

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
January 14, 2010

Board Approved January 28, 2010 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Susan Kresge on Thursday, January 14, 2010 at 8:02 p.m. President Kresge welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheads ville, PA.

ROLL CALL:

Board Attendees:	President Susan Kresge	Harvey Frable	Tom Murphy
	Vice-President MiChelle Palmer	H. Charles Hoffman	John Sabia
	Treasurer Linda Micklos	Russ Gould	Jim Spinola
Board Absentees:	None		
Administrative Attendees:	Dr. Arnold, Ms. Geary, Ms. Famularo, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann		
Solicitor:	Mr. Gerard Geiger		

President Susan Kresge announced Notification of Executive Sessions as follows:

- ▶ January 14, 2009 – Personnel – Hiring of new and replacement staff and staff discipline; Negotiations; and Legal Issues.

MEETING PROCEDURES:

President Susan Kresge referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

Janice Griffith, Ross Township, representing the PV Cubs Football Association, presented a letter of thanks to Dr. Arnold and the Board recognizing the school district’s continued support, as well as granting permission for the Cubs to use school district facilities.

OTHER:

None

SECRETARY’S REPORT: Ms. Linda Zeliznik, Board Recorder

H. Charles Hoffman motioned; seconded by Tom Murphy, to approve the minutes of the meeting held on Thursday, December 17, 2009 as per the attached copy.

Roll Call: Voice Vote - Carried

TREASURER’S REPORT: Ms. Linda Micklos

Harvey Frable motioned; seconded by Tom Murphy, to approve the Accounts Payable 12/18/09 – 12/31/09 on pages 12-16; Accounts Payable 12/1/09 – 12/31/09 (Manual Checks) on page 17; Accounts Payable 1/1/10 – 1/14/10 on pages 18-21; Trial Balance/Financial Statement on pages 22-27; Asset Cost Summary on page 28 and the Revenues/Expenditures on pages 29-32 as per the attached copies:

Discussion occurred regarding the revenue and expenditures on pages 30 and 31.

Roll Call: 8-1 Carried Voting no: J. Spinola

OLD BUSINESS:

Solicitor: M Daniel Corveleyn, Esq. / Gerard Geiger, Esq.

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Ms. Linda Micklos

Ms. Micklos reported:

- ▶ The last JOC meeting was held on Monday, January 11th.
- ▶ A presentation on a proposed addition to the MCTI facility was presented to the superintendents of the sending school districts. A formal presentation will be given to the JOC at its February meeting.

- ▶ The MCTI director and business manager are examining the proposed budget and looking at the possibility of making additional cuts.
- ▶ The SkillsUSA competition will take place at Ag Hall in Allentown on February 3rd.
- ▶ The Wall Street West grant was used to send 21 students to Tobyhanna Army Depot where they received a presentation and lunch. The MCTI dual enrollment grant was used to cover expenses.
- ▶ Career and Technical Week will be from February 8th – 12th. The theme will be “Investment for the Future”.
- ▶ The spring adult class brochure was sent out and enrollment has begun.
- ▶ The next scheduled JOC meeting will be February 1st.

Colonial Intermediate Unit 20: Mr. Thomas Murphy

Mr. Murphy reported that the next IU Board meeting is scheduled for January 27th.

PSBA Liaison Report: Ms. Susan Kresge

Ms Kresge reported:

- ▶ Keystone Exam regulations are now final and effective. They were published in the January 9th *Pennsylvania Bulletin*. Mr. Newman will provide a presentation at our February Buildings and Grounds Meeting.
- ▶ PDE will seek permission from the US Dept. of Education to have the Keystone Exams approved to replace the 11th grade PSSA.
- ▶ PSBA has developed legislation that addresses the pension crisis. Web conferences have also been developed for this purpose.

Student Representative: Rachael Stewart

No report

ADMINISTRATIVE REPORTS: Dr. Douglas Arnold

Building Enrollment (page 33)

Dr. Arnold referred to the enrollment report on page 33, stating that we are currently at 5,946 students occupying seats in our buildings. Adding the 80 PV cyber students brings our total over 6,000. Another report will be given at the next Board meeting on January 28th.

Policy Revisions

Tom Murphy motioned; seconded by Russ Gould, to approve the following policy revision:

- ▶ No. 123 Interscholastic Athletics

Roll Call: 8-1 Carried Voting no: J. Spinola

Second Reading*

- ▶ No. 113 – Special Education
- ▶ No. 113.1 – Discipline of Students With Disabilities
- ▶ No. 114 – Gifted Education
- ▶ No. 328 – Wage and Salary
- ▶ No. 331 – Job Related Expenses
- ▶ No. 333 – Professional Development
- ▶ No. 334 – Sick Leave
- ▶ No. 337 – Vacation
- ▶ No. 338 – Sabbatical Leave
- ▶ No. 338.1 – Compensated Professional Leaves
- ▶ No. 339 – Uncompensated Leave
- ▶ No. 348 – Unlawful Harassment
- ▶ No. 351 – Drug and Substance Abuse
- ▶ No. 810 – Transportation

* *These policies will be recommended for approval at the January 28, 2010 Board meeting.*

First Reading **

- ▶ No. 705: Safety
- ▶ No. 929: Fund Raising

** *These policies will be recommended for approval at the February 11, 2010 Board meeting.*

Other

Linda Micklos motioned; seconded by John Sabia, to approve the following Homebound Instruction (*Per Board policy, re-evaluation will be done in 90 days*)

Pleasant Valley Intermediate School

Student ID#	Reason
HB121409TN	Medical, retroactive to December 14, 2009

Student ID#	Reason
HB122109RA	Medical, retroactive to December 21, 2009

Roll Call: 9-0 Carried

Russ Gould motioned; seconded by John Sabia, to re-appoint Mr. Leon Barlieb to the MCTI Authority. Term expires December, 2014.

Roll Call: 9-0 Carried

Noteworthy Information, Accomplishments and Events/Gifts/Donations

- ▶ Dr. Arnold thanked the PV Cubs for the nice letter and stated that the Board and staff really deserve the recognition.
- ▶ Colonial Academy had a water main break today and was closed. The students did receive credit for the day.
- ▶ Dr. Arnold attended the Follow Me Foundation, Always Look Up, dinner and auction that took place this past weekend at PVHS. The event raised over \$6,200 for the foundation. Representatives Siproth and Carroll, along with Commissioner Suzanne McCool, were in attendance. That evening, Rep. Siproth presented a plaque recognizing the 12th Grade AP English Class for their wonderful work. Dr. Arnold presented this plaque to President Kresge.
- ▶ A student transfer/withdrawal form (No. 202-AR-3) has been revised and is located on the PVSD website.
- ▶ Dr. Arnold expressed our sympathies to the families of Kathy James and Gail Godshall, both of whom were long-time dedicated teachers in our school district.
- ▶ The PVHS Scholastic Scrimmage Team won the MVC League Championship.
- ▶ The Celebration of 80's Music is tomorrow evening.
- ▶ Dr. Arnold received a letter from the PA Soccer Association stating that Ali Yozwiak will be honored for being selected to the 2009 All-State team at a dinner on January 30th.
- ▶ PVSD wrestler Jordan Toledo recorded his 110th wrestling win, which broke the school district's all-time wins record.
- ▶ Dr. Arnold received a letter from the Office of Emergency Management of Monroe County thanking the school district and Mr. Fisher for our efforts in hosting a clinic for the H1N1 vaccine. The second and final dose was given to applicable students this evening. The whole process was smooth and without incident. Many staff members and administrators volunteered their time to help at the event.
- ▶ The Penn State Men's Choir will be presenting at PV on February 5th & 6th.

Personnel and General Administration: Mr. Chris Fisher

Tom Murphy motioned; seconded by John Sabia, to approve items #6.4.1- #6.4.4 and items #6.4.5 – #6.4.7 on Addendum #1 with one correction noted: item # 6.4.1.1.1A, is retroactive to February 1st, item B & C are retroactive to January 19, 2010. Report is as follows:

6.4 Personnel and General Administration January 14, 2010

- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork.)
 - 6.4.1.1 Support Staff
 - 6.4.1.1.1 The following individuals were approved for the position of part-time paraprofessional associates at an annual salary of \$19,250, prorated: 2009-10 School Year Assignment
 - a. Jessica Pedersen, effective February 1, 2010 Polk
(replacement for Pamela Molyneaux)
 - b. Mary Ellen Perloni, effective January 19, 2010 PVE
(replacement for Danielle Baclawski)
 - c. Lorie Rehrig, effective January 19, 2010 Polk
(replacement for Deborah Trivett)
 - 6.4.1.1.2 Substitutes
 - a. Lorraine Danny - Monitor
 - b. Heather Kelly - PPA
 - c. Layla Richard- PPA, effective December 18, 2009
 - d. Norma Rodriguez - Monitor
 - e. Tina Tedesco - Monitor
 - 6.4.1.2 Professional Staff
 - 6.4.1.2.1 Tenure

The following teachers have served Pleasant Valley School District for three (3) years and have been rated as satisfactory. By the provisions of the School Code, they are approved for tenure:

Drosnock, Sally
Slatky, Edward

- 6.4.1.2.2 Substitutes
 - a. Miriam Cuddy - Elementary
- 6.4.2 Leaves of Absence
 - 6.4.2.1 Family & Medical Leave
 - 6.4.2.1.1 Brenda Brodt, high school teacher, was approved for Family & Medical Leave, as per Board policy, for forty-nine (49) days, effective November 3, 2009 through January 26, 2010.
 - 6.4.2.1.2 Luis Fuentes, security, was approved for Family & Medical Leave, as per Board policy, for fifty (50) days, effective December 7, 2009 through February 12, 2010.
 - 6.4.2.2 Leaves without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
 - 6.4.2.2.1 Kathleen Biro, PVE cafeteria worker, was approved for unpaid leave for one (1) day, effective December 23, 2009.
 - 6.4.2.2.2 Brenda Brodt, high school teacher, was approved for unpaid leave for approximately forty-five (45) days, effective January 27, 2010 through March 31, 2010.
 - 6.4.2.2.3 Andrea Capria, PVE paraprofessional associate, was approved for unpaid leave for one (1) day, effective December 23, 2009.
 - 6.4.2.2.4 Cindy DePue, PVE cafeteria worker, was approved for unpaid leave for two (2) days, effective January 7 and January 8, 2010.
 - 6.4.2.2.5 Nannette Gower, PVI monitor, was approved for unpaid leave for five (5) days, effective December 21, 2009 through December 23, 2009 and January 4, 2010 through January 7, 2010.
 - 6.4.2.2.6 Debra Howell, middle school paraprofessional associate, was approved for unpaid leave for one (1) day, effective December 7, 2009.
 - 6.4.2.2.7 Deborah Mayer, high school monitor, was approved for unpaid leave for the following days: half (1/2) day, effective December 8, 2009 and one (1) day, effective December 16, 2009.
 - 6.4.2.2.8 Patricia Urban, PVE paraprofessional associate, was approved for unpaid leave for one (1) day, effective January 11, 2010.
 - 6.4.2.2.9 Joseph Velez, security, was approved for unpaid leave for thirty-nine (39) days, effective October 26, 2009 through December 17, 2009.
- 6.4.3 Resignations
 - 6.4.3.1 Approval was granted to accept the letter of resignation from the following employees:
 - a. Florence Fludd, Polk paraprofessional associate, effective December 9, 2009.
 - b. Patricia McEvoy, Chestnuthill cafeteria worker, December 8, 2009.
- 6.4.4 Retirement
 - 6.4.4.1 P Approval was granted to accept the letter of retirement from the following employees:
 - a. Linda Hinton, middle school secretary, effective June 30, 2010.
 - b. Joseph Nagele, Sr., substitute custodian, effective December 21, 2009.
 - c. Patricia Penchishen, middle school secretary, effective August 31, 2010.

6.4 **Personnel and General Administration – Addendum #1** **January 14, 2010**

- 6.4.5 Hiring of Personnel (The hiring of all personnel is pending receipt of all required Paperwork)
 - 6.4.5.1 Support Staff
 - 6.4.5.1.2 Substitutes
 - 6.4.5.1.2.1 Michelle Johnson- PPA, effective 11/13/09
 - 6.4.5.2 Professional Staff
 - 6.4.5.2.1 Substitutes
 - 6.4.5.2.1.1 Tracie Procanyn-School Nurse, effective 12/1/09
- 6.4.6 Leave of Absence
 - 6.4.6.1 Family and Medical Leave
 - 6.4.6.1.1 Augie Griffith's, PVI secretary, approved Family & Medical Leave, will be amended to reflect sixteen and one-half days (16-1/2) effective December 2 through December 29, 2009.
 - 6.4.6.1.2 John Pepe, high school custodian, was approved for Family & Medical Leave, as per Board policy, for fourteen (14) days, effective December 4, 2009 through December 23, 2009.

6.4.6.2 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):

- 6.4.6.2.1 Barbara Farrington, PVI cafeteria worker, was approved unpaid leave for six (6) days, effective February 16 through February 23, 2010.
- 6.4.6.2.2 Tracy Mina, PVI monitor, was approved unpaid leave for four (4) days, effective February 2 through February 5, 2010.
- 6.4.6.2.3 Denise Mascal's, PVI part-time PPA, request for unpaid leave was amended to reflect twenty-two (22) days, effective November 16 through December 21, 2009.
- 6.4.6.2.4 Melissa Williams, middle school monitor, was approved unpaid leave for one (1) day, effective January 7, 2010.

6.4.7 Resignation

Approval was granted to accept the letter of resignation from the following individual:

- 6.4.7.1 Heather Sizemore, PVE PPA, effective January 9, 2010.

Roll Call: 9-0 Carried

Asst. To The Superintendent For Professional /Support Personnel: Mr. Christopher Fisher

Tom Murphy motioned; seconded by John Sabia, to approve item #6.5.1 and item #6.5.7 and item #6.5.9 on Addendum #1 as follows:

6.5 Professional & Support Services January 14, 2010

6.5.1 For Approval

- 6.5.1.1 Chestnuthill Elementary Parent Volunteer - Ms. Sarrie Mattson

6.5.7 Facilities – Mr. Christopher Fisher, Ms. Viola Murphy

6.5.7.1 Facility Use Requests: 1

- 6.5.7.1.1 Organization Juvenile Diabetes Research Foundation
- Facility Requested Stadium Track
- Purpose Walk to Cure Diabetes
- Dates/Times Sunday, May 23, 2010 - 11:00 am – 2:00 pm
- Requestor Michele Moccio
- Attendance 50 – 200
- Tuition None
- Fee by District Class 3- All Appropriate Fees Custodial & Security Fees Apply

6.5 Professional & Support Services – Addendum #1 January 14, 2010

6.5.9. For Approval

- 6.5.9.1. Field Trip Request – Pleasant Valley Middle School
 - 6.5.9.1.1. Grade/Organization – Grade 8 Math Counts
 - Teacher(s) Involved – Ms. Amy Wilusz; Ms. Rollene Gougher
 - Destination of Trip – Springhouse Middle School, Allentown
 - Date of Trip – February 6, 2010
 - District Buses Needed – van
 - Cost per Student – none

Roll Call: 9-0 Carried

Informational Items included:

- ▶ District Events List
- ▶ Metal Detector Report

Transportation Liaison – Mr. Anthony Pierri

No report

Buildings and Grounds: Mr. Mark Meinhart

No report

Technology Systems Coordinator: Mr. Rocco Seiler

No report

Custodial and Warehouse: Mr. Howard Scott

No report

Food Services: Ms. Bonnie Grammes

No report

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary

Ms. Geary thanked PVEA for working hard to help get the paperwork completed for the federal Race to the Top Grant. Mr. Davenport and Mr. Rimple did an excellent job. Documents were submitted to PDE by the January 13th deadline. Dr. Arnold also expressed thanks to Representative Mike Carroll for his efforts in getting a conference call set up with PDE.

- **Mathematics – Mr. Kenneth Newman - No report**
- **Reading – Ms. Dora Tartar - No report**
- **Special Education – Ms. Ellen McMasters, Ms. Cheryl Caines - No report**
- **Technology Services – Dr. Lee Lesisko - No report**
- **Title I and Title II - No report**

Elementary Divisions – No reports.

Pleasant Valley Middle School – Mr. Howard Drake, Mr. Michael Kello, Ms. Shelley Larthey – No report.

Pleasant Valley Cyber Academy – Mr. Robert Hines – No report.

Pleasant Valley High School – Mr. John Gress, Ms. Tresa Malligo, Mr. Pietroski – No report.

Business Manager: Ms. Susan Famularo, Ms. Monica Kotzmann

John Sabia motioned; seconded by H. Charles Hoffman to approve items #6.11.1- #6.11.4 and items #6.11.5- #6.11.6 on Addendum #2 as follows:

6.11 Business Management January 14, 2010

- 6.11.1 The following student placements were approved:
 - 6.11.1.1 Student #102009JB L.V. Hospital Transitions – Effective 10/20/09
 - 6.11.1.2 Student #121509AB KidsPeace – Effective 12/15/09
 - 6.11.1.3 Student #083109JE CTC of Lackawanna County – Effective 08/31/09

- 6.11.2 Approval was granted to advertise for sealed bids for the following items:
 - Fall Athletic Supplies and Equipment
 - Janitorial Supplies and Equipment
 - General Supplies
 - Office and Classroom Furniture
 - Audio Visual Supplies and Equipment

- 6.11.3 Approval was granted for the following contracts:
 - 6.11.3.1 Pennsylvania Friends of Ag Foundation – Mobile Ag Ed Science Lab for 1 week lab instruction March 22-26, 2010 - \$2,300/week at Pleasant Valley Elementary School.
 - 6.11.3.2 Benmore Enterprises – Michael P. Straka – Third Grade Assembly on Rocks and Minerals - Polk and Eldred on 2/16/10. PVE and Chestnuthill on 2/17/10 - \$350 per day – Total \$700.00.
 - 6.11.3.3 Gertrude Hawk Chocolates – Selling candy bars after school beginning 2/1/10 to 3/2/10 – Pleasant Valley High School – FBLA - \$1.00/candy bar.

- 6.11.4 The following invoices were approved for payment from the Bond Fund as indicated.

2006 Bond Fund as per attached list \$47,598.25

6.11 Business Management Addendum #2 January 14, 2010

- 6.11.5 Approval was granted for the Board to approve a contract addendum between the school district and Frontier Communications for long distance services, effective immediately. The charges for long distance service will be a flat \$2,000 per month for 20,000 minutes per month and \$.10 after every minute over 20,000 minutes. There is no increase from last year.
- 6.11.6 Approval was granted for an additional three (3) foot gate for the fence around the new oil tank at PV High School, as requested by the PA Dept of Labor & Industry, at a cost of \$812.00.

Roll Call: 9-0 Carried

Solicitor: Daniel Corvelevn, Esq. / Gerard Geiger, Esq.

No report

Pleasant Valley School Directors:

No report

Pleasant Valley Citizens:

Janice Griffith, Ross Township, representing the PV Cubs Football Association, asked Dr. Arnold if he received a flyer for approval from the association. Dr. Arnold stated he only received a voicemail message. He asked Ms. Griffith to call him.

Adjournment:

There being no further business to come before the Board, President Kresge asked for a motion to adjourn.

H. Charles Hoffman motioned; seconded by Jim Spinola, to adjourn the meeting at approximately 8:34 PM. The motion was unanimously carried.

Respectfully submitted,

Susan Famularo, Board Secretary

Linda Zeliznik, Board Recorder

**Next Regularly Scheduled Meeting:
January 28, 2010 at 8:00 p.m., PVSD Administration Offices**