

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
September 25, 2008

Board Approved October 9, 2008 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Palmer, on Thursday, September 25, 2008 at 8:04 p.m. President Palmer welcomed those present followed by the Pledge of Allegiance. The meeting was held in the Pleasant Valley School District Offices, Brodheads ville, PA.

Ms. Palmer asked everyone to reflect during a moment of silence.

ROLL CALL:

Board Attendees:	President MiChelle Palmer	Harvey Frable	John Sabia
	Vice-President Tom Murphy	H. Charles Hoffman	
	Treasurer Linda Micklos	Susan Kresge	
Board Absentees:	Ryan Hinton, Russ Gould		
Administrative Attendees:	Mr. Fadule, Ms. Geary-Rissmiller, Ms. Les, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann, Ms. Caines, Mr. Drake, Ms. Franco, Ms. Grammes, Mr. Gress, Mr. Heath, Mr. Hines, Mr. Kello, Mr. Kondisko, Dr. Lesisko, Ms. McMasters, Ms. Marcheski, Mr. Meinhart, Ms. Metz, Mr. Pierri, Mr. Scott, Mr. P. Smith, Mr. Storm, Ms. Tartar		
Solicitor:	None present		

President Palmer announced Notification of Executive Sessions as follows:

- ▶ **September 25, 2008** – Personnel – **Hiring of new and replacement staff and staff discipline;** Negotiations and Legal Issues

MEETING PROCEDURES:

President Palmer referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

None

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder

John Sabia motioned; seconded by H. Charles Hoffman, to approve the minutes of the meeting held on Thursday, September 11, 2008 as per the attached copy.

Roll Call: Voice Vote – 7-0 Carried

TREASURER'S REPORT: Ms. Linda Micklos

Susan Kresge motioned; seconded by John Sabia, to approve the Accounts Payable from 9/12/08 – 9/25/08 as per the attached copies.

Roll Call: 7-0 Carried

OLD BUSINESS:

Solicitor: Mr. Gerard Geiger, Mr. Daniel Corveleyn

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Ms. Linda Micklos

No report

Colonial Intermediate Unit 20: Mr. Ryan Hinton

No report

PSBA Liaison Report: Ms. Susan Kresge

Ms. Kresge reported:

- ▶ House Bill #1277, which is regarding a State Wide Health Care Plan for school employees is bottled up in the General Assembly and may not come to a vote during this session, which is a win according to PSBA.
- ▶ SB#467 is an amendment to the Sunshine Law regarding fines for violating the act. The issue is to raise fines from \$100 to \$1000 for the first violation; and \$200 to \$2000 for the second violation. This bill has been tied up also and may not come to vote during this session.

Student Representative: Matt Thompson

Mr. Thompson reported the following:

- ▶ Homecoming is scheduled for Friday, October 3rd at the Pocono Mt. West game.
- ▶ There will be no floats, displays or student stands for Homecoming this year due to short length of time to prepare and because of the new field
- ▶ The students decided to plan a new tradition for new school year so those students know in advance how to prepare.
- ▶ Nominations for King and Queen will take place on Friday, September 26th
- ▶ Former Kings and Queens from 1961 to 2007 will be recognized at the October 3rd Homecoming Game
- ▶ Homecoming dance is scheduled for Friday, October 24th in the High School gym
- ▶ Spirit week will take place October 20th through the 24th in anticipation of the October 25th Bucket Game at Pocono Mountain East
- ▶ Congratulations to The Bear Facts staff for their Silver Medal Award and a Bronze Medal Certificate from Columbia University for Newspaper Excellence
- ▶ High School Buckle Up Campaign began on Monday, September 22nd. Any student driver and occupants must have their seat belts on as they enter and exit the school property. Consequences for not doing so will include an initial warning followed by the loss of driving privileges.
- ▶ High School students and staff are coordinating a community Halloween Night in October to be held in the Courtyard Garden. All proceeds will benefit the Courtyard Garden
- ▶ Parent/Teacher conferences are scheduled for Wednesday, October 15th from 5:00 pm to 8:30 pm
- ▶ SAT testing is scheduled at the High School on Saturday, October 4th
- ▶ PSAT testing is scheduled at the High School on Saturday, October 18th

ADMINISTRATIVE REPORTS: Mr. Anthony Fadule

Policy Revisions

Tom Murphy motioned; seconded by Charles Hoffman, to approve the following policy revisions:

- Policy #701.2 – Naming/Renaming District Facilities
- Policy #818 – Contracted Services

Roll Call: 7-0 Carried

First Reading*

- ▶ **Policy #810.1A – Drug/Alcohol Testing: Covered Drivers (For Contracted Drivers)**

**This policy will be recommended for approval at the October 23, 2008 Board meeting.*

Homebound Instruction

John Sabia motioned; seconded by Linda Micklos, to approve the Homebound Requests (As per Board policy, a re-evaluation will be done in 90 days)

Pleasant Valley Elementary School

Student I.D. #	Reason
103987	Medical, effective immediately

Pleasant Valley High School

Student I.D. #	Reason
204086	Medical, retroactive to September 17, 2008
102396	Medical, retroactive to September 16, 2008

Roll Call: 7-0 Carried

Other

Susan Kresge motioned; seconded by Linda Micklos, to approve item # 6.3 as follows:

- ▶ The reappointment of Mr. Arthur Illiano and Mrs. Marian Mackes to the Board of Trustees of the Western Pocono Community Library
- ▶ Approval of Mr. Daniel Mauger, Sr. for a three-year term, expiring October 2011, on the Board of Trustees of the Western Pocono Community Library

Roll Call: 7 -0 Carried

Other:

Personnel and General Administration: Mr. Anthony Fadule

Susan Kresge motioned; seconded by John Sabia, to approve items #6.4.1- #6.4.3 on the personnel report and items #6.4.1- #6.4.3 on the addendum as follows:

6.4 Personnel and General Administration September 25, 2008

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Support Staff

6.4.1.1.1 Kenneth Titus was approved for the position of custodian, effective October 13, 2008. His 2008-2009 school year assignment is the middle school. (New Position)

6.4.1.1.2 Substitutes

- a. Rodney Green - Maintenance/Custodian
- b. Shalin Parderlikes- Cafeteria/Monitor/Secretary

6.4.1.1.3 Transfers

The following transfers are effective September 19, 2008:

NAME	FROM	TO
a. Judy Kresge, Custodian	Polk	Eldred
b. James Serfass, Custodian	Eldred	Polk

6.4.1.1.4 Karina Loffio's, PVE paraprofessional associate, effective date of hire will be adjusted to reflect August 28, 2008.

6.4.1.2 Professional Staff

6.4.1.2.1 Tenure

The following teacher has served Pleasant Valley School District for three (3) years and has been rated as satisfactory. By the provisions of the School Code, was approved for tenure:

Ripa, Patricia

6.4.2 Leaves of Absence

6.4.2.1 Family and Medical Leave

6.4.2.1.1 Jodi Cogan, PVI teacher, was approved for Family & Medical Leave, as per Board policy, for sixty (60) days, effective on or about October 20, 2008 and child-rearing leave through the conclusion of the third marking period of the 2008-2009 school year.

6.4.2.2 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):

6.4.2.2.1 Jayne Werkheiser, high school paraprofessional associate, was approved for unpaid leave for two (2) days, effective January 21 and 22, 2009.

6.4.3 Resignation

Approval was granted to accept the letter of resignation from the following employee:

6.4.3.1 James P. Ward, from the position of part-time paraprofessional associate, effective August 27, 2008.

6.4 Personnel and General Administration - Addendum September 25, 2008

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Support Staff

6.4.1.1.1 The following individuals were approved for the position of monitor, at an hourly rate of \$8.40:

2008-09 School Year Assignment

- a. Maria Spence (New Position) Polk
- b. Lisa Kaye (New Position) Polk
- c. Erelene McCormick (New Position) PVI

6.4.1.2 Professional Staff

6.4.1.2.1 Pleasant Valley High School

6.4.1.2.1.1 Jenna Rudolf M.Ed., Step 5

BS, Mathematics Salary=\$40,700
 Bloomsburg University
 M.Ed., Education
 ESU
 (Replacement Mathematics Teacher for Robert Pipech effective November 26, 2008 or sooner depending upon release)
 The district shall pay her tuition reimbursement in the amount of \$2,016 to the East Stroudsburg Area School District subject to the payback Provisions of the Professional Staff Collective Bargaining Agreement.

- 6.4.1.2.2 Substitutes
 - a. Mark Kutteroff - Elementary
- 6.4.1.2.3 Events Managers

The following individual was approved as an events manager for the 2008-2009 school year. She will share a stipend as set by the supplemental contract.

 - a. Erica Walters
- 6.4.2 Leaves of Absence
 - 6.4.2.1 Family and Medical Leave
 - 6.4.2.1.1 Sarah Sipler, grade 1 teacher, was approved for Family & Medical Leave, as per Board policy, for approximately forty-two (42) days, effective on or about November 10, through the conclusion of the 1st semester of the 2008-2009 school year.
 - 6.4.2.2 Sabbatical Leave of Absence
 - 6.4.2.2.1 Sarah Sipler, Chestnuthill teacher, was approved for a sabbatical leave of absence for the purpose of professional development, effective for the second semester of the 2008-2009 school year.
 - 6.4.2.3 Leaves Without Pay (Employees will be responsible for the payment of any benefits the district provides during the period of leave.):
 - 6.4.2.3.1 Scott Castone, high school teacher, was approved for unpaid leave for two (2) days, effective November 13 and 14, 2008.
 - 6.4.2.3.2 Shanna Mills, PVE part-time PPA, was approved for unpaid leave for four (4) days, effective October 21 through 24, 2008.
 - 6.4.2.3.3 Julie Weiss, Polk teacher, was approved for unpaid leave for one (1) day, effective October 17, 2008.
- 6.4.3 Resignation

Approval was granted to accept the letter of resignation from the following employees:

 - 6.4.3.1 Thomas J. Murphy, Jr., from the position of part-time PPA, effective August 27, 2008.

**Roll Call: 5-2 Carried Abstaining from addendum item # 6.4.3.1 – T. Murphy
 Abstaining from item #6.4.2.2.1 – S. Kresge
 Abstention memorandums are attached**

Asst. To The Superintendent For Professional /Support Personnel: Mr. Christopher Fisher
 Susan Kresge motioned; seconded by John Sabia, to approve item #6.5.1 and item #6.5.6:

- 6.5 Professional & Support Services September 25, 2008**
- 6.5.1 For Approval
 - 6.5.1.1 2008 – 2009 Supplemental / Co-curricular Advisor Positions
 - 6.5.1.1.1 Freshman Class Advisor - Ms. Sandy D’Agostino
 - 6.5.1.1.2 Junior Class Advisor - Ms. Sarah McNew
 - 6.5.1.1.3 Senior Honor Society - Ms. Colleen Dinan
 - 6.5.1.1.3.1 The stipend for this position will be split with Ms. Patty McLain who was hired on September 11, 2008.
 - 6.5.1.1.4 Leo Club (HS) - Ms. Sherri Fallon
 - 6.5.1.1.5 Asst. Stage Manager - Ms. JoElle Palmer
 - 6.5.1.1.6 PVI Drama Advisor - Ms. Nadine Snyder
 - 6.5.1.1.7 PVI Asst. Drama Advisor - Ms. Crystal Hicks
 - 6.5.1.1.8 Jr. High Cheer Co-Adv. - Ms. Melissa Bitler
 - 6.5.1.1.9 Jr. High Cheer Co-Adv. - Ms. Ashley Rampulla

	Purpose	Indoor Soccer Practice
	Dates/Times	November 3, 2008 thru March 31, 2009 Mondays 7:30 – 10:00 pm & Tuesdays 6:00 pm – 10:00 pm
	Requestor	Marcia Hansen
	Attendance	50
	Tuition	None
	Fee by District	Class 3, All Appropriate Custodial & Security Fees Apply
6.5.6.1.5	Organization	Northampton County Special Olympics
	Facility Requested	PVI Gym
	Purpose	Special, Special (Special Olympics)
	Dates/Times	April 22, 2009 Wednesday 9:00 am – 2:00 pm
	Requestor	Amy Hettel
	Attendance	175
	Tuition	None
	Fee by District	Class 3, All Appropriate Custodial & Security Fees Apply
6.5.6.1.6	Organization	American Cancer Society
	Facility Requested	High School Football Stadium High School New Gym (Rain only) June 6, 2009, Saturday 9:00 am – 12:00 pm
	Purpose	Relay For Life
	Dates/Times	June 4, 2009 thru June 7, 2009 Thursday, Friday, Saturday, & Sunday 8:00 am – 5:00 pm
	Requestor	Michael Hurley
	Attendance	600
	Tuition	None
	Fee by District	Class 3, All Appropriate Custodial & Security Fees Apply
6.5.6.1.7	Organization	Pleasant Valley Youth Association
	Facility Requested	High School New Gym
	Purpose	Youth Basketball Registration
	Dates/Times	October 11, 2008 & October 18, 2008 Saturday 9:00 am – 1:00 pm
	Requestor	Hope Smith
	Attendance	100 plus
	Tuition	None
	Fee by District	Class 3, All Appropriate Custodial & Security Fees Apply
6.5.6.1.8	Organization	West End Soccer League/Marcia Hansen
	Facility Requested	PVE Gym
	Purpose	Indoor Soccer Games
	Dates/Times	November 1, 2008 thru January 31, 2009 Saturdays 4:00 – 9:00 pm November 2, 2008 thru February 1, 2009 Sundays 4:00 – 9:00 pm
	Requestor	Marcia Hansen
	Attendance	50
	Tuition	None
	Fee by District	Class 3, All Appropriate Custodial & Security Fees Apply
6.5.6.1.9	Organization	West End Soccer League/Marcia Hansen
	Facility Requested	PVI Gym
	Purpose	Indoor Soccer Games
	Dates/Times	November 2, 2008 thru February 1, 2009 Sundays 3:00 – 9:00 pm
	Requestor	Marcia Hansen
	Attendance	50
	Tuition	None

	Fee by District	Class 3, All Appropriate Custodial & Security Fees Apply
6.5.6.1.10	Organization	Friends & Fans of PV Boys Basketball
	Facility Requested	High School Cafeteria
	Purpose	Monthly Meetings
	Dates/Times	October 2008 thru June 2009 1 st Monday of every month 7:00 pm – 9:00 pm
	Requestor	Bev Smull
	Attendance	
	Tuition	None
	Fee by District	Class 3, All Appropriate Custodial & Security Fees Apply
6.5.6.1.11	Organization	Pleasant Valley Bruins Wrestling
	Facility Requested	High School New Gym Concession Stand
	Purpose	Annual Zarzycki Wrestling Tournament
	Dates/Times	November 1, 2008, Saturday 6:00 pm – 9:00 pm Set up November 2, 2008, Sunday 5:30 am – 6:00 pm Tournament
	Requestor	Nellie Gehr
	Attendance	300
	Tuition	None
	Fee by District	Class 3, All Appropriate Custodial & Security Fees Apply
6.5.6.1.12	Organization	Pleasant Valley Youth Association
	Facility Requested	High School New & Old Gym, Middle School Gym, PVI Gym, & PVE Gym
	Purpose	Practice & Games
	Dates/Times	October 30, 2008 – March 30, 2008 Various Times *Pending Approval of Schedule by Mr. Percey
	Requestor	Hope Smith
	Attendance	25 – 50 at each session
	Tuition	None
	Fee by District	Class 3, All Appropriate Custodial & Security Fees Apply

Roll Call: 5-2 Carried Voting no: M. Palmer; T. Murphy

Informational Items included:

- ▶ District Events List

Buildings and Grounds: Mr. Mark Meinhart

No report

Technology Systems Coordinator: Mr. Rocco Seiler

No report

Custodial and Warehouse: Mr. Howard Scott

No report

Food Services: Ms. Bonnie Grammes

No report

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary-Rissmiller

No report

Mathematics Supervisor: Mr. Ken Newman

No report

Reading Supervisor: Ms. Dora Tartar

No report

Special Education: Ms. Ellen McMasters, Ms. Cheryl Caines

No report

Technology: Dr. Lee Lesisko

No report

Title 1 and Title III

No report

Pleasant Valley Intermediate: Mr. J. Storm, Mr. D. Heath, Ms. D. Siani

Mr. Storm’s report was informational.

Pleasant Valley Elementary School: Ms. Penny Derr, Ms. Lila Metz, Mr. Patrick Smith

Ms.Derr’s report was informational.

Polk Elementary: Ms. Amy Braxmeier

Ms. Braxmeier’s report was informational.

Chestnuthill/Eldred Elementary: Mr. Joseph Kondisko, Mr. Josh Krebs

Mr. Kondisko’s report was informational.

Pleasant Valley Middle School: Mr. Howard Drake, Mr. Michael Kello, Ms. Shelley Franco

Mr. Drake’s report was informational.

Pleasant Valley Cyber Academy: Mr. Robert Hines

Mr. Hine’s report was informational.

Pleasant Valley High School: Mr. John Gress, Mr. D. Stefani, Ms. Malligo

Mr. Gress’s report was informational.

Business Manager: Ms. Donna Les, Ms. Monica Kotzmann

John Sabia motioned; seconded by H. Charles Hoffman, to approve item #6.11:

6.11 Business Management September 25, 2008

- 6.11.1 Approval was granted for the Cafeteria Accounts Payable for August 2008 to be paid.
Total amount: \$44,415.14.
- 6.11.2 Student Activity Accounts – for informational purposes – pending audit

Beginning Balance, 8/1/08	\$231,889.49
Revenue	
Expenditures	
Ending Balance, 8/31/08	\$224,657.92
- 6.11.3 District Investment Report – attached
- 6.11.4 The following invoices are recommended for payment from the Bond Fund indicated:

2006 Bond Fund	
Key Government Finance	\$79,642.04
Telephone system; annual payment	
Approval to be retro-active to 9/16/08	
Quad Three Group	65,758.72
Athletic Field:	\$6,547.46
Middle School:	\$59,211.26
Quandel Group, Inc.	108,376.00
Construction Management	
Lobar, Inc.	463,286.97
Middle School Project: app. #2	
Marx Sheet Metal and Mechanical, Inc.	68,117.85
Middle School Project: app. #3	
G. R. Noto Electrical Construction, Inc.	236,205.00
Middle School Project: app. #3	
TGW Corporation	486,169.20
Middle School Project: app. #1	
LTS Plumbing and Heating	38,610.00
Middle School Project: app. #2	
United Inspection Services	4,472.00
Middle School Project	
Total	\$1,550,637.78
- 6.11.5 Approval was granted to advertise for sealed bids for the following items:

½ Ton Regular Cab Pick-Up Truck
Snow Removal
Repair or Replacement of Gym Divider Curtain

6.11 Business Management - Addendum September 25, 2008

6.11.6	Supplement		
6.11.6.1	Approval was granted to advertise for sealed bids for the following items for the 2009-2010 school year:		
		Fuel Oil	
		Gasoline	
		Diesel Fuel	
6.11.6.2	The following invoices or applications for payment were approved for payment from the Bond Fund indicated:		
	2006 Bond Fund plus Grant Money		
	Atlas Tracks, Inc.		\$1,493,947.22
	Stadium Renovations, application #1		
	Total		\$1,493,947.22
6.11.6.3	The following change orders were approved:		
	Lobar, Inc.		\$5,156.00 add
	Gymnasium addition area underground piping revisions		
	Atlas Track & Tennis		
	1. Additional field construction site work; additional track construction site work; field accessories		\$53,000.00 add
	2. Trench drain and concrete curb		\$17,999.28 add
	3. Installation of slot drain on paved radius of track		\$15,575.78 add
	4. Soft spot removal and replacement		\$37,182.91 add
	5. Drainage pipe installation in infiltration bed area		\$4,885.07 add
	6. Atlas Resisport SW-512SY		\$23,794.33 add

Roll Call: 7-0 Carried

John Sabia motioned; seconded by Tom Murphy to approve to proceed with Sheriff sale on properties 2/15/2/61-8 and 2/15/2/64

Roll Call: 7-0 Carried

Mr. Fadule announced that a letter was received from Pocono Services for Family and Children thanking the District for supporting the Headstart program for the past seven years. In the past seven years, 140 needy and disabled children received an education, health, nutrition and case management services.

Mr. Fadule announced that the Ross Township Community Day will be held on Saturday, September 27th from 11:00 am to 4:00 pm.

Solicitor: Mr. Daniel Corvelevn, Mr. Gerard Geiger

No report

Pleasant Valley School Directors:

No report

Pleasant Valley Citizens:

Mr. Carlos, Effort Township, expressed his opinion regarding the dress code policy that the school board recently changed without giving notice to parents. Discussion occurred regarding students wearing hooded sweatshirts in school.

Kathy Schuma, Chestnuthill Township, expressed her opinion by stating that she supports the school board for the dress code policy. Her concerns were that the policy is not being enforced in a consistent manner by administrators and professional staff.

Adjournment:

There being no further business to come before the Board, President Palmer motioned to adjourn the meeting at approximately 8:26pm.

Carried

Respectfully submitted,

Donna Les
Board Secretary

Linda Zeliznik
Board Recorder

Next Regular Scheduled Meeting - October 9, 2008 at 8:00 pm, District Offices