

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
May 27, 2010

Board Approved June 3, 2010 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Susan Kresge on Thursday, May 27, 2010 at 8:07 p.m. President Kresge welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

ROLL CALL:

Board Attendees: President Susan Kresge H. Charles Hoffman Jim Spinola
Vice-President MiChelle Palmer Tom Murphy
Treasurer Linda Micklos John Sabia

Board Absentees: Harvey Frable, Russ Gould

Administrative Attendees: Dr. Arnold, Mr. Fadule, Ms. Geary, Mr. C. Fisher, Ms. Famularo, Ms. Kotzmann, Ms. Zeliznik, Ms. Braxmeier, Ms. Caines, Mr. Drake, Ms. Grammes, Mr. Gress, Mr. Hines, Mr. Kello, Mr. Kondisko, Mr. Krebs, Ms. Larthey, Dr. Lesisko, Ms. Malligo, Ms. McMasters, Ms. Marcheski, Mr. Meinhart, Mr. Newman, Mr. Pietroski, Mr. Pierri, Mr. Scott, Mr. Seiler, Ms. Siani, Mr. Storm, Ms. Tartar, Mr. T. Van Nortwick, Ms. Walters

Solicitor: Mr. Daniel Corveleyn

President Susan Kresge announced Notification of Executive Sessions as follows:

- May 27, 2010 – Personnel – Employee issues including, but not limited to, performance and/or discipline; and Legal Issues.
- May 17, 2010 – Personnel and Legal Issues.

MEETING PROCEDURES:

President Kresge referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

Operation Recognition

Awarding of Honorary Diploma as per Board Policy No. 217 and PA School Code Section 1611:

Mr. Martin D. Weiss was presented with an honorary Pleasant Valley High School diploma by Board President Susan Kresge. The 2009-10 Valedictorian, Tracey Smith, made some remarks and then presented Mr. Weiss with a PVSD blanket and medal.

Good News

PV Intermediate: Mr. James Storm

Mr. Storm referred to a community service activity that took place at PVI, introducing Ms. Featro and two of her students, Bryana Mitchell and Rachael Urban, who discussed their participation in the project, which also involved students from East Stroudsburg University. Grant money was secured for purchasing food and supplies for two animal shelters, with additional funds coming from PVI student donations. Waggin' Tails and Carbon County Friends of Animals were the recipients.

Eldred Elementary/Chestnuthill Elementary: Mr. Joseph Kondisko

Mr. Kondisko announced that first grader, Makayla Sprague, was recognized for her poster by the Monroe County Dental Society. Noah Neubert, a fourth grader, received a Certificate of Achievement and \$50 for his poster by the Federation for Roadwork Safety Poster Contest. Noah's poster is being included in a state-wide roadwork safety calendar.

PLEASANT VALLEY CITIZENS:

None

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder

Charles Hoffman motioned; seconded by Thomas Murphy, to approve the minutes of the meeting held on Thursday, as May 13, 2010 per the attached copy.

Roll Call: Voice Vote - Carried

- No. 440: Responsibility of Staff for Student Welfare
- No. 442: Jury Duty
- No. 448: Unlawful Harassment
- No. 451: Drug and Substance Abuse
- No. 501: Creating a Position
- No. 504.1: Nepotism

Roll Call: 7-0 Carried

Second Reading *

- No. 436: Personal Necessity Leave
- No. 504: Employment of Classified Employees
- No. 505: Employment of Substitute and Short-Term Employees
- No. 508: Employment Contract
- No. 509: Assignment and Transfer
- No. 511: Suspensions and Furloughs
- No. 514: Physical Examination
- No. 518: Penalties and Tardiness
- No. 522: Gifts
- No. 523: Tobacco Use
- No. 525: Dress and Grooming

*** These policies will be recommended for approval at the June 3, 2010 Board meeting.*

First Reading **

- No. 512: Evaluation of Classified Employees
- No. 517: Conduct/Disciplinary
- No. 519: Outside Activities
- No. 520: Freedom of Speech in Noninstructional Settings
- No. 521: Political Activities
- No. 524: Personnel Files
- No. 524.1: Confidential Information
- No. 526: Complaint Policy
- No. 528: Wage and Salary Determination
- No. 530: Overtime

*** These policies will be recommended for approval at the June 24, 2010 Board meeting.*

Other

Thomas Murphy motioned; seconded by John Sabia, to approve the following student agreements:

- Student Agreement #E051210HA
- Student Agreement #E051410CA

Roll Call: 7-0 Carried

John Sabia motioned; seconded by Charles Hoffman, to approve the Homebound Instruction as listed:

Pleasant Valley High School

Student No.	Reason
HB050410SS	Medical, retroactive to May 10, 2010
HB040610BD	Medical, retroactive to April 20, 2010

Pleasant Valley Middle School

Student No.	Reason
HB042210DM	Medical, renewal retroactive to April 27, 2010

Roll Call: 7-0 Carried

Thomas Murphy motioned; seconded by John Sabia, to approve the 2010-11 PVSD K-12 Student/Parent Handbook.

Roll Call: 6-1 Carried Voting no: J. Spinola

John Sabia motioned; seconded by Linda Micklos, to approve the appointment of H. Charles Hoffman as Board Treasurer – Effective July 1, 2010 to June 30, 2011.

**Roll Call: 6-0-1 Carried Abstaining from vote: C. Hoffman Reason: Self
Abstention Memorandum is attached**

2009-10 Calendar Update

Dr. Arnold stated that we have had seven (7) snow days at the elementary level and six (6) snow days at the secondary level. Thus, the last day of school for K-7 students will June 14th, which is a half-day, and the last day for students in grades 8-12 will June 11th, which will also be a half-day.

Noteworthy Information, Accomplishments and Events/Gifts/Donations

Dr. Arnold introduced Rocco Seiler, Desert Storm veteran, to Mr. Martin D. Weiss, veteran of World War II. Mr. Seiler’s brother, Patrick Seiler, former PVSD graduate, is presently serving in Afghanistan. Dr. Arnold referred to a recent article featuring Patrick Seiler, who was recently awarded the Bronze Star Medal. A short video was shown on Master Sergeant Patrick Seiler.

- PVI music teacher, Evan Reese, sang the national anthem at the Lehigh Valley Iron Pigs baseball game on Monday evening.
- The West End Kiwanis Club awarded a grant check for \$2,993.13 to Ms. Dekmar and the PVI Builders Club for the purchase of technology items.
- PVI student, Samantha Bartholomew, was 1 out of 80 students selected as an honoree in the Prudential Spirited Community Award for her 110 hours of community service from September 2008 to September 2009.
- Senior Larisa Osti was awarded a \$4,000 scholarship from the Salvation Army.
- A letter was received from a parent thanking special education teacher, Amy Miller, for the outstanding instructional support she afforded her daughter.
- PVSD students raised \$3,217.15 for the Red Cross of Monroe County.
- The Middle School will be receiving the Spirit of Excellence Award from the American Red Cross next Thursday evening
- PVSD students attended the Marywood Math Competition and many of our students placed in the competition
- This week, the Special Olympics and Special Special Olympics were held at PVSD. Both were huge successes.
- The PVE Around the World event was very successful.
- Condolences were extended to the family of substitute teacher Thomas Panik who recently passed away.

Personnel and General Administration: Mr. Anthony Fadule

MiChelle Palmer motioned; seconded by Thomas Murphy, to approve items #6.4.1- #6.4.3 with the following revisions noted: Deletion of items #6.4.3.1.2 and #6.4.3.1.6; item #6.4.2.2.14 is effective May 11, 2010. Report is as follows:

6.4	<u>Personnel and General Administration</u>	<u>May 27, 2010</u>
6.4.1	Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)	
6.4.1.1	Support Staff	
6.4.1.1.1	Rodney Green was approved for a change of employment status from temporary to regular, full-time maintenance worker, at an hourly wage of \$15.00, effective June 1, 2010. (Replacement position for Kenneth Kresge)	
6.4.1.1.2	Substitutes	
6.4.1.1.2.1	Maureen Collins	- Custodian/Monitor/Cafeteria Worker
6.4.1.1.2.2	Debra Munoz	- Custodian
6.4.1.2	Professional Staff	
6.4.1.2.1	Tenure The following employee has served Pleasant Valley School District for three (3) years and has been rated as satisfactory. By the provisions of the School Code, she was approved for tenure: Tara Bunchalk-Orefice	
6.4.1.2.2	Substitutes	
6.4.1.2.2.1	Randi Baker - Elementary/Special Education	
6.4.1.2.2.2	Ashley Eckhart- All Areas	
6.4.1.2.2.3	Deborah Hinton - Special Education (Effective at the conclusion of the 2009-2010 school yr)	
6.4.1.2.2.4	Ashley Martonik - Elementary/Special Education	
6.4.1.2.2.5	Jennifer Munley - Elementary	
6.4.1.2.2.6	William Oatman - All Areas	
6.4.1.2.2.7	Jill Pierson - Elementary/Special Education	
6.4.1.2.2.8	Heather Rogan - Elementary	
6.4.1.2.2.9	Nadean Scott - Health & Physical Education	
6.4.1.2.2.10	Melissa Tilley - All Areas	
6.4.1.2.2.11	Darlene Zatarga - All Areas	
	The following individuals were approved for hire effective the beginning of the 2010-2011 school year:	
6.4.1.2.3	Pleasant Valley Elementary School	

- 6.4.1.2.3.1 Danielle Kresge BA, Step 1
BA, Elementary/
Early Childhood
Kings College
(Replacement 3rd grade teacher assignment for Lisa Williams) Salary-\$39,200
- 6.4.1.2.4 Pleasant Valley Intermediate School
- 6.4.1.2.4.1 Christianna Johnson BA, Step 5
BA, Elementary
Rowan University
(Replacement 7th grade Mathematics teacher for Tim Carr) Salary-\$40,300
- 6.4.2 Leaves of Absence
 - 6.4.2.1 Family and Medical Leave
 - 6.4.2.1.1 Tanya Durkay-Witmer, PVI teacher, was approved for Family & Medical Leave, as per Board policy, for sixty (60) days, effective August 24, 2010 and child-rearing leave through the conclusion of the 1st semester of the 2010-2011 school year.
 - 6.4.2.1.2 Cia Kneebone, PVE teacher, was approved for Family & Medical Leave, as per Board policy, for thirteen and one-half (13.5) days, effective May 25 through the conclusion of the 2009-2010 school year.
 - 6.4.2.2 Leaves without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
 - 6.4.2.2.1 Kim Ancona, middle school monitor, was approved for unpaid leave for one (1) day, effective May 12, 2010.
 - 6.4.2.2.2 Theresa Brookes, PVI monitor, was approved for unpaid leave for two (2) days, effective May 3 and May 7, 2010.
 - 6.4.2.2.3 Jane Cadotte, middle school monitor, was approved for unpaid leave for two (2) days, effective May 10 and 11, 2010.
 - 6.4.2.2.4 Patricia Cambria, PVI cafeteria worker, was approved for unpaid leave for four (4) days, effective May 10 through May 13, 2010.
 - 6.4.2.2.5 Nicole Composto, middle school monitor, was approved for unpaid leave for one and one-half (1.5) days, effective one-half (.5) day on May 24 and May 25, 2010.
 - 6.4.2.2.6 Jacki Coursey, middle school monitor, was approved for unpaid leave for two (2) days, effective May 7 and 10, 2010.
 - 6.4.2.2.7 Christie Fleming, PVE cafeteria worker, was approved for unpaid leave for one (1) day, effective May 12, 2010.
 - 6.4.2.2.8 Nannette Gower, PVI monitor, was approved for unpaid leave for two (2) days, effective May 24 and 25, 2010.
 - 6.4.2.2.9 Debra Munoz, middle school monitor, was approved for unpaid leave for one (1) day, effective May 24, 2010.
 - 6.4.2.2.10 Stephanie Overpeck, security officer, was approved for unpaid leave for one-half (.5) day, effective June 7, 2010.
 - 6.4.2.2.11 Joanne Siragusa, PVE monitor, was approved for unpaid leave for one (1) day, effective May 7, 2010.
 - 6.4.2.2.12 Heather Wadding, Chestnuthill paraprofessional associate, was approved for unpaid leave for one (1) day, effective June 8, 2010.
 - 6.4.2.2.13 Sharan Wernet, middle school cafeteria worker, was approved for unpaid leave for three (3) days, effective May 10 through May 12, 2010.
 - 6.4.2.2.14 Melissa Williams, middle school monitor, was approved for unpaid leave for one (1) day, effective May 11, 2010.
- 6.4.3 Retirement
 - 6.4.3.1 Approval was granted to accept the letters of retirement, effective the conclusion of the 2009-2010 school year, from the following employees:
 - 6.4.3.1.1 Monica Astorino, PVHS Librarian
 - 6.4.3.1.2 Deleted**
 - 6.4.3.1.3 Jean Farrell-Hart, PVI Special Education teacher
 - 6.4.3.1.4 Deborah Hinton, PVE Special Education teacher
(Ms. Hinton wishes to remain on the Special Education teacher substitute list)
 - 6.4.3.1.5 Florence Wells, Eldred School Nurse

6.4.3.1.6 Deleted
 6.4.3.1.7 Janice Young, PVHS German teacher

Roll Call: 7-0 Carried Abstaining from vote on item #6.4.1.2.3.1 – S. Kresge reason: relative Abstention Memorandum is attached

Asst. To The Superintendent For Professional /Support Personnel: Mr. Christopher Fisher

Charles Hoffman motioned; seconded by Thomas Murphy, to approve items #6.5.1 and item #6.5.7

6.5 Professional & Support Services May 27, 2010

6.5.1 For Approval

- 6.5.1.1 2010 – 2011 Fall Assistant Coaching Positions
 - 6.5.1.1.1 Jr. High Cross Country - Mr. James Igoe
 - 6.5.1.1.2 JV Girls' Tennis - Mr. Ralph Weichand
 - 6.5.1.1.3 Jr. High Football - Mr. Marc Fleming
 - 6.5.1.1.4 Jr. High Football - Mr. Maurice Stallings
- 6.5.1.2 2010 – 2011 Winter Head Coaching Positions
 - 6.5.1.2.1 Boys' Basketball - Mr. Ken Piontkowski
 - 6.5.1.2.2 Girls' Basketball - Ms. Nadia Gauronsky
 - 6.5.1.2.3 Wrestling - Mr. Mark Getz
- 6.5.1.3 2010 – 2011 Winter Assistant Coaching Positions
 - 6.5.1.3.1 Boys' Basketball
 - 6.5.1.3.1.1 Varsity - Mr. Steve Ayars
 - 6.5.1.3.1.2 JV - Mr. Anthony Chupa
 - 6.5.1.3.1.3 Freshman - Mr. John Gilbert
 - 6.5.1.3.1.4 Jr. High - Mr. Shawn McFarland
 - 6.5.1.3.1.5 Jr. High - Mr. Matthew Gould
 - 6.5.1.3.2 Girls' Basketball
 - 6.5.1.3.2.1 Varsity - Ms. Gena Orłowski
 - 6.5.1.3.2.2 JV - Mr. Matt Triolo
 - 6.5.1.3.2.3 Freshman - Mr. Chris Jarrow
 - 6.5.1.3.2.4 Jr. High -
 - 6.5.1.3.2.5 Jr. High -
 - 6.5.1.3.3 Wrestling
 - 6.5.1.3.3.1 Varsity -
 - 6.5.1.3.3.2 JV -
 - 6.5.1.3.3.3 Jr. High - Mr. Justin Micklos

The Jr. High Wrestling assistant coach position will be a split stipend.
- 6.5.1.4 2010 – 2011 *Volunteer* Coaching Positions
 - 6.5.1.4.1 Varsity Cross Country - Mr. Matt Frable
 - 6.5.1.4.2 Jr. High Cross Country - Ms. Robin Bok
- 6.5.1.5 2010 – 2011 Athletic Advisor Positions
 - 6.5.1.5.1 Basketball Cheering - Ms. Bernadette Fierro
 - 6.5.1.5.2 Jr. High Cheering - Ms. Vivian Kloss

The Jr. High Cheering Advisor position will be a split stipend.
- 6.5.1.6 2010 – 2011 Co-curricular / Non-athletic Advisor Positions
 - 6.5.1.6.1 Advanced Placement Coordinator - Ms. Sheri Fallon
 - 6.5.1.6.2 Art Honor Society - Mr. George Boudman
 - 6.5.1.6.3 Chess Club - Ms. Michele Witowski
 - 6.5.1.6.4 Debate Club - Ms. Barbara Arroyo
 - 6.5.1.6.5 Envirothon - Mr. Mark Liscinski
 - 6.5.1.6.6 FBLA - Ms. Teresa Galicki
 - 6.5.1.6.7 Freshman Class (split stipend) - Ms. Sandy D'Agostino
 - 6.5.1.6.8 Freshman Class (split stipend) - Ms. Suzanne Powell
 - 6.5.1.6.9 High School Computer Club - Ms. Melissa Ruschak
 - 6.5.1.6.10 High School Newspaper - Ms. Jackie Ludka
 - 6.5.1.6.11 High School Yearbook - Ms. Philomena Reduzzi
 - 6.5.1.6.12 Junior Class - Mr. Tim McCutchan
 - 6.5.1.6.13 Junior Honor Society - Ms. Meghan Feliciani
 - 6.5.1.6.14 Leo Club - Ms. Sheri Fallon
 - 6.5.1.6.15 Literary Magazine (H.S.) - Ms. Bernadette Fierro
 - 6.5.1.6.16 Middle School Drama - Ms. Rollene Gougher
 - 6.5.1.6.17 Middle School Asst. Drama - Ms. April Kresge
 - 6.5.1.6.18 Middle School Musical - Ms. Roxanne Scott

6.5.1.6.19	Middle School Asst. Musical	-	Ms. Rollene Gougher
6.5.1.6.20	Middle School Newspaper	-	Ms. Mary Ann Pitts
6.5.1.6.21	M. S. Student Gov't. (split stipend)	-	Ms. Nicole Composto
6.5.1.6.22	M. S. Student Gov't. (split stipend)	-	Ms. Linda Reborchick
6.5.1.6.23	M. S. Yearbook (split stipend)	-	Ms. Suzanne Powell
6.5.1.6.24	M. S. Yearbook (split stipend)	-	Ms. Sandy D'Agostino
6.5.1.6.25	Mock Trial	-	Mr. Tim McCutchan
6.5.1.6.26	PVI Drama	-	Ms. Nadine Snyder
6.5.1.6.27	PVI Asst. Drama	-	Ms. Crystal Hicks
6.5.1.6.28	SADD (split stipend)	-	Ms. Shannon Mackes
6.5.1.6.29	SADD (split stipend)	-	Ms. Nadine Scheller
6.5.1.6.30	Scholastic Scrimmage	-	Mr. Robert Young
6.5.1.6.31	Scholastic Scrimmage Asst.	-	Ms. Sandy D'Agostino
6.5.1.6.32	Senior Class (split stipend)	-	Mr. Mark Tramontina
6.5.1.6.33	Senior Class (split stipend)	-	Ms. Monica Tramontina
6.5.1.6.34	Stage Manager (high school)	-	Mr. Craig Morris

6.5.7 Facilities – Mr. Christopher Fisher, Ms. Viola Murphy

6.5.7.1	Facility Use Requests: 4		
6.5.7.1.1	Organization	URSA Field Hockey Parent's Club Adult League	
	Facility Requested	High School Stadium Field	
	Purpose	Field Hockey Games	
	Dates/Times	Sundays, June 20, 27, July 11, 18, 25, August 1, 2010 5:00 pm – 8:00 pm	
	Requestor	Barbara Bard	
	Attendance	70	
	Tuition	None	
	Fee by District	Class 3a – All Appropriate Fees Custodial & Security Fees Apply	
6.5.7.1.2	Organization	WESL Awards' Ceremony	
	Facility Requested	PVE Gym	
	Purpose	Awards' Ceremony	
	Dates/Times	Saturday, November 6, 2010 – 9:00 am – 3:00 pm	
	Requestor	Marcia Hansen	
	Attendance	200	
	Tuition	None	
	Fee by District	Class 3- All Appropriate Fees Custodial & Security Fees Apply	
6.5.7.1.3	Organization	NHSCA Wrestling	
	Facility Requested	High School New & Old Gyms, Concession Stand, Ticket Booth	
	Purpose	High School Wrestling Team Tournament	
	Dates/Times	November 12 and 13, 2010 Friday, 5:00 pm – 8:00 pm for set up Saturday, 6:00 am – 9:00 pm for Tournament January 14 & 15, 2011 Friday – 6:00 pm – 9:00 pm for set up Saturday – 5:30 am – 11:00 pm for Tournament	
	Requestor	Jamie Ferraro	
	Attendance	500-700	
	Tuition	None	
	Fee by District	Class 3- All Appropriate Fees Custodial & Security Fees Apply	
6.5.7.1.4	Organization	Tornados U14 Softball	
	Facility Requested	Varsity Softball Field	
	Purpose	Practice and Games	
	Dates/Times	May 20, 2010 thru August 30, 2010 Monday thru Friday, 6:00 pm – 8:00 pm Saturday and Sunday, 10:00 am – 3:00 pm	
	Requestor	Steve Caffrey and Shawn Jones	
	Attendance	2-60	
	Tuition	None	
	Fee by District	Class 3- All Appropriate Fees Custodial & Security Fees Apply	

Roll Call: 7-0 Carried Abstaining from vote on item # 6.5.1.3.3.3 – L. Micklos Reason: Relative Abstention Memorandum is attached

Informational Items included: District Events List

Transportation Liaison/Asst. Custodial Supervisor – Mr. Anthony Pierri

No report

Buildings and Grounds: Mr. Mark Meinhart

No report

Technology Systems Coordinator: Mr. Rocco Seiler

Mr. Seiler stated that students from Eldred, PVI and PVMS were accompanied by their teachers, Ms. Doll, Ms. J. Kresge and Ms. D'Agostino, to the PAECT (Pennsylvania Association for Educational Communications and Technology) student showcase held in Harrisburg. Representative Scavello gave the students a tour of the Capital.

Custodial and Warehouse: Mr. Howard Scott

No report

Food Services: Ms. Bonnie Grammes

Participation reports attached.

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary

Ms. Geary showed a short video on the recently held Special Olympics.

Informational:

Ms. Geary referred to a list of out-of-date textbooks from Polk, Eldred and Chestnuthill that will be recommended for discard.

Pleasant Valley Pre-K Outreach presentation was conducted by Erica Walters, Dora Tartar, Anne Miller and Joanne Fisher.

Highlights were shared about Pleasant Valley's Participation in the Pocono Health Communities Alliance School Readiness Taskforce; Ready, Set, Read Now!; Pre-K Counts; and Pre-K Round Table Sessions. The partnerships developed between the Pre-K providers and Pleasant Valley School District have resulted in opportunities to share and collaborate, to communicate regarding curriculum and instruction, to provide resources to be used in Pre-K classrooms, and to develop strong positive relationships which will result in raising the literacy and math levels of our students upon entering our school district as well as fostering a positive attitude about school. A handout was provided showing the Transition Plan for 2009-10.

Mathematics Supervisor: Mr. Ken Newman

No report

Reading Supervisor: Ms. Dora Tartar

No report

Special Education: Ms. Ellen McMasters, Ms. Cheryl Caines

No report

Technology: Dr. Lee Lesisko

No report

Title 1 and Title III

No report

Pleasant Valley Intermediate: Mr. J. Storm, Mr. D. Heath, Ms. D. Siani

Mr. Storm's report was informational.

Pleasant Valley Elementary School: Ms. Penny Derr, Mr. J. Krebs, Mr. T. Van Nortwick

Ms. Derr's report was informational.

Polk Elementary: Ms. Amy Braxmeier

Ms. Braxmeier's report was informational.

Chestnuthill/Eldred Elementary: Mr. Joseph Kondisko, Ms. Erica Walters

Mr. Kondisko's report was informational.

Pleasant Valley Middle School: Mr. Howard Drake, Mr. Michael Kello, Ms. Shelley Larthey

Mr. Drake's report was informational.

Pleasant Valley Cyber Academy: Mr. Robert Hines

Mr. Hines stated that enrollment is at 101 students.

Pleasant Valley High School: Mr. John Gress, Ms. Malligo, Mr. Pietroski

Mr. Gress's report was informational.

Business Manager: Ms. Susan Famularo, Ms. Monica Kotzmann

Thomas Murphy motioned; seconded by John Sabia, to approve items #6.11.1- #6.11.14 and items #6.11.15 - #6.11.17 on Addendum #1 with one revision noted: item #6.11.8 should read as follows: to request one month funding holiday for 2010-2011 fiscal year from the EBTEP Trust. (Employee Benefit Trust of Eastern Pennsylvania)

Report is as follows:

6.11 Business Management

May 27, 2010

- 6.11.1 Approval was granted for the cafeteria accounts payable for April 2010. Total amount: \$231,096.02
Approval was granted for the bills payable for April 2010.
Total amount: \$107,416.20
- 6.11.2 Student Activity Accounts
 - Beginning Balance, April 1, 2010 \$284,172.01
 - Receipts 23,217.75
 - Expenditures 46,860.40
 - Ending Balance, April 30, 2010 \$260,529.36
- 6.11.3 Informational – District investment report for April 2010.
- 6.11.4 The following invoices/applications were approved for payment from the Bond Fund as indicated.
 - 2006 BOND FUND as per attached list \$30,942.26
- 6.11.5 The following contracts were approved:
 - 6.11.5.1 Pocono Wildlife Rehabilitation and Education Center – live wildlife demonstration at Polk Elementary – Science night - Friday, May 21, 2010 – donation \$175.00.
 - 6.11.5.2 Scientific Learning Corporation – Software Product Licenses – Fast ForWord Language v2 - License Term – Perpetual - Pleasant Valley Intermediate School – Cost \$7,620.00 – be paid from BEF up to 4.1% Grant
- 6.11.6 The following bid awards were approved subject to receipt of satisfactory bonding and insurance certificate. Bid tabulations are attached.
 - Anthracite Coal - 2010-2011 school year
 - Centralia Coal Sales \$155.95 per ton
 - Estimate total contract: \$60,100.00
 - Propane Fuel - 3 year proposal
 - Heller's Gas – 2010-2011 school year \$1.50 per gallon
 - Estimated annual contract: \$90,000.00
 - 2011-2012 school year \$1.60 per gallon
 - Estimated annual contract: \$96,000.00
 - 2012-2013 school year \$1.70 per gallon
 - Estimated annual contract: \$102,000.00
 - Estimated total contract \$288,000.00
- 6.11.7 Approval was granted for the bid award through the Northampton/Monroe/Pike County Joint Purchasing Board for the 2010-2011 school year. Bid tabulation available in the Business Office for review.
 - Trash Removal and Recycling Services (3-year contract)
 - September 1, 2010 through August 31, 2013
 - J.P. Mascaro & Sons \$76,074.00/year
- 6.11.8 Approval was granted to authorize Susan H. Famularo, Business Manager to request a one (1) month funding holiday for 2010-11 fiscal year from EBTEP (Employee Benefit Trust of Eastern Pennsylvania).
- 6.11.9 Approval was granted for the attached Resolution to authorize the Pennsylvania Local Government Investment Trust (PLGIT) as a depository of the Pleasant Valley School District.

- 6.11.10 Approval was granted for the Athletic and Student Accident Insurance for the 2010-2011 school year as listed below. (This is a 6% increase from last year – an additional \$996.00).

AG Administrator: United States Fire Insurance Company
Athletic Insurance: \$17,596.00
Student Accident Insurance:
School time \$ 28.00/student
24-Hour \$ 124.00/student

- 6.11.11 Approval was granted to advertise for sealed bids for the following items:

Winter Athletic Supplies and Equipment
HVAC Filters
Football Score Board and Integrated Sound System

- 6.11.12 Approval was granted for PDE-3074(a) Form – Self Certification for the following project:
Football Score Board and Integrated Sound System

- 6.11.13 Approval was granted to renew Trend Micro Anti-virus/Spam/Malware Software, 3 year agreement at a cost of \$21,748.64/year with CIT Technology Financing Services, Inc.

- 6.11.14 Approval was granted for the HP Financial Services 3-Year Technology Lease Agreement not to exceed \$108,082.72 yearly.

6.11 Business Management Addendum #1 May 27, 2010

- 6.11.15 Approval was granted to confirm the Electricity Sales Agreement with Exelon Energy Company to supply electricity from December 2011 through July 2013 at a fixed price of \$.0602 per kilowatt hour before Gross Receipts tax – see attached.
- 6.11.16 Approval was granted for the Resolutions for Mandate Waiver Program Applications as prepared by Colonial Intermediate Unit 20.
- 6.11.16.1 Increasing the bidding threshold from \$10,000 to \$25,000.
 - 6.11.16.2 Increasing the price quotation requirements for materials and supplies costing \$4,000 to \$7,000.
 - 6.11.16.3 Relief from the requirement of advertising in newspapers of general circulation for bidding purpose.
- 6.11.17 Approval was granted for the following Mandate Waiver Applications.
- 6.11.17.1 Increasing the bidding threshold requirement from \$10,000 to \$25,000.
 - 6.11.17.2 Increasing the price quotation requirements for materials and supplies costing \$4,000 to \$7,000.

Roll Call: 6-1 Carried Voting no on items # 6.11.7, #6.11.9, #6.11.10 – J. Spinola

Dr. Arnold distributed an excerpt from the most recent PASA newsletter regarding budgetary planning.
Dr. Arnold thanked Rachael Stewart for her excellent service as the student representative.

Solicitor: Daniel Corvelevn, Esq. / Gerard Geiger, Esq.

None

Pleasant Valley School Directors:

- President Kresge thanked the administration, Board and staff for all the great news.
- Ms. Palmer commented on the wonderful artwork that is displayed throughout PVI.

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President Kresge asked for a motion to adjourn. H. Charles Hoffman motioned; seconded by John Sabia, to adjourn the meeting at approximately 9:26 PM. The motion was unanimously carried.

Respectfully submitted,

Susan Famularo, Board Secretary

Linda Zeliznik, Board Recorder

**Next Regularly Scheduled Meeting:
June 3, 2010 at 8:00 PM, PVSD Administration Offices**