

**PLEASANT VALLEY SCHOOL DISTRICT**  
**Board of Education Meeting**  
**August 7, 2008**

**Board Approved August 21, 2008** Excellence in Education: A Community Commitment

---

The regular meeting of the Pleasant Valley School District Board of Education was called to order by Vice President Thomas Murphy, on Thursday, August 7, 2008 at 8:00 p.m. Mr. Murphy welcomed those present followed by the Pledge of Allegiance. The meeting was held in the Pleasant Valley School District Offices, Brodheads ville, PA.

**ROLL CALL:**

<b>Board Attendees:</b>	Vice-President, Tom Murphy	Harvey Frable	Ryan Hinton
	Treasurer, Linda Micklos	Susan Kresge	Russ Gould
	H. Charles Hoffman	John Sabia	
<b>Board Absentees:</b>	President MiChelle Palmer		
<b>Administrative Attendees:</b>	Dr. Arnold, Mr. Fadule, Ms. Les, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann, Ms. Siani,		
<b>Solicitor:</b>	Ms. V. Murphy		
	Mr. Daniel Corvelevn		

Mr. Murphy announced Notification of Executive Sessions as follows

- ▶ **August 7, 2008** – Personnel – **Hiring of new and replacement staff, employee discipline, and other issues; Negotiations; and Legal Issues**

**MEETING PROCEDURES:**

Mr. Murphy referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

**PLEASANT VALLEY CITIZENS:**

Lyle Cetnar, Ross/Chestnuthill Townships, referred to a transportation study that was conducted eight years ago, asking if another independent study was done recently. Dr. Arnold stated that there was an independent third party who was given the opportunity to study all three Requests for Proposal. This was conducted sometime in October and was noted in the Board minutes. Mr. Cetnar commented that if, in five years, a decision was made to go back to in-house transportation, how that would work. He also asked if the contract had been signed. Mr. Murphy stated that it had not yet been signed, but it is in the process of being finalized. Mr. Cetnar made comments regarding safety concerns. He also referred to a post card he received from First Student. Stating that Pleasant Valley needs you; he commented that he does not feel that Pleasant Valley needs him; he took it as a slap in the face. He asked if the public will be able to see the contract, Mr. Murphy stated after it is finalized, the public can look at the contract.

**OTHER:**

None

**SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder**

Ryan Hinton motioned; seconded by H. Charles Hoffman, to approve the minutes of the meeting held on Thursday, July 17, 2008 as per the attached copy.

- ▶ Dr. Arnold stated that the following statement would be added to the minutes the following statement:  
The letter is attached to the minutes.

---

**Roll Call: Voice Vote – 8-0 Carried**

---

**TREASURER'S REPORT: Ms. Linda Micklos**

Harvey Frable motioned; seconded by John Sabia, to approve the Accounts Payable from 8/1/08-8/7/08 as per the attached copies.

---

**Roll Call: 8-0 Carried**

---

**OLD BUSINESS:**

**Solicitor: Mr. Daniel Corvelevn/Mr. Gerard Geiger**

No report

**OTHER**

No reports

**NEW BUSINESS:**

**Monroe Career and Technical Institute: Ms. Linda Micklos**

Ms. Micklos reported that the last meeting was held on Monday, August 4, 2008. She stated that the custodial and maintenance staff were working to get the facility ready for the first day of school. She reported that the professional staff collective bargaining agreement was approved and that bids will begin for a diesel equipment storage shed.

**Colonial Intermediate Unit 20: Mr. Ryan Hinton**

Mr. Hinton reported that the next meeting will be held on Wednesday, August 27<sup>th</sup> at 7:30 pm.

**PSBA Liaison Report: Ms. Susan Kresge**

Ms. Kresge reported that Education Secretary Gerald Zahorchak sent a memo to school board presidents, superintendents and intermediate unit directors informing them that the PDE is beginning a process to validate local assessments that are used for graduation. Schools are required to submit specific information to PDE by the end of August.

**Student Representative:**

No report

**ADMINISTRATIVE REPORTS: Dr. Douglas Arnold**

**Policy Revisions**

First Reading \*: Policy #319.1 – Integrity Protocol

Dr. Arnold stated that this policy is being revised and another draft will be issued to the Board for review.

*\*This policy will be recommended for approval at the September 11, 2008 Board Meeting.*

Linda Micklos motioned; seconded by Ryan Hinton, to appoint Ms. Carole Geary-Rissmiller as an alternate, with voting rights, representing the Pleasant Valley School District on the West End Park and Open Space Commission.

---

**Roll Call: 8-0 Carried**

---

Dr. Arnold announced that, currently, there are 16 students enrolled in the PV Cyber Academy. He stated that there could be additional students enrolling. He commented that Mr. Hines and Mr. Palmieri were doing an excellent job.

Ms. Kresge asked if the Board could receive a breakdown on whether these students are cyber students transferring to PV Cyber or are they regular education students leaving to attend the Cyber School. Dr. Arnold stated that information will be provided and commented that 14 students are regular Ed and 2 are Special Ed.

**Other:**

**Personnel and General Administration: Mr. Anthony Fadule**

Russ Gould motioned; seconded by John Sabia, to approve item #6.4.1- #6.4.4 and items #6.4.1- #6.4.4 on Addendum #1 and items #6.4.1-6.4.3 on Addendum #2 with the following revisions: page 2 of Addendum #1, item #6.4.3.D is effective 8-7-08; and item #6.4.1.2.1.1 on Addendum #1 should read Tuition Reimbursement will be paid by the district, not to exceed \$2,000. Report is as follows:

6.4	<b><u>Personnel and General Administration</u></b>	<b><u>August 7, 2008</u></b>
6.4.1	Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)	
6.4.1.1	Support Staff	
6.4.1.1.1	Charles Tomori was approved for the position of summer computer technician, retroactive to July 18, 2008.	
6.4.1.1.2	Substitutes	
a.	Charles Tomori - Computer Technician, retroactive to 7/18/08	
6.4.1.1.3	George Curccio was approved for the position of casual security officer at the hourly rate of \$10.50.	
6.4.1.2	Professional Staff	
	The following individuals were approved for hire effective the beginning of the 2008-2009 school year:	
6.4.1.2.1	Pleasant Valley Elementary School	
6.4.1.2.1.1	Kristen Wasileski	BS, Step 1
	BS, Elementary/Special Education	Salary=\$37,100
	Lebanon Valley College (Replacement Special Education Teacher for Lauren Moore)	
6.4.1.2.1.2	Cynthia Bartoli	BS, Step 2

- 6.4.1.2.2 Polk Elementary School
  - 6.4.1.2.2.1 Kristin Wilson BS, Step 1  
BS, Special Education/Elementary ESU  
(Replacement Grade 2 Teacher for Anne Frohnheiser) Salary=\$37,100
  - 6.4.1.2.3 The effective date of hire for Tresa Malligo, assistant high school principal was July 21, 2008.
  - 6.4.1.2.4 Transfers

NAME	FROM	TO
Anne Frohnheiser	2 <sup>nd</sup> Grade Teacher, PVE	Reading Specialist, Polk
Deborah Hinton, Special Education Teacher	Life Skills, High School	Learning Support, PVE (Replacement position for Nancy Harkins)
Edward Pietroski	Remedial Math, PVI	Grant Writer, District Office

6.4.2 Leaves of Absence

6.4.2.1 Family and Medical Leave

- 6.4.2.1.1 Amy Wilusz, middle school teacher, was approved for Family & Medical Leave, as per Board policy, for approximately forty-seven (47) days, effective August 28 through the conclusion of the first marking period of the 2008-2009 school year.

6.4.3 Resignation

Approval was granted to accept the letter of resignation from the following employees:

- 6.4.3.1 Sherwood Butz, security officer, effective July 20, 2008.
- 6.4.3.2 Katherine Cesare, monitor, effective August 1, 2008.
- 6.4.3.3 Jacqueline Cunningham, German teacher, effective September 23, 2008, or sooner, depending upon release.
- 6.4.3.4 Lauren Moore, special education teacher, effective July 17, 2008.
- 6.4.3.5 Tosha Niznik, special education teacher, effective September 26, 2008, or sooner, depending upon release.
- 6.4.3.6 Yvette Shelter, family & consumer sciences teacher, effective September 19, 2008, or sooner, depending upon release.
- 6.4.3.7 Diane Siani, from the position of special education teacher, effective July 18, 2008.

6.4.4 Retirement

Approval was granted to accept the letter of retirement from the following employees:

- 6.4.4.1 Ronald Cortright, bus driver, effective June 30, 2008.
- 6.4.4.2 Claire DelGreco, monitor, effective June 18, 2008.
- 6.4.4.3 Dino DelGreco, monitor, effective June 18, 2008.
- 6.4.4.4 Mae Kline, bus driver, effective August 27, 2008.

6.4 **Personnel and General Administration – Addendum #1** **August 7, 2008**

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Support Staff

- 6.4.1.1.1 Kelly Collins was approved for a change of employment status from part-time to full-time healthroom technician, effective August 28, 2008. (New part-time position)

6.4.1.2 Professional Staff

The following individuals were approved for hire effective the beginning of the 2008-2009 school year:

6.4.1.2.1 Pleasant Valley High School

- 6.4.1.2.1.1 Lori Bettencourt MS, Step 4  
BS, Computer Science Salary=\$40,300  
ESU (Prorated)

Mathematics Certification, ESU  
 Tuition Reimbursement will be paid by the district,  
 not to exceed \$2,000.  
 (Replacement Mathematics Teacher for  
 Mark Johnson, effective October 7, 2008, or  
 sooner, depending upon release)

6.4.1.2.1.2 Elizabeth Watson MS, Step 1  
 BS, Rehab. Services Salary=\$39,500  
 PSU

MS, Special Education  
 Bloomsburg University  
 (Replacement Lifeskills Teacher for Deb Hinton)

6.4.1.2.2 Polk/Eldred/Chestnuthill Elementary Schools

6.4.1.2.2.1 Nancy Conte BS, Step 1  
 BS, Art Salary=\$37,100  
 Kutztown University

(Replacement Art Teacher for Concetta Sabia)

6.4.2 Leaves of Absence

6.4.2.1 Family and Medical Leave

6.4.2.1.1 Karen DeNardo, secretary, was approved for Family & Medical Leave,  
 as per Board policy, for forty-five and one-half (45.5) days,  
 effective April 18 through June 23, 2008.

6.4.2.2 Leaves Without Pay (Employees are responsible for the payment of any benefits  
 the district provides during the period of leave.):

6.4.2.2.1 Barbara Borger, PVI cafeteria worker, was approved for unpaid leave  
 for one (1) day, effective September 5, 2008.

6.4.2.2.2 Karen DeNardo, secretary, was approved for unpaid leave, effective  
 June 23, 2008 through August 1, 2008.

6.4.2.2.3 Rita Nelson, PVI cafeteria worker, was approved for unpaid leave for  
 three (3) days, effective October 1, 2 and 3, 2008.

6.4.3 Resignation

Approval was granted to accept the letters of resignation from the following employees:

- a. Jacqueline Cooper, PVI part-time PPA, effective July 28, 2008.
- b. Kimberly Garrison, PVI Science teacher, effective July 25, 2008.
- c. Jessica Landis, high school Spanish teacher, effective September 29, 2008, or  
 sooner, depending upon release.
- d. Alyssa Mollo, middle school English teacher, effective August 7, 2008.
- e. Carrie Poskitt, PVE part-time PPA, effective August 27, 2008.

6.4.4 Retirement

Approval was granted to accept the letter of retirement from the following employee:

- a. Jay Calvi, transportation aide, effective June 30, 2008.

6.4 **Personnel and General Administration – Addendum #2** **August 7, 2008**

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Professional Staff

The following individuals were approved for hire effective the beginning of the  
 2008-2009 school year:

6.4.1.1.1 Pleasant Valley High School

6.4.1.1.1.1 Josephine Dyett-Fields MA + 15, Step 11  
 BA, Elementary Salary=\$47,800

Queens College  
 MA, Reading  
 CUNY  
 (Replacement Reading Specialist for  
 John Field)

6.4.1.1.2 Pleasant Valley Middle School

6.4.1.1.2.1 Kelly Denlea BS, Step 1  
 BS, English Salary=\$37,100  
 Misericordia Univeristy (Prorated)

(First Semester Long-Term Substitute English  
 Teacher for Elizabeth Gesualdi)

6.4.1.1.2.2 Meghan Feliciani MS + 24, Step 5  
 BA, English Salary=\$45,900  
 MS, Education Technology

- Wilkes University  
(Replacement English Teacher for Alyssa Mollo)
- 6.4.1.1.2.3 Suzanne Powell BA, Step 2  
BA, Rider University Salary=\$37,300  
Mathematics (Prorated)  
(New Mathematics Teacher, effective September 29,  
2008, or sooner, depending upon release.)
- 6.4.1.1.3 Pleasant Valley Intermediate School
- 6.4.1.1.3.1 John Gilbert BS + 6, Step 1  
BA, History Salary=\$37,100  
Moravian College  
(Replacement 7<sup>th</sup> Grade Social Studies Teacher for  
Doug Palmieri)
- 6.4.1.1.3.2 Kayla Hefley BS + 9, Step 1  
BS, Elementary Salary=\$37,100  
ESU  
(Replacement Teacher for Gloria Gower)
- 6.4.1.1.4 Pleasant Valley Elementary School
- 6.4.1.1.4.1 Lorelle Barrett was approved for a change of  
employment status from part-time to full-time  
Guidance Counselor. (Replacement position for  
Anastasia Caltabiano)
- 6.4.1.1.4.2 Nicholas Farkas BS, Step 2  
BS, Elementary Salary=\$37,300  
ESU  
(Replacement 4<sup>th</sup> Grade Teacher for Charbi Webby)
- 6.4.1.1.4.3 Kelly Leeman BS, Step 1  
BS, Elementary Salary=\$37,100  
MS, Reading  
ESU  
(Long-Term Substitute Reading Teacher for Lori  
Meinhart)
- 6.4.1.1.5 Polk Elementary School
- 6.4.1.1.5.1 Christie Poccia BS, Step 1  
BS, Elementary Salary=\$37,100  
ESU  
(Replacement 2<sup>nd</sup> Grade Teacher for Mary Griffin)
- 6.4.1.1.5.2 Kasey Nieves BS, Step 1  
BS, Elementary Salary=\$37,100  
ESU  
(Replacement 4<sup>th</sup> Grade Teacher for Amanda  
Tarapchak)

6.4.1.1.6 Transfers

NAME	FROM	TO
Sandra Kaspszyk	1st Grade Teacher, Eldred	IST .5, Eldred IST .5, Chestnuthill
Joshua Krebs	IST .5, Eldred; Administrative Assistant .5	IST .5, PVE; Administrative Assistant .5
Susan Price	4 <sup>th</sup> Grade Teacher, PVE	Reading Specialist, PVE (Replacement Position for Heather Fox)
Laura Stachnik	Guidance Counselor .5, Chestnuthill; IST .5, Chestnuthill	Guidance Counselor .5, Eldred; Guidance Counselor .5, Chestnuthill
Amanda Tarapchak	4 <sup>th</sup> Grade Teacher, Polk	4 <sup>th</sup> Grade Teacher, PVE (Replacement Position for Susan Price)

6.4.2 Leaves of Absence

6.4.2.1 Family and Medical Leave

6.4.2.1.1 Robert Clark, custodian, was approved for Family & Medical Leave, as per Board policy, for twenty (20) days, effective July 29, 2008 through August 26, 2008.

6.4.3 Resignation

Approval was granted to accept the letter of resignation from the following employee:  
A. Heather Fox, PVE Reading Specialist, effective August 28, 2008.

---

**Roll Call: 6-1-1 Carried Voting No: L. Micklos Abstaining from item #6.4.1.2.4- R. Hinton Abstention Memorandum is attached**

---

**Asst. To The Superintendent For Professional /Support Personnel: Mr. Christopher Fisher**

Russ Gould motioned; seconded by Linda Micklos, to approve item #6.5.1 and item #6.5.7

**6.5 Professional & Support Services**

**August 7, 2008**

6.5.1 For Approval

6.5.1.1 Approval was granted for Consolidated Training and Services, Inc. to provide School Based Mental Health Services for the academic year 2008 – 2009.

6.5.1.2 2008 – 2009 Grant Writer Position - Mr. Ed Pietroski

6.5.1.3 Approval was granted to accept the resignation of Mr. James Saylor, Jr. as Jr. High Football Coach for the 2008 – 2009 academic year.

6.5.1.4 Please remove Mr. Steve Lazicki's name from the Volunteer coaching list for Varsity Football for the 2008 – 2009 academic year.

6.5.1.5 2008 – 2009 Fall Coaching Position

6.5.1.5.1 Jr. High Football - Mr. Steve Lazicki

6.5.1.6 2008 – 2009 *Volunteer* Coaching Position

6.5.1.6.1 Varsity Football - Mr. Dan Frable

6.5.7 Facilities – Mr. Christopher Fisher, Mr. James Percey

6.5.7.1 Facility Use Requests: 4

6.5.7.1.1	Organization	Monroe County Recreation
	Facility Requested	Middle School Tennis courts
	Purpose	Tennis Program
	Dates/Times	September 4, 2008 – October 9, 2008, Thursdays, 5:00 pm-6:30 pm September 6, 2008 – October 11, 2008, Saturdays, 3:30 pm-6:30 pm
	Requestor	Roberta Feierstein
	Attendance	16
	Tuition	\$80.00 - \$85.00
	Fee by District	Class 3, All Appropriate Custodial & Security Fees Apply
6.5.7.1.2	Organization	Monroe County Recreation
	Facility Requested	PVE Music Rooms
	Purpose	Children's Dance
	Dates/Times	September 17, 2008 – June 10, 2008, Wednesdays, 4:00 pm-7:00 pm
	Requestor	Roberta Feierstein
	Attendance	30
	Tuition	\$360.00 per year
	Fee by District	Class 3, All Appropriate Custodial & Security Fees Apply
6.5.7.1.3	Organization	Monroe County Recreation
	Facility Requested	PVE Classroom
	Purpose	Science Workshop
	Dates/Times	November 1, 2008, Saturday, 9:00 am-4:00 pm
	Requestor	Roberta Feierstein
	Attendance	10-20
	Tuition	\$80.00 per person
	Fee by District	Class 3, All Appropriate Custodial & Security Fees Apply
6.5.7.1.4	Organization	Pocono Services for Families & Children
	Facility Requested	2 classrooms at High School
	Purpose	Head Start Classroom & Staff Room
	Dates/Times	September 1, 2008 – June 30, 2008, Monday – Friday, 8:00 am-4:00 pm

Requestor	Mary Kay Posselli
Attendance	15
Tuition	None
Fee by District	Class 3, All Appropriate Custodial & Security Fees Apply

**Roll Call: 8 -0 Carried**

Dr. Arnold stated that, within the next few days, the school district will be providing the Board with a schedule of fees for attending events for the 2008-09 school year.

**Food Services: Ms. Bonnie Grammes**

No report

**Transportation Services: Mr. Tony Pierri, Ms. Viola Murphy**

No report

**Custodial and Warehouse : Mr. Howard Scott**

No report

**Buildings and Grounds: Mr. Mark Meinhart**

No report

**Technology Systems Coordinator: Mr. Rocco Seiler**

No report

**CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Rissmiller**

No report

**ELEMENTARY DIVISIONS:**

No report

**SECONDARY DIVISIONS:**

No report

**Business Manager: Ms. Donna Les, Ms. Monica Kotzmann**

H. Charles Hoffman motioned; seconded by Linda Micklos, to approve items #6.11.1-#6.11.5

**6.11 Business Management August 7, 2008**

- 6.11.1 Approval was granted to advertise for sealed bids for the following items:  
  

Spring Athletic Equipment and Supplies
- 6.11.2 Approval was granted to purchase a 2003 Dodge Ram 1500 Quad Crew Cab Pickup Truck from Keystone Used Auto Sales, Inc. This vehicle will be utilized by the school police and security departments. Funds have been included in the 2008-2009 general operating budget. Purchase price including all fees: \$8,955.00.
- 6.11.3 The following invoice was approved for payment from the Pleasant Valley High School Courtyard Garden Fund:

Check #122	Kim Economy	\$155.38
	Supplies and flowers	
- 6.11.4 Approval was granted for the Board to authorize a sixty (60) month contract between Pleasant Valley School District and TSA Consulting Group, Inc. for third party administration services for the district's tax sheltered annuity program. Due to the number of IU 20 and IU 21 districts participating in this plan, the plan document preparation fee and annual monitoring fee have been waived by the company. The per contributing participant fee of \$2.00 per month per participant will be passed on to the vendor.  
  

The contract has been reviewed by Pleasant Valley Solicitor Dan Corveleyn and IU 20 Solicitor John Freund and was found to be satisfactory.
- 6.11.5 Approval was granted to purchase a Jacobsen #LHAK003/Model HR-6010

Mower with 60 hp Perkins diesel engine, servo-controlled 4-wheel drive system, wet disc parking brake, automatic weight transfer, one 61" center cutting unit with (2) 41" wing cutting units with 1-2-3 lift lower system. The mower would be purchased under State Contract #2420-01 from Lawn and Golf Supply Co. at a total cost of \$42,664.00. Funds have been included in the 2008-2009 maintenance budget for this purchase.

---

**Roll Call: 8-0 Carried**

---

**Solicitor: Mr. Daniel Corveleyn/Mr. Gerard Geiger**

No report

**Pleasant Valley School Directors:**

- ▶ Mr. Murphy asked if the new fees for cafeteria lunch/breakfast were released. They were approved in June.
- ▶ Mr. Murphy asked Mr. Fisher when the field would be completed. Mr. Fisher explained that, within the next week and a half, everything will be completed. The fencing and walkway will be worked on within the next two weeks and will be completed by August 29<sup>th</sup>. The track surface will be completed in October. The first home game is scheduled for August 29<sup>th</sup>.
- ▶ Mr. Murphy asked if there were any change orders for the middle school project. Mr. Fisher explained that there are none ready for presentation. There are a few obstacles that are being worked on and will be change orders in the future. One would be to locate piping and drains under the gym, which could result in demolition costs of \$9,000 and another for \$6,000 for the piping that will be needed.
- ▶ Susan Kresge asked for further clarification of the possible change orders.

**Pleasant Valley Citizens:**

- ▶ Lyle Cetnar, Ross/Chestnuthill Townships, questioned if he could get a copy of the independent study that was done. He asked who did the study. Dr. Arnold stated that Angelo Senese reviewed proposals. Mr. Corveleyn stated that copies would not be available to Mr. Cetnar. Dr. Senese was a consultant hired by the district to render a report after evaluating the documents. Mr. Coreveleyn stated that, under the Right to Know Act, this was consulting services that were preformed and the Board chose one of the RFP's to use for negotiations.  
Mr. Cetnar stated that First Student has contacted the drivers, stating that they will need to drive for them for two hours next week. Mr. Cetnar asked who would be paying the drivers. Dr. Arnold stated that the district was not aware of this and would look into the issue.
- ▶ Eileen Thierry, Ross Township, commented that it is mandatory for the drivers to drive next week for First Student. She asked if Pleasant Valley would be paying for the fuel being used. Mr. Fisher stated that First Student will be bringing their buses. Pleasant Valley buses will not be used for this purpose. Ms. Thierry stated that they were informed by First Student that they would be getting a fifteen minute per trip per day to pre-trip the buses. She stated that, while working for Pleasant Valley, the drivers received fifteen minutes before each run. She asked if this was just Pleasant Valley's policy or if it is state law. Ms. Les stated that the fifteen minutes before each run was a contractually negotiated time.

**Adjournment:**

There being no further business to come before the Board, Vice President Tom Murphy motioned, seconded by Harvey Frable, to adjourn the meeting at approximately 8:26 PM.

Carried

Respectfully submitted,

Donna Les  
Board Secretary

Linda Zeliznik  
Board Recorder

**Next Regular Scheduled Meeting - August 21, 2008 at 8:00 pm, District Offices**