

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
August 6, 2009

Board Approved August 20, 2009 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President MiChelle Palmer on Thursday, August 6, 2009 at 8:10 PM. President Palmer welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

ROLL CALL:

Board Attendees: President MiChelle Palmer H. Charles Hoffman
 Vice-President Tom Murphy Russ Gould
 Treasurer Linda Micklos John Sabia

Board Absentees: Susan Kresge, Harvey Frable, Ryan Hinton

Administrative Attendees: Dr. Arnold, Mr. Fadule, Ms. Geary, Ms. Les, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann

Solicitor: Mr. Daniel Corveleyn

President MiChelle Palmer announced Notification of Executive Sessions as follows:

- July 27, 2009 – Personnel – Hiring of new and replacement staff and labor issues; Negotiations; and Legal Issues.
- August 6, 2009 – Personnel – Hiring of new and replacement staff and labor issues; Negotiations; and Legal Issues.

MEETING PROCEDURES:

President Palmer referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

None

OTHER:

None

SECRETARY’S REPORT: Ms. Linda Zeliznik, Board Recorder

H. Charles Hoffman motioned; seconded by Tom Murphy, to approve the minutes of the meeting held on Thursday, July 16, 2009 as per the attached copy.

Roll Call: Voice Vote – 6-0 Carried

TREASURER’S REPORT: Ms. Linda Micklos

Tom Murphy motioned; seconded by John Sabia, to approve the Accounts Payable 8/1/09-8/6/09 on pages 11-16 as per the attached copies.

Roll Call: 6-0 Carried

OLD BUSINESS:

Solicitor: Mr. Daniel Corveleyn/Mr. Gerard Geiger

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Ms. Linda Micklos

Ms. Micklos reported:

- The last regular of the JOC meeting took place on Monday, August 3rd.
- A committee is being formed to study comprehensive programming. Dr. Toleno will be the chairperson for the committee, which will consist of one member from each sending district.
- On Wednesday, August 12th, the MCTI Adult Education Open House is scheduled.

- MCTI will be offering a pre-apprentice program beginning the second week in September. The program gives students the opportunity to earn as much as \$1,000 by attending classes for 130 hours in different fields. The cost for the program is covered by the Labor Council.
- The next scheduled meeting will be on Monday, September 14th.

Colonial Intermediate Unit 20: Mr. Ryan Hinton

No report

PSBA Liaison Report: Ms. Susan Kresge

No report

Student Representative:

No report

ADMINISTRATIVE REPORTS: Dr. Douglas Arnold

Policy Revisions (pages 17-32)

Tom Murphy motioned; seconded by John Sabia, to approve the following policy revisions:

- Policy No. 202 – Eligibility of Nonresident Students
- Policy No. 219 – Student Complaint Process
- Policy No. 232 – Student Participation in School Affairs
- Policy No. 707 – Use of School Facilities

Roll Call: 6-0 Carried

Second Reading

Policy No. 113.2 – Behavior Support

Policy No. 800 – Records Management

These policies will be recommended for approval at the August 20, 2009 Board meeting.

First Reading

Policy No. 006 – Board Meetings

Policy No. 818 – Contracted Services

These policies will be recommended for approval at the September 10, 2009 Board meeting.

Tom Murphy motioned; seconded by H. Charles Hoffman, to appoint Ms. Carole Geary as an alternate, with voting rights, representing the Pleasant Valley School District on the West End Park and Open Space Commission.

Roll Call: 6-0 Carried

Other

Tom Murphy motioned; seconded by John Sabia, to approve Release and Settlement Agreement No. 08-0609.

Roll Call: 6-0 Carried

Noteworthy Accomplishments and Events – No report

Gifts/Donations – No report

Other:

Personnel and General Administration: Mr. Anthony Fadule

Russ Gould motioned; seconded by Linda Micklos, to approve item #6.4.1- #6.4.4 and items #6.4.1 on Addendum #1 as follows:

- | | | |
|-------------|--|------------------------------|
| 6.4 | <u>Personnel and General Administration</u> | <u>August 6, 2009</u> |
| 6.4.1 | Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork) | |
| 6.4.1.1 | Support Staff | |
| 6.4.1.1.1 | Barbara Kuntzmann was approved for the position of custodian, effective August 10, 2009. Her 2009-2010 assignment is the middle school. (Replacement position for Michael Kalinoski) | |
| 6.4.1.1.2 | Substitutes | |
| a. | Mary Kregeloh – Secretary | |
| b. | William Weimmer – Custodian | |
| 6.4.1.2 | Professional Staff | |
| 6.4.1.2.1 | Pleasant Valley High School | |
| 6.4.1.2.1.1 | Thomas J. Murphy, Jr. BS + 38, Step 3 | |

BS, Communications Salary=\$40,000
 The Pennsylvania State University
 Certification, East Stroudsburg University
 (Replacement assignment for Valerie Eblin)
 6.4.1.2.1.2 David Pacchioni BS, Step 2
 BS, Mathematics Salary=\$38,300
 East Stroudsburg University
 (Replacement position for Jillian Bruch)

6.4.2 Leaves of Absence

6.4.2.1 Family and Medical Leave

6.4.2.1.1 Elizabeth Gesualdi, middle school teacher, was approved for Family & Medical Leave, as per Board policy, for twenty-eight (28) days, effective August 25 through October 6, 2009.

6.4.2.2 Leaves without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):

6.4.2.2.1 Richard Price, maintenance, was approved for unpaid leave effective June 19, 2009 through August 21, 2009.

6.4.3 Resignations

6.4.3.1 Approval was granted to accept the letters of resignation from the following employees:

- a. Colleen Cogan, PVI teacher, effective July 28, 2009.
- b. Elizabeth Lyon, middle school teacher, effective July 22, 2009.
- c. Amy Rush, PVE teacher, effective July 24, 2009.
- d. Angela Frantz from the position of paraprofessional associate for the ESEA Title I Summer School, effective June 26, 2009.

6.4.4 Other

6.4.4.1 Approval was granted for the Affiliation Agreement between Kutztown University and the Pleasant Valley School District, effective August 6, 2009 through August 5, 2014 for a period not to exceed five (5) years for Field, Student Teaching, Professional Development School (PDS Students), Interns, and Student Observers.

6.4.4.2 Approval was granted for the Field Experience agreement between Drexel University and the Pleasant Valley School District, effective July 1, 2009 through June 30, 2010 for a period not to exceed one (1) year for Field, Student Teaching, Professional Development School (PDS Students), and Student Observers.

6.4.4.3 Approval was granted for Jennifer Fisher, from Kutztown University, to serve school counseling internship, effective for the 2009-2010 school year.

6.4 **Personnel and General Administration – Addendum #1 August 6, 2009**

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Support Staff

6.4.1.1.1 The following individuals were approved for the position of part-time paraprofessional associates, effective the beginning of the 2009-2010 school year, at an annual salary of \$19,250, prorated:

2009-10 School Year Assignment

- a. Kerri Mercado PVI
(New position)
- b. Nicole Gesiskie PVI
(New position)
- c. Michelle Marino PVI
(New position)
- d. Tamara Ackley PVI
(New position)

6.4.1.1.2 Substitutes

- a. Joann Mastronardi - Secretary, retroactive to 7/1/09

6.4.1.2 Professional Staff

6.4.1.2.1 Transfers

The following transfers are effective for the 2009-2010 school year:

NAME	FROM	TO
a. David Stefani, High School	Assistant Principal	Polk, Health & Physical Education Teacher. Mr. Stefani should be placed at MS + 54, step 17, at an annual salary of \$79,400. (Replacement position for Mike Falcone)
b. Matthew Triolo, Health & Physical Education Teacher	PVI	High School
c. Deborah Lynn Gibbons, Health & Physical Education Teacher	Polk	PVI

**Roll Call: 5-0-1 Carried Abstaining from vote on item #6.4.1.2.1.1 on the supplement: T. Murphy
Abstention Memorandum is attached**

Asst. To The Superintendent For Professional /Support Personnel: Mr. Christopher Fisher

John Sabia motioned; seconded by Tom Murphy, to approve item #6.5.1 and item #6.5.7 as follows:

6.5 Professional & Support Services August 6, 2009

6.5.1 For Approval

6.5.1.1 Approval was granted to accept the resignation of Mr. Dan Muir as Asst. Freshman Football Coach.

6.5.1.2 2009 – 2010 Asst. Coaching Positions

6.5.1.3 Freshman Football - Mr. Dave Stefani

6.5.1.4 Freshman Girls' Basketball - Mr. Dan Beck

6.5.1.5 2009 – 2010 Fall *Volunteer* Coaching / Marching Band Positions

6.5.1.5.1 Cross Country - Mr. Matt Frable

6.5.1.5.2 Football - Mr. David Pacchioni

6.5.1.5.3 Volleyball - Ms. Nicole Gesiskie

6.5.1.5.4 Marching Band - Mr. Steven DiVirgilio

6.5.1.5.5 Marching Band - Mr. Tyler Hutta

6.5.1.5.6 Marching Band - Ms. Bridgette Saba

6.5.1.6 2009 – 2010 PVE Parent Volunteer

6.5.1.6.1 Ms. Lisa Tauer

6.5.7 Facilities – Mr. Christopher Fisher, Ms. Viola Murphy

6.5.7.1 Facility Use Requests: 3

6.5.7.1.1 Organization Friends and Fans of PV Boys' Basketball

Facility Requested High School Library

Purpose Monthly Meetings

Dates/Times September 2009 thru June 2010

Monday, 7:00 pm -9:00 pm

Requestor Kathy Dekmar

Attendance 5-15

Tuition None

Fee by District Class 3- All Appropriate Fees Custodial & Security Fees Apply

6.5.7.1.2 Organization Friends and Fans of PV Boys' Basketball

Facility Requested HS New & Old Gyms, Locker Rooms, Concession Stand, Lobby Area, Classroom

Purpose Basketball Tournament

Dates/Times December 26, 2009, Saturday, 7:30 am – 5:00 pm

Requestor Kathy Dekmar

Attendance To Be Determined

Tuition 100

Fee by District Class 3- All Appropriate Fees Custodial & Security Fees Apply

6.5.7.1.3 Organization PV Band Parents

Facility Requested PVE-Cafeteria & Kitchen

	Purpose	Annual Spaghetti Supper
	Dates/Times	April 10, 2010, Saturday, 8:00 am – 9:00 pm
	Requestor	Judy Bertsch
	Attendance	600
	Tuition	\$5.00-\$8.00
	Fee by District	Class 3- All Appropriate Fees Custodial & Security Fees Apply
6.5.9.4	Organization	PV Lil Bears Wrestling
	Facility Requested	JCM Cafeteria & Classroom
	Purpose	Registration
	Dates/Times	Tuesday, September 15, 2009, 6:15 pm – 8:30 pm Friday, September 18, 2009, 6:15 pm – 8:30 pm
	Requestor	Glen Jacobi
	Attendance	50
	Tuition	None
	Fee by District	Class 3- All Appropriate Fees Custodial & Security Fees Apply

Roll Call: 6 -0 Carried

Informational Items included:

- ▶ District Events List

Transportation Liaison – Mr. Anthony Pierri

No report

Buildings and Grounds: Mr. Mark Meinhart

No report

Technology Systems Coordinator: Mr. Rocco Seiler

No report

Custodial and Warehouse: Mr. Howard Scott

No report

Food Services: Ms. Bonnie Grammes

No report

Curriculum And Staff Development: Ms. Carole Geary

PSSA Presentation

Ms. Geary distributed a handout and presented a PowerPoint presentation on the school district's 2009 PSSA Adequate Yearly Progress. She explained the AYP targets, ways to make AYP, attendance, graduation rate, participation rate, performance for math, performance for reading and overall school district participation percentages.

Tom Murphy motioned; seconded by John Sabia, to approve the request to discard out-of-date books.

Roll Call: 6-0 Carried

- **Mathematics – Mr. Kenneth Newman - No report**
- **Reading – Ms. Dora Tartar - No report**
- **Special Education – Ms. Ellen McMasters, Ms. Cheryl Caines - No report**
- **Technology Services – Dr. Lee Lesisko - No report**
- **Title I and Title II - No report**

Elementary Divisions – No reports.

Pleasant Valley Middle School – Mr. Howard Drake, Mr. Michael Kello, Ms. Shelley Franco – No report.

Pleasant Valley Cyber Academy – Mr. Robert Hines – No report.

Pleasant Valley High School – Mr. John Gress, Mr. Dave Stefani, Ms. Tresa Malligo – No report.

Business Manager: Ms. Susan Famularo, Ms. Monica Kotzmann

John Sabia motioned; seconded by H. Charles Hoffman, to approve items #6.11.1- #6.11.5 on the supplement, items #6.11.1- #6.11.2 on Addendum #1 and item #6.11.1 on Addendum #2 as follows:

6.11 Business Management August 6, 2009

- 6.11.1 Approval was granted to purchase one (1) Bobcat 5600T Turbo Utility Work Machine from Highway Equipment and Supply. The Work Machine will be purchased under State Contract #2420-01 at a total cost of \$42,115.32. Funds are included in the 2009-2010 maintenance budget for this purchase.
- 6.11.2 Approval was granted to purchase one (1) Advance Advenger Rider X2805-D-C floor scrubber with onboard charger, cylindrical brushes, ASP system and 242AH batteries. The floor scrubber will be purchased from Pennsylvania Paper & Supply Company under state contract #4400003440 in the amount of \$10,837.95. The floor scrubber will be paid from the 2006 Middle School Project Bond Fund.
- 6.11.3 Approval was granted to purchase one (1) 2002 Chevrolet Trailblazer Wagon from Keystone Used Auto Sales, Inc. This vehicle will be utilized by the school police and security departments. Funds are included in the 2009-2010 general operating budget. Purchase price, including all fees is \$9,955.00.
- 6.11.4 Approval was granted to rescind the June 25, 2009 bid award for HVAC filters to General Aire Systems in the amount of \$16,934.68. General Aire Systems is unable to supply the air filtration products at the price quoted.
- 6.11.5 The following bid awards were approved:

HVAC Filter Bid	
DGF Products, Inc.	\$17,593.44

The full bid tabulation is available in the business office.

6.11 Business Management – Addendum August 6, 2009

- 6.11.1 The following change order was approved:

Lobar, Inc.	\$9,628.00 deduct
Delete toilet accessories, visual display mounting revisions, mailroom casework revisions and library carpet removal, modular classroom projector credit.	
- 6.11.2 The following contract was approved:
 Coordinated Health- general operating budget
 Athletic trainer services.
 Effective August 1, 2009 to June 1 2010.
 Contract amount \$ 16,500 annually plus \$35.00 per hour for additional/supplemental coverage on an as needed basis.
 (No increase from 2008-2009)

6.11 Business Management – Addendum #2 August 6, 2009

- 6.11.1 The following bid award was approved for payment from the 2006 Bond fund

Cafeteria Small Wares	
Calico Industries	\$9,034.78
(only one bid was received, tabulation is attached)	

- Mr. Murphy questioned the payment from the Bond Fund on item #6.11.1 on addendum #2.

Roll Call: 6-0 Carried

Solicitor: Mr. Daniel Corveleyn/Mr. Gerard Geiger

No report

Pleasant Valley School Directors:

None

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President Palmer asked for a motion to adjourn. H. Charles Hoffman motioned; seconded by John Sabia, to adjourn the meeting at approximately 8:41 PM. Motion carried.

Respectfully submitted,

Susan Famularo, Board Secretary

Linda Zeliznik, Board Recorder

**Next Regularly Scheduled Meeting:
August 20, 2009 at 8:00 PM, District Administration Offices**