

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
February 10, 2011

Board Approved February 24, 2011 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Susan Kresge on Thursday, February 10, 2011 at 8:00 p.m. President Kresge welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Board room at the Pleasant Valley School District Administration Offices, Brodheads ville, PA.

ROLL CALL:

Board Attendees:	President Susan Kresge	Linda Micklos	Jim Spinola
	Vice-President MiChelle Palmer	Tom Murphy	
	Treasurer H. Charles Hoffman	John Sabia	
Board Absentees:	Harvey Frable, Russ Gould		
Administrative Attendees:	Dr. Arnold, Mr. Fadule, Ms. Geary, Ms. Famularo, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann, Ken Newman, Dora Tartar, Rocco Seiler		
Solicitor:	Mr. Daniel Corveleyn		

President Susan Kresge announced Notification of Executive Sessions as follows:

- ▶ February 10, 2011 – Personnel – Employee issues including, but not limited to, performance and/or discipline; Negotiations and Legal Issues.

MEETING PROCEDURES:

President Susan Kresge referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder

Tom Murphy motioned; seconded by Jim Spinola, to approve the minutes of the meeting held on Thursday, January 27, 2011 as per the attached copy.

Roll Call: Voice Vote – 7-0 Carried

TREASURER'S REPORT: Mr. H. Charles Hoffman

Tom Murphy motioned; seconded by John Sabia, to approve the Accounts Payable 1/1/11-1/31/11 (Manual Checks) on page 18; the Accounts Payable 2/1/11-2/10/11 on pages 19-21; Trial Balance/Financial Statement on pages 22-29; Asset Cost Summary on page 30 and the Revenues/Expenditures on pages 31-34 with one revision noted: check #00194881 was pulled until further review by the Solicitor. Report is as per the attached copies:

Roll Call: 7-0 Carried

OLD BUSINESS:

Solicitor: M Daniel Corveleyn, Esq. / Gerard Geiger, Esq.

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Ms. Linda Micklos

- ▶ The most recent JOC meeting was held on Monday, February 7th.
- ▶ A presentation by MCTI students titled "Play It Forward" centered on teen suicide and bullying. Brochures were distributed to all students. Also, a Bully Box was created so students with bullying problems can drop off information, questions, notes, etc to seek help.
- ▶ The SkillsUSA competition took place on February 2nd in Allentown. 310 students participated in the event. There were 33 different skills contested. 37 MCTI students received metals; 14 of them were won by PVSD students.
- ▶ The DECA state competition will take place from February 23rd to February 25th.
- ▶ The hostess state leadership competition takes place from March 2nd through March 4th.
- ▶ The hotel and lodging conference takes place from March 9th through March 11th.
- ▶ The week of February 7th is Career and Technical Education Week.
- ▶ The faculty participated in the Big Brothers/Big Sisters Telethon last Saturday night.
- ▶ MCTI received a 2010-11 grant in the amount of \$78,900. This matching grant will be used to purchase a virtual welder training machine. It is a simulator and will aid welding students in studying this trade.

- ▶ The 2011-2012 General Operating Budget was approved by the JOC to be sent to the sending school districts for review and approval. It reflects a 1.85% increase over last year.
- ▶ The next scheduled JOC meeting will be held on March 7th.

Colonial Intermediate Unit 20: Mr. Thomas Murphy

The next CIU #20 Board meeting is scheduled for February 23rd.

PSBA Liaison Report: Ms. Susan Kresge

- ▶ The county legislative meeting that was scheduled for January 13th at MCTI was rescheduled to March 31st.
- ▶ A special issue of the School Leader News centers on the tuition voucher legislation known as SB1.
- ▶ NSBA sent out a newsletter on Pre-K Now. Ms. Kresge passed the document to Ms. Geary for her and Ms. Walters to review.
- ▶ The PSBA weekly legislative report is received by Dr. Arnold, who forwards it to each Board member.

Student Representative: Lauren Heckelman

No report

ADMINISTRATIVE REPORTS: Dr. Douglas Arnold

Enrollment

Dr. Arnold stated that there is no formal enrollment report for this meeting, but more information will be provided in the near future. Overall, enrollment is holding steady at this time.

Tom Murphy motioned; seconded by H. Charles Hoffman, to approve the following Policy Revisions:

- ▶ No. 912. Relations with Educational Institutions
- ▶ No. 913. Nonschool Organizations/Groups/Individuals
- ▶ No. 916. School Volunteers
- ▶ No. 917. Parental/Family Involvement (New)
- ▶ No. 919. District/School Report Cards

Roll Call: 6-1 Carried Voting "No": J. Spinola

Second Reading

- No. 122. Extracurricular Activities
- No. 137. Home Education

These policies will be recommended for approval at the February 24, 2011 Board meeting.

First Reading

- No. 601. Objectives
- No. 602. Budget Planning
- No. 603. Budget Preparation
- No. 604. Budget Adoption
- No. 605. Tax Levy
- No. 606. Tax Collection

These policies will be recommended for approval at the March 10, 2011 Board meeting

OTHER:

Tom Murphy motioned; seconded by Linda Micklos, to approve the following Homebound Instruction (*Per Board policy, re-evaluation will be done in 90 days*).

Pleasant Valley Intermediate School

Student No.	Reason
HB12411WL-I	Medical, retroactive to January 24, 2011

Pleasant Valley Elementary School

Student No.	Reason
HB13111GM-E	Medical, retroactive to January 31, 2011

Roll Call: 7-0 Carried

2010-11 Calendar Update

Dr. Arnold stated that, as of today, we have used seven snow days, which makes June 10th the last day of school for students. Commencement is still scheduled for June 10th. If additional snow days are needed, the school district may need to consider bringing seniors in on a Saturday. The date of commencement is tentative and, should there be many more snow days, it may need to be moved to a later date.

Noteworthy Accomplishments and Events/Gifts/Donations

Dr. Arnold stated:

- In the recent SkillsUSA competition, PV students received seven first place medals out of the total of 15 won by MCTI students. PV students also received three second place medals out of the eight that were received by MCTI students.

- The PVSD Hall of Fame induction ceremony will take place on Friday, February 11th at 6:00 p.m. in the PVHS Library. There will be three inductees: Dr. Heidi Cullen, Robert N. Davenport and Scott Stevens. Recognition will also take place at a half time ceremony.
- February is National Children’s Dental Health Month. PVSD meets its obligations to its students by contracting with local dentists to perform mandated dental screenings and through its involvement with Mobile Dentists.
- The annual Big Brothers Big Sisters telethon took place on February 5th. PV administrators volunteered their time to tend the phone bank. Mr. Drake arrived with checks and cash donations from PVMS. A total of \$29,600 was raised, which was \$400 short of the goal of \$30,000.
- The Bowl For Kids’ Sake event will take place on March 26th at Sky Lanes. It is free. Participants just need a sponsor to bowl. Hours are 10:00 AM to 5:00 PM.
- The superintendents from CIU #20 will be meeting on March 3rd with Secretary Tomalis in Harrisburg to discuss educational issues.

Personnel and General Administration: Mr. Anthony Fadule

Tom Murphy motioned; seconded by John Sabia, to approve item #6.4.1- #6.4.3 and item #6.4.4 - #6.4.6 on the Addendum with the following revisions noted: item #6.4.1.2.2.1 is retroactive to January 26, 2011; item #6.4.2.1.6 leave of absence is for 9 days. Report is as follows:

6.4	<u>Personnel and General Administration</u>		<u>February 10, 2011</u>
6.4.1	Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)		
6.4.1.1	Support Staff		
6.4.1.1.1	Substitutes		
6.4.1.1.1.1	Bethany Swink	- Paraprofessional Associate	
6.4.1.2	Professional Staff		
6.4.1.2.1	Pleasant Valley Middle School		
6.4.1.2.1.1	Mariealena Miscannon	BS, MS	BS, Step 1 Salary: \$39,200
		Communications/English	Prorated
		ESU	
		(8 th grade Language Arts, Long-term Substitute for Marissa Mc-Kenna, effective the 2 nd semester of the 2010-2011 school year.)	
6.4.1.2.2	Substitutes		
6.4.1.2.2.1	Maria Centini – English retroactive to January 26, 2011		
6.4.1.3	Administration		
6.4.1.3.1	Erica Walters, Chestnuthill Elementary School Assistant Principal/Grant Writer, was approved for a prorated annual salary adjustment to \$67,015, effective January 26, 2011.		
6.4.2	Leaves of Absence		
6.4.2.1	Family & Medical Leave		
6.4.2.1.1	Joyce Christman, PVI custodian, was approved for Family & Medical Leave, as per Board policy, for seventeen (17) days, effective February 9, 2011 through March 3, 2011.		
6.4.2.1.2	George Kresge, PVE custodian, was approved for an extension of Family & Medical Leave, for three (3) days, effective February 2, 2011 through February 4, 2011.		
6.4.2.1.3	Lorraine McCutchan, administrative secretary, was approved for Family & Medical Leave, as per Board policy, for six (6) days, effective January 20, 2011 through January 27, 2011.		
6.4.2.1.4	Peter Pappalardo, high school teacher, was approved for Family & Medical Leave, as per Board policy, for twelve (12) days, effective December 20, 2010 through January 14, 2011.		
6.4.2.1.5	Joseph Velez, security officer, was approved for an extension of Family & Medical Leave for thirty-eight (38) days, effective December 15, 2010 through February 4, 2011.		
6.4.2.1.6	Julie Weiss, Polk teacher, was approved for Family & Medical Leave, as per Board policy, for nine (9) days, effective January 19, 2011 through February 4, 2011.		
6.4.2.2	Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):		
6.4.2.2.1	Kimberly Ancona, middle school monitor, was approved for unpaid leave for nineteen (19) days, effective December 15, 2010 through January 25, 2011.		
6.4.2.2.2	Dolores George, PVI paraprofessional associate, was approved for unpaid leave for one (1) day, effective January 20, 2011.		
6.4.2.2.3	Theresa Gregson, PVE paraprofessional associate, was approved for unpaid leave for one (1) day, effective January 26, 2011.		
6.4.2.2.4	Zaida Polanco, middle school paraprofessional associate, was approved for unpaid leave one day, effective January 28, 2011.		

- 6.4.2.2.5 Christie Sosko, PVE cafeteria worker, was approved for unpaid leave for one (1) day, effective January 20, 2011.
- 6.4.2.2.6 Heather Wadding, Chestnuthill paraprofessional associate, was approved for unpaid leave for four (4) days, effective March 2, 3, 4, and 7, 2011.
- 6.4.3 Other
 - 6.4.3.1 Approval was granted for the University-District Leadership Preparation Memorandum of Understanding between California University of Pennsylvania, College of Education and Human Services, Department of Educational Administration and Leadership in partnership with Pleasant Valley School District, effective the 2nd semester of the 2010-2011 school year.

6.4 Personnel and General Administration and Addendum February 10, 2011

- 6.4.4 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.4.1 Support Staff
 - 6.4.4.1.1 Substitutes
 - a. Elizabeth Drinkwater - Secretary (Retroactive to February 4, 2011.)
 - 6.4.4.2 Professional Staff
 - 6.4.4.2.1 Pleasant Valley High School
 - 6.4.4.2.1.1 Elaine Yampolsky was approved as a long-term substitute biology teacher for Peter Pappalardo, effective February 8, 2011 at a salary of \$39,200, prorated.
 - 6.4.5 Leaves of Absence
 - 6.4.5.1 Family & Medical Leave
 - 6.4.5.1.1 Jessica Kragh, PVE teacher, was approved for an extension of Family & Medical Leave for twenty-six and one-half (26.5) days, effective March 2, 2011 through, on or about, April 12, 2011 AM.
 - 6.4.5.1.2 James Serfass, Polk head custodian, was approved for an extension of Family & Medical Leave for the equivalent of two and one-half (2.5) days, effective February 7, 2011 through February 11, 2011.
 - 6.4.5.2 Leaves Without Pay (Employees are responsible for the payment of any Benefits the district provides during the period of leave):
 - 6.4.5.2.1 Sue Pekala, PVI teacher was approved for unpaid leave for two (2) days, effective March 10 and 11, 2011.
 - 6.4.6 Termination
 - 6.4.6.1 Recommendation was approved to terminate Employee No. MO-02102011, effective February 10, 2011.

Roll Call: 7-0 Carried

Asst. to the Superintendent for Professional/Support Personnel: Mr. Christopher Fisher

John Sabia motioned; seconded by Tom Murphy, to approve items #6.5.1 and #6.5.7 as follows:

6.5 Professional & Support Services February 10, 2011

- 6.5.1 For Approval
 - 6.5.1.1 2010-2011 Spring *Volunteer* Coaching Positions
 - 6.5.1.1.1 Varsity Softball - Mr. Steve Borger
 - 6.5.1.1.2 Jr. High Softball - Mr. Michael Scheller
 - 6.5.1.1.3 Jr. High Softball - Mr. Darin Altemose
 - 6.5.1.2 2010 – 2011 Co-curricular/Supplemental Position
 - 6.5.1.2.1 High School Set Painter - Ms. Erica Williams
 - 6.5.1.3 Field Trip Request – Pleasant Valley High School
 - 6.5.1.3.1 Grade/Organization – Mock Trial, grades 10-12
 - Teacher(s) Involved – Ms. Christina Castone
 - Destination of Trip – Monroe County Courthouse
 - Date of Trip – February 22 and 23, 2011 (snow date 2/24/11)
 - District Buses Needed – yes
 - Cost per Student – none
- 6.5.7 Facilities – Mr. Christopher Fisher, Ms. Viola Murphy
 - 6.5.7.1 Facility Use Requests for Approval
 - 6.5.7.1.1 Organization WESL
 - Facility Requested JC Mills Cafeteria
 - Purpose Registrations
 - Dates/Times Saturday, April 9 & 23, 2011 – 10:00 am – 6:00 pm
 - Requestor Marcia Hansen
 - Attendance 100
 - Tuition None
 - Fee by District Class 3- All Appropriate Fees Apply
 - 6.5.7.1.2 Organization WESL
 - Facility Requested PVI Multi Purpose Room & Cafeteria
 - Purpose Coach/Board Monthly Meetings

	Dates/Times	February 9, 2011 thru November 2, 2011
	Requestor	Marcia Hansen
	Attendance	50
	Tuition	None
	Fee by District	Class 3- All Appropriate Fees Apply
6.5.7.1.3	Organization	Music Together Class
	Facility Requested	PVE Music Room A115
	Purpose	Music Class – Newborn to 5 years
	Dates/Times	Tuesdays, March 1 thru May 31, 2011, 4:30–5:15 pm Saturdays, 10:00–11:00 am
	Requestor	Amy Boligitz
	Attendance	12 per class
	Tuition	None
	Fee by District	Lease Agreement
6.5.7.1.4	Organization	West End Rotary Club
	Facility Requested	Stadium Track, HS Cafeteria
	Purpose	5 K Race
	Dates/Times	Saturday, April 16, 2011, 7:00 am – 11:00 am
	Requestor	Jim Mannello
	Attendance	200
	Tuition	None
	Fee by District	Class 3- All Appropriate Fees Apply
6.5.7.1.5	Organization	Pocono Pride Fast Pitch Softball
	Facility Requested	JV Softball & Baseball Fields and MS Restrooms
	Purpose	Tournament
	Dates/Times	Friday, Saturday and Sunday, July 8 thru July 10, 2011
	Requestor	Randy Altemose
	Attendance	100
	Tuition	None
	Fee by District	Class 3- All Appropriate Fees Apply

Roll Call: 7-0 Carried

Informational reports attached: Metal Detector and School District Events

- ❖ Transportation Liaison/Asst. Custodial Supervisor – Mr. Anthony Pierri - No report
- ❖ Buildings and Grounds: Mr. Mark Meinhart-No report
- ❖ Technology Systems Coordinator: Mr. Rocco Seiler-No report
- ❖ Custodial and Warehouse: Mr. Howard Scott - No report
- ❖ Food Services: Ms. Bonnie Grammes - No report

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary

❖ **Overview of PVAAS**

Ms. Geary presented a PowerPoint presentation on the Pennsylvania Value-Added Assessment System. The data that was provided compared yearly progress from the 2009-10 school year for the state, our IU and our school district students in reading and math. Much progress is being made

- ❖ Mathematics – Mr. Kenneth Newman - No report

- ❖ Reading – Ms. Dora Tartar

K-4 Reading Program Presentation

Ms. Tartar and Ms. Lori Hagerman presented a PowerPoint presentation on our K-4 Reading Program. Ms. Hagerman demonstrated how the teacher tests and monitors a student reading progress. Data Analysis is a key factor, along with intervention/instruction on a continuous basis. Teacher collaboration helps to maintain effective strategies and consistent monitoring of each student.

- ❖ Special Education – Ms. Ellen McMasters, Ms. Cheryl Caines - No report
- ❖ Technology Services – Dr. Lee Lesisko - No report
- ❖ Title I and Title II - No report
- ❖ Elementary Divisions – No reports
- ❖ Pleasant Valley Middle School – Mr. Howard Drake, Mr. Michael Kello, Ms. Shelley Larthey – No report.
- ❖ Pleasant Valley Cyber Academy – Mr. Robert Hines – No report.
- ❖ Pleasant Valley High School – Mr. John Gress, Ms. Tresa Malligo, Mr. Pietroski – No report.

Business Management Ms. Susan Famularo

John Sabia motioned; seconded by Tom Murphy, to approve items #6.11.1 on the Business Management Report and item #6.11.2.1 on the Addendum with the following revisions: Items #6.11.2.2 and #6.11.2.3 were withdrawn and the recommendation for item #6.11.1.3 is to deny the request. Report is as follows:

6.11 Business Management

February 10, 2011

- 6.11.1 Requests for approval
 - 6.11.1.1 The following student placements were approved:
 - 6.11.1.1.1 Student #090110MN – Residential Rehab – Effective 9/1/10
 - 6.11.1.1.2 Student #122010NG – Lehigh Co Detention Center – Effective 12/20/10
 - 6.11.1.1.3 Student #012111DG – Northwestern Academy Effective 1/21/11

- 6.11.1.1.4 Student #011911SH – LV Hospital Psychiatric Unit – Effective 1/19/11
- 6.11.1.2 The following contracts were approved:
 - 6.11.1.2.1 CSI; Cost: \$1,380 annually. Polk Elementary School Fire Alarm Preventative Maintenance Agreement; March 1, 2011 through February 29, 2012. No increase from last year.
 - 6.11.1.2.2 Behavioral Health Associates; participation in the Career Employment Program. Cost: \$62.50 per student per day. The amount of days per week is dictated by each child’s IEP. This cost is in addition to regular tuition rates. Effective for the 2010-2011 school year.
 - 6.11.1.2.3 DaVinci Science Center; one day (6 instructional hours) of professional development for 12-16 teachers/administrators on May 5, 2011. Cost: a \$1200 professional services fee.
 - a. In-depth examination of science process skills that support children’s use of science inquiry to promote learning.
 - b. An exploration of how existing laboratory activities can be shifted in small ways to be more effective.
 - c. Review of STEM lessons generated last summer following 5/25/10 professional development.
- 6.11.1.3 A taxpayer is seeking relief from payment of tax penalty. Approval was granted by the Board to deny the request for a waiver of the penalty amount of \$393.99 for Parcel #15/7B/1/32.
- 6.11.1.4 The following invoices were approved for payment from the Bond Fund as indicated.

2006 Bond Fund as per attached list \$23,400.00

6.11 Business Management and Addendum February 10, 2011

- 6.11.2 Requests for approval
 - 6.11.2.1 The following five (5) year leases with Pitney Bowes for postage meters were approved as follows:

Administration Office Model #DM100	\$165.00 quarterly for	five (5) years
PV Elementary Model #DM100	\$165.00 quarterly for	five (5) years
PV Middle School Model #DM100	\$165.00 quarterly for	five (5) years
PV Intermediate Model #DM100	\$165.00 quarterly for	five (5) years
PV High School Model #DM100	\$165.00 quarterly for	five (5) years
Polk Elementary Model #K7M0	\$ 25.02 quarterly for	five (5) years
 - 6.11.2.2 *Withdrawn*
 - 6.11.2.3 *Withdrawn*

Roll Call: 7-0 Carried

Solicitor: Daniel Corvelevn, Esq. / Gerard Geiger, Esq.

No report

Pleasant Valley School Directors:

None

Pleasant Valley Citizens:

George Schreiber, Chestnuthill Township, expressed his opinions and concerns regarding the preliminary general operating budget for 2011-12.

Adjournment:

There being no further business to come before the Board, President Kresge asked for a motion to adjourn.

H. Charles Hoffman motioned; seconded by John Sabia, to adjourn the meeting at approximately 9:17 PM. The motion was unanimously carried.

Respectfully submitted,

Susan Famularo, Board Secretary _____

Linda Zeliznik, Board Recorder _____

**Next Regular School Board Meeting:
February 24, 2011 at 8:00 PM at the PVSD Administration Offices**