

**PLEASANT VALLEY SCHOOL DISTRICT**  
**Board of Education Meeting**  
**March 11, 2010**

**Board Approved March 25, 2010** Excellence in Education: A Community Commitment

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The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Susan Kresge on Thursday, March 11, 2010 at 8:00 p.m. President Kresge welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

**ROLL CALL:**

<b>Board Attendees:</b>	President Susan Kresge	H. Charles Hoffman	John Sabia
	Vice-President MiChelle Palmer	Russ Gould	Jim Spinola
	Treasurer Linda Micklos	Tom Murphy	
<b>Board Absentees:</b>	Harvey Frable		
<b>Administrative Attendees:</b>	Dr. Arnold, Mr. Fadule, Ms. Geary, Ms. Famularo, Mr. C. Fisher, Ms. Zeliznik, Ms. Kotzmann, Mr. Kondisko, Mr. Gress		
<b>Solicitor:</b>	Mr. Daniel Corveleyn		

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President Susan Kresge announced Notification of Executive Sessions as follows:

- ▶ March 11, 2010 – Personnel – Hiring of new and replacement staff and staff discipline; Negotiations; and Legal Issues.

**MEETING PROCEDURES:**

President Susan Kresge referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

**Good News Presentations:**

**Mr. Gress, Pleasant Valley High School**

PV High School senior, Angela Goldberg, is participating in the Poetry Out Loud National Recitation Contest. Ms. Goldberg won the regional competition on February 18<sup>th</sup> and will compete on Monday, March 15<sup>th</sup> at the state level at the Governor's residence. She recited the three poems that she has chosen for this competition.

**Mr. Kondisko, Representing All PV Elementary Schools**

Mr. Scott Stouffer and Ms. Debbie Millard presented a PowerPoint presentation on a program called *Odyssey of the Mind*, which is geared to stimulate the student's mind in creative problem solving. Currently, 20 students participate in the program. Ms. Millard's intentions are to have students in K-12 involved.

**PLEASANT VALLEY CITIZENS:**

None

**OTHER:**

None

**SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder**

H. Charles Hoffman motioned; seconded by John Sabia, to approve the minutes of the meeting held on Thursday, as March 4, 2010 per the attached copy.

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**Roll Call: Voice Vote - Carried**

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**TREASURER'S REPORT: Ms. Linda Micklos**

Tom Murphy motioned; seconded by Russ Gould, to approve the Accounts Payable 2/1/10-2/28/10 (Manual Checks) on page 10; Accounts Payable 3/1/10-3/11/10 on pages 11-15; Trial Balance/Financial Statement on pages 16-21; Asset Cost Summary on page 22; and the Revenues/Expenditures on pages 23-26 as per the attached copies.

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**Roll Call: 8-0 Carried**

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**OLD BUSINESS:**

**Solicitor: M Daniel Corveleyn, Esq. / Gerard Geiger, Esq.**

No report

**OTHER**

No reports

**NEW BUSINESS:**

**Monroe Career and Technical Institute: Ms. Linda Micklos**

No report

**Colonial Intermediate Unit 20: Mr. Thomas Murphy**

No report. The last meeting was cancelled due to inclement weather. The next meeting is scheduled for Wednesday, March 31, 2010.

**PSBA Liaison Report: Ms. Susan Kresge**

Ms. Kresge reported that, on March 30, 2010, MCTI will host the Spring Legislative Meeting at 7:00 p.m. Confirmation is need by March 23<sup>rd</sup> for those Board members who wish to attend.

**Student Representative: Rachael Stewart**

No report

**ADMINISTRATIVE REPORTS: Dr. Douglas Arnold**

Building enrollment is listed on page 27. Enrollment is currently at 5,933 students.

John Sabia motioned; seconded by Tom Murphy, to approve the following Board Policy revisions:

- ▶▶ No. 800: Records Management
- ▶▶ No. 815: Acceptable Use of Communications and Information (CIS) Systems

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**Roll Call: 7-1 Carried Voting no to policy #815 – J. Spinola**

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Second Reading\*

- No. 405: Employment of Substitute Professional Employees
- No. 406: Employment of Summer School Staff
- No. 407: Student Teachers
- No. 408: Employment Contract
- No. 409: Assignment and Transfer
- No. 410: Abolishing a Position
- No. 411: Suspensions and Furloughs
- No. 412: Evaluation of Professional Employees
- No. 413: Evaluation of Temporary Professional Employees
- No. 414: Physical Examination

*These policies will be recommended for approval at the March 25, 2010 Board meeting.*

First Reading \*\*

- Policy No. 324.1 – Confidential Information (Administrative)
- Policy No. 416 – Nontenured Staff Members
- Policy No. 417 – Conduct/Disciplinary Procedures
- Policy No. 418 – Penalties for Tardiness
- Policy No. 419 – Outside Activities
- Policy No. 420 – Freedom of Speech in Noninstructional Settings
- Policy No. 421 – Political Activities
- Policy No. 424.1 – Confidential Information (Professional)

*\*\* These policies will be recommended for approval at the April 22, 2010 Board meeting.*

**Other:**

Tom Murphy motioned; seconded by Jim Spinola, to approve student agreement #E030510H.

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**Roll Call: 8-0 Carried**

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Noteworthy Information, Accomplishments and Events/Gifts/Donations:

- ▶ Math Olympics was created by Ms. Richards and Mr. Menghini to help students prepare for the PSSA tests. These competitions will take place on March 18<sup>th</sup>, 19<sup>th</sup>, 23<sup>rd</sup> and 24<sup>th</sup>.
- ▶ Dr. Arnold stated that he attended The Growing Place's International Dinner at PVE.
- ▶ Dr. Arnold reminded everyone that March 12<sup>th</sup> is a full day of school for all students.
- ▶ A new administrative regulation, No. 814 AR, has been created to provide guidelines concerning copyright regulations and is now available on the PVSD website.

**Personnel and General Administration: Mr. Anthony Fadule**

Tom Murphy motioned; seconded by H. Charles Hoffman, to approve items #6.4.1 - #6.4.3 and items #6.4.4 - #6.4.7 on Addendum #1 as follows:

6.4 **Personnel and General Administration** **March 11, 2010**

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Professional Staff

6.4.1.1.1 Tenure

The following employee has served Pleasant Valley School District for three (3) years and has been rated as satisfactory. By the provisions of the School Code, she was approved for tenure: Tanya Durkay-Witmer

6.4.2 Leaves of Absence

6.4.2.1 Family and Medical Leave

6.4.2.1.1 Kristen Matweecha, high school teacher, was approved for Family & Medical Leave, as per Board policy, for thirteen (13) days, effective January 27, 2010 through February 16, 2010.

6.4.2.2 Leaves without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):

6.4.2.2.1 Lori Bray, high school paraprofessional associate, was approved for unpaid leave for one (1) day, effective February 18, 2010.

6.4.2.2.2 Brenda Bush, PVE paraprofessional associate, was approved for unpaid leave for three (3) days, effective March 10, 11 & 12, 2010.

6.4.2.2.3 Patricia Cambria, PVI cafeteria worker, was approved for unpaid leave for two (2) days, effective February 22 and 23, 2010.

6.4.2.2.4 Diane DiBella, high school monitor, was approved for unpaid leave for one (1) day, effective March 24, 2010.

6.4.2.2.5 Gina DeVito-Curry middle school cafeteria worker, was approved for unpaid leave for one (1) day, effective March 15, 2010.

6.4.2.2.6 Christie Fleming, PVE cafeteria worker, was approved for unpaid leave for four (4) days, effective 2/16 through 2/19, 2010.

6.4.2.2.7 Michele Herrmann, PVE paraprofessional associate, was approved for unpaid leave for two (2) days, effective March 29 and 30, 2010.

6.4.2.2.8 Sandi Kaspszyk, Eldred teacher, was approved for unpaid leave for five (5) days, effective March 30 through April 8, 2010.

6.4.2.2.9 Rita Nelson, PVI cafeteria worker, was approved for unpaid leave for three (3) days, effective March 29, 30, and 31, 2010.

6.4.2.2.10 Carrie Stasiak, PVE paraprofessional associate, was approved for unpaid leave for one (1) day, effective March 1, 2010.

6.4.3 Other

Approval was granted for the Collective Bargaining Agreement between the Pleasant Valley School District and the Pleasant Valley Educational Support Professionals' Association, ESPA, PSEA, NEA, effective from Staff Opening Day of the 2008-2009 school year (August 28, 2008) through and including the day before Staff Opening Day of the 2012-2013 school year.

6.4 **Personnel and General Administration – Addendum #1** **March 11, 2010**

6.4.4 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.4.1 Support Staff

6.4.4.1.1 Substitutes

- a. Michelle Kuehner - Library Paraprofessional Associate
- b. Robert Young - Custodian

6.4.4.1.2 Temporary Assignment

NAME	FROM	TO
Cindy DePue	Part-time cafeteria worker, PVE	Monitor, MS, effective 3/11/10 (Replacement assignment for Vito Pandolfo)

6.4.4.2 Professional Staff

6.4.4.2.1 Substitutes

- a. Jonathan Frantz - Elementary/Environmental Ed.
- b. Robert Szepietowski- Social Studies

6.4.4.2.2 The following individual was approved as an events manager for the 2009-2010 school year. He will share a stipend as set by the supplemental contract:

Tim McCutchan

(Replacement position for Erik Hansen)

- 6.4.5 Leaves of Absence
  - 6.4.5.1 Family and Medical Leave
    - 6.4.5.1.1 Lori Hagerman, literacy coach, was approved for Family & Medical Leave, as per Board policy, for approximately twenty-four and one-half (24.5) days, effective, on or about, May 10, 2010 through the conclusion of the 2009-2010 school year.
    - 6.4.5.1.2 Charles Inserra, high school teacher, was approved for Family & Medical Leave, as per Board policy, for thirty-four (34) days, effective April 26 through the end of the 2009-2010 school year.
  - 6.4.5.2 Leaves without Pay (Employees are responsible for the payment of any benefits the school district provides during the period of leave.):
    - 6.4.5.2.1 Irene Bell, high school monitor, was approved for unpaid leave for two (2) days, effective March 3 and 4, 2010.
    - 6.4.5.2.2 Marlene Briglio, PVI paraprofessional associate, was approved for unpaid leave for one (1) day, effective February 23, 2010.
    - 6.4.5.2.3 Cindy DePue, PVE cafeteria worker, was approved for unpaid leave for the following fourteen (14) days: February 16 through February 19, February 22 and 23, March 1 through March 5 and March 8 through March 10, 2010.
    - 6.4.5.2.4 Nicole Gesiskie, middle school paraprofessional, was approved for unpaid leave for one (1) day, effective March 5, 2010.
    - 6.4.5.2.5 Debra Howell, middle school paraprofessional associate, was approved for unpaid leave for one (1) day, effective March 4, 2010.
    - 6.4.5.2.6 Linda McInerney, health room technician, was approved for unpaid leave for the following three (3) days: March 31, April 6 and 7, 2010.
    - 6.4.5.2.7 Mary Schauer, PVI cafeteria worker, was approved for unpaid leave for one (1) day, effective March 29, 2010.
    - 6.4.5.2.8 Alison Sizemore, high school monitor, was approved for unpaid leave for one (1) day, effective March 12, 2010.
    - 6.4.5.2.9 Heather Wadding, Chestnuthill paraprofessional associate, was approved for to amend her previously approved unpaid leave from March 29, 2010 to March 15, 2010.
    - 6.4.5.2.10 Joan Weimmer, PVE monitor, was approved for unpaid leave for one (1) day, effective February 12, 2010.
- 6.4.6 Resignation
 

Approval was granted to accept the letter of resignation from the following employee:  
Erik Hansen, events manager, effective February 22, 2010.
- 6.4.7 Retirement
 

Approval was granted to accept the letter of retirement from the following employee:  
Sandra Costenbader, PVI cafeteria worker, effective the conclusion of the 2009-2010 school year.

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**Roll Call: 5-1-2 Carried Voting no to item #6.4.3 –J. Spinola  
Abstaining from vote on item #6.4.3 - R. Gould, L. Micklos - Reason: relative.  
Abstention Memorandums are attached.**

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**Asst. To The Superintendent For Professional /Support Personnel: Mr. Anthony Fadule**  
John Sabia motioned; seconded by Tom Murphy, to approve items #6.5.9 – 6.5.10 on Addendum #2 as follows:

**6.5 Professional /Support Personnel: Addendum #2 March 11, 2010**

- 6.5.9 Facility Use Requests
 

Organization:	Carlis Biney Ministries (Wellspring Fellowship)
Facility Requested	PVE Cafeteria
Purpose:	Video Shooting
Dates/Times:	Saturday, March 13 <sup>th</sup> & 20 <sup>th</sup> , 2010 – 10:00 am to 3:00 pm
Requestor:	Rev. Carlis Biney
Attendance:	5
Tuition:	None
Fee by District:	Class 3 – All appropriate fees, custodial and security fees apply

- 6.5.10 Filed Trip Request: High School
 

Grade/Organization:	Economics HL, Grade 12
Teacher Involved:	Mr. Tom Crosby



#2 Fuel Oil Tank Transport	Isobunkers \$2.4108/gallon
89 Octane Gasoline Tank Transport	Isobunkers \$2.4206/gallon
Ultra Low Sulfur Diesel Tank Transport	Isobunkers \$2.4376/gallon
70/30 Winterblend additive	Isobunkers \$2.9446/gallon

6.11.4 Approval was granted to ratify the following bid for the 2010-2011 school year for Pleasant Valley School District.

#2 Fuel Oil Consumer Tank	Isobunkers \$3.0048/gallon
#2 Fuel Oil Tank Transport	Isobunkers \$2.4608/gallon
89 Octane Gasoline Tank Transport	Isobunkers \$2.4806/gallon
Ultra Low Sulfur Diesel Tank Transport	Isobunkers \$2.5244/gallon
70/30 Winterblend additive	Isobunkers \$2.8444/gallon

6.11.5 Approval was granted for the First Student estimated March 2010 invoice be paid in advance to afford Pleasant Valley School District the opportunity to take advantage of a 1.5% discount. The March billing is estimated to be \$661,679.76. After deducting the March rent as per agreement in the amount of \$10,184.64, the net billing will be \$651,495.12. The 1.5% discount is \$9,772.43. The net payment of \$641,722.69 must be received by First Student on or before March 26, 2010.

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**Roll Call: 7-1 Carried Voting no on items #6.11.3 and #6.11.4 – J. Spinola**

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**Solicitor: Daniel Corvelevn, Esq. / Gerard Geiger, Esq.**

No Report

**Pleasant Valley School Directors:**

- ▶ Jim Spinola gave an update on the recent wrestling tournaments in which PVSD student-athletes competed, highlighting the success of Jordan Toledo and Jake Chamberlain.
- ▶ Jim Spinola stated that, at the next Building and Grounds meeting, he would be giving a report on information from the PSERS seminar at the JTL Intermediate School in East Stroudsburg earlier this month.

**Pleasant Valley Citizens:**

None

**Adjournment:**

There being no further business to come before the Board, President Kresge asked for a motion to adjourn. H. Charles Hoffman motioned; seconded by Tom Murphy, to adjourn the meeting at approximately 8:44 p.m. The motion was unanimously carried.

*Respectfully submitted,*

Monica Kotzmann, Asst. Board Secretary \_\_\_\_\_

Linda Zeliznik, Board Recorder \_\_\_\_\_

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**Next Regularly Scheduled Meeting:  
March 25, 2010 at 8:00 p.m., PVSD Administration Offices**

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