08. Report is as follows:

6.4	<u>Personnel and General Administration</u>	<u>October 9, 2008</u>
6.4.1	Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)	
6.4.1.1	Support Staff	
6.4.1.1.1	Substitutes	
a.	Ashlee Grennan	- Monitor/PPA
b.	Sheila Fish	- Monitor/Secretary
c.	Cindy Morris	- PPA/Secretary/Monitor
d.	Kim Karaman	- PPA
6.4.1.1.2	Kim Harrison’s, Eldred paraprofessional associate, effective date of hire should be adjusted to reflect September 26, 2008.	
6.4.1.1.3	Lisa Kaye’s, Polk monitor, effective date of hire is October 2, 2008.	
6.4.1.1.4	Erelene McCormick’s, PVI monitor, effective date of hire is September 29, 2008.	
6.4.1.1.5	Maria Spence’s Polk monitor, effective date of hire is September 29, 2008.	
6.4.1.2	Professional Staff	

- 6.4.1.2.1 Substitutes
 - a. Jennifer K. Fisher - All Areas, Retroactive to September 26, 2008
 - b. Carmela Kocher - Elementary
 - c. Vickie O'Rourke - All Areas, Retroactive to September 25, 2008

6.4.1.2.2 Tenure
 The following teacher has served Pleasant Valley School District for three (3) years and has been rated as satisfactory. By the provisions of the School Code, she is recommended for tenure:

Jessica Henninger

6.4.1.3 Retirement

Approval was granted to accept the letter of retirement from the following employee:

- a. Nancy Everett, PVE library paraprofessional associate, effective November 21, 2008.

6.4 **Personnel and General Administration - Addendum** **October 9, 2008**

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Support Staff

6.4.1.1.1 Robin DeVivo is recommended for a change of employment status from part-time to full-time paraprofessional associate, effective October 13, 2008. Her 2008-2009 assignment remains at PVI. (New Position)

6.4.1.1.2 Mary Provinciali is recommended for the position of part-time cafeteria worker, at an hourly wage of \$9.35, effective October 13, 2008. Her 2008-2009 school year assignment is PVE. (Replacement position for Maywattie Lall)

6.4.1.1.3 Substitutes

- a. Deanna DeFluri -PPA
- b. Lisa Kaye-Monitor

6.4.1.1.4 Transfers

NAME	FROM	TO
a. Debbie Wadiak, full-time cafeteria worker	JCM	Middle School, effective October 20, 2008

6.4.1.2 Professional Staff

6.4.1.2.1 Pleasant Valley Intermediate School

6.4.1.2.1.1 Jennifer Cinque was approved for the position of grade 5 long-term substitute teacher for Jodi Cogan, at an annual salary of \$37,100, prorated, effective on or about October 13, 2008 through the conclusion of the 3rd marking period of the 2008-2009 school year.

6.4.1.2.2 Chestnuthill Elementary School

6.4.1.2.2.1 Jessica Torrente was approved for the position of grade 1 long-term substitute teacher for Sara Sipler, at an annual salary of \$37,100, prorated, retroactive to September 29, 2008 through the conclusion of the 2008-2009 school year.

6.4.1.2.3 Substitutes

- a. Melinda Aldinger-School Nurse(Retroactive to 9-1-08
- b. Kay Anderson -Elementary
- c. Christine Blazakis-All Areas
- d. Suzanne Daigneault-School Nurse(Retroactive to 9/1/08
- e. LaDona Miller-Elementary
- e. Nicole Skurjunis-Elementary
- f. Noelle Vander Brink- All Areas
- g. William Vander Brink -All Areas
- h. Marc Walter-All Areas

6.4.2 Leaves of Absence

6.4.2.1 Family and Medical Leave

- 6.4.2.1.1 Richard Marsili, Chief of Police/Security, was approved for Family & Medical Leave, as per Board policy, for twenty-four (24) days, effective September 30, through October 31, 2008.
- 6.4.2.1.2 Elizabeth Valentine, high school PPA, was approved for Family & Medical Leave, as per Board policy, for sixty (60) days, effective on or about November 18, 2008 through approximately February 26, 2009.

Roll Call: 8-1 Carried Voting no: M. Palmer

Asst. To The Superintendent For Professional /Support Personnel: Mr. Christopher Fisher

John Sabia motioned; seconded by H. Charles Hoffman, to approve item #6.5.1 and #6.5.6 on the regular report; item #6.5.1 on the addendum#1 and #6.5.1 on addendum #2 as follows:

6.5 Professional & Support Services October 9, 2008

6.5.1 For Approval

6.5.1.1 2008 – 2009 Winter Assistant Coaching Positions

6.5.1.1.1 Boys' Basketball

6.5.1.1.1.1 JV - Mr. Anthony Chupa

6.5.1.1.1.2 Freshman - Mr. John Gilbert

6.5.1.1.1.3 Jr. High - Mr. Shawn McFarland

6.5.1.1.1.4 Jr. High - Mr. Matt Gould

6.5.1.1.2 Wrestling

6.5.1.1.2.1 Varsity - Mr. Ed Ferraro

6.5.1.1.2.2 JV - Mr. Erik Hansen

6.5.1.1.2.3 Jr. High - Mr. Keith Kutzler

6.5.1.2 2008 – 2009 Spring Assistant Coaching Positions

6.5.1.2.1 Softball

6.5.1.2.1.1 Jr. High - Mr. Todd Urand

6.5.1.3 2008 – 2009 Supplemental/Co-curricular Advisor Positions

6.5.1.3.1 Senior Class Co-advisor - Mr. Mark Tramontina

6.5.1.3.2 Senior Class Co-advisor - Ms. Monica Tramontina

6.5.1.3.2.1 Stipend for Senior Class Co-advisors will be split.

6.5.1.3.3 Sophomore Class Adv. - Ms. Justine Vukson-Curcio

6.5.1.4 2008 – 2009 *Volunteer* Coaching Positions

6.5.1.4.1 Jr. High Cross Country - Ms. Robin Bok

6.5.1.4.2 Jr. High Football - Mr. Mark Scarnulis

6.5.1.4.3 Wrestling - Mr. Matt Getz

6.5.1.4.4 Baseball - Mr. T. J. Murphy

6.5.1.4.5 Softball - Mr. Steve Lazicki

6.5.1.4.6 Softball - Mr. Steve Borger

6.5.1.4.7 Wrestling Cheerleading - Ms. Jennifer Kibler

6.5.6 **Facilities – Mr. Christopher Fisher, Ms. Viola Murphy**

6.5.6.1 Facility Use Requests: 3

- 6.5.6.1.1 Organization Pleasant Valley Assembly of God Church
- Facility Requested JCM Cafeteria
- Purpose Karate Lessons
- Dates/Times October 6, 2008 – June 2009
- Monday's – 7:30 pm – 9:00 pm
- Requestor Pastor Scrimoale
- Attendance 40-45
- Tuition None
- Fee by District Class 3, All Appropriate Fees Custodial & Security Fees Apply
- 6.5.6.1.2 Organization West End Little League
- Facility Requested High School Gym Old & New
- Purpose Baseball/Softball-Practice, meetings, training, games
- Dates/Times November 1, 2008 thru March 31, 2009
- Friday- 7:30 pm – 10:30 pm - Baseball
- November 1, 2008 thru March 31, 2009
- Sunday- 7:30 pm – 10:30 pm - Softball
- Requestor Chris Borger
- Attendance 65

	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Custodial & Security Fees Apply
6.5.6.1.3	Organization	The Growing Place Child Care Centers
	Facility Requested	PVHS - JCM Wing-Rooms 126, 131,101, & 102 Polk School Cafeteria PVE School Room- B142 PVI School Room- 259
	Purpose	Child Care Services & Pre K Counts Program
	Dates/Times	July 1, 2008 thru June 30, 2009 Pre K Counts- 8:00 am – 5:00 pm –Follows district calendar PVHS-6:30 am – 6:30 pm Polk-6:30 am-10:30 am & 2:30 pm-6:30 pm PVE- 6:00 am – 6:30 pm PVI- 6:30 am- 6:30 pm
	Requestor	Lisa M. Eick
	Attendance	Per enrollment
	Tuition	N/A
	Fee by District	As Per Contract Agreement

6.5 Professional & Support Services – Addendum #1 October 9, 2008

6.5.1 For Approval

6.5.1.1 Field Trip Requests – Pleasant Valley High School

6.5.6.1.1	Grade/Organization	Varsity Chorale/Chorus, grades 11-12
	Teacher	Ms. Lois Mann
	Destination of Trip	Parkland H.S., Allentown, PA
	Date of Trip	October 20, 2008
	District Buses Needed	1 van
	Cost per Student	None
6.5.6.1.2	Grade/Organization	F.B.L.A., grades 10-12
	Teacher(s) Involved	Ms. Teresa Galicki
	Destination of Trip	Penn State University
	Date of Trip	10/26 and 10/27/08
	District Buses Needed	1
	Cost per Student	\$ 25
6.5.6.1.3	Grade/Organization	Art Sculpture, grades 10-12
	Teacher(s) Involved	Mr. George Boudman
	Destination of Trip	Banana Factory, Bethlehem, PA
	Date of Trip(s)	October 22 and October 29, 2008
	District Buses Needed	1
	Cost per Student	none

6.5 Professional & Support Services – Addendum #2 October 9, 2008

6.5.1 For Approval

6.5.1.1 Field Trip Requests – Pleasant Valley High School

6.5.1.1.1	Grade/Organization – FBLA, grades 10-12
	Teacher(s) Involved – Ms. Teresa Galicki
	Destination of Trip – Lehighon High School
	Date of Trip – October 16, 2008
	District Buses Needed – 1
	Cost per Student - none

- ▶ Sue Kresge asked whether the senior class co-advisors were missed or did someone resign.
- ▶ Sue Kresge questioned whether the West End Little League would be playing games as listed in item #6.5.6.1.2
- ▶ Tom Murphy asked if the coaches listed would be missing any work in order to get to the coaching position on time.
- ▶ Tom Murphy asked if there have been any field trips that the Board did not authorize.

Roll Call: 7-0-2 Carried Abstaining from vote on item #6.5.1.4.4 – T. Murphy

Abstaining from vote on item # 6.5.1.1.1.4 – R. Gould
Abstention Memorandums are attached

Informational Items included: District Events List, Metal Detector Report

Custodial and Warehouse: Mr. Howard Scott

No report

Buildings and Grounds: Mr. Mark Meinhart

No report

Technology Systems Coordinator: Mr. Rocco Seiler

No report

Food Services: Ms. Bonnie Grammes

No report

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Rissmiller

Susan Kresge motioned; seconded by Ryan Hinton, to approve the Compass Learning Odyssey subscription for 2008-2009 at a cost of \$16,000

Roll Call: 9-0 Carried

Mathematics – Mr. Kenneth Newman - No report

Reading – Ms. Dora Tartar - No report

Special Education – Ms. Ellen McMasters, Ms. Cheryl Caines

Informational

Training

The beginning-of-the-year training has begun for newly hired special education staff and existing staff in need of refresher training sessions. The following trainings have taken place to date: CBA training; Chapter 14 training (including guidance counselors and school psychologists), Alternate reading programs instruction and the Special Education Orientation session. Additional sessions on how to conduct an FBA as well as in class coaching sessions for the various reading programs will be held on future dates.

Indicator 13 Cohort

The district has been selected as one of five districts within Colonial Intermediate Unit 20 (CIU 20) as a participant in the Indicator 13 Transition Planning Cohort for the 2008-2009 school year. CIU 20, working collaboratively with PATTAN and PDE have identified select districts to monitor the district's compliance with federal requirements as they pertain to transition planning for students with disabilities. The initial training date is October 3, 2008. Members of this team are Debra (Stoner) Bielawski, Jenne Boyle, Randy Hinton, Jessica Seward, Elizabeth Watson and Cheryl Caines.

Transition Expo

The date for the Transition Expo for students with disabilities who are desirous of post secondary schooling will be held at Northampton Community College—Tannersville Campus on October 17, 2008. Cheryl Caines and Debra Bielawski will be attending this session to obtain information relevant to the secondary level special education teachers, students and parents.

Technology Services – Dr. Lee Lesisko - No report

Title I and Title II - No report

Elementary Divisions – No reports.

Pleasant Valley Middle School – Mr. Howard Drake, Mr. Michael Kello, Ms. Shelley Franco – No report.

Pleasant Valley Cyber Academy – Mr. Robert Hines – No report.

Pleasant Valley High School – Mr. John Gress, Mr. Dave Stefani, Ms. Tresa Malligo – No report.

Business Manager: Ms. Donna Les, Ms. Monica Kotzmann

Russ Gould motioned; seconded by H. Charles Hoffman, to approve items #6.11.1-#6.11.3:

6.11 Business Management **October 9, 2008**

6.11.1 The following payment from the PVHS Courtyard Garden Fund was approved for approval:

Check #127 West End Awards	\$116.00
plant and bench markers	

6.11.2 The following bid awards were approved:

Spring Athletic Supplies and Equipment	
ARC Sports	\$172.00
Bethlehem Sporting Goods	322.35
Coplay Sporting Goods	6,798.85
Kelly's sports	1,518.50
Metuchen Center, Inc.	1,021.46
Passon's Sports	168.69
Sportsmans	4,739.31
Triple Crown Sports	1,442.60
Total	\$16,183.76

A copy of the bid tabulation by sport by company is attached for your perusal.

6.11.3 Approval was granted for the Board to accept the agreement pertaining to property taxes for parcels 02/4/1/81, 02/4/1/81-2C and 02/3/1/1-1

Roll Call: 6-3 Carried **Voting no: M. Palmer, T. Murphy, H. Frable**

Susan Kresge motioned; seconded by John Sabia, to approve item #6.11.5 as follows:

6.11 Business Management Addendum **October 9, 2008**

6.11.5 Approval was granted for the following vehicles be sold to Roger's Auto

Sales for the amounts listed:

#9082	1999 Jeep Cherokee	\$130.00
#3383	1997 Jeep Cherokee	\$130.00
#7650	2000 Jeep Cherokee	\$168.00

Full bid tabulation is attached.

- ▶ Russ Gould asked if the vehicles were checked for junk pricing. Some discussion took place and Ms. Les stated she would look into it because others on the list were being junked.

Roll Call: 9-0 Carried

Solicitor: Mr. Daniel Corvelevn/Mr. Gerard Geiger

None

Pleasant Valley School Directors:

- ▶ Dr. Arnold announced that the dedication ceremony for the new football field will take place at halftime of the October 17th football game. He stated that the Relay for Life and American Cancer Society will also be present. They will be setting up a booth for recognizing cancer survivors.
- ▶ Tom Murphy asked if the All Sports Club notifies anyone that they are donating items to the district.
- ▶ Ms. Palmer asked if all the PPAs were trained in CPR. Ms. Rissmiller stated that all PPAs with Access eligible students are trained. PPAs working one-on-one with students are all trained.
- ▶ Ms. Palmer announced the Board would be returning to executive session immediately following the meeting.

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President MiChelle Palmer motioned, seconded by John Sabia, to adjourn the meeting at approximately 8:26 pm.

Carried

Respectfully submitted,

Donna Les
Board Secretary

Linda Zeliznik
Board Recorder

Next Regular Scheduled Meeting - October 23, 2008 at 8:00 pm, District Offices