

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
March 4, 2010
(Rescheduled from February 25, 2010)

Board Approved March 11, 2010 Excellence in Education: A Community Commitment

The Pleasant Valley School District Board of Education meeting originally scheduled for February 25, 2010, which was postponed due to inclement weather and rescheduled to March 4, 2010 was called to order on Thursday, March 4, 2010 by President Susan Kresge at 9:00 PM. President Kresge welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley Middle School Gymnasium, Route 115, Brodheadsville, PA.

ROLL CALL:

Board Attendees:	President Susan Kresge Vice-President Michelle Palmer Treasurer Linda Micklos	Harvey Frable Russ Gould John Sabia	Jim Spinola
Board Absentees:	H. Charles Hoffman Tom Murphy		
Administrative Attendees:	Dr. Arnold, Mr. Fadule, Ms. Geary, Ms. Famularo, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann, Mr. Seiler, Ms. Tartar		
Solicitor:	Mr. Daniel Corveleyn		

Ms. Kresge announced Notification of Executive Sessions as follows:

- ▶ March 4, 2010 – Personnel – Hiring of new and replacement staff and staff discipline; Negotiations; and Legal Issues.
- ▶ February 11, 2010 – Following the meeting for the purpose of negotiations.

MEETING PROCEDURES:

Ms. Kresge referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

None

OTHER:

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder

John Sabia motioned; seconded by Harvey Frable, to approve the minutes of the meeting held on Thursday, February 11, 2010 as per the attached copy.

Roll Call: Voice Vote – 7-0 Carried

TREASURER'S REPORT: Ms. Linda Micklos

Russ Gould motioned; seconded by John Sabia, to approve the Accounts Payable 2/12/10-2/25/10 on pages 10-15 as per the attached copies.

Roll Call: 7-0 Carried

OLD BUSINESS:

Solicitor: Daniel Corveleyn, Esq. / Gerard Geiger, Esq.

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Ms. Linda Micklos

Ms. Micklos reported:

- ▶ The most recent JOC meeting was held this past Monday, March 1st.
- ▶ Congratulations were extended to the MCTI students who participated in the SkillsUSA competition. A total of 32 medals were received by MCTI students from the four sending school districts. Students will now be moving on to the state competition that will be held April 14th to April 16th in Hershey.
- ▶ MCTI will be hosting "Spend the Night at MCTI" on April 28th from 3:00 PM to 7:00 PM.
- ▶ The next MCTI café dinner event will be held on March 18th at 6:30 PM at the vo-tech school. Reservations are required

- ▶ MCTI is continuing to present its 2010-2011 budget to the four sending school districts.
- ▶ The next scheduled JOC meeting will be held on Monday, April 12th.

Colonial Intermediate Unit 20: Mr. Thomas Murphy

No report

PSBA Liaison Report: Ms. Susan Kresge

Ms. Kresge reported:

- ▶ The US Department of Education announced today that Pennsylvania is one of the 15 states, along with the District of Columbia, advancing in Phase 1 of the Race To The Top grant.

Student Representative: Rachael Stewart

No report

ADMINISTRATIVE REPORTS: Dr. Douglas C. Arnold

District Enrollment

Dr. Arnold stated that enrollment is approximately 5,933 students, which is 16 students less than last month.

Policy Revisions

John Sabia motioned; seconded by Russ Gould, to approve the following policy revisions:

- ▶ No. 401: Creating a Position
- ▶ No. 404: Employment of Professional Employees

Roll Call: 7-0 Carried

Second Reading

- ▶ No. 800: Records Management
- ▶ No. 815: Acceptable Use of Communications and Information (CIS) Systems

These policies will be recommended for approval at the March 11, 2010 Board meeting.

First Reading

- ▶ No. 405: Employment of Substitute Professional Employees
- ▶ No. 406: Employment of Summer School Staff
- ▶ No. 407: Student Teachers
- ▶ No. 408: Employment Contract
- ▶ No. 409: Assignment and Transfer
- ▶ No. 410: Abolishing a Position
- ▶ No. 411: Suspensions and Furloughs
- ▶ No. 412: Evaluation of Professional Employees
- ▶ No. 413: Evaluation of Temporary Professional Employees
- ▶ No. 414: Physical Examination

These policies will be recommended for approval at the March 25, 2010 Board meeting.

Other:

Linda Micklos motioned; seconded by Harvey Frable, to approve the following homebound instruction request. *(As per Board policy, a re-evaluation will be done in 90 days.)*

Pleasant Valley Middle School

Student #	Reason
HB021210WH	Medical, renewal retroactive to February 12, 2010
HB021710DM	Medical, renewal retroactive to February 17, 2010

Pleasant Valley High School

Student #	Reason
HB020610BJ	Medical, retroactive to February 6, 2010
HB012910KK	Medical, retroactive to January 29, 2010
HB021010JK	Medical, retroactive to February 10, 2010

Roll Call: 7-0 Carried

Administrative Reports: Dr. Douglas C. Arnold Addendum #1 March 4, 2010

MiChelle Palmer motioned; seconded by John Sabia, to approve the following student agreements:

- ▶ Student Agreement #E022210NS-H
- ▶ Student Agreement #E022210JS-H

Roll Call: 7-0 Carried

Noteworthy Information: Accomplishments/Events/Gifts/Donations

Dr. Arnold stated:

- ▶ Congratulations were extended to PVSD MCTI students for their great job in advancing to the state competition.
- ▶ Ms. Geary will be receiving an award called the Center of Influence Award for her efforts in increasing our assessment scores and reaching academic benchmarks at the elementary level. As a result, PVSD will receive a \$10,000 services package. Also, Ms. Geary and a leadership team have been invited to go to Harrisburg, at no charge, to participate in the Leadership College, which takes place from June 21st to 25th.
- ▶ The February 4th Family Math and Technology night went very well.
- ▶ The annual Senior Citizens Dinner Theatre is scheduled for March 27th
- ▶ The wife of PVSD courier, Mr. Joe O’Callaghan, passed away this past week. Dr. Arnold extended heartfelt sympathies on behalf of all PVSD staff, administration and school directors.

Personnel and General Administration: Mr. Anthony Fadule

John Sabia motioned; seconded by Russ Gould, to approve items #6.4.1- #6.4.4; items #6.4.5 - #6.4.8 on Addendum #1; and items #6.4.9 - #6.4.10 on Addendum #2 as follows:

6.4 Personnel and General Administration March 4, 2010

- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.1.1 Professional Staff
 - 6.4.1.1.1 Eldred/Polk Elementary Schools
Carrie Poskitt was approved to continue as a long-term substitute reading/kindergarten teacher, effective for the 4th marking period of the 2009-2010 school year. (Brie Holst’s assignment)
- 6.4.2 Leaves of Absence
 - 6.4.2.1 Family and Medical Leave
 - 6.4.2.1.1 Brent Dorshimer, PVI teacher, was approved for Family & Medical Leave, as per Board policy, for thirteen (13) days, effective January 19, 2010 through February 5, 2010.
 - 6.4.2.1.2 Anthony Fadule, assistant superintendent, was approved for Family & Medical Leave, as per Board policy, for the following seven (7) days: January 13, 2010 through January 20, 2010 and February 1, 2010.
 - 6.4.2.1.3 Shavonne Liddic, high school teacher, was approved for Family & Medical Leave, as per Board policy, for thirty (30) days, effective February 22, 2010 through April 7, 2010.
 - 6.4.2.2 Leaves without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
 - 6.4.2.2.1 Perma Borger, PVE cafeteria worker, was approved for unpaid leave for two (2) days, effective February 4 and 5, 2010.
 - 6.4.2.2.2 Joan Brong, middle school cafeteria worker, was approved for unpaid leave for one (1) day, effective May 18, 2010.
 - 6.4.2.2.3 Theresa Brookes, PVI monitor, was approved for unpaid leave for one (1) day, effective March 16, 2010.
 - 6.4.2.2.4 Cindy DePue, PVE cafeteria worker, was approved for unpaid leave for twenty-two (22) days, effective January 11 through February 12, 2010.
 - 6.4.2.2.5 Christie Fleming, PVE cafeteria worker, was approved for unpaid leave for one (1) day, effective February 4, 2010.
 - 6.4.2.2.6 Sharon Graver, Eldred paraprofessional associate, was approved for unpaid leave for the following two (2) days: March 2 and March 8, 2010.
 - 6.4.2.2.7 Elsa Henn, high school monitor, was approved for unpaid leave for one (1) day, effective February 8, 2010.
 - 6.4.2.2.8 Joanne Siragusa, PVE monitor, was approved for unpaid leave for two (2) days, effective February 1 and 2, 2010.
 - 6.4.2.2.9 Melissa Williams, middle school monitor, was approved for unpaid leave for one (1) day, effective February 17, 2010.
- 6.4.3 Resignations
 - 6.4.3.1 Approval was granted to accept the letter of resignation from the following employee:
Jessica Pedersen, part-time paraprofessional associate at Polk Elementary School, effective February 3, 2010.

- 6.4.4 Termination
 - 6.4.4.1 Approval was granted for the termination of Employee No. SO-02252010 effective February 25, 2010.

6.4 Personnel and General Administration – Addendum #1 March 4, 2010

- 6.4.5 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.5.1 Support Staff
 - 6.4.5.1.2 Substitutes
 - 6.4.5.1.2.1 Suzanne Bongiovanni - Paraprofessional Associate
 - 6.4.5.1.2.2 Carla Howell - Paraprofessional Associate
 - 6.4.5.2 Professional Staff
 - 6.4.5.2.1 Substitutes
 - 6.4.5.1.2.1 Deena Baskin - English
 - 6.4.5.1.2.2 Tyler Bunnelle - Health & Physical Education
 - 6.4.5.1.2.3 Melissa Breitfeller - Elementary
 - 6.4.5.1.2.4 Rhianna Kneebone - Social Studies
- 6.4.6 Leaves of Absence
 - 6.4.6.1 Leaves Without Pay (Employees are responsible for the payment of and benefits the district provides during the period of leave.):
 - 6.4.6.1.1 Elsa Henn, high school monitor, was approved for unpaid leave for one (1) day, effective February 17, 2010.
 - 6.4.6.1.2 Deb Mayer, high school monitor, was approved for unpaid leave for two (2) days, effective February 16 and 17, 2010.
 - 6.4.6.1.3 Richard Price, maintenance worker, was approved for unpaid leave effective January 16, 2010 through July 5, 2010.
 - 6.4.6.1.4 Pat Urban, PVE paraprofessional associate, was approved for unpaid leave effective for the following six (6) days, February 8, 9, 12, 16, 17 and 18, 2010.
- 6.4.7 Resignation
 - Approval was granted to accept the letter of resignation from the following employee: Kathleen Biro, part-time cafeteria worker, effective February 26, 2010.
- 6.4.8 Retirement
 - Approval was granted to accept the letter of retirement from the following employee: Terry Hunter, security sergeant, effective April 30, 2010.

6.4 Personnel and General Administration – Addendum #2 March 4, 2010

- 6.4.9 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.9.1 Support Staff
 - 6.4.9.1.1 Substitutes
 - Nathan Michaels - Custodian/Courier
 - 6.4.9.2 Professional Staff
 - 6.4.9.2.1 Substitutes
 - Victor Golat - Social Studies
- 6.4.10 Resignation
 - Approval was granted to accept the letters of resignation from the following employees:
 - 6.4.10.1 Chris D. Pfancook, security officer, effective February 9, 2010.
 - 6.4.10.2 Georgia Umstead, middle school paraprofessional associate, effective February 19, 2010.

Roll Call: 7-0 Carried

Asst. To The Superintendent For Professional /Support Personnel: Mr. Christopher Fisher

John Sabia motioned; seconded by Susan Kresge, to approve items #6.5.1 and item #6.5.7 as follows

6.5 Professional & Support Services March 4, 2010

- 6.5.1 For Approval
 - 6.5.1.1 Field Trip Requests – Pleasant Valley High School
 - 6.5.1.1.1 Grade/Organization – Teen Arts, grades 11 and 12
 - Teacher(s) Involved – Ms. Barbara Cortese

Destination of Trip – Northampton Community College, Monroe
Campus for artist workshop
Date of Trip – March 18, 2010
District Buses Needed – 1
Cost per Student – none

6.5.1.2 2009-2010 Spring *Volunteer* Coaching Position
6.5.1.2.1 Varsity Girls' Soccer - Mr. Alex Wunder

6.5.7 Facilities – Mr. Christopher Fisher, Ms. Viola Murphy

6.5.7.1 Facility Use Requests: 1

6.5.7.1.1	Organization	Melody's Dance Studio
	Facility Requested	High School Auditorium
	Purpose	Dance Recital
	Dates/Times	June 24, 2010 – Thursday, 2:00 pm – 9:00 pm June 25, 2010 – Friday, 3:00 pm – 9:00 pm June 26, 2010 – Saturday, 11:00 am – 8:00 pm
	Requestor	Melody Kline
	Attendance	600
	Tuition	None
	Fee by District	Class 4 – All Appropriate Fees Custodial & Security Fees Apply

Roll Call: 7-0 Carried

Informational Items included: District Events List

Buildings and Grounds: Mr. Mark Meinhart

No report

Technology Systems Coordinator: Mr. Rocco Seiler

No report

Custodial and Warehouse: Mr. Howard Scott

No report

Food Services: Ms. Bonnie Grammes

Participation reports were attached.

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary

Ms. Geary gave an informational report regarding our students' mid-year academic performance levels.

Mathematics Supervisor: Mr. Ken Newman

No report

Reading Supervisor: Ms. Dora Tartar

John Sabia motioned; seconded by Susan Kresge, to approve the following request:

6.6.4.2.1 Approval was granted for the Letter of Agreement for Title I Services for eligible nonpublic students for the 2009-2010 school year. In the past, this agreement was generated by CIU 20. Federal and state guidelines have changed and now the contract is to be generated by the Local Education Agency, which is PVSD. The template was provided by the PA Department of Education and completed with the assistance of the CIU 20 Coordinator of Nonpublic Services.

Roll Call: 7-0 Carried

Special Education: Ms. Ellen McMasters, Ms. Cheryl Caines

No report

Technology: Dr. Lee Lesisko

No report

Title 1 and Title III

No report

Pleasant Valley Intermediate: Mr. J. Storm, Mr. D. Heath, Ms. D. Siani

Mr. Storm's report was informational.

Pleasant Valley Elementary School: Ms. Penny Derr, Mr. J. Krebs, Mr. T. Van Nortwick

Ms. Derr’s report was informational.

Polk Elementary: Ms. Amy Braxmeier

Ms. Braxmeier’s report was informational.

Chestnuthill/Eldred Elementary: Mr. Joseph Kondisko, Ms. Erica Walters

Mr. Kondisko’s report was informational.

Pleasant Valley Middle School: Mr. Howard Drake, Mr. Michael Kello, Ms. Shelley Larthey

Mr. Drake’s report was informational.

Pleasant Valley Cyber Academy: Mr. Robert Hines

Informational

Pleasant Valley High School: Mr. John Gress, Ms. Malligo, Mr. Pietroski

Mr. Gress’s report was informational.

Business Manager: Ms. Susan Famularo, Ms. Monica Kotzmann

John Sabia motioned; seconded by Harvey Frable, to approve items #6.11.1 - #6.11.15; items #6.11.16 - #6.11.17 on Addendum #1; items #6.11.18 - #6.11.19 on Addendum #2; and item #6.11.20 on Addendum #3 with one revision noted – item #6.11.18.2 was withdrawn.

- ▶ Mr. Corveleyn asked the Board if anyone had any questions regarding the parameters resolution. No one responded.

▶

Report is as follows:

6.11 Business Management March 4, 2010

6.11.1 Approval was granted for the cafeteria accounts payable for January 2010 is approved.
Total amount: \$170,796.04

Approval was granted for the bills payable for January 2010 is approved.
Total amount: \$104,307.89

6.11.2	Student Activity Accounts	
	Beginning Balance, December 1, 2009	\$251,380.60
	Receipts	19,414.34
	Expenditures	10,398.38
	Ending Balance, December 31, 2009	\$260,396.56

6.11.3 Informational – District investment report for January 2010.

6.11.4 The following invoices/applications were approved for payment from the Bond Fund as indicated.

2006 BOND FUND as per attached list \$10,000

- 6.11.5 Approval was granted for the following placements:
Student #011910TG Lehigh County Detention Center Effective 1/19/10
Student #011910DB Lehigh County Detention Center Effective 1/19/10
- 6.11.6 Approval was granted for the agreement between the Pleasant Valley School District and Colonial Intermediate Unit 20 for special education services be approved for the 2009-2010 school year. The costs of these services are estimated to be \$2,006,968.12. The final reconciliation of the charges is to be made by August of 2010.
- 6.11.7 Approval was granted for the IDEA-B Use of Funds Agreement between the Pleasant Valley School District and Colonial Intermediate Unit 20 for the 2009-2010 be approved.
- 6.11.8 Approval was granted for the PlanCon Part K (bond refinancing) for the General Obligation Bonds, Series A of 2009 be approved for submission to the Pennsylvania Department of Education.
- 6.11.9 Approval was granted to contract with Public Financial Management, Inc. to purchase a Budget Planning Model at a cost of \$2,500 for the 2009-10 year and \$6,000 annually for the next 3 years, 2010-11, 2011-12 and 2012-13.
- 6.11.10 Approval was granted for the 2010-2011 Monroe Career and Technical Institute budget. Pleasant Valley’s share of this budget will be \$2,059,696.
- 6.11.11 Approval was granted for the Technical Service Support Agreement with Physico-Control, Inc. for 13 district Automated Electronic Defibrillators (AED) as listed in the agreement. The agreement term is 3 years 10/1/2009 – 9/30/12 at a cost of \$3,994.00 per year. This is a renewal with no increase in cost.

- 6.11.12 Approval was granted for the Board of Education to accept the June 30, 2009 Audited Financial Statement as prepared by Gorman & Associates, P.C.
- 6.11.13 Approval was granted to purchase a baseball backstop from George Ely Associates, Carlisle, PA at a cost of \$29,289.00 on Costars state contract #014-011 to be installed at the Varsity Baseball Field located between the bus compound and stadium.
- 6.11.14 Approval was granted to advertise for sealed bids for labor to install the baseball backstop.
- 6.11.15 Approval was granted for the district to acquire a mechanical Mezzanine floor coating at the Pleasant Valley Middle School at a cost not to exceed \$7,000.00.

6.11 Business Management Addendum #1 March 4, 2010

- 6.11.16 Approval was granted for the proposed savings parameter resolution for the 2006 General Obligation Bond refunding as prepared by Rhoads & Sinon LLP Bond Counsel.
- 6.11.17 The following contract was approved - Backtrax Mobile DJ's - cost \$585.00 - for Pleasant Valley Intermediate School 7th grade Move-Up Event – Dance to be held May 21, 2010.

6.11 Business Management Addendum #2 March 4, 2010

- 6.11.18 Approval was granted by the Board for the following contracts.
 - 6.11.18.1 CSI – Preventative Maintenance Agreement for Polk Elementary School Fire alarm – renewal contract – no increase. \$1,380.00 annually - March 1, 2010 through February 28, 2011.
 - 6.11.18.2 *WITHDRAWN*
 - 6.11.18.3 Rosetta Stone – 5/13/10 to 5/13/11 – Renewal with an increase in seat licenses from 50-100. The increase is \$2,000. To be paid from Title III.
- 6.11.19 The following invoices/applications were approved for payment from the Bond Fund as indicated.
 - 2006 BOND FUND as per attached list \$339,683.18

6.11 Business Management Addendum #3 March 4, 2010

- 6.11.20 Approval was granted for the following bid for the 2010-2011 school year for Pleasant Valley School District.

#2 Fuel Oil	Isobunkers
Consumer Tank	\$2.9548/gallon
#2 Fuel Oil	Isobunkers
Tank Transport	\$2.4108/gallon
89 Octane Gasoline	Isobunkers
Tank Transport	\$2.4206/gallon
Ultra Low Sulfur Diesel	Isobunkers
Tank Transport	\$2.4376/gallon
70/30 Winterblend	Isobunkers
additive	\$2.9446/gallon

Approval was granted to reject the bid for Monroe Career and Technical Institute.

Roll Call: 7-0 Carried

Solicitor: Daniel Corveleyn, Esq. / Gerard Geiger, Esq.

No report

Pleasant Valley School Directors:

- ▶ Mr. Jim Spinola stated that he attended the District XI Wrestling Finals last weekend. He congratulated PVSD wrestlers Jordan Toledo and Jake Chamberlain for their excellent efforts in advancing to the regional tournament.
- ▶ Ms. Kresge thanked those students, staff and administrators who participated in the recent Big Brothers Big Sisters Telethon.
- ▶ Ms. Kresge stated that, last Tuesday evening, Dr. Arnold, Mr. Spinola and she attended the PSERS presentation at East Stroudsburg Area School District. She asked Mr. Spinola to give a brief three-minute presentation at the next Board meeting.

Pleasant Valley Citizens:

No report

Adjournment:

There being no further business to come before the Board, President Kresge asked for a motion to adjourn. John Sabia motioned; seconded by Harvey Frable, to adjourn the meeting at approximately 9:35 PM. The motion was unanimously carried.

Respectfully submitted,

Susan Famularo, Board Secretary

Linda Zeliznik, Board Recorder

**Next Regularly Scheduled Meeting:
March 11, 2010 at 8:00 p.m., PVSD Administration Offices**