

**PLEASANT VALLEY SCHOOL DISTRICT**  
**Board of Education Meeting**  
**February 11, 2010**

**Board Approved March 4, 2010** Excellence in Education: A Community Commitment

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The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Susan Kresge on Thursday, February 11, 2010 at 8:01 p.m. President Kresge welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheads ville, PA.

**ROLL CALL:**

<b>Board Attendees:</b>	President Susan Kresge	H. Charles Hoffman	John Sabia
	Vice-President MiChelle Palmer	Russ Gould	Jim Spinola
	Treasurer Linda Micklos	Tom Murphy	
<b>Board Absentees:</b>	Harvey Frable		
<b>Administrative Attendees:</b>	Dr. Arnold, Mr. Fadule, Ms. Geary, Ms. Famularo, Mr. C. Fisher, Ms. Zeliznik, Ms. Kotzmann, Mr. Kondisko		
<b>Solicitor:</b>	Mr. Daniel Corveleyn		

President Kresge announced Notification of Executive Sessions as follows:

- ▶ February 11, 2010: Personnel – Hiring of new and replacement staff and staff discipline; Negotiations; and Legal Issues.

**MEETING PROCEDURES:**

President Kresge referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

**PLEASANT VALLEY CITIZENS:**

None

**OTHER:**

None

**SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder**

H. Charles Hoffman motioned; seconded by John Sabia, to approve the minutes of the meeting held on Thursday, January 28, 2010 as per the attached copy.

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**Roll Call: Voice Vote - Carried**

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**TREASURER'S REPORT: Ms. Linda Micklos**

Tom Murphy motioned; seconded by Russ Gould, to approve the Accounts Payable 1/1/10-1/31/10 (Manual Checks) on page 12; Accounts Payable 2/1/10-2/11/10 (Manual Checks) on page 13-16; Trial Balance/Financial Statement on pages 17-22; Asset Cost Summary on page 23 and the Revenues/Expenditures on pages 24-27 as per the attached copies.

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**Roll Call: 8-0 Carried**

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**OLD BUSINESS:**

**Solicitor: M Daniel Corveleyn, Esq. / Gerard Geiger, Esq.**

No report

**OTHER**

No reports

**NEW BUSINESS:**

**Monroe Career and Technical Institute: Ms. Linda Micklos**

Ms. Micklos reported:

- ▶ The most recent JOC meeting was held on Monday, February 1<sup>st</sup>.
- ▶ The 2010-2011 General Operating Budget was presented to the four sending school districts. The budget represents an overall 0.9% increase.
- ▶ A presentation from Godshaw and Cain Architects focused on a feasibility study for a comprehensive full-day program.
- ▶ The Laurel Lake Café opened on January 1, 2010. Dinner is served monthly, reservations only. Thirty-eight people attended the first dinner. Reservations can be made by calling (570) 629-2001.

- ▶ Director Pat Moyer submitted her intent to retire effective June 29, 2010. The search for a new director will be begin shortly by the JOC members.
- ▶ The next scheduled JOC meeting will be held on Monday, March 1<sup>st</sup>.

**Colonial Intermediate Unit 20: Mr. Thomas Murphy**

Mr. Murphy had no report, but announced the next CIU #20 Board meeting is scheduled for Wednesday, February 24<sup>th</sup>.

**PSBA Liaison Report: Ms. Susan Kresge**

Ms. Kresge reported:

- ▶ Governor Rendell announced his 2010-11 budget plan, that included a 6.42% increase in basic education subsidy. Ms. Kresge stated she has a list of programs with dollar amounts if anyone is interested in seeing if there are increases or decreases in the funding.
- ▶ Ms. Kresge stated the PSBA School Leadership conference scheduled for October in Hershey is accepting program proposals. Ms. Kresge encouraged Ms. Geary to make sure we submit something again this year, even though our submittal was not accepted last year.

**Student Representative: Rachael Stewart**

No report

**ADMINISTRATIVE REPORTS: Dr. Douglas Arnold**

**Building Enrollment**

Dr. Arnold stated that we have decreased approximately 352 students since last year at this time.

Tom Murphy motioned; seconded by Russ Gould, to approve the following policy revisions:

**6.2.1.1 No. 705: Safety**

**6.2.1.2 No. 929: Fund Raising**

- ▶ Mr. Spinola asked if Policy No.929 addressed outside organizations donating its fundraiser monies to the school.

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**Roll Call: - 7-1 Carried Voting no to item # 6.2.1.2: Policy No.929 – J. Spinola**

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Second Reading\*

No. 401: Creating a Position

No. 404: Employment of Professional Employees

\* *These policies will be recommended for approval at the February 25, 2010 Board meeting.*

First Reading \*\*

No. 800: Records Management

No. 815: Acceptable Use of Communications and Information (CIS) Systems

\*\* *These policies will be recommended for approval at the March 11, 2010 Board meeting.*

**Other**

Tom Murphy motioned; seconded by R. Charles Hoffman, to approve scheduling a hearing before the Pleasant Valley School Board on Thursday, March 4, 2010 at 7:00 PM, pursuant to Section 7-780 of the Pennsylvania School Code, in order for the Board to receive information regarding the possible closing of the Eldred Elementary School, which decision of the Board shall not take place less than ninety (90) days from the date of the hearing.

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**Roll Call: - 8-0 Carried**

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John Sabia motioned; seconded by Linda Micklos, to approve the following Homebound Instruction (*Per Board policy, re-evaluation will be done in 90 days*)

Pleasant Valley Middle School

Student ID#	Reason
HB012210DM	Medical, renewal retroactive to January 22, 2010
HB012510GM	Medical, renewal retroactive to January 25, 2010

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**Roll Call: 8 -0 Carried**

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Tom Murphy motioned; seconded by John Sabia, to approve Student Agreement #E020310H.

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**Roll Call: - 8-0 Carried**

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**Noteworthy Information, Accomplishments and Events/Gifts/Donations**

- ▶ Dr. Arnold announced that there is school on March 12<sup>th</sup>; there is no staff development day.
- ▶ Dr. Arnold attended the VIP luncheon at the Skills USA competition in Allentown. A PVSD student,

Alex D'Antonio, addressed the group on his entrepreneurship project. Dr. Arnold asked Mr. D'Antonio to address the Board at the February 25<sup>th</sup> meeting. Ms. Geary stated that 12 PVSD students will be attending the state competition.

- ▶ The PV Hall of Fame induction ceremony is scheduled for Friday, February 12<sup>th</sup>. A reception is scheduled for 6:00 p.m. in the PVHS Library.

**Personnel and General Administration: Mr. Anthony Fadule**

John Sabia motioned; seconded by Tom Murphy, to approve items #6.4.1- #6.4.4 on the Personnel Report and items #6.4.5 - #6.4.6 on Addendum #1 with the following revisions: item # 6.4.2.1.2 should list the period of leave as 13 days through February 11, 2010; and item # 6.4.5.1.1 should read 2009. Report is as follows:

**6.4 Personnel and General Administration February 11, 2010**

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Support Staff

6.4.1.1.1 Substitutes

a. Carlos Barrios - Monitor

6.4.1.2 Professional Staff

6.4.1.2.1 Tenure

The following employee has served Pleasant Valley School District for three (3) years and has been rated as satisfactory. By the provisions of the School Code, she was approved for tenure:

Colleen Yacovelli

6.4.2 Leaves of Absence

6.4.2.1 Family and Medical Leave

6.4.2.1.1 Peter Blat, PVE teacher, was approved for an extension of his Family & Medical Leave for the following thirty (30) days: November 4, November 19, November 23 through December 23, 2009 and January 8, January 19 through January 27 and January 29, 2010.

6.4.2.1.2 Joyce Christman, PVI custodian, was approved for Family & Medical Leave, as per Board policy, for thirteen (13) days, effective January 26, 2010 through February 11, 2010.

6.4.2.1.3 Luis Fuentes, security officer, was approved for an extension of his Family & Medical Leave for ten (10) days, effective February 15, 2010 through February 26, 2010.

6.4.2.1.4 Amy Kucheruck, high school PPA, was approved for Family & Medical Leave, as per Board policy, for seven (7) days, effective January 26 through February 3, 2010.

6.4.2.1.5 Kathy Smith, Eldred secretary, was approved for an extension of her Family & Medical Leave, for eight (8) days, effective January 13 through January 22, 2010.

6.4.2.2 Leaves without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):

6.4.2.2.1 Kimberly Ancona, middle school monitor, was approved for unpaid leave for one (1) day, effective February 2, 2010.

6.4.2.2.2 Irene Bell, high school monitor, was approved for unpaid leave for one (1) day, effective February 2, 2010.

6.4.2.2.3 Brenda Brodt, high school teacher, was approved for to amend her previously approved unpaid leave to reflect three (3) days, effective January 27, through January 29, 2010.

6.4.2.2.4 Jane Cadotte, middle school monitor, was approved for unpaid leave for one (1) day, effective January 28, 2010.

6.4.2.2.5 Maryjean Fedin, PVE monitor, was approved for unpaid leave for one (1) day, effective February 19, 2010.

6.4.2.2.6 Nannette Gower, PVI monitor, was approved for unpaid leave for two (2) days, effective February 4 and 5, 2010.

6.4.2.2.7 Elsa Henn, high school monitor, was approved for unpaid leave for the following three (3) days: January 20, 21 and February 4, 2010.

6.4.2.2.8 Kristen Keller, PVE cafeteria worker, was approved for unpaid leave for one (1) day, effective January 19, 2010.

6.4.2.2.9 Denise Mascal, PVI paraprofessional associate, was approved for unpaid leave for the following three (3) days: February 3, 2010, March 31, 2010 and April 6, 2010.

- 6.4.2.2.10 Winifred Serfass, Polk monitor, was approved for unpaid leave for three (3) days, effective May 12, 13 and 14, 2010
  - 6.4.2.2.11 Melissa Williams, middle school monitor, was approved for unpaid leave for two (2) days, effective January 26 and 27, 2010.
  - 6.4.3 Resignations
    - 6.4.3.1 Approval was granted to accept the letter of resignation from the following employee:
      - a. Lisa Hernandez, PVE monitor, effective February 12, 2010.
  - 6.4.4 Other
    - 6.4.4.1 Approval was granted for Candice Sierzega, from East Stroudsburg University, to serve an unpaid guidance internship, effective February 1, 2010 through the end of the 2009-2010 school year.
    - 6.4.4.2 Approval was granted for William Staples, from East Stroudsburg University, to serve an unpaid administrative internship, effective for the 2<sup>nd</sup> semester of the 2009-2010 school year.
- 6.5 **Personnel and General Administration – Addendum #1** **February 11, 2010**
- 6.4.5 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
    - 6.4.5.1 Support Staff
      - 6.4.5.1.1 Substitutes
        - a. Debra Connors -Secretary, retroactive to 9/21/2009
    - 6.4.5.2 Professional Staff
      - 6.4.5.2.1 Substitutes
        - a. Karen Hnadowicz - Teacher
      - 6.4.5.2.2 Approval was granted for the Retirement Incentive Memorandum of Understanding between the Pleasant Valley School District and the Pleasant Valley Education Association.
  - 6.4.6 Leaves of Absence
    - 6.4.6.1 Family and Medical Leave
      - 6.4.6.1.1 John Alleger, PVE teacher, was approved for Family & Medical Leave, as per Board policy, for approximately forty-seven (47) days, effective January 19 through March 26, 2010.
      - 6.4.6.1.2 April Rechenberger, middle school teacher, was approved for Family & Medical Leave, as per Board policy for five (5) days, effective February 1 through February 5, 2010.
    - 6.4.6.2 Leaves Without Pay (Employees are responsible for the payment of and benefits the district provides during the period of leave.):
      - 6.4.6.2.1 Kathleen Biro, PVE cafeteria worker, was approved for unpaid leave for two (2) days, effective February 1 and 2, 2010.
      - 6.4.6.2.2 Vicky Garrido, PVE monitor, was approved for unpaid leave for one (1) day, effective February 12, 2010.
      - 6.4.6.2.3 Sharon Graver, Eldred paraprofessional associate, was approved for unpaid leave for two (2) days, effective February 11 and 12, 2010.
      - 6.4.6.2.4 Debra Howell, middle school paraprofessional, was approved for unpaid leave for one (1) day, effective February 1, 2010.
      - 6.4.6.2.5 Deborah Mayer, high school monitor, was approved for unpaid leave for one (1) day, effective February 2, 2010.
      - 6.4.6.2.6 Heather Wadding, Chestnuthill paraprofessional associate, was approved for unpaid leave one (1) day, effective March 29, 2010.
      - 6.4.6.2.7 Melissa Williams, middle school monitor, was approved for unpaid leave for one (1) day, effective February 10, 2010.

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**Roll Call: 8-0 Carried**

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**Asst. To The Superintendent For Professional /Support Personnel: Mr. Christopher Fisher**

Tom Murphy motioned; seconded by John Sabia, to approve items #6.5.1 and item #6.5.7 as follows:

**6.5 Professional & Support Services** **February 11, 2010**

- 6.5.1 For Approval
  - 6.5.1.1 Approval was granted for the Dual Enrollment Agreement with Northampton County Community College and East Stroudsburg University for the 2010 – 2011 academic year.

- 6.5.1.2 Approval was granted to accept the resignation of Mr. Derek Strohl as the JV Girls' Soccer Asst. Coach.
- 6.5.1.3 2009 – 2010 Spring Asst. Coaching Positions
- 6.5.1.3.1 JV Girls' Soccer - Mr. Jim Shoopack
- 6.5.1.3.2 Varsity Girls' Soccer - Mr. Derek Strohl
- 6.5.1.4 2009 – 2010 Spring Volunteer Coaching Position
- 6.5.1.4.1 Jr. High Softball - Mr. Shawn Jones
- 6.5.1.5 Field Trip Requests – Pleasant Valley High School
- 6.5.1.5.1 Grade/Organization – Mock Trial, Grades 10-12  
Teacher(s) Involved – Ms. Christina Castone  
Destination of Trip – Monroe County Court House  
Date of Trip – February 23 and 24, 2010  
District Buses Needed – 1  
Cost per Student – none
- 6.5.1.6 Field Trip Request – Pleasant Valley Intermediate School
- 6.5.1.6.1 Grade/Organization – 5<sup>th</sup> Grade Social Studies  
Teacher(s) Involved – Mr. Jason Meghini; Mr. Todd Urland  
Destination of Trip – Gettysburg, PA  
Date of Trip – May 13, 2010  
District Buses Needed – none  
Cost per Student – none
- 6.5.7 Facilities – Mr. Christopher Fisher, Ms. Viola Murphy
- 6.5.7.1 Facility Use Requests: 3
- 6.5.7.1.1
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|-----------------|---|
| Organization    | PV Ballerz  |
| Facility        | PVHS, PVE, PVMS- New & Old Gyms   |
| Requested       |   |
| Purpose         | Basketball Tryouts  |
| Dates/Times     | March 29, 30, 2010, April 5, 7, 8, 2010<br>Monday, Tuesday, Wednesday, Thursday<br>6:00 pm – 10:00 pm |
| Requestor       | Pernell Hozier  |
| Attendance      | 50  |
| Tuition         | None  |
| Fee by District | Class 2- All Appropriate Fees Custodial & Security Fees Apply   |
- 6.5.7.1.2
- |                 |  |
|-----------------|--|
| Organization    | PV Ballerz   |
| Facility        | PVHS, PVE, PVMS-New & Old Gyms   |
| Requested       |  |
| Purpose         | Basketball Practice  |
| Dates/Times     | April 12, thru June 30, 2010<br>Monday thru Thursday, 5:30 pm – 10:00 pm<br>June 30 thru July 31, 2010<br>Monday thru Thursday, 3:00 pm – 10:00 pm |
| Requestor       | Pernell Hozier   |
| Attendance      | 50   |
| Tuition         | None   |
| Fee by District | Class 2- All Appropriate Fees Custodial & Security Fees Apply  |
- 6.5.7.1.3
- |                 |   |
|-----------------|---|
| Organization    | PV Ballerz  |
| Facility        | PVHS, PVMS-New & Old Gyms                                     |
| Requested       |   |
| Purpose         | Basketball Tournament   |
| Dates/Times     | May 29 and 30, 2010<br>Saturday & Sunday, 8:00 am – 10:00 pm  |
| Requestor       | Pernell Hozier  |
| Attendance      | 250   |
| Tuition         | None  |
| Fee by District | Class 2- All Appropriate Fees Custodial & Security Fees Apply |

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**Roll Call: 7-1 Carried Voting no on item #6.5.1.1 – J. Spinola**

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Informational Items included:

- ▶ Metal Detector Report
- ▶ District Events

**Transportation Liaison/Asst. Custodial Supervisor: Mr. Anthony Pierri**

No report

**Buildings and Grounds: Mr. Mark Meinhart**

No report

**Technology Systems Coordinator: Mr. Rocco Seiler**

No report

**Custodial and Warehouse: Mr. Howard Scott**

No report

**Food Services: Ms. Bonnie Grammes**

No report

**CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary**

- Mathematics – Mr. Kenneth Newman - No report
- Reading – Ms. Dora Tartar - No report
- Special Education – Ms. Ellen McMasters, Ms. Cheryl Caines - No report
- Technology Services – Dr. Lee Lesisko - No report
- Title I and Title II - No report

**Elementary Divisions – No reports.**

**Pleasant Valley Middle School – Mr. Howard Drake, Mr. Michael Kello, Ms. Shelley Larthey**

Dr. Arnold asked for the following action:

John Sabia motioned; seconded by Tom Murphy, to approve the 2010-11 PV Middle School Program of Studies.

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**Roll Call: 8 -0 Carried**

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**Pleasant Valley Cyber Academy – Mr. Robert Hines – No report.**

**Pleasant Valley High School – Mr. John Gress, Ms. Tresa Malligo, Mr. Pietroski – No report.**

**Business Manager: Ms. Susan Famularo, Ms. Monica Kotzmann**

H. Charles Hoffman motioned; seconded by John Sabia, to approve items #6.11.1- 6.11.7 on the Business Report and items #6.11.8.1 on Addendum #1 as follows:

**6.11 Business Management**

**February 11, 2010**

- 6.11.1 The following invoices were approved for payment from the Bond Funds as indicated.
  - 2006 Bond Fund as per attached list \$3,750.00
  - 2004 Bond Fund as per attached list \$12,008.00
- 6.11.2 Approval was granted to transfer \$1,711.06 from the General Fund to the Student Activity Fund for the High School Drama Musical.
- 6.11.3 Approval was granted for a Change Order for Marx Sheet Metal and Mechanical, Inc. for Chiller Piping Modifications and Provide ATC Controls for Kitchen SE-1 Unit. Total \$16,695.00
- 6.11.4 Approval was granted for the following contracts:
  - 6.11.4.1 Music Theatre International - Production of “Schoolhouse Rock Live! Junior” for license, royalty materials and shipping - \$535.00 to be performed at the Pleasant Valley Middle School – performances May 7 & 8, 2010.
  - 6.11.4.2 Ehrlich – Vegetation Management Services – Various locations throughout the district, Guard Rails at PVE & PVI, Bus Garage, PVI, Eldred, Polk, PVE. Renewal \$3,105.00 - No increase from last year.
  - 6.11.4.3 Quiet Valley Living Historical Farm – Field Trips – Pleasant Valley Elementary – May 10, 19, 24, 2010 – cost \$5.00/child, \$8.00/adult.

- 6.11.4.4 Gertrude Hawk Chocolates – PVHS Class of 2011 – sale begins February 8, 2010 through February 22, 2010.
- 6.11.4.5 Mix Master Disc Jockeys – PVHS Class of 2012 – Sweetheart’s Dance to be held February 19, 2010. Cost \$325.00 - Full Sound, Basic Lights and 1 – Tube of Glow Br.
- 6.11.5 Approval was granted to rescind approval for the purchase of a 2010 Ford Escape 4-wheel drive, 4-door, XLT for the security department. Purchase price \$21,885.10. Pricing is from the Pennsylvania CO-STARS contract. (no longer available)
- 6.11.6 Approval was granted for the Board to approve the purchase of a 2010 Ford Escape 4-wheel drive, 4-door, XLT for the security department. Purchase price not to exceed \$23,500.00. Pricing is from the Pennsylvania CO-STARS contract.
- 6.11.7 Approval was granted to approve the proposal of Assurant Employee Benefits for Group Term Life Insurance coverage provided through Pennsylvania School Board Association as recommended by the Northampton, Monroe and Pike Counties Joint Purchasing Board (Life Insurance Consortium) for a five(5) year term beginning March 1, 2010 and ending February 28, 2015 at a monthly rate of \$.074 per \$1,000 of coverage. (This represents a 27% savings over the current rate of \$.101 per \$1,000 of coverage.)

6.11 **Business Management Addendum #1** **February 11, 2010**

- 6.11.8 Approval was granted for the following contract:
  - 6.11.8.1 Data-Match – 500 student survey forms (personality and interest match) - cost \$175.00 - Fund Raiser for FBLA estimated to make \$500.00.

▶ Mr. Sabia asked whether, with regard to item #6.11.6, the phrase “not to exceed \$23,500” would be sufficient to ensure vehicle purchase if the original item is unavailable. He was assured that it was.

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**Roll Call: 8-0 Carried**

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**Solicitor: Daniel Corveleyn, Esq. / Gerard Geiger, Esq.**

No report

**Pleasant Valley School Directors:**

None

**Pleasant Valley Citizens:**

None

**Adjournment:**

There being no further business to come before the Board, President Kresge asked for a motion to adjourn.

H. Charles Hoffman motioned; seconded by John Sabia, to adjourn the meeting at approximately 8:21 p.m. The motion was unanimously carried.

*Respectfully submitted,*

Susan Famularo, Board Secretary \_\_\_\_\_

Linda Zeliznik, Board Recorder \_\_\_\_\_

**Next Regularly Scheduled Meeting:  
February 25, 2010 at 8:00 p.m., PVSD Administration Offices**