

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
March 10, 2011

Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Susan Kresge on Thursday, March 10, 2011 at 8:00 p.m. President Kresge welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

ROLL CALL:

Board Attendees: President Susan Kresge Russ Gould John Sabia
Treasurer H. Charles Hoffman Linda Micklos Jim Spinola
Harvey Frable Tom Murphy

Board Absentees: Vice-President MiChelle Palmer

Administrative Attendees: Mr. Fadule, Ms. Geary, Mr. C. Fisher, Ms. Kotzmann, Ms. Tartar

Solicitor: Mr. Daniel Corveleyn

President Susan Kresge announced Notification of Executive Sessions as follows:
March 10, 2011 for Personnel – Employee issues including, but not limited to, performance and/or discipline; Negotiations and Legal Issues.

MEETING PROCEDURES:

President Kresge referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PRESENTATION: Ms. Dora Tartar, Reading Supervisor

Ms. Tartar, Mr. Tim McCutchan, Ms. Val Eblin and Ms. Jamie Schuler presented an update on the reading program for grades five through 12. Data analysis was seen as a key factor in assessing and monitoring student reading comprehension. Benchmark assessment, data analysis, instruction/intervention and progress monitoring are important steps that are implemented, along with comprehensive strategy intervention, reading apprenticeship programs and data-based instruction. Mr. McCutchan, high school government teacher, also presented a project for which he has been nominated for a Star Award. The program is “Constitution Wiki”.

PLEASANT VALLEY CITIZENS:

None

OTHER:

None

SECRETARY’S REPORT: Ms. Linda Zeliznik, Board Recorder

Tom Murphy motioned; seconded by John Sabia, to approve the minutes of the meeting held on Thursday, February 24, 2011 as per the attached copy.

Roll Call: Voice Vote – 8-0 Carried

TREASURER’S REPORT: Mr. H. Charles Hoffman

Tom Murphy motioned; seconded by Russ Gould, to approve the Accounts Payable 2/1/11-2/28/11 (Manual Checks) on page 16; the Accounts Payable 3/1/11-3/10/11 on pages 17-20; the Trial Balance/Financial Statement on pages 21-28; the Asset Cost Summary on page 29 and the Revenues/Expenditures on pages 30-33 as per the attached copies

Roll Call: 8-0 Carried

OLD BUSINESS:

Solicitor: M Daniel Corveleyn, Esq./Gerard Geiger, Esq.

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Ms. Linda Micklos

- ▶ The most recent JOC meeting was held on Monday, March 7th.
- ▶ MCTI received a \$10,000 grant from Mr. Gary Reinhart to set up a scholarship. The scholarship is for a senior student in a computerized machine technology program to advance his/her education. \$2,500 dollars will be awarded over a four-year period to the recipient.
- ▶ On Monday, February 28th, the cosmetology department hosted their annual hair-a-thon. Proceeds benefited the Monroe County Diabetics Association. The event raised over \$5,800.

- ▶ Spend a Night at MCTI will be held on April 27th from 4:00 p.m. to 7:00 p.m. The event will include a dinner, an overview of MCTI, and demonstrations from various departments. The focus of the event focus will be on administrators and teachers. ACT 48 hours will be issued for attendance.
- ▶ The first Café' dinner will be held on Thursday, March 24th with first seating at 6:00 p.m. A four-course meal will be offered for \$15. Reservations are required by calling MCTI at 570-629-2001, Ext. 1115. Ms. Micklos has a copy of the menu if anyone is interested in seeing it in advance.
- ▶ Support staff negotiations are underway.
- ▶ The funding committee has met and is reviewing the funding formula and other issues.
- ▶ The next JOC meeting will be held on Monday, April 4th.

Colonial Intermediate Unit 20: Mr. Thomas Murphy

The next meeting is scheduled for Wednesday, March 23rd.

PSBA Liaison Report: Ms. Susan Kresge

Ms. Kresge read a statement regarding the Governor's budget proposal for 2011-12. She urged everyone to contact their legislators in Harrisburg to express their concerns over the budget cuts and the subsequent impact to school district funding.

Ms. Kresge also announced:

- ▶ There will be a one-year delay in implementing the new statewide graduation requirements, which includes the development and implementation of the Keystone Exams.
- ▶ PSERS announced they had positive investment earnings for the last quarter.
- ▶ The U.S. Census Bureau has released Pennsylvania's results, which show a 3.4% increase since April 2000.
- ▶ Pennsylvania is the 6th largest state in the nation but, due to the increase in population in other states, Pennsylvania will lose one seat in the U.S. House of Representatives.

Student Representative: Lauren Heckelman

No report

ADMINISTRATIVE REPORTS: Mr. Anthony Fadule

Enrollment will be addressed at the next meeting.

Tom Murphy motioned; seconded by H. Charles Hoffman, to approve the following Board Policy revisions listed as items #6.2.1.1 - #6.2.1.6 as follows:

- No. 601. Objectives
- No. 602. Budget Planning
- No. 603. Budget Preparation
- No. 604. Budget Adoption
- No. 605. Tax Levy
- No. 606. Tax Collection

Roll Call: 7-1 Carried Voting "No": J. Spinola

Second Reading

- No. 323. Tobacco Use
- No. 423. Tobacco Use
- No. 523. Tobacco Use
- No. 904.1. Tobacco Use

These policies will be recommended for approval at the March 24, 2011 Board meeting.

First Reading

- No. 607. Tuition Income
- No. 608. Bank Accounts
- No. 610. Purchases Subject to Bid/Quotation
- No. 611. Purchases Budgeted
- No. 612. Purchases Not Budgeted
- No. 613. Cooperative Purchasing

These policies will be recommended for approval at the April 14, 2011 Board meeting

ADMINISTRATIVE REPORTS: Addendum #1

Mr. Anthony Fadule

John Sabia motioned; seconded by Tom Murphy, to approve item # 6.3.3 – #6.3.4 on Addendum #1 as follows:

- 6.3.3 Approval was granted for Student Agreement #E30411WC-M
- 6.3.4 Homebound Instruction (*per Board policy, reevaluation will be done in 90 days*)
 - 6.3.4.1 Pleasant Valley Intermediate School

Student #	Reason
HB22511BS-I	Medical, retroactive to February 25, 2011

- 6.3.4.2 Pleasant Valley Middle School

Student #	Reason
HB30111GB-M	Medical, renewal retroactive to March 1, 2011

Roll Call: 8-0 Carried

Noteworthy Accomplishments and Events/Gifts/Donations

No report

Personnel and General Administration: Mr. Anthony Fadule

Tom Murphy motioned; seconded by Russ Gould, to approve item #6.4.1-#6.4.3 and items # 6.4.4. - #6.4.5 on Addendum #1 with the following revisions: item #6.4.1.2.1.5 add “all areas” and item #6.4.2.2.8 is withdrawn. Report is as follows:

6.4 Personnel and General Administration

March 10, 2011

- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.1.1 Support Staff
 - 6.4.1.1.1 Substitutes
 - 6.4.1.1.1.1
 - 6.4.1.1.1.2 Carla Barrios - Secretary
 - 6.4.1.1.1.3 Charlotte Bizousky - Paraprofessional Associate/Monitor/Secretary
 - 6.4.1.1.1.4 Stacey Charles - Paraprofessional Associate/Monitor/Cafeteria Worker
 - 6.4.1.1.1.5 Sandra Meckes - Monitor/Secretary
 - 6.4.1.1.1.6 Debra Munoz - Cafeteria Worker
 - 6.4.1.1.1.7 Ann Marie Parascando - PPA/Monitor
 - 6.4.1.1.1.8 Carmella Zweier - Paraprofessional Associate/Monitor/Secretary/Custodian/Cafeteria Worker
 - 6.4.1.2 Professional Staff
 - 6.4.1.2.1 Substitutes
 - 6.4.1.2.1.1 Nicole Borger - Elementary (Retroactive to March 2, 2011.)
 - 6.4.1.2.1.2 Aaron Fital - Technology Education
 - 6.4.1.2.1.3 Heather Heaney - Social Studies
 - 6.4.1.2.1.4 Katherine McCausland - Elementary
 - 6.4.1.2.1.5 Jillian Metzger - Elementary/Secondary Counseling/all areas
 - 6.4.1.2.1.6 Suzanne Rothwell - English
 - 6.4.1.2.1.7 Tonia Schaeffer - Elementary
 - 6.4.1.2.2 Tenure
 - 6.4.1.2.2.1 The following teacher has served Pleasant Valley School District for three (3) years and has been rated as satisfactory. By the provisions of the School Code, she was approved for tenure:
 - Michele Vadelund
- 6.4.2 Leaves of Absence
 - 6.4.2.1 Family & Medical Leave
 - 6.4.2.1.1 Kristen Ortiz, Polk teacher, was approved for Family & Medical Leave, as per Board policy, for approximately thirty-nine (39) days, effective on or about April 13, 2011 through the conclusion of the 2010-2011 school year.
 - 6.4.2.2 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
 - 6.4.2.2.1 Kim Ancona, middle school monitor, was approved for unpaid leave for three (3) days, effective February 9, 10, and 11, 2011.
 - 6.4.2.2.2 Ann Bauer, Polk paraprofessional associate, was approved for unpaid leave for two (2) days, effective February 22, and 23, 2011.
 - 6.4.2.2.3 Sue Bongiovanni, PVE paraprofessional associate, was approved for unpaid leave for one (1) day, effective February 22, 2011.
 - 6.4.2.2.4 Deanna DeFluri, PVE paraprofessional associate, was approved for unpaid leave for one (1) day, effective February 23, 2011.
 - 6.4.2.2.5 Vicky Garrido, PVE monitor, was approved for unpaid leave for one (1) day, effective February 28, 2011.
 - 6.4.2.2.6 Laraine Gartrell, PVE paraprofessional associate, was approved for unpaid leave for one-half (.5) day, effective March 25, 2011.
 - 6.4.2.2.7 Angenette Marbury, PVI paraprofessional associate, was approved for unpaid leave for two (2) days, effective February 16, and 17, 2011.
 - 6.4.2.2.8 WITHDRAWN**
 - 6.4.2.2.9 Zaida Polanco, middle school paraprofessional associate, was approved for unpaid leave for one (1) day, effective February 15, 2011.

- 6.4.2.2.10 Rickie Serfass, school police officer, was approved for unpaid leave for the following two (2) days: February 17, 2011 and February 23, 2011.
 - 6.4.2.2.11 Christie Sosko, PVE cafeteria worker, was approved for unpaid leave for the following two (2) days: March 2, 2011 and March 8, 2011.
 - 6.4.2.2.12 Joan Toolan, PVE paraprofessional associate, was approved for unpaid leave two (2) days, effective February 23, and 24, 2011.
- 6.4.3 Retirement
Approval was granted to accept the letters of retirement from the following employees:
- 6.4.3.1 Richard Marsili, security chief, effective July 11, 2011.
 - 6.4.3.2 Anthony Palermo, security lieutenant, effective July 11, 2011.

6.4 Personnel and General Administration – Addendum #1 March 10, 2011

- 6.4.4 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.4.1 Support Staff
 - 6.4.4.1.1 Substitutes
 - a. Audrey Altemose - Monitor/Cafeteria Worker
 - b. Barbara Ejk - Paraprofessional Associate/Monitor
- 6.4.5 Leaves of Absence
 - 6.4.5.1 Family and Medical Leave
 - 6.4.5.1.1 Barbara Lackey, PVE custodian, was approved for an extension of Family & Medical Leave, for seven (7) days, effective February 24, 2011 through March 4, 2011.
 - 6.4.5.2 Leaves Without Pay (Employees are responsible for the payment of any Benefits the district provides during the period of leave):
 - 6.4.5.2.1 Suzanne Bongiovanni, PVE paraprofessional associate, was approved for unpaid leave for one (1) day, effective March 7, 2011.
 - 6.4.5.2.2 Mary Schauer, PVI cafeteria worker, was approved for unpaid leave for one (1) day, effective March 22, 2011.
 - 6.4.5.2.3 Silvia Suero-Rodriguez, PVI paraprofessional associate, was approved for unpaid leave for one-half (.5) day, effective February 22, 2011.

Roll Call: 8-0 Carried

Asst. to the Superintendent for Professional/Support Personnel: Mr. Christopher Fisher

Tom Murphy motioned; seconded by John Sabia, to approve items #6.5.1 as follows:

6.5 Professional & Support Services March 10, 2011

- 6.5.1 For Approval
 - 6.5.1.1 2010 – 2011 Supplemental/Co-curricular Position
 - 6.5.1.1.1 FBLA Advisor - Ms. Melissa Ruschak
 - 6.5.1.1.1.1 Retroactive to January 13, 2011

Roll Call: 8-0 Carried

Informational items: District Events and Metal Detector Report

- ❖ Transportation Liaison/Asst. Custodial Supervisor – Mr. Anthony Pierri - No report
- ❖ Buildings and Grounds: Mr. Mark Meinhart-No report
- ❖ Technology Systems Coordinator: Mr. Rocco Seiler-No report
- ❖ Custodial and Warehouse: Mr. Howard Scott - No report
- ❖ Food Services: Ms. Bonnie Grammes - No report

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary

Tom Murphy motioned; seconded by Russ Gould, to approve item # 6.6.2.1 as follows:

- 6.6.2.1 Support was approved for the implementation of the District Literacy Plan. The information included in the plan will be used by the Professional Education – Act 48 Committee for revision of that report section of the Strategic Plan.

Roll Call: 8-0 Carried

- ❖ Mathematics – Mr. Kenneth Newman - No report
- ❖ **Reading – Ms. Dora Tartar**
Tom Murphy motioned; seconded by H. Charles Hoffman, to approve the K-6 Summer Program as follows:
 - ⇒ Classes will be held for kindergarten through grade six in reading and math.
 - ⇒ Summer school will run from Tuesday, July 5th through Friday, July 29th.
 - ⇒ Daily sessions will be from 8:30 a.m. to 12:00 noon for students in grades K-6 and from 8:15 a.m. to 12:15 p.m. for instructors.
 - ⇒ All classes will be held at PVE.
 - ⇒ Fourteen instructors and fifteen instructional aides will be needed for grades K-6.

⇒ Instructors will be paid \$460/week and the instructional aides will be paid \$360/week.

⇒ This summer program is funded through the ESEA Title I program

Roll Call: 8-0 Carried

- ❖ Special Education – Ms. Ellen McMasters, Ms. Cheryl Caines - No report
- ❖ Technology Services – Dr. Lee Lesisko - No report
- ❖ Title I and Title II - No report

- ❖ Elementary Divisions – No reports
- ❖ Pleasant Valley Middle School – Mr. Howard Drake, Mr. Michael Kello, Ms. Shelley Larthey – No report.
- ❖ Pleasant Valley Cyber Academy – Mr. Robert Hines – No report.
- ❖ Pleasant Valley High School – Mr. John Gress, Ms. Tresa Malligo, Mr. Pietroski – No report.

Business Manager: Ms. Monica Kotzmann Reporting for Ms. Susan Famularo

Tom Murphy motioned; seconded by Linda Micklos, to approve items #6.11.1.1-#6.11.1.4 on the Business Report; item #6.11.2.1 on Addendum #1 and item #6.11.3.1 on Addendum #2 as follows:

6.11 Business Management March 10, 2011

- 6.11.1 Requests for Approval
 - 6.11.1.1 The following student placements were approved:
 - 6.11.1.1.1 Student #021111NG – Youth Services Agency – Effective 2/11/11
 - 6.11.1.1.2 Student #021711AL – KidsPeace – Effective 2/17/11
 - 6.11.1.2 Approval was granted to approve Pleasant Valley Volleyball Parents as a School-Affiliated Organization as per Board Policy #915.
 - 6.11.1.3 The following contracts were approved:
 - 6.11.1.3.1 Ehrlich; Cost: \$2,841.00. Vegetation Management Services for various locations throughout the school district. Renewal; no increase from last year.
 - 6.11.1.4 The following invoices were approved for payment from the Bond Fund as indicated.
2006 Bond Fund as per attached list \$5,125.00

6.11 Business Management Addendum #1 March 10, 2011

- 6.11.2 Request for Approval
 - 6.11.2.1 The following invoices were approved for payment from the Bond Fund as indicated:
2006 Bond Fund as per attached list \$36,638.49

6.11 Business Management Addendum #2 March 10, 2011

- 6.11.3 Request for Approval
 - 6.11.3.1 Approval was granted for the First Student estimated March 2011 invoice to be paid in advance to afford Pleasant Valley School District the opportunity to take advantage of a 1.5% discount. The March billing is estimated to be \$670,978.48. After deducting the March rent, as per agreement, in the amount of \$10,184.64, the net billing will be 4660,793.84. The 1.5% discount id \$9,911.91. The net payment of \$650,881.93 must be received by First Student on or before March 25, 2011.

Roll Call: 8-0 Carried

Solicitor: Daniel Corvelevn, Esq. / Gerard Geiger, Esq.

No report

Pleasant Valley School Directors:

Ms. Kresge stated that Ms. Eblin, Ms. Schuler, and Mr. McCutchan did a wonderful job on their presentation and their work with our students.

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President Kresge asked for a motion to adjourn.

H. Charles Hoffman motioned; seconded by Tom Murphy, to adjourn the meeting at approximately 8:42 p.m. The motion was unanimously carried.

Respectfully submitted,

Monica Kotzmann, Assistant Board Secretary _____

Linda Zeliznik, Board Recorder _____

**Next School Board Meeting:
March 24, 2011 at 8:00 p.m. at the PVSD Administration Offices**