

**PLEASANT VALLEY SCHOOL DISTRICT**  
**Board of Education Meeting**  
**December 6, 2010**

**Board Approved December 16, 2010** Excellence in Education: A Community Commitment

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The reorganization meeting of the Pleasant Valley School District Board of Education was called to order by President Susan Kresge on Monday, December 6, 2010 at 8:01 p.m. President Kresge welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

**ROLL CALL:**

<b>Board Attendees:</b>	President Susan Kresge	Harvey Frable	Thomas J. Murphy
	Vice President MiChelle Palmer	Russ Gould	John Sabia
	Treasurer, H. Charles Hoffman	Linda Micklos	
<b>Board Absentees:</b>	James Spinola		
<b>Administrative Attendees:</b>	Dr. Arnold, Mr. Fadule, Ms. Famularo, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann		
<b>Solicitor:</b>	Mr. Dan Corveleyn		

President Kresge announced Notification of Executive Sessions as follows:

- ▶ December 6, 2010 – Personnel – Employee issues including, but not limited to, performance and/or discipline; Negotiations; and Legal Issues.

**Board Organization (In compliance with Article IV, Section 401 (b) of the PA School Code, as amended)**

**Election of Temporary Board President (Conducts the election for Board President) – Term expires December 6, 2010.**

President Kresge opened the floor for nominations for Temporary Board President:

John Sabia nominated Thomas Murphy as Temporary Board President; seconded by Harvey Frable. H. Charles Hoffman motioned to close the nominations; seconded by John Sabia.

A vote to close the nominations and elect Thomas Murphy as Temporary Board President was held:

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**Roll Call: Voice vote 8-0 Carried**

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**Election of School Board President – Term expires on December 5, 2011 or upon the convening of the 2012 organization meeting.**

Thomas Murphy, as Temporary Board President opened the floor for nominations for Board President (term expiring December 5, 2011 or upon the convening of the 2012 organization meeting):

H. Charles Hoffman nominated Susan Kresge for Board President; seconded by Harvey Frable. Thomas Murphy motioned to close the nominations; seconded by John Sabia.

A vote to close the nominations and elect Susan Kresge as Board President (term expiring December 5, 2011 or upon the convening of the 2012 organization meeting) was held:

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**Roll Call: Voice vote 8-0 Carried**

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President Kresge thanked the Board members for her election and for having confidence in her leadership.

It is hereby recorded that Susan Kresge is elected as President of the Pleasant Valley School District Board of Education by unanimous ballot to serve until December 5, 2011 or upon the convening of the 2012 organization meeting.

President Kresge took her place as presiding officer and conducted the election to fill the office of Board Vice President (term expires December 5, 2011 or upon the convening of the 2012 organization meeting).

President Kresge opened the nominations for the office of Board Vice President.

Thomas Murphy nominated MiChelle Palmer for Board Vice President; seconded by John Sabia. Thomas Murphy motioned to close the nominations; seconded by John Sabia

A vote to close the nominations and to elect Michelle Palmer as Board Vice President (term expiring December 5, 2011 or upon the convening of the 2012 organization meeting) was held:

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**Roll Call: Voice Vote 8-0 Carried**

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It is hereby recorded that Michelle Palmer is elected as Vice President of the Pleasant Valley School District Board of Education by unanimous ballot, to serve until December 5, 2011 or upon the convening of the 2012 organization meeting.

**President Susan Kresge appointed the following:**

- **MCTI Representative(s) – (Three-year term)**
  - Ms. Linda Micklos; term expires December 2011
  - H. Charles Hoffman; term expires December 2012
  - Susan Kresge; term expires December 2013
- **MCTI Alternates: John Sabia and Russ Gould** – terms expire on December 5, 2011 or upon the convening of the 2012 organization meeting.
- **Legislative Chairperson – Susan Kresge** - term expires on December 5, 2011 or upon the convening of the 2012 organization meeting.

- **Other Committees**

President Kresge stated that a draft committee list has been presented to the Board members and those, as listed, are hereby appointed as per the attached copy; terms expire on December 5, 2011 or upon the convening of the 2012 organization meeting.

Thomas Murphy motioned; seconded by Harvey Frable, to approve the meeting dates for regular School Board Meetings and Buildings & Grounds Meetings for January 2011 – December 2011 as per the attached copy.

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**Roll Call: Voice vote 8-0 - Carried**

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**MEETING PROCEDURES:**

President Kresge referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

**PLEASANT VALLEY CITIZENS:**

None

**OTHER:**

None

**SECRETARY’S REPORT: Ms. Linda Zeliznik, Board Recorder**

Thomas Murphy motioned; seconded by Harvey Frable, to approve the minutes of the meeting held on Thursday, November 18, 2010 as per the attached copy:

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**Roll Call: Voice Vote – 8-0 Carried**

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**TREASURER’S REPORT: Mr. H. Charles Hoffman**

Linda Micklos motioned; seconded by Thomas Murphy, to approve the Accounts Payable from 12/1/10-12/6/10 on pages 14-17 as per the attached copies

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**Roll Call: 8-0 Carried**

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**OLD BUSINESS:**

**Solicitor: Mr. Daniel Corvelevn/Mr. Gerard Geiger**

No report

**OTHER**

No reports

**NEW BUSINESS:**

**Monroe Career and Technical Institute: Ms. Linda Micklos**

No report

**Colonial Intermediate Unit 20: Mr. Tom Murphy**

No report. The next meeting is scheduled for Wednesday, December 8<sup>th</sup> .

**PSBA Liaison Report: Ms. Susan Kresge**

Ms. Kresge stated that the next county legislative meeting at MCTI is scheduled for Thursday, January 13, 2011 at 7:00 p.m. She stated that there is also a scheduled PVSD Board meeting the same night and hoped that someone from the Board would be able to attend.

Ms. Kresge stated that the child nutrition bill was passed by Congress and will go to President Obama for his anticipated signature. NSBA was not in favor of passing this bill.

Ms. Kresge stated that Governor-elect Tom Corbett has announced his transition team. The team consists of more than 400 members. It is made up of 17 committees which will examine a specific area of state government.

**Student Representative:**

No report

**ADMINISTRATIVE REPORTS: Dr. Douglas Arnold**

**Enrollment**

Dr. Arnold stated that the enrollment report has not changed.

**Policy Revisions:**

Thomas Murphy motioned; seconded by John Sabia, to approve the following policy revisions:

- ▶ No. 701. Facilities Planning
- ▶ No. 701.1. Disposal of School District Property
- ▶ No. 703. Sanitary Management
- ▶ No. 704. Maintenance
- ▶ No. 705.1. Standard Operating Procedures for Persons Authorized to Use Weapons
- ▶ No. 706. Property Records
- ▶ No. 709. Building Security
- ▶ No. 711. Parking and Traffic Enforcement
- ▶ No. 713. Trespass and Disregard of School Property
- ▶ No. 716. Integrated Pest Management
- ▶ No. 718. Service Animals in Schools

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**Roll Call: 8-0 Carried**

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Second Reading

- ▶ No. 802. School Organization
- ▶ No. 803. School Calendar
- ▶ No. 804. School Day
- ▶ No. 808. Food Services
- ▶ No. 810.3. Bus/Vehicle Accident
- ▶ No. 811. Bonding
- ▶ No. 812. Property Insurance
- ▶ No. 813. Other Insurance

*These policies will be recommended for approval at the December 16, 2010 Board meeting.*

First Reading

- ▶ No. 808.1. Free/Reduced-Price Meals and Free Milk
- ▶ No. 810.5. Vehicle Idling
- ▶ No. 814. Copyright Materials
- ▶ No. 825. State Mandate Waivers
- ▶ No. 901. Public Relations Objectives
- ▶ No. 902. Publications Program
- ▶ No. 903. Public Participation in Board Meetings

*These policies will be recommended for approval at the January 13, 2011 Board meeting.*

**Other:**

Thomas Murphy motioned; seconded by Russ Gould, to approve the following homebound instruction (as per Board policy, re-evaluation will be done in 90 days):

**Pleasant Valley Elementary School**

Student ID #	Reason
HB111510MD	Medical, retroactive to 11/22/10
HB111310WE	Medical, retroactive to 11/29/10

**Pleasant Valley Middle School**

Student ID #	Reason
HB111210GB	Medical, renewal retroactive to November 12, 2010

**Roll Call: 8-0 Carried**

Thomas Murphy motioned; seconded by John Sabia, to approve Dr. Douglas C. Arnold as the school district’s representative on the West End Park and Open Space Commission – Term expires December 31, 2013.

**Roll Call: Voice vote 8-0 Carried**

Thomas Murphy motioned; seconded by Russ Gould, to approve Ms. Carole Geary as the school district’s alternate representative on the West End Park and Open Space Commission – Term expires December 31, 2011.

**Roll Call: Voice vote 8-0 Carried**

Russ Gould motioned; seconded by John Sabia, to approve Monica A. Kotzmann as the school district’s delegate to the Monroe County Tax Collection Committee from January 1, 2011 to December 31, 2011.

**Roll Call: 8-0 Carried**

Russ Gould motioned; seconded by Thomas Murphy, to approve Susan H. Famularo as the school district’s alternate delegate to the Monroe County Tax Collection Committee from January 1, 2011 to December 31, 2011.

**Roll Call: 8-0 Carried**

**Noteworthy Accomplishments and Events/Gifts/Donations**

Dr. Arnold stated that the PVHS play that was staged this past weekend was excellent. He stated that the dinner, sponsored by the Kiwanis Club led by Ms. Geary, was also excellent.

Dr. Arnold reminded everyone that, on December 16<sup>th</sup>, the 50<sup>th</sup> Anniversary celebrations will continue with the past PVSD Superintendents visiting PV High School, PVI and PVE. A reception will follow at 5:00 p.m. for past Board members and past administrators, along with current Board members and administration.

Dr. Arnold stated that celebrations will continue on Friday, December 17<sup>th</sup> when a reception will be held for past coaches and advisors.

**Personnel and General Administration: Mr. Anthony Fadule**

John Sabia motioned; seconded by Thomas Murphy, to approve item # 6.4.1 - #6.4.3 and items #6.4.4 - #6.4.6 on Addendum #1 as follows:

- 6.4 **Personnel and General Administration** **December 6, 2010**
- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
  - 6.4.1.1 Support Staff
    - 6.4.1.1.1 The following individual was approved for the position of monitor, effective December 7, 2010 at an hourly rate of \$8.79. Her 2010-2011 school year assignment is Pleasant Valley Intermediate School:
      - 6.4.1.1.1.1 Bernadette Feliciano (Replacement position for Jacquelyn Dumas)
    - 6.4.1.1.2 Substitutes
      - 6.4.1.1.2.1 Christine Butler - Paraprofessional Associate (Retroactive to November 17, 2010)
    - 6.4.1.1.3 Transfers
      - The following part-time paraprofessional associate was approved for transfer retroactive to November 22, 2010:
        - 6.4.1.1.3.1 Lynda Kempton, from the high school to PVI. (Replacement position for Denise Mascal)
  - 6.4.1.2 Professional Staff
    - 6.4.1.2.1 Pleasant Valley Intermediate School
      - 6.4.1.2.1.1 Jennifer Cinque was approved to continue in the position of Grade 6, long-term substitute teacher for Tanya Durkay-Witmer at an annual salary of \$39,200, prorated, effective the beginning of the

- 3<sup>rd</sup> marking period through the conclusion of the 2010-2011 school year.
- 6.4.1.2.2 Pleasant Valley Middle School
    - 6.4.1.2.2.1 Albert Miller BS, Step 1  
BS, Special Education/ Elementary ESU Salary=\$39,200 prorated  
(Long-term substitute Special Education teacher, effective December 1, 2010)
    - 6.4.1.2.3 Tenure  
The following teachers have served Pleasant Valley School District for three (3) years and have been rated as satisfactory. By the provisions of the School Code, they were approved for tenure:
      - 6.4.1.2.3.1 Lorelle Battle
      - 6.4.1.2.3.2 Rebecca Handelong
      - 6.4.1.2.3.3 Angela Janaro
    - 6.4.1.2.4 Substitutes
      - 6.4.1.2.4.1 Amy Buckner - Music, effective the beginning of the 4<sup>th</sup> marking period.
      - 6.4.1.2.4.2 Michele Herrmann -All Areas
      - 6.4.1.2.4.3 Erica Williams- Art
    - 6.4.1.2.5 Transfers  
The following health and physical education staff were approved for transfer, retroactive to November 30, 2010:
      - 6.4.1.2.5.1 John Gesiskie, from high school/PVE to middle school.
      - 6.4.1.2.5.2 Angela Janaro, from high school/middle school to high school/PVE.
      - 6.4.1.2.5.3 Gena Orlovski, from middle school/PVI to high school/PVI.
  - 6.4.1.3 Administrative
    - 6.4.1.3.1 Dr. Douglas C. Arnold was approved for renewal of his commission as Superintendent of Schools for four (4) years, effective July 3, 2011 through July 2, 2015 with salary and benefits as per the Contract for Employment of District Superintendent and the Commissioned Officer Administrative Salary and Benefit Compensation Agreement, 2009-2010 through 2013-2014.
    - 6.4.1.3.2 Joshua Krebs was approved for a change of employment title from Assistant to the Principal to Assistant Principal retroactive to November 1, 2010 at an annual salary of \$62,000, pro-rated.
  - 6.4.2 Leaves of Absence
    - 6.4.2.1 Child Rearing Leave
      - 6.4.2.1.1 Tanya Durkay-Witmer, PVI teacher, was approved for an extension of her Child-Rearing Leave of Absence, effective the beginning of the 3<sup>rd</sup> marking period through the conclusion of the 2010-2011 school year.
    - 6.4.2.2 Family & Medical Leave
      - 6.4.2.2.1 Karen Deppen, PVE healthroom technician, was approved for Family & Medical Leave, as per Board policy, for seven (7) days, effective October 28, 2010 through November 5, 2010.
      - 6.4.2.2.2 George Kresge, PVE custodian, was approved for Family & Medical Leave, as per Board policy, for twenty-one (21) days, effective January 4, 2011 through February 1, 2011.
    - 6.4.2.3 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
      - 6.4.2.3.1 Ethel Acevedo, PVE paraprofessional associate, was approved for unpaid leave for two (2) days, effective December 7 and 8, 2010.
      - 6.4.2.3.2 Jean Hicks, PVE head cook, was approved for unpaid leave for two (2) days, effective January 27 and 28, 2011.
      - 6.4.2.3.3 Joan Toolan, PVE paraprofessional associate, was approved for unpaid leave for the following days: November 12, November 16, and November 30 through December 17, 2010.
  - 6.4.3 Resignation  
Approval was granted to accept the letter of resignation from the following employee:

- 6.4.3.1 Theresa Brookes, from the following substitute positions: monitor, secretary, custodian, cafeteria worker, effective November 17, 2010.

**6.4 Personnel and General Administration – Addendum #1 December 6, 2010**

6.4.4 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.4.1 Support Staff

- 6.4.4.1.1 The following individual was approved for the position of monitor, effective December 7, 2010 at an hourly rate of \$8.79. Her 2010-2011 school year assignment is Pleasant Valley Elementary School:
- a. Kelly Lynch (Replacement position for Justin Micklos)

6.4.4.1.2 Substitutes

- a. Debra Hvasta - Cafeteria Worker/Monitor

6.4.4.1.3 Transfers

The following request for transfer was approved retroactive to November 30, 2010:

- a. Zaida Polanco, part-time paraprofessional associate, from PVI to the middle school.

6.4.5 Leaves of Absence

6.4.5.1 Family and Medical Leave

- 6.4.5.1.1 Lorrie Anderson, secretary, was approved for Family & Medical Leave, as per Board policy, for twenty (20) days, effective October 28, 2010 through November 24, 2010.

- 6.4.5.1.2 April Kresge, middle school teacher, was approved for Family & Medical Leave, as per Board policy, for approximately twenty-nine (29) days, effective on or about February 7, 2011 through on or about March 18, 2011.

- 6.4.5.1.3 Tammy Paven, PVE paraprofessional associate, was approved for Family & Medical Leave, as per Board policy, for seventeen (17) days, effective November 3, 2010 through December 2, 2010.

- 6.4.5.1.4 Edward Slatky, high school teacher, was approved for Family & Medical Leave, as per Board policy, for three (3) days, effective November 22, 2010 through November 24, 2010.

6.4.5.2 Leaves Without Pay (Employees are responsible for the payment of and benefits the district provides during the period of leave.):

- 6.4.5.2.1 Karen Jetty, PVI part-time paraprofessional associate, was approved for unpaid leave for the following two (2) days: December 7, and December 14, 2010.

- 6.4.5.2.2 Christine Lorch, Polk part-time paraprofessional associate, was approved for unpaid leave for one (1) day, effective November 18, 2010.

6.4.6 Retirement

Approval was granted to accept the letter of retirement from the following employee:

- a. Ernest Phillips, PVI custodian, effective February 26, 2011.

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**Roll Call: 8-0 Carried**

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**Asst. To The Superintendent For Professional /Support Personnel: Mr. Christopher Fisher**

No report

**Food Services: Ms. Bonnie Grammes**

No report

**CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary**

No report

- **Mathematics – Mr. Kenneth Newman - No report**
- **Reading – Ms. Dora Tartar - No report**
- **Special Education – Ms. Ellen McMasters, Ms. Cheryl Caines - No report**
- **Technology Services – Dr. Lee Lesisko - No report**
- **Title I and Title II - No report**

**Elementary Divisions – No reports.**

**Pleasant Valley Middle School – Mr. Howard Drake, Mr. Michael Kello, Ms. Shelley Larthey – No report.**

**Pleasant Valley Cyber Academy – Mr. Robert Hines – No report.**

**Pleasant Valley High School – Mr. John Gress, Mr. Ed Pietroski, Ms. Tresa Malligo – No report.**

**Business Manager: Ms. Susan Famularo, Ms. Monica Kotzmann**

Russ Gould motioned; seconded by John Sabia, to approve items #6.11.1 - #6.11.4 per the attached copies:

**6.11 Business Management December 6, 2010**

- 6.11.1 Approval was granted to approve the following placements:  
 Student #110810LM KidsPeace Effective 11/8/10  
 Student #111110CT Northwestern Academy 11/11/10
- 6.11.2 Approval was granted for the following contracts.  
 6.11.2.1 ThyssenKrupp Elevator- 6 Pressure tests and 1 Full load test \$6,600.00  
 6.11.2.2 Bagel Experience – PVHS Key Club – Bagel/Cart
- 6.11.3 Approval was granted for PDE 3074(a) Forms – Self Certification for the following projects:  
 6.11.3.1 Band Concession Stand  
 6.11.3.2 Baseball Dug Out
- 6.11.4 The following invoices/applications were approved for payment from the Bond Fund as indicated.

**2006 BOND FUND as per attached list \$20,980.13**

**Roll Call: 8-0 Carried**

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**Solicitor: Mr. Daniel Corvelevn/Mr. Gerard Geiger**

No report

**Pleasant Valley School Directors:**

Mr. Hoffman asked everyone to remember December 7<sup>th</sup>, which is Pearl Harbor Day.

**Pleasant Valley Citizens:**

None

**Adjournment:**

There being no further business to come before the Board, President Kresge asked for a motion to adjourn.

H. Charles Hoffman motioned; seconded by Harvey Frable, to adjourn the meeting at approximately 8:19 p.m. The motion was unanimously carried.

Respectfully submitted,  
Susan Famularo, Board Secretary \_\_\_\_\_

Linda Zeliznik, Board Recorder \_\_\_\_\_

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**Next Regularly Scheduled Meeting:  
December 16, 2010 at 8:00 PM at the PVSD Administration Offices**