

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
October 8, 2009

Board Approved October 22, 2009 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President MiChelle Palmer on Thursday, October 8, 2009 at 8:02 p.m. President Palmer welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

ROLL CALL:

Board Attendees: President MiChelle Palmer Harvey Frable
Vice-President Tom Murphy H. Charles Hoffman John Sabia
Treasurer Linda Micklos Susan Kresge

Board Absentees: Ryan Hinton, Russ Gould

Administrative

Attendees: Dr. Arnold, Mr. Fadule, Ms. Geary, Ms. Famularo, Mr. C. Fisher, Ms. Kotzmann

Solicitor: Mr. Daniel Corveleyn, Esq.

President Palmer announced Notification of Executive Session as follows:

- October 8, 2009 – **Personnel** – Hiring of new and replacement staff and staff discipline; **Negotiations;** and **Legal Issues.**

MEETING PROCEDURES:

President Palmer referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

Mr. Keith Barton, Ross Township, questioned the ages and availability of textbooks used by students. He further commented on the new identification tags that are to be worn by students. He expressed concern over students losing education time due to failure to comply with the ID tag policy.

Mr. Robert Kaye, Chestnuthill Township, requested clarification of the standardized dress code policy regarding shoes. He stated that there have been two incidents regarding his child's shoes. He showed the shoes in question to the Board.

Ms. Connie Kaye, Chestnuthill Township, questioned the new student ID policy and concerns about children's drink containers being checked and items being disposed of.

OTHER:

None

SECRETARY'S REPORT: Ms. Monica Kotzmann, Asst. Board Secretary

H. Charles Hoffman motioned; seconded by Tom Murphy, to approve the minutes of the meeting held on Thursday, September 24, 2009 as per the attached copy.

Roll Call: Voice Vote - Carried

TREASURER'S REPORT: Ms. Linda Micklos

John Sabia motioned; seconded by Tom Murphy, to approve the Accounts Payable 09/01/09-09/30/09 (Manual Checks) on Page 14; Accounts Payable 10/01/09-10/08/09 on Pages 15-19; Trial Balance Financial Statement on Pages 20-27; Asset Cost Summary on Page 28; and the Revenues/Expenditures on Pages 29-32, as per attached copy.

Roll Call: 7-0 Carried

OLD BUSINESS:

Solicitor: Mr. Daniel Corveleyn/Mr. Gerard Geiger

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Ms. Linda Micklos

Ms. Micklos reported that:

- The monthly JOC meeting was held on October 5, 2009.
- MCTA is offering a Dual Enrollment Program with Penn College. The cost is \$20.00 for one credit. This program is offered to students in 10th, 11th, and 12th grades. Courses being offered include Introduction to Engineering; Digital Electronics; and Digital Circuit Application.
- The National Technical Honor Society installation will be held on November 10, 2009.
- The preliminary 2010-11 MCTI budget is being put together.
- November 4, 2009, is Career Exploration Night.
- The next meeting of MCTI JOC will be November 2, 2009.
- Ms. Micklos deferred to Sue Kresge concerning the PSERS retirement rate. According to Ms. Kresge, MCTI budgeted a 7.13% increase for retirement for the 2009-10 school year, when the rate was actually 4.76%. This will result in an excess for the four Monroe County school districts of approximately \$100,000.00 at the fiscal year's end. MCTI would like to designate this excess to a reserve fund to help address the projected PSERS "bump" in 2013. Ms. Kresge asked the Board for their thoughts. Mr. Murphy expressed his opinion that MCTI should designate the amount in order to help deal with this problem. Other members agreed.

Colonial Intermediate Unit 20: Mr. Thomas Murphy/Mr. Ryan Hinton:

- Mr. Murphy reported that the next meeting of Colonial Intermediate Unit 20 will be held on October 28, 2009.

PSBA Liaison Report: Ms. Susan Kresge:

- Ms. Kresge reported that, as of this 100th day of the state budget impasse, although the State does not have an approved budget, an agreement has reportedly been reached and the House has sent a final package to the Senate. There is hope that it will soon be signed by the governor.

Student Representative: Ms. Rachel Stewart

No report

ADMINISTRATIVE REPORTS: Dr. Douglas Arnold

Enrollment (page 33):

Dr. Arnold referred to the attached enrollment report. He stated that the report includes all PV students that are housed in PVSD buildings, including those PVSD IU students being educated in PV buildings. As of the today, that enrollment stands at 6,023. In the end, a firm figure should hover around 6,000. Ms. Kresge asked if conversations have been held with other county Superintendents concerning enrollment trends at their school districts. Dr. Arnold responded that early reports are that East Stroudsburg Area School District's enrollment is holding firm; Pocono Mountain School District's enrollment is not reportedly significantly dropping; and he has no information regarding Stroudsburg Area School District's enrollment trend. Soon, every school district should be aware of where the actual numbers stand.

Policy Revision

Second Reading *

- **Policy No. 301 – Creating a Position**
 - **Policy No. 302 – Employment of Superintendent/Assistant Superintendent**
 - **Policy No. 303 – Employment of Administrators**
- *These policies will be recommended for approval at the October 22, 2009 Board meeting*

First Reading **

- **Policy No. 308 – Employment Contract**
- **Policy No. 309 – Assignment and Transfer**
- **Policy No. 310 – Abolishing a Position**
- **Policy No. 311 – Suspensions and Furloughs**
- **Policy No. 312 – Evaluation of Superintendent**
- **Policy No. 313 – Evaluation of Administrative Employees**
- **Policy No. 314 – Physical Examinations**
- **Policy No. 907 - School Visitors**

****These policies will be recommended for approval at the November 19, 2009 Board meeting**

Dr. Arnold announced that Policy #800 will not be presented for approval and is being dropped from consideration. Matters will be addressed under Policy #801.

Other:

Susan Kresge motioned; seconded by Tom Murphy, to approve the following homebound instruction request:

Student ID#
HB092409RA

Reason
Medical, retroactive to September 24, 2009

Roll Call: 7-0 Carried

Noteworthy Accomplishments and Events:

- Dr. Arnold reported that he attended the recent band cavalcade on September 29, 2009, at Bangor Area School District, in which the Pleasant Valley Marching Band achieved all superior ratings.
- The Pleasant Valley Marching Band also received first place at a USSBA band competition held at the J. Birney Crum Stadium in Allentown on October 3, 2009.

Gifts/Donations:

- Dr. Arnold thanked Alan and Melanie Gethen for providing seasonal decorations to the Polk Elementary School.

Other:

Personnel and General Administration: Mr. Anthony Fadule :

Susan Kresge motioned; seconded by Tom Murphy, to approve items #6.4.1- #6.4.6 on the personnel report and Addendum #1, with the following revision noted: #6.4.1.1.1 is retroactive to October 3, 2009:

6.4 Personnel and General Administration October 8, 2009

- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.1.1 Support Staff
 - 6.4.1.1.1 Security
 - Jake Brown was approved for the position of casual security officer, with remuneration as per the Pleasant Valley School District, Security Department Compensation Plan, effective July 1, 2007 through June 30, 2011. Mr. Brown's hire date is October 3, 2009.
 - 6.4.1.1.2 Lynn Vento was approved for the position of temporary paraprofessional associate, effective November 25, 2009. (This is the temporary replacement PSSA remediation position for Talitha Graham.)
 - 6.4.1.1.3 Substitutes
 - a. Nannette Gower - Cafeteria/Monitor/Secretary
 - b. Sarrie Mattson - Monitor
 - 6.4.1.2 Professional Staff
 - 6.4.1.2.1 Substitutes
 - a. Daniel Giardina - All Areas
 - b. Brandy Hahn - Social Studies
 - c. Teresa Livingston - Elementary
 - d. Dominique McKillop - All Areas
- 6.4.2 Leaves of Absence
 - 6.4.2.1 Family and Medical Leave
 - 6.4.2.1.1 Nelia Marcheski, PVSD Access Coordinator, was approved for Family & Medical Leave, as per Board policy for ten (10) days, effective September 17, 2009 through September 30, 2010.

- 6.4.2.2 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave):
 - 6.4.2.2.1 The request for unpaid leave for Carrie Poskitt, long-term substitute, should be amended to three (3) days, effective February 17 through February 19, 2009.

6.4 Personnel and General Administration – Addendum #1 October 8, 2009

6.4.3 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork):

6.4.3.1 Support Staff

6.4.3.1.1 Substitutes

- a. Bernadette Feliciano – Monitor/Cafeteria
- b. Marcis Robenault – PPA
- c. Rebecca Hearsey – PPA

6.4.3.1.2 Transfers

NAME	FROM	TO
a. Marlene Briglio, PT PPA	Middle School	PVI (replacement for Tammy Ackley), effective October 15, 2009.
b. Kathleen Wolf, PT PPA	Middle School	PVI (replacement for Betty Theodoropoulos), effective October 13, 2009.

6.4.3.2 Professional Staff

6.4.3.2.1 Substitutes

- a. Madeline Moller – Elementary

6.4.4. Leaves of Absence

6.4.4.1. Family and Medical Leave

6.4.4.1.1. Florence Weiss, PVI teacher, was approved for Family & Medical Leave, as per Board policy, for nine (9) days, effective September 15 through September 25, 2009.

6.4.4.2. Leaves without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):

6.4.4.2.1. Lori Bray, PPA, was approved for unpaid leave for nineteen and one-half days (19 ½) effective September 14, 2009 through October 9, 2009.

6.4.5. Resignation

6.4.5.1. Approval was granted to accept the letters of resignation from the following employee:

- a. Rebecca Hearsey, PVE PPA, effective October 15, 2009.

6.4.6. Termination

6.4.6.1. Approval was granted for the termination of Employee No. PA10082009 effective August 24, 2009.

Roll Call: 7-0 Carried

Asst. To The Superintendent For Professional /Support Personnel: Mr. Christopher Fisher

Tom Murphy motioned; seconded by Harvey Frable, to approve item #6.5.1 and item #6.5.7, as follows:

6.5 Professional & Support Services October 8, 2009

6.5.1 For Approval

6.5.1.1 Approval was granted to have Johnson Controls, Inc. perform a utilities benchmarking analysis on all the buildings in the Pleasant Valley School District. This benchmarking will provide baseline data for each building's use of electricity, coal, and propane. The analysis is at no cost to the school district and does not require the school district to have any future commitment to Johnson Controls.

- 6.5.1.2 Field Trip Requests – Pleasant Valley High School
 - 6.5.1.2.1 Grade/Organization – Chorus, grades 10 – 12
 Teacher(s) Involved – Ms. Lois Mann
 Destination of Trip – Parkland High School, Allentown
 Date of Trip – October 19, 2009
 District Buses Needed – yes
 Cost per Student – \$ 5.00 audition fee
 - 6.5.1.2.2 Grade/Organization – Physics Students, grade 12
 Teacher(s) Involved – Mr. Ross Partington
 Destination of Trip – Widener University, Chester, PA
 Date of Trip – October 21, 2009
 District Buses Needed – yes
 Cost per Student – none
- 6.5.1.3 2009 – 2010 Winter Assistant Coaching Position
 - 6.5.1.3.1 Jr. High Wrestling - Mr. Jeff Merwine
- 6.5.1.4 2009 – 2010 Spring Head Coaching Positions
 - 6.5.1.4.1 Baseball - Mr. Karl Rentzheimer
 - 6.5.1.4.2 Softball - Mr. Steve Caffrey
 - 6.5.1.4.3 Girls’ Soccer - Mr. Tim Hinton
 - 6.5.1.4.4 Boys’ Tennis - Mr. Mark Allison
 - 6.5.1.4.5 Track and Field - Mr. Mike Wertman
- 6.5.1.5 2009 – 2010 Spring Assistant Coaching Positions
 - 6.5.1.5.1 Baseball
 - 6.5.1.5.1.1 Varsity - Mr. Joe Anderton
 - 6.5.1.5.1.2 JV - Mr. Charlie Inserra
 - 6.5.1.5.1.3 JV - Mr. Mark Versuk
 - 6.5.1.5.2 Softball
 - 6.5.1.5.2.1 Varsity - Mr. Dan Beck
 - 6.5.1.5.2.2 JV - Ms. Christine Collaro
 - 6.5.1.5.2.3 JV -
 - 6.5.1.5.2.4 Jr. High - Mr. Todd Urland
 - 6.5.1.5.3 Girls’ Soccer
 - 6.5.1.5.3.1 Varsity - Ms. Nicole Anderton
 - 6.5.1.5.3.2 JV - Mr. Derek Strohl
 - 6.5.1.5.3.3 Jr. High - Ms. Kristina Osmulski
 - 6.5.1.5.3.4 Jr. High - Ms. Jenna Wernett
 - 6.5.1.5.4 Track and Field
 - 6.5.1.5.4.1 Varsity - Mr. Tom Crosby
 - 6.5.1.5.4.2 Varsity - Mr. Woody Metzger
 - 6.5.1.5.4.3 Varsity - Ms. Michelle Piontkowski
 - 6.5.1.5.4.4 Varsity - Mr. Wayne Davenport
 - 6.5.1.5.4.5 Jr. High - Ms. Janel Semmel
 - 6.5.1.5.4.6 Jr. High - Mr. Drew Davis
- 6.5.7 Facilities – Mr. Christopher Fisher, Ms. Viola Murphy
 - 6.5.7.1 Facility Use Requests: 4
 - 6.5.7.1.1 Organization American Cancer Society
 Facility Requested High School Stadium
 New Gym (in case of inclement weather)
 Purpose Relay for Life
 Dates/Times Thursday, June 3, 2009, 7:00 am thru Sunday,
 June 6, 2009, 8:00 pm
 (includes set up and clean up)
 Requestor Mike Hurley
 Attendance 500-700

	Tuition	None
	Fee by District	Class 3- All Appropriate Fees Custodial & Security Fees Apply
6.5.7.1.2	Organization	PVYA
	Facility Requested	PVHS, PVMS, PVI, PVE - Gymnasiums
	Purpose	Basketball Practices & Games
	Dates/Times	Monday thru Friday, 6:00 pm – 9:00 pm Saturday & Sunday, 8:00 am – 6:00 pm
	Requestor	Hope Smith
	Attendance	30-50 per event
	Tuition	None
	Fee by District	Class 3- All Appropriate Fees Custodial & Security Fees Apply
6.5.7.1.3	Organization	PV Bruins' Wrestling
	Facility Requested	PVI Cafeteria
	Purpose	Parent Meetings
	Dates/Times	October 28, November 19, December 9, 2009; January 14 & February 18, 2010 Wednesdays & Thursdays, 7:00 pm – 8:00 pm
	Requestor	Nellie Gehr
	Attendance	20-30
	Tuition	None
	Fee by District	Class 3- All Appropriate Fees Custodial & Security Fees Apply
6.5.7.1.4	Organization	NHSCA Wrestling
	Facility Requested	High School – New Gym, Old Gym, Wrestling Room, Boys' & Girls' Locker Rooms, Ticket Booth
	Purpose	Wrestling Tournament
	Dates/Times	January 15 & 16, 2010 Friday, 9:30 pm – 11:30 pm (Set Up) Saturday, 6:00 pm – 9:00 pm (Competition)
	Requestor	Jaime Ferraro
	Attendance	600
	Tuition	None
	Fee by District	Class 3- All Appropriate Fees Custodial & Security Fees Apply

Roll Call: 7-0 Carried

Informational Items included:

- ▶ District Events List
- ▶ Metal Detector Report

Transportation Liaison – Mr. Anthony Pierri

No report

Buildings and Grounds: Mr. Mark Meinhart

No report

Technology Systems Coordinator: Mr. Rocco Seiler

No report

Custodial and Warehouse: Mr. Howard Scott

No report

Food Services: Ms. Bonnie Grammes

No report

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary:

No Report.

Mathematics Supervisor: Mr. Ken Newman:

John Sabia motioned, seconded by Tom Murphy, to approve the Accelerated Math and Reading Agreements in the amount of \$14,594.00 and \$1,080.00 to increase student capacity at PVHS, as per attached quote.

Roll Call: 7-0 Carried

Reading Supervisor – Ms. Dora Tartar:

No report.

Special Education – Ms. Ellen McMasters, Ms. Cheryl Caines:

No report.

Technology – Dr. Lee Lesisko:

No report.

Title I and Title II:

No report.

Elementary Divisions:

No reports.

Pleasant Valley Middle School – Mr. Howard Drake, Mr. Michael Kello, Ms. Shelley Larthey:

No report.

Pleasant Valley Cyber Academy – Mr. Robert Hines:

No report.

Pleasant Valley High School – Mr. John Gress, Ms. Tresa Malligo, Mr. Pietroski:

No report.

Business Management: Ms. Susan Famularo, Ms. Monica Kotzmann

H. Charles Hoffman motioned; seconded by Tom Murphy, to approve items #6.11.1 – item # 6.11.8, On the Business Report, Addendum #1 and Addendum #2:
Discussion was held on Item #6.1.1.4 regarding hourly rates for snow plowing, snow pushing, and snow hauling- away. In addition, if one of the prices quoted would be different if it was to plow part of the Brodheadsville campus as opposed to the whole campus.

6.11 Business Management October 8, 2009

6.11.1 The following student placements were approved:

Student #070109AH Shawnee Academy
Effective 7/1/09
Student #090209KB PA Child Care
Effective 9/2/09

6.11.2 The following invoice was approved for payment from the Pleasant Valley School District Courtyard Garden Account.

Check ##156 Kim Economy \$201.28
Supplies for Community Halloween Night

6.11.3 The following invoices were approved for payment from the Pleasant Valley School District Stadium Project Account. All are to be paid with Cashier's Checks.

Rock Hill Trucking \$61.00
CY Ready Mix

Rock Hill Concrete	\$59.66
AE Mix	
West End Awards	\$553.00
Total	\$673.66

6.11.4 Approval was granted for the bid for snow plowing for the 2009-10 school year be awarded as follows:

Brodheads ville Campus			
Richard Frantz	Per truck	\$65	
	Per loader	\$77	
	Per dozer	\$82	
	Trucking	\$75	
	Snowpusher	\$87	
PVE/PVI Campus – Polk, Eldred and Operations Facility			
Bruce George	Per truck	\$65	
	Per loader	\$77	
	Per dozer	\$82	
	Tandem	\$67	
	Tri-axle	\$77	

The complete tabulation is attached for review.

6.11.5 Approval was granted by the Board for the following contracts:

The Growing Place Child Care Centers – Pre K

The Growing Place Child Care Centers – Brodheads ville

The Growing Place Child Care Centers – PVE

The Growing Place Child Care Centers – Polk

The Growing Place Child Care Centers – PVI

6.11 Business Management – Addendum #1 October 8, 2009

6.11.6 Approval was granted by the Board for an agreement for the 2009-10 school year for participation in child nutrition programming with Colonial Intermediate Unit 20 for providing lunches at Colonial Academy. (This is a requirement of the state.)

6.11.7 Approval was granted by the Board for the following contract:

Great American Opportunities – Fund raising merchandise sales to benefit Polk Elementary, Chestnuthill Elementary, Eldred Elementary and Pleasant Valley Elementary with a BMX show to be held at Pleasant Valley High School on October 12, 2009 at a cost of \$800.00.

6.11 Business Management – Addendum #2 October 8, 2009

6.11.8 Approval was granted for the PlanCon Part K (bond refinancing) for the General Obligations Bonds, Series of 2009, be approved for submission to the Pennsylvania Department of Education.

Roll Call: 7-0 Carried, with exception of Roll Call on Item 6.1.1.4: 5-2 Carried. Voting no on Item 6.1.1.4 were Tom Murphy and Harvey Frable.

Solicitor: Mr. Daniel Corveleyn/Mr. Gerard Geiger

No Report.

Pleasant Valley School Directors:

Tom Murphy referred to the sneakers that were talked about under the Pleasant Valley Citizens comments. He asked what was improper about the shoes. Ms. Geary said that there will need to be clarification, the shoes are not improper. The matter will be addressed.

Pleasant Valley Citizens:

Ms. Francesca Zielkowski addressed the matter of school lunches and how children are allowed to purchase many snack items without eating their lunch.

Adjournment:

There being no further business to come before the Board, President Palmer asked for a motion to adjourn. Tom Murphy motioned; seconded by H. Charles Hoffman, to adjourn the meeting at approximately 8:31 p.m. The motion was carried.

Respectfully submitted,

Susan Famularo, Board Secretary _____

Monica Kotzmann, Asst. Board Secretary _____

Next Regular Scheduled Meeting:
October 22, 2009 at 8:00 pm, District Administration Offices