

**PLEASANT VALLEY SCHOOL DISTRICT**  
**Board of Education Meeting**  
**August 20, 2009**

Excellence in Education: A Community Commitment

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The regular meeting of the Pleasant Valley School District Board of Education was called to order by President MiChelle Palmer on Thursday, August 20, 2009 at 8:06 p.m. President Palmer welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

**ROLL CALL:**

<b>Board Attendees:</b>	President MiChelle Palmer	Harvey Frable
	Vice-President Tom Murphy	Susan Kresge
	Treasurer Linda Micklos	Russ Gould
	John Sabia	
<b>Board Absentees:</b>	H. Charles Hoffman	
	Ryan Hinton	
<b>Administrative Attendees:</b>	Dr. Arnold, Mr. Fadule, Ms. Geary, Ms. Les, Ms. Zeliznik, Ms. Kotzmann, Ms. Braxmeier, Ms. Caines, Ms.Derr, Mr. Drake, Ms. Larthey, Ms. Grammes, Mr. Gress, Mr. Hines, Mr. Kello, Mr. Kondisko, Mr. Krebs, Dr. Lesisko, Ms. McMasters, Ms. Marcheski, Mr. Meinhart, Ms.Malligo, Mr. Newman, Mr. Scott, Mr. Seiler, Ms. Siani, Mr. Storm, Mr. Van Nortwick, Ms. Walters	
<b>Solicitor:</b>	Mr. Daniel Corveleyn	

Ms. Palmer announced Notification of Executive Sessions as follows

- August 13, 2009 – Personnel – Hiring of new and replacement staff and staff discipline.
- August 20, 2009 – Personnel – Hiring of new and replacement staff and staff discipline; Negotiations; and Legal Issues.

**MEETING PROCEDURES:**

Ms. Palmer referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

**Ms. Jaclyn Novak – March of Dimes**

Ms. Novak, Committee Chairperson for the Monroe County March of Dimes' March for Babies event, presented a plaque to the school district for being the top school fundraiser for the March for Babies campaign. PVSD has won this award two years in a row. Ms. Novak announced that she is no longer the committee chairperson, but will continue to walk with her team. Information for the next event can be found at [www.marchforbabies.org](http://www.marchforbabies.org).

**PLEASANT VALLEY CITIZENS:**

None

**OTHER:**

None

**SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder**

Tom Murphy motioned; seconded by John Sabia , to approve the minutes of the meeting held on Thursday, August 6, 2009 as per the attached copy.

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**Roll Call: Voice Vote - Carried**

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**TREASURER'S REPORT: Ms. Linda Micklos**

Harvey Frable motioned; seconded by Russ Gould, to approve the Accounts Payable 7/31/09-8/6/09 (Manual Checks) on page 9; Accounts Payable 8/7/09-8/20/09 on pages 10-15; Trial Balance/Financial Statement on pages 16-23; Asset Cost Summary on page 24 and the Revenues/Expenditures on pages 25-28 as per the attached copies.

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**Roll Call: 7-0 Carried**

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**OLD BUSINESS:**

**Solicitor: Mr. Daniel Corvelevn/Mr. Gerard Geiger**

No report

**OTHER**

No reports

**NEW BUSINESS:**

**Monroe Career and Technical Institute: Ms. Linda Micklos** - No report

Mr. Murphy suggested that someone be appointed to represent Pleasant Valley at Colonial IU 20 meetings in Mr. Hinton's absence.

Ms. Palmer appointed Mr. Murphy as the Pleasant Valley School District representative for the Colonial Intermediate Unit 20.

**Colonial Intermediate Unit 20: Mr. Ryan Hinton**

No report

**PSBA Liaison Report: Ms. Susan Kresge**

No report

**Student Representative: None**

**ADMINISTRATIVE REPORTS: Dr. Douglas C. Arnold**

Dr. Arnold announced that the current enrollment is estimated to be between 6,050 and 6,075 students. The enrollment has declined approximately 200 students since the end of last school year.

**Policy Revisions**

Tom Murphy motioned; seconded by Susan Kresge, to approve the following policy revisions:

Policy No. 113.2 – Behavior Support

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**Roll Call: 7 -0 Carried**

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**Second Reading \***

Policy No. 006 – Board Meetings

Policy No. 818 – Contracted Services

*\*These policies will be recommended for approval at the September 10, 2009 Board meeting.*

**First Reading \*\***

Policy No. 800 – Records Management

*\*\* This policy will be recommended for approval at the September 24, 2009 Board meeting.*

**Other**

Noteworthy Accomplishments and Events  
Gifts/Donations

Dr. Arnold announced the following:

- A letter was received from Autism Speaks thanking us for our April Denim Day donation of \$1,358.75.
- A piece of football equipment was donated to the PVSD Athletic Department from West End Physical Therapy, Mr. and Mrs. Steve Lazicki. The cost for the piece of equipment was approximately \$4,808.
- A PVE PTO parent, Amy O’Neil, donated \$100 for the purchase of sweaters for the Cub Closet that would be dress code compliant.
- The PVE and Polk PTOs both donated approximately \$300 each for clothing items for the Cub Closet.
- A letter was received from the West End Rotary Club thanking Ms. Viola Murphy for her help, as well as the generosity of the school district, in allowing them to use our facility for the Rotary 5K Bear Run in May. The event raised over \$2,300 for the American Cancer Society.

**Other:**

**Personnel and General Administration: Mr. Anthony Fadule**

Tom Murphy motioned; seconded by John Sabia, to approve items #6.4.1- #6.4.2 on the Personnel Report; items #6.4.1-#6.4.3 on Addendum #1; items #6.4.1-#6.4.4 on Addendum #2 and item #6.4.1 on Addendum #3 with the following revisions: page 33, item #6.4.1.1.1a delete name and replace with Pamela Molinu; item #6.4.1.2.2.1 assignment is PVE, LTS for Grade 4, Laurie Koonce and on page 3 of Addendum #1, item #6.4.2.1.1 the medical leave is for twelve (12) days. With these revisions, the report is as follows:

**6.4 Personnel and General Administration August 20, 2009**

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Support Staff

6.4.1.1.1 The following individuals were approved for the position of part-time paraprofessional associates, effective August 25, 2009, at an annual salary of \$19,250, prorated:

	<u>2009-10 School Year Assignment</u>	
a.	Pamela Molyneaux (New position)	Polk
b.	Sydney Bantel (New position)	PVI
c.	Rebecca Hearsey (New position)	Polk
d.	Irene Hackett (New position)	Middle School
e.	Paolina Lindner (Replacement position for Luddie Chatt)	PVI
f.	Kathleen Wolff (New position)	Middle School

6.4.1.1.2 Joann Ferraro was approved for the position of monitor, effective August 27, 2009. Her 2009-2010 assignment is Chestnuthill Elementary School. (Replacement position for Theresa McGuigan)

6.4.1.1.3 Substitutes

- a. Lori Moeck - Custodian

The following individuals were approved for hire effective the beginning of the 2009-2010 school year:

6.4.1.2 Professional Staff

6.4.1.2.1 Pleasant Valley Elementary School

6.4.1.2.1.1 Stephanie Czankner BS, Step 1  
BS, Elementary/Special Education Salary=\$38,100  
ESU  
(Replacement special education teacher for Kristen Wasileski)

6.4.1.2.2.1 Pleasant Valley Elementary School  
Brittany Ardary BS, Step 1  
BS, Special Education/Elementary Education Salary=\$38,100  
(Prorated)  
Bloomsburg University  
(1<sup>st</sup> semester long-term substitute Grade 4 teacher for Laurie Koonce)

6.4.1.2.2 Pleasant Valley Intermediate School

6.4.1.2.2.2 Talitha Graham BS, Step 1  
BS, Biology/Animal Science Salary=\$38,100  
The Penn State University  
Certification, ESU  
(Long-term substitute 7<sup>th</sup> grade life science teacher for Susan Pekala)

6.4.1.2.3 Pleasant Valley High School

6.4.1.2.3.1 Jesse Motko BS, Step 1  
BS, Special Education/Elementary Education Salary=\$38,100  
(Prorated)  
Bloomsburg University  
(Long-term substitute special education teacher)

6.4.1.2.2 Substitutes

- a. Tiffany Ahner - Elementary

6.4.2 Resignations

6.4.2.1 Approval was granted to accept the letters of resignation from the following employees:

- a. Nicole Koller, long-term substitute 7<sup>th</sup> grade life science teacher, effective August 11, 2009.  
b. Lori Moeck, from the position of paraprofessional associate, effective August 10, 2009. Ms. Moeck wishes to remain on the substitute list for PPA/Secretary.

6.4 **Personnel and General Administration – Addendum #1 August 20, 2009**

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Support Staff

6.4.1.1.1 The following individuals were approved for the position of part-time paraprofessional associates, effective August 25, 2009, at an annual salary of \$19,250, prorated:

<u>2009-10 School Year Assignment</u>		
a.	Michele Herrmann (New position)	PVE
b.	Andrea Capria(New position)	PVE

6.4.1.1.2 Security

- a. Scott Campbell was approved for a change of employment status from casual security officer to full-time school police sergeant at an hourly rate of \$15.95, effective September 9, 2009.
- b. Christopher Pfancook was approved for a change of employment status from part-time security officer to casual security officer, effective August 20, 2009.

6.4.1.1.3 Transfers

The following transfers are effective for the 2009-2010 school year:

NAME	FROM	TO
a. Nicole Gesiskie, p/t PPA	PVI	Middle School, (New Position)

6.4.1.2

Professional Staff

6.4.1.2.1 Pleasant Valley High School

- 6.4.1.2.1.1 Michele Witowski      BS + 18, Step 4  
BA, English      Salary=\$38,800  
Lycoming College      Prorated  
(Replacement English Teacher for Ramona Parsons, effective October 6, 2009, or sooner, depending upon release)
- 6.4.1.2.1.2 Kelly Denlea      BS, Step 1  
BA, English      Salary=\$38,100  
Misericordia University      Prorated  
(Part-time, level II, long-term substitute English teacher for Patricia McLain)

6.4.1.2.2 Pleasant Valley Intermediate School

- 6.4.1.2.2.1 Jerome Langan      BS, Step 3  
BS, English      \$38,500  
ESU  
(Replacement 7<sup>th</sup> grade English teacher for Amber Comstock)
- 6.4.1.2.2.2 Alison Kutzler      BS, Step 2  
BS, Elementary      \$38,300  
ESU  
(Replacement 5<sup>th</sup> grade teacher for Colleen Cogan)

6.4.1.2.3 Substitutes

- 6.4.1.2.3.1 Loretta Bretzger      -      English

6.4.1.2.4 Transfers

The following transfers are effective for the 2009-2010 school year:

NAME	FROM	TO
a. Christina Butz	Eldred, Kindergarten Teacher	PVE, 1 <sup>st</sup> Grade Teacher (Replacement position for Amy Rush)
b. Nicole Composto	Mathematics Coach	Middle School, (Replacement Mathematics Teacher for Elizabeth Lyon)
c. Teresa Hartman, Kindergarten Teacher	Chestnuthill	.5 Chestnuthill Kindergarten Teacher, .5 Eldred Developmental Reading Teacher
d. Brie Holst, Reading Teacher	Eldred	.5 Eldred Reading Teacher, .5 Polk Kindergarten Teacher
e. Desiree Kresge, Kindergarten Teacher	Polk	Eldred
f. Michelle Susic, Spec. Ed. Teacher	Eldred	.5 Eldred, .5 Polk
g. Heather Gross, Spec. Ed. Teacher	Polk	PVI

6.4.1.3 Administration

6.4.1.3.1 Edward Pietroski was approved for the position of assistant high school principal, at an annual salary of \$69,000, prorated, effective August 25, 2009.

6.4.2 Leaves of Absence

6.4.2.1 Family and Medical Leave

6.4.2.1.1 Susan Vegetabile PVE secretary, was approved for Family & Medical Leave, as per Board policy, for twelve (12) days, effective July 29 through August 13, 2009.

6.4.3 Resignation

6.4.3.1 Approval was granted to accept the letter of resignation from the following employee:

a. Nicole Serfass, PVI PPA, effective August 24, 2009.

6.4 **Personnel and General Administration – Addendum #2 August 20, 2009**

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Support Staff

6.4.1.1.1 Alex Wunder was approved for the position of paraprofessional associate, at an annual salary of \$19,250, effective August 25, 2009. His 2009-2010 school year assignment is the high school. (Replacement position for Lori Moeck)

6.4.1.1.2 Substitutes

a. Dianne Ryzner - Paraprofessional Associate

b. Larissa Saveri - Paraprofessional Associate

6.4.1.1.3 Transfers

The following transfers are effective for the 2009-2010 school year:

NAME	FROM	TO
a. Barbara Daskal, PPA	Middle School	Polk

6.4.1.2 Professional Staff

6.4.1.2.1 Eldred/Polk Elementary School

6.4.1.2.1.1 Carrie Poskitt BS, Step 1  
 BS, Early Childhood Salary=\$38,100  
 ESU Prorated  
 (Long-term substitute reading/kindergarten teacher for Brie Holst, effective August 25, 2009, through the conclusion of the 3<sup>rd</sup> marking period of the 2009-2010 school year)

6.4.1.2.2 Alison Odell, high school special education teacher's educational level should be adjusted to reflect BS + 6.

6.4.2 Leaves of Absence

6.4.2.1 Leaves without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave)

6.4.2.1.1 Teresa Hartman, Chestnuthill/Eldred teacher, requests unpaid leave for two (2) days, effective September 17 and 18, 2009.

6.4.3 Resignation

6.4.3.1 Approval was granted to accept the letter of resignation from the following employee:

b. Lynn Vento, from the position of part-time PPA at PVI, effective August 24, 2009. Ms. Vento wishes to remain on the substitute Teacher/PPA list.

6.4.4 Attachment

Approval is requested for the hiring of the professional and support staff substitutes. (see attached list)

**6.4 Personnel and General Administration – Addendum #3 August 20, 2009**

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork.)

6.4.1.1 Support Staff

6.4.1.1.1 Scott Campbell, school police sergeant, is recommended for the approval to carry a weapon on his person, as per policy #705.1, at his compensation plan hourly rate plus an additional stipend of \$5,000, prorated, effective September 9, 2009.

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**Roll Call: 6-0-1 Carried Abstaining from vote on item #6.4.1.2.4e on Addendum #1 – S. Kresge Abstention Memorandum is attached.**

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**Asst. To The Superintendent For Professional /Support Personnel: Ms. Carole Geary**

Tom Murphy motioned; seconded by Harvey Fable, to approve item #6.5.1 and item #6.5.1 on Addendum #1 as follows:

**6.5 Professional & Support Services**

**August 20, 2009**

6.5.1 For Approval

6.5.1.1 Approval was granted for the agreement between the Seed of Faith Ministries and Pleasant Valley School District for use of district facilities. The agreement term would be one year.

6.5.1.2 2009 Fall Boys' Soccer Assistant Coaching Position Transfers

6.5.1.2.1 (To) Varsity - Mr. Derek Strohl

6.5.1.2.2 (To) JV - Mr. Jim Shoopack

**6.5 Professional & Support Services – Addendum #1**

**August 20, 2009**

6.5.1 For Approval

6.5.1.1 2009 – 2010 Fall Assistant Coaching Position

6.5.1.1.1 Jr. High Field Hockey - Ms. Alison Kutzler

6.5.1.1.2 Jr. High Boys' Soccer - Mr. Matthew Gould

6.5.1.2 2009 – 2010 Volunteer Coaching Position

6.5.1.2.1 Freshman Football - Mr. Stephen Gitch

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**Roll Call: 6-0-1 Carried Abstaining from vote on item #6.5.1.1.2 on addendum #1 – R. Gould  
Abstention Memorandum is attached**

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Informational Items included:

- ▶ District Events List

**Transportation Liaison – Mr. Anthony Pierri – No report**

**Buildings and Grounds – Mr. Mark Meinhart – No report**

**Technology Systems Coordinator – Mr. Rocco Seiler – No report**

**Custodial / Warehouse – Mr. Howard Scott – No report**

**Facilities – Mr. Christopher Fisher, Ms. Viola Murphy – No report**

**Cafeteria Services – Ms. Bonnie Grammes – No report**

**CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary**

No report

**Mathematics Supervisor: Mr. Ken Newman**

No report

**Reading Supervisor: Ms. Dora Tartar**

No report

**Special Education: Ms. Ellen McMasters, Ms. Cheryl Caines**

No report



**Technology: Dr. Lee Lesisko**

No report

**Title 1 and Title III**

No report

**Pleasant Valley Intermediate: Mr. J. Storm, Mr. D. Heath, Ms. D. Siani**

Mr. Storm’s report was informational.

**Pleasant Valley Elementary School: Ms. Penny Derr, Mr. J. Krebs, Mr. T. Van Nortwick**

Ms. Derr’s report was informational.

**Polk Elementary: Ms. Amy Braxmeier**

Ms. Braxmeier’s report was informational.

**Chestnuthill/Eldred Elementary: Mr. Joseph Kondisko, Ms. Erica Walters**

Mr. Kondisko’s report was informational.

**Pleasant Valley Middle School: Mr. Howard Drake, Mr. Michael Kello, Ms. Shelley Larthey**

Mr. Drake’s report was informational.

**Pleasant Valley Cyber Academy: Mr. Robert Hines**

Mr. Hines’s report was informational.

**Pleasant Valley High School: Mr. John Gress, Ms. Malligo, Mr. Stefani**

Mr. Gress’s report was informational.

**Business Manager: Ms. Susan Famularo, Ms. Monica Kotzmann**

Russ Gould motioned; seconded by Linda Micklos, to approve items #6.11.1-#6.11.7, items #6.11.1 on Addendum #1 and items #6.11.1 - #6.11.6 on addendum #2.

Discussion regarding item #6.11.6 on Addendum #2 took place and the following action occurred:

Russ Gould amended the motion; seconded by Linda Micklos, to approve items #6.11.1-#6.11.7, items #6.11.1 on Addendum #1 and items #6.11.1 - #6.11.6 on addendum #2 with the insertion of *DENY* on item #6.11.6 on Addendum #2. Report is as follows:

**6.11 Business Management August 20, 2009**

6.11.1	Approval was granted for the cafeteria accounts payable for July 2009. Total amount: \$40,064.15	
6.11.2	Student Activity Accounts – pending audit	
	Beginning Balance, July 1, 2009	\$231,730.12
	Receipts	2,834.30
	Expenditures	3,175.41
	Ending Balance, May 31, 2009	\$231,389.01

- 6.11.3 Informational – PVSD investment report for July 2009
- 6.11.4 Approval was granted to advertise for an RFP for the following:  
Snow Removal
- 6.11.5 The following contract was approved:  
\$6,000.00 for Fast ForWord Support and Progress Tracker for 8/31/09-8/31/10.
- 6.11.6 Approval was granted for the Board to a contract between the school district and the following schools for educational services for the 2009-2010 school year:

Behavioral Health Associates, Inc.	\$89.00/day
	\$125.00/day special education
Educare Licensed Private Academic School	\$89.00/day
	\$125.00/day special education
PA Treatment & Healing (PATH)	\$69.41/day

- 6.11.7 The following invoices/applications were approved for payment from the Bond Fund indicated.

**2006 BOND FUND**

James T. O’Hara, Inc.	\$421,401.00
Middle School Project:: application #10	
11400, Inc.	\$7,200.00
Middle School Project: application #10	
TGW Corporation	\$81,640.80
Middle School Project: application #4	
G.R. Noto Electrical Construction	\$110,698.75
Middle School Project: application #15	
Marx Sheet Metal & Mechanical, Inc.	\$144,948.71
Middle School Project: application #13	
LTS Plumbing & Heating, Inc.	\$463,393.72
Middle School Project: application #11	
Lobar, Inc.	\$504,949.99
Middle School Project: application #14	
Communication Systems, Inc.	\$997.50
Disconnect all Fire and Intercom System Equipment for modulars	
Communications Systems, Inc.	\$190.00
Disconnect Fire and Intercom Systems Equipment for remaining modulars.	
Total	\$1,735,420.47
<b>1997 BOND FUND</b>	
Tremco	\$200,000.00
Roof Restoration – Pleasant Valley Elementary School	
Total	\$200,000.00

- 6.11 Business Management – Addendum #1 August 20, 2009**
- 6.11.1 Approval was granted for Quad Three to provide Asbestos Hazard Emergency Response Act (AHERA) Three Year Re-inspection Services at an estimated cost of \$2,500.00.
- 6.11 Business Management – Addendum #2 August 20, 2009**
- 6.11.1 Approval was approved to advertise for sealed bids for the following items, payable from the 2006 Bond Fund.
- Office/Classroom Furniture Bid for the Middle School Project
- 6.11.2 The following contracts were approved:
- |   |             |
|---|-------------|
| West End Community Ambulance Association Coverage<br>2009 Football Season – 5 games   | \$800.00    |
| Blackboard Connect-ED for K-12 service  | \$18,875.00 |
| Carbon-Monroe-Pike and Alcohol Commission, Inc.<br>Drug and Alcohol Prevention/Intervention Services<br>for school year 2009-2010 | \$17,500.00 |
- 6.11.3 The following invoice was approved for payment from the 2006 Bond Fund:
- |  |            |
|--|------------|
| D.A.C. Electric, Inc.<br>Middle School Project | \$2,200.00 |
|--|------------|
- 6.11.4 Approval was granted by the Board to approve the Resolution that the Monroe County Commissioners pass a resolution authorizing the Monroe County Tax Claim Bureau to establish payment plans under subsection 5860.503a(b) of the Pennsylvania Real Estate Tax Sale Law. (Per attached copy.)
- 6.11.5 Approval was granted by the Board for the following Resolution:
- Be it resolved that the Board of School Directors of the School District authorize the Superintendent and Business Manager to work with Public Financial Management Inc., Rhoads & Sinon LLP and the Solicitor to the School District to deliver a plan of finance to provide for a Tax and Revenue Anticipation Note.
- 6.11.6 Approval was granted by the Board to deny the taxpayer request to suspend penalty and interest payments on their school tax bill for the last three years.

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**Roll Call: 6-1 Carried Voting no to item #6.11.4 on Addendum #2 – T. Murphy**

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**Solicitor: Mr. Daniel Corvelevn, Mr. Gerard Geiger**

No report

**Pleasant Valley School Directors:**

- Susan Kresge asked for clarification on the maximum length for shorts. Ms. Geary stated that shorts must be come to the top of the knee or below the knee.

- Susan Kresge and John Sabia thanked the custodial staff and the maintenance staff for the great job they are doing with the middle school project.
- Harvey Frable asked how the new PVMS gym floor was coming along. It is improving.
- Russ Gould asked Mr. Hines if the students in the PV Cyber Academy were transferring from our brick-and-mortar schools or where they are coming from. Mr. Hines stated that some are from our schools and some are coming from cyber charter schools.

**Pleasant Valley Citizens:**

Laura Arpino, Louis Arpino and R. W. Downey, Chestnuthill Township residents, expressed their concerns regarding construction debris, diesel fumes and other circumstances that they claim have damaged their properties during the PV Middle School and wastewater treatment facility construction project. Ms. Arpino distributed an envelope to Dr. Arnold that was said to contain a document indicating phone calls and contacts that have been made to the school district with respect to the issue.

**Adjournment:**

There being no further business to come before the Board, President Palmer asked for a motion to adjourn, Tom Murphy motioned; seconded by Harvey Frable, to adjourn the meeting at approximately 8:35 pm.

Carried

Respectfully submitted,

Susan Famularo, Board Secretary \_\_\_\_\_

Linda Zeliznik, Board Recorder \_\_\_\_\_

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**Next Regularly Scheduled Meeting:  
September 10, 2009 at 8:00 PM, PVSD Administration Offices**