

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
July 16, 2009

Board Approved August 6, 2009 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Michelle Palmer on Thursday, July 16, 2009 at 8:07 p.m. President Palmer welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

ROLL CALL:

Board Attendees: President Michelle Palmer H. Charles Hoffman Russ Gould
Treasurer Linda Micklos Susan Kresge John Sabia

Board Absentees: Vice-President Tom Murphy, Harvey Frable, Ryan Hinton

Administrative Attendees: Mr. Fadule, Ms. Les, Ms. Famularo, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann, Mr. Drake, Ms. Larthey, Ms. McMasters, Ms. Malligo, Mr. Scott, Mr. Seiler, Mr. Stefani, Ms. Siani, Mr. Van Nortwick, Ms. Walters

Solicitor: Mr. Daniel Corveleyn

President Palmer announced Notification of Executive Sessions as follows:

- ▶ **July 16, 2009** – Personnel – **Hiring of new and replacement staff and staff discipline;** Negotiations; and Legal Issues.

MEETING PROCEDURES:

President Palmer referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

None

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder

H. Charles Hoffman motioned; seconded by John Sabia, to approve the minutes of the meeting held on Thursday, June 25, 2009 as per the attached copy.

Roll Call: Voice Vote – 6-0 Carried

TREASURER'S REPORT: Ms. Linda Micklos

Susan Kresge motioned; seconded by Russ Gould, to approve the Accounts Payable 6/1/09-6/30/09 (Manual Checks) on page 15; Accounts Payable 6/26/09 – 6/30/09 on pages 16-18; Accounts Payable 7/1/09-7/16/09 on pages 19-20; Trial Balance/Financial Statement on pages 21-26; Asset Cost Summary on page 27 and the Revenues/Expenditures on pages 28-31 as per the attached copies.

**Roll Call: 6-0-2 Carried Abstaining from vote on check #00188067 – M. Palmer
 Abstaining from vote on check #00187962 – S. Kresge
 Abstention Memorandums are attached.**

OLD BUSINESS:

Solicitor: Mr. Daniel Corveleyn/Mr. Gerard Geiger

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Ms. Linda Micklos

Ms. Micklos reported:

- ▶ The last regular JOC meeting was held on Monday, July 6th.
- ▶ Mr. John Toleno is now the Superintendent of Record.
- ▶ The Skills USA competition was held from June 22nd to June 26th in Kansas City. Two MCTI students took 4th Place nationally.
- ▶ A Computer Networking Security Camp took place from June 22nd to June 25th. There were 23 participants. The camp was sponsored by the Computer Networking Security Grant.

- ▶ New student Orientation will be held on July 27th.
- ▶ Discussion continued regarding the Articles of Agreement for the funding formula. There were no new proposals offered at that meeting.
- ▶ Discussion began regarding the comprehensive school concept.
- ▶ The next scheduled JOC meeting will be Monday, August 3, 2009.

Colonial Intermediate Unit 20: Mr. Ryan Hinton

No report

PSBA Liaison Report: Ms. Susan Kresge

Ms. Kresge reported:

- ▶ PSBA is asking us to appoint our voting delegates for the legislative policy council, which meets on Thursday, October 13, 2009. The school district is entitled to two votes. Ms. Kresge and Ms. Palmer will be voting for the school district.
- ▶ The Keystone Exams issue has a generated new proposal. Details of the proposal include replacing the 11th grade PSSAs with Keystone Exams. The PSBA Board of Directors is not in favor of this new proposal.
- ▶ With regard to the state budget – yesterday, the House Appropriations Committee amended HB1416, which would reduce basic education funding from \$418M (the governor’s original proposal) to \$300M.
- ▶ The House Appropriations Committee voted out SB850 with a negative recommendation.

ADMINISTRATIVE REPORTS: Mr. Anthony Fadule

John Sabia motioned; seconded by H. Charles Hoffman, to approve the item #6.1.1, Policy Revisions; item #6.2, District Goals – as per attached copy; item #6.3 Homebound Instruction; #6.3.2 Appointment of School Physicians and #6.3.3 Release and Settlement Agreement No. 08-5751 as follows:

6.1.1 Policy Revisions:

- Policy No. 111 – Lesson Plans
- Policy No. 113.4 – Severe Allergies
- Policy No. 117 – Homebound Instruction
- Policy No. 227 – Controlled Substances

6.2 District Goals for 2009-10, copy attached

6.3 Homebound Instruction Request

Pleasant Valley High School

Student ID#	Reason
H060809AM	Medical, retroactive to June 8, 2009

6.3.2 Appointment of School District Physicians:

- ▶ Appointment of 2009-10 Grades K-12 School Dentist – Dr. David Pierce at a cost of \$4.00 per student.
- ▶ Appointment of 2009-10 Grades K-9 School Physician – Dr. Narendra V. Ambani at a cost of \$20.00 per student.
- ▶ Appointment of 2009-10 Grades 10-12 School Physician – Dr. Mary Ellen DeFranco at a cost of \$15.00 per student.

6.3.3 Release and Settlement Agreement No. 08-5751

Roll Call: 6-0 Carried

Second Reading *

- ▶ Policy No. 202 – Eligibility of Nonresident Students
- ▶ Policy No. 219 – Student Complaint Process
- ▶ Policy No. 232 – Student Participation in School Affairs
- ▶ Policy No. 707 – Use of School Facilities

These policies will be recommended for approval at the August 6, 2009 Board meeting.

First Reading **

- ▶ Policy No. 113.2 – Behavior Support
- ▶ Policy No. 800 – Records Management

*** These policies will be recommended for approval at the August 20, 2009 Board meeting.*

Noteworthy Accomplishments and Events

Mr. Fadule stated that a letter of thanks was received from the Children’s Tumor Foundation for the \$1,357.90 donation, which was the result of our June Denim Day.

Other:

Personnel and General Administration: Mr. Anthony Fadule

Susan Kresge motioned; seconded by Linda Micklos, to approve item #6.4.1- #6.4.4 on the personnel report and items #6.4.1 - #6.4.4 on Addendum #1 with one revision noted: item # 6.4.1.2.4.1 should be "Step 1". Report is as follows:

6.4 Personnel and General Administration July 16, 2009

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Support Staff

6.4.1.1.1 Security

George Curcio was approved for a change of employment status from part-time to full-time security officer, effective July 1, 2009.

6.4.1.1.2 Substitutes

a. Carla Howell - Secretary/Monitor/Cafeteria Worker

6.4.1.1.3 Transfers

The following transfers are effective for the 2009-2010 school year:

NAME	FROM	TO
a. Pamela Borger, part-time PPA	PVE	PVI
b. Karen Jetty, part-time PPA	PVE	PVI
c. Nicole Serfass, part-time PPA	PVE	PVI
d. Donna Szeliga, part-time PPA	PVE	PVI
e. Janice Greene full-time PPA	PVI	Polk

6.4.1.2 Professional Staff

6.4.1.2.1 High School Summer School

The following were approved for high school summer school:

- a. English – 1 credit course – One 30 hour session – Danielle Unger
- b. Science – 1 credit course – Two 30 hour sessions – Lisa Weber
- c. Mathematics – 1 credit course – One 30 hour session – Shavonne Liddic
- d. Social Studies – 1 credit course – One 30 hour session – Tim McCutchan
- e. Social Studies – 1 credit course – One 30 hour session – Cristina Dixon
- f. Graduation Project – .5 credit course – One 15 hour session – Christina Dixon

6.4.1.2.2 Middle School Summer School

The following was approved for middle school summer school:

- a. Mathematics - Rollene Gougher

The following individuals were approved for hire effective the beginning of the 2009-2010 school year:

6.4.1.2.3 Pleasant Valley Elementary School

6.4.1.2.3.1 Kelly Leeman MS, Step 2
BS, Elementary Salary=\$41,300
MS, Reading
ESU
(Replacement reading assignment for Lori Meinhart)

6.4.1.2.4 Pleasant Valley Intermediate School

6.4.1.2.4.1 Nicole Koller BS, Step 1
BS, Biology Salary=\$38,100
Messiah College
(Long-term substitute 7th grade life science teacher for Susan Pekala)

6.4.1.2.4.2 Approval was granted for the release and settlement agreement between Pleasant Valley School District and Patrick Smith. Mr. Smith, reading specialist, should be placed at MS + 54, step 17 at an annual salary of \$79,400.

6.4.1.2.5 Pleasant Valley High School

6.4.1.2.5.1 Jim Terwilliger, health & physical education teacher, was approved for the payment of tuition

reimbursement in the amount of \$3,874 to the East Stroudsburg Area School District, subject to the payback Provisions of the Professional Staff Collective Bargaining Agreement.

6.4.1.2.6 Transfers

The following transfers are effective for the 2009-2010 school year:

NAME	FROM	TO
a. Dawn Phillips, reading specialist	PVE	Eldred
b. Renee Tough, reading specialist	Eldred	PVE

6.4.1.2.7 Approval was granted for Rebecca Fritschie, from Millersville University, to serve an unpaid school psychology internship for the 2009-2010 school year.

6.4.2 Leaves of Absence

6.4.2.1 Family and Medical Leave

6.4.2.1.1 Elvin Mercado, high school custodian, was approved for Family & Medical Leave, as per Board policy, for six (6) days, effective June 12 through June 19, 2009.

6.4.2.1.2 Roxanne Scott, middle school teacher, was approved for Family & Medical Leave, as per Board policy, for sixty (60) days, effective on or about August 31 through November 24, 2009.

6.4.2.1.3 Ruth Ann Winders, PVE secretary, was approved for Family & Medical Leave, as per Board policy, for twenty-six (26) days, effective May 22 through June 29, 2009.

6.4.2.2 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):

6.4.2.2.1 Irene Bell, high school monitor, was approved for unpaid leave for three (3) days, effective June 10 through June 12, 2009.

6.4.2.2.2 Elsa Henn, high school monitor, was approved for unpaid leave for one (1) day, effective June 12, 2009.

6.4.2.2.3 Patricia Kerwin, PVI cafeteria worker, was approved for unpaid leave for thirty-six (36) days, effective April 21 through June 9, 2009.

6.4.2.2.4 Denise Mascal's, Eldred PPA, unpaid leave should be amended to reflect four (4) days, effective May 19, 20, 21 and 22, 2009.

6.4.2.2.5 Betty Theodoropoulos', PVI PPA, unpaid leave should be amended to reflect two (2) days, effective June 1 and 2, 2009.

6.4.2.2.6 Cindy Walters, high school monitor, was approved for unpaid leave for five (5) days, effective June 8 through June 12, 2009.

6.4.3 Resignation

6.4.3.1 Approval was granted to accept the letter of resignation from the following employees:

- a. Jillian Bruch, high school teacher, effective August 24, 2009.
- b. Amber Comstock, PVI teacher, effective August 24, 2009.
- c. Ramona Parsons, high school teacher, effective August 9, 2009.
- d. Kristen Wasileski, PVE teacher, effective July 2, 2009.

6.4.4 Retirement

6.4.4.1 Approval was granted to accept the letter of retirement from the following employee:

- a. George Patacco, security officer, effective September 30, 2009.

6.4 **Personnel and General Administration – Addendum #1 July 16, 2009**

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Support Staff

6.4.1.1.1 Substitutes

- a. Kermit George - Custodian/Maintenance
- b. Larissa Saveri - Secretary/Custodian/PPA

6.4.1.1.2 Transfer

The following transfer is effective for the 2009-2010 school year:

NAME	FROM	TO
Deborah Anderson, Library PPA	High School	PVE

6.4.1.1.3 Informational

Wanda Crown will be reassigned from library PPA at PVE to special education PPA at PVE.

- 6.4.2 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
- 6.4.2.1 Rita Nelson, PVI cafeteria worker, was approved for unpaid leave for two (2) days, effective October 1 and 2, 2009.
- 6.4.3 Resignation
Approval was granted to accept the letter of resignation from the following employee:
- a. Talitha Graham, from the position of temporary PPA, at the high school, effective August 24, 2009. Ms. Graham would like to remain on the substitute teacher/custodian list.
- 6.4.4 Retirement
Approval was granted to accept the letter of retirement from the following employee:
- a. Michael Falcone, high school health & physical education teacher, effective July 9, 2009.

Roll Call: 6 -0 Carried

Asst. To The Superintendent For Professional /Support Personnel: Mr. Christopher Fisher

Russ Gould motioned; seconded by John Sabia, to approve item #6.5.1 and #6.5.7 as follows:

6.5 Professional & Support Services

July 16, 2009

- 6.5.1 For Approval
- 6.5.1.1 2009 – 2010 Assistant Coaching Position
- 6.5.1.1.1 JV Girls’ Basketball - Mr. Matt Triolo
- 6.5.1.2 2009 – 2010 Co-curricular, Non-athletic Position
- 6.5.1.2.1 Diversity Club – H. S. - Ms. Josephine Dyett-Fields
- 6.5.7 Facilities – Mr. Christopher Fisher, Ms. Viola Murphy
- 6.5.7.1 Facility Use Requests: 3
- 6.5.7.1.1 Organization URSA Parents’ Field Hockey Club
Facility Requested Stadium Field
Purpose Speed & Agility Training Camp
Dates/Times July 15 thru 31, 2009
M-W-F- 7:30 am – 9:30 am
Requestor Bob Young/Cathy Cunningham
Attendance 30-40
Tuition None
Fee by District Class 3- All Appropriate Fees Custodial & Security Fees Apply
- 6.5.7.1.2 Organization URSA Parents’ Field Hockey Club
Facility Requested High School Cafeteria and PVE Cafeteria
Purpose Monthly Meetings
Dates/Times August 21, 2009 (HS) - 7:00 pm-9:00 pm
September 9, 2009 thru May 12, 2010, Wednesdays
Requestor Bob Young/Cathy Cunningham
Attendance 30
Tuition None
Fee by District Class 3- All Appropriate Fees Custodial & Security Fees Apply
- 6.5.7.1.3 Organization PV Girls’ Soccer Parents’ Club
Facility Requested Middle School Cafeteria
Purpose Monthly Meetings
Dates/Times September 8, 2009 thru June 8, 2010
Requestor Tim Hinton/Cathy Cunningham
Attendance 30
Tuition None
Fee by District Class 3- All Appropriate Fees Custodial & Security Fees Apply

Roll Call: 6-0 Carried

Food Services: Ms. Bonnie Grammes

Participation reports were attached.

Custodial and Warehouse: Mr. Howard Scott

No report

Buildings and Grounds: Mr. Mark Meinhart

No report

Technology Systems Coordinator: Mr. Rocco Seiler

No report

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary

- **Mathematics – Mr. Kenneth Newman - No report**
- **Reading – Ms. Dora Tartar - No report**
- **Special Education – Ms. Ellen McMasters, Ms. Cheryl Caines - No report**
- **Technology Services – Dr. Lee Lesisko - No report**
- **Title I and Title II - No report**

Elementary Divisions – No reports.

Pleasant Valley Middle School – Mr. Howard Drake, Mr. Michael Kello, Ms. Shelley Larthey– No report.

Pleasant Valley Cyber Academy – Mr. Robert Hines – No report.

Pleasant Valley High School – Mr. John Gress, Mr. Dave Stefani, Ms. Tresa Malligo – Informational

Business Manager: Ms. Donna Les/Susan Famularo, Ms. Monica Kotzmann

John Sabia motioned; seconded by Susan Kresge, to approve items #6.11.1-#6.11.5 on the business report and items #6.11.1 - #6.11.3 on addendum #1 and items #6.11.1 - #6.11.3 on Addendum #2 as follows:

6.11 Business Management July 16, 2009

6.11.1 Approval was granted for the cafeteria accounts payable for June 2009.

Total amount: \$198,867.01.

6.11.2 Student Activity Accounts

Beginning Balance, June 1, 2009	\$260,016.27
Receipts	16,861.09
Expenditures	45,147.24
Ending Balance, May 31, 2009	\$231,730.12

6.11.3 Informational – District investment report for June 2009

6.11.4 The following bid awards were granted approval. Full bid tabulations are available in the business office for review.

Audio Visual Supplies and Equipment

Tri State Video	\$362.63
B & H Photo	1,276.56
Scott Electric	3,469.31
Valiant Inc.	4,011.96
Impex Micro Inc.	1,035.41
Standard Stationery Supply	1,072.55
AVES Audio Visual	1,106.50
All Pro	3.00
Total	\$12,337.92

Musical Instruments

Washington Music Center	\$2,383.00
NEMC	5,358.00
Sam Ash	5,590.00
Robert Sides	2,730.67
Total	\$16,061.67

6.11.5 The following requisition was approved for payment from the Bond Fund

indicated.

2003AA BOND FUND

Yannuzzi, Inc.	\$78,350.00
High School Boiler Project: application #1	
Total	\$78,350.00

6.11 Business Management – Addendum #1 July 16, 2009

6.11.1 The following requisitions were approved for payment from the bond fund indicated.

2006 BOND FUND

Lobar, Inc.	\$485,190.52
Middle School Project: application #13	
LTS Plumbing and Heating 49,247.87	
Middle School Project: application #10	
Marx Sheet Metal and Mechanical, Inc.	299,208.28
Middle School Project: application #12	
G. R. Noto Electrical Construction, Inc.	64,457.50
Middle School Project: application #14	
James T. O’Hara, Inc.	354,237.09
Middle School Project: application #9	
Total	\$1,252,351.26

2003AA BOND FUND

Yannuzzi, Inc.	\$23,750.00
High School Boiler Project: application #2	
Total	\$23,750.00

6.11.2 Approval was granted to advertise for sealed bids for the following items, payable from the general operating budget. **Spring Athletic Supplies and Equipment**

6.11.3 The following change order was approved:

Lobar, Inc.	\$20,750.00 add
High School Project	
Cost for terrazzo floor in the auditorium lobby	

6.11 Business Management – Addendum #2 July 16, 2009

6.11.1 The following invoices were approved for payment from the bond fund indicated.

2006 BOND FUND

The Quandel Group	\$31,733.33
Middle School Project: Construction Management #22	
Quad 3	\$1,266.13
Middle School Project: Township Approvals	
United Inspection Services	\$5,033.00
Middle School Project: Test Borings	
Engle-Hambright & Davies, Inc.	\$11,352.00
Builders Risk Insurance 2009-10	
Total	\$49,384.46

6.11.2 Approval was granted to request renewal of the Pleasant Valley Elementary Yearbook publication agreement for the 2009-10 with Lifetouch at a cost per book of \$16.35 plus tax and freight.

6.11.3 Approval was granted for the attached accounts payable for the Wall of Fame totaling \$10,535.27. Payment will be made from the Pleasant Valley School District Stadium Project Account.

Roll Call: 6-0 Carried

Solicitor: Mr. Daniel Corveleyn/Mr. Gerard Geiger

John Sabia motioned; seconded by Linda Micklos to approve the recommendation to permanently expel student #071609 from the Pleasant Valley School District as a result of hearing held on July 14, 2009 before a committee of the school board.

Roll Call: 6-0 Carried

Susan Kresge motioned; seconded by H. Charles Hoffman, to approve the recommendation to approve a settlement stipulation between the PVSD, the East Stroudsburg Area School District and the County of Monroe regarding litigation on the county withholding funds as per the settlement copy sent by the solicitor for the county, Mark Love.

Roll Call: 6-0 Carried

Mr. Corevelyn gave a brief report on the recent PSBA Solicitor's Symposium he attended at the Penn State Conference Center in University Park on July 9th and 10th. Some topic's included Sex, Lies and the internet. Mr. Corevelyn attended approximately six different sessions on various topics. The session on School Law spoke about the new Earned Income Tax Collection law, Act 32, which is a country wide collection that will take effect in January, 2012.

Pleasant Valley School Directors:

Ms. Micklos and the entire school board thanked Ms. Les for her dedication and commitment to the Pleasant Valley School District.

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President MiChelle Palmer asked to adjourn; H. Charles Hoffman motioned, seconded by John Sabia to adjourn the meeting at approximately 8:26 pm.

Carried

Respectfully submitted,

Susan Famularo, Board Secretary _____

Linda Zeliznik, Board Recorder _____

Next Regularly Scheduled Meeting:

Thursday, August 6, 2009 at 8:00 PM in the District Administration Offices