

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
August 26, 2010

Board Approved September 9, 2010 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Kresge, on Thursday, August 26, 2010 at 8:01 p.m. President Kresge welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

ROLL CALL:

Board Attendees:	President Susan Kresge	Linda Micklos	Jim Spinola
	Vice-President MiChelle Palmer	Tom Murphy	
	Russ Gould	John Sabia	
Board Absentees:	Treasurer H. Charles Hoffman, Harvey Frable		
Administrative Attendees:	Dr. Arnold, Mr. Fadule, Ms. Geary, Ms. Famularo, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann, Ms. Caines, Ms.Derr, Mr. Drake, Ms. Grammes, Mr. Gress, Mr. Heath, Mr. Hines, Mr. Kello, Mr. Kondisko, Mr. Krebs, Ms. Larthey, Dr. Lesisko, Ms. McMasters, Ms.Malligo, Ms. Marcheski, Mr. Meinhart, Mr. Newman, Mr. Pierri, Mr. Pietroski, Mr. Scott, Mr. Seiler, Ms. Siani, Mr. Storm, Ms. Tartar, Mr. Van Nortwick, Ms. Walters		
Solicitor:	Mr. Daniel Corveleyn		

Ms. Kresge announced Notification of Executive Sessions as follows:

- ▶ August 26, 2010 – Personnel – Employee issues including, but not limited to, performance and/or discipline; and Legal Issues.
- ▶ August 16, 2010 – Personnel – Employee performance.

MEETING PROCEDURES:

Ms. Kresge referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

None

OTHER:

Ms. Geary presented a check in the amount of \$10,000 from the Institute of Literacy and Learning as a result of the school district receiving the Circle Of Influence Award for outstanding achievements in literacy for grades K-2. The funds will be used for staff development purposes. Ms. Kresge thanked all of the administrators and professional staff who worked on this project.

Dr. Arnold introduced Mr. Scott Shearer, from Public Financial Management Inc., who presented a summary report on bid results and debt service schedules on the July 14, 2010 Bond Sale for the Pleasant Valley School District. A handout on the final results was provided.

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder

Tom Murphy motioned; seconded by Linda Micklos, to approve the minutes of the meeting held on Thursday, August 12, 2010 as per the attached copy.

Roll Call: Voice Vote – 6-0-1 Carried Abstaining from vote: J. Spinola reason: on vacation for that meeting

Abstention Memorandum is attached

TREASURER'S REPORT: Ms. Linda Micklos

John Sabia motioned; seconded by Tom Murphy, to approve the Accounts Payable 8/13/10 – 8/26/10 on pages 11-15 as per the attached copies.

Roll Call: 7-0 Carried

OLD BUSINESS:

Solicitor: Daniel Corveleyn, Esq. / Gerard Geiger, Esq.

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Ms. Linda Micklos

No report

Colonial Intermediate Unit 20: Mr. Thomas Murphy

Mr. Murphy reported:

- ▶ The last JOC meeting was held last evening, August 25th.
- ▶ Routine business was conducted at that meeting.
- ▶ Copies of *The Twenty* were disseminated to the Board.

PSBA Liaison Report: Ms. Susan Kresge

A PSBA video, which features PSBA Executive Director Tom Gentzel reporting on the 2010-11 state budget and the funding shortfall caused by lower than expected FMAP federal funding, will be shown later in the meeting.

Student Representative:

No report

ADMINISTRATIVE REPORTS: Dr. Douglas C. Arnold

Enrollment

Dr. Arnold stated that we have gained about 60 new students in the last couple of weeks, but we are still waiting to see how many no-shows we will have within the first 10 days of school.

Approval of Policy Revisions:

Tom Murphy motioned; seconded by Russ Gould, to approve the following policy revisions:

- No. 210. Use of Medications
- No. 351. Drug and Substance Abuse

Roll Call: 7-0 Carried

Second Reading:

- No. 451. Drug and Substance Abuse

This policy will be recommended for approval at the September 9, 2010 Board meeting.

Other:

Noteworthy Information, Accomplishments and Events/Gifts/Donations

Dr. Arnold announced the following:

- ▶ Pennsylvania was not selected as a recipient for federal Race To The Top funds.
- ▶ An article appeared in the Sunday, August 22nd Pocono Record discussing the federal funding shortfalls that Monroe County school districts have experienced over the past few years. He urged everyone to read the article.
- ▶ Fall sports have begun and are currently in their 2nd week of practice.
- ▶ Dr. Arnold commented on the high school weight room and high school wrestling room, which received some excellent upgrades under the direction of Mr. Percy, Mr. Getz and Mr. Bowman.
- ▶ Opening day for staff went very well, as did the two preceding in-service days.
- ▶ The 2009-10 Annual Report is available. Hard copies are available, and the report has also been posted on the school district website.
- ▶ James Spinola, a 2010 graduate, received a \$2,000 scholarship for an essay he wrote. The scholarship was awarded by the Tobyhanna Federal Credit Union. Mr. Spinola will be attending Bloomsburg University.
- ▶ Dr. Arnold recognized the insightful action of the Board with regard to the very successful bond refunding that was reported earlier in the meeting by PFM's Mr. Scott Shearer.

Personnel and General Administration: Mr. Anthony Fadule

Tom Murphy motioned; seconded by John Sabia, to approve items #6.4.1- #6.4.4 on the Personnel Report; items # 6.4.5 - #6.5.9 on Addendum #1 with the following revisions: Item #6.4.1.1.3 is effective August 25, 2010; item #6.4.1.1.5 is withdrawn and item, #6.4.1.1.2.4 is withdrawn and item #6.4.7.1 is deleted.

Report is as follows:

6.4	<u>Personnel and General Administration</u>	<u>August 26, 2010</u>
6.4.1	Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)	
6.4.1.1	Support Staff	
6.4.1.1.1	The following individuals were approved for the position of part-time paraprofessional associate, effective the beginning of the 2010-2011 school year (unless otherwise noted):	
6.4.1.1.1.1	Suzanne Bongiovanni, PVE (Replacement position for Michele Herrmann)	
6.4.1.1.1.2	Gregory Duff, PVI	

- 6.4.1.1.1.3 (Replacement position for Vanessa Cole)
Billye Kubiak, PVE
- 6.4.1.1.1.4 (Replacement position for Barbara Hill effective 8-25-2010)
Jennifer Leiner, PVE
(Replacement position for Paolina Lindner)
- 6.4.1.1.1.5 withdrawn**
- 6.4.1.1.2 Substitutes
 - 6.4.1.1.2.1 Lynette Frantz- Paraprofessional Associate
 - 6.4.1.1.2.2 Billye Kubiak- Paraprofessional Associate
 - 6.4.1.1.2.3 Jennifer Leiner- Paraprofessional Associate
 - 6.4.1.1.2.4 withdrawn**
- 6.4.1.1.3 Transfers
The following were approved for transfer effective September 7, 2010:
 - 6.4.1.1.3.1 Robert Krock, custodian, from Pleasant Valley Elementary School to the high school.
 - 6.4.1.1.3.2 Robert Siglin, custodian, from the high school to Pleasant Valley Elementary School.
- 6.4.1.2 Professional Staff
 - 6.4.1.2.1 Substitutes
 - 6.4.1.2.1.1 Caitlin Gialouris - Elementary
- 6.4.1.3 Administration
 - 6.4.1.3.1 Erica Walters, Chestnuthill Elementary School Assistant Principal/Grant Writer, was approved for a prorated annual salary adjustment to \$64,663, effective August 27, 2010.
- 6.4.2 Leaves of Absence
 - 6.4.2.1 Family and Medical Leave
 - 6.4.2.1.1 Jared Rechenberger, Polk Elementary School custodian, was approved for Family & Medical Leave, as per Board policy, for seven and one-half (7.5) days, effective July 21 through July 29, 2010.
- 6.4.3 Resignation
Approval was granted to accept the letters of resignation from the following employees:
 - 6.4.3.1 David Bieber, Polk part-time paraprofessional associate, effective August 23, 2010.
 - 6.4.3.2 Matthew Gould, PVE paraprofessional associate, effective August 23, 2010.
 - 6.4.3.3 Justin Micklos, from the position of monitor at the middle school, effective August 23, 2010. Mr. Micklos wishes to remain on the substitute list for paraprofessional associate and monitor.
 - 6.4.3.4 Elizabeth Valentine, high school paraprofessional associate, effective August 23, 2010.
- 6.4.4 Retirement
Approval was granted to accept the letter of retirement from the following employee:
 - 6.4.4.1 Robert Krock, high school custodian, effective November 30, 2010.

6.5 Personnel and General Administration – Addendum #1 August 26, 2010

Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

- 6.4.5.1 Support Staff
 - 6.4.5.1.1 The following individuals were approved for the position of part-time paraprofessional associate, at an annual salary of \$20,030, prorated:
 - 6.4.5.1.1.1 Ethel Acevedo, PVE, effective August 26, 2010. (Replacement position)
 - 6.4.5.1.1.2 Andrea Yozwiak, PVI, effective August 24, 2010. (Replacement position)
 - 6.4.5.1.2 Transfers
The following were approved for transfer effective the beginning of the 2010-2011 school year:
 - 6.4.5.1.2.1 Catherine Giannakis, from Pleasant Valley Intermediate School to Pleasant Valley Elementary School.
 - 6.4.5.1.3 Substitutes

- 6.4.5.1.3.1 Ashley Grennan -Paraprofessional Associate
- 6.4.5.1.3.2 Anna Hill- Custodian
- 6.4.5.1.3.3 Andrea Yozwiak-Paraprofessional Associate
- 6.4.5.2 Professional Staff
The following individual is recommended for hire effective the beginning of the 2010-2011 school year:
 - 6.4.5.2.1 Pleasant Valley High School
 - 6.4.5.2.1.1 Loretta Bretzger BS, Step 1
BS, English Salary=\$39,200
Kutztown University Prorated
(Part-time, level II, long-term substitute English teacher for Patricia McLain)
 - 6.4.5.2.1.2 Maria Centini BS, Step 1
BA, English Salary=\$39,200
Kings College Prorated
(1st semester, long-term substitute English teacher for Falona Walker)
- 6.4.6 Leaves of Absence
 - 6.4.6.1 Family and Medical Leave
 - 6.4.6.1.1 Rebecca Detwiler, bookkeeper, requests Family & Medical Leave, as per Board policy, for the following eighteen (18) days: May 25, 2010 through June 4, 2010; June 8, 2010 through June 17, 2010; one-half (.5) day on June 21, 2010 and one-half (.5) day on June 22, 2010.
- 6.4.7 Resignation
Approval was granted to accept the letters of resignation from the following employees, effective August 23, 2010:
 - 6.4.7.1 **Deleted**
 - 6.4.7.2 Carla Howell, Polk part-time paraprofessional associate.
 - 6.4.7.3 Lynn Vento, high school temporary paraprofessional associate.
- 6.4.8 Retirement
Approval was granted to accept the letter of retirement from the following employee:
 - 6.4.8.1 Richard Price, maintenance worker, effective August 24, 2010.
- 6.4.9 Attachment
Approval was granted to accept for the hiring of the professional and support staff substitutes. (Handout)

Roll Call: 7-0-1 Carried Abstaining from vote on item # 6.4.3.3 – L. Micklos reason: relative Abstention Memorandum is attached.

Asst. To The Superintendent For Professional /Support Personnel: Mr. Christopher Fisher

John Sabia motioned; seconded by Tom Murphy, to approve item #6.5.1 and item #6.5.7, and items # 6.5.9, #6.5.10.1 and #6.5.11 on Addendum #1, as follows:

6.5 Professional & Support Services August 26, 2010

- 6.5.1 For Approval
 - 6.5.1.1 2010 – 2011 Fall Sports *Volunteer* Coaching positions
 - 6.5.1.1.1 Freshman Football - Mr. Keith Smith
 - 6.5.1.1.2 Jr. High Football - Mr. Robert Pini
 - 6.5.1.1.3 Jr. High Football - Mr. Eric Saldibar
 - 6.5.1.1.4 Volleyball - Ms. Nicole Gesiskie
- 6.5.7 Facilities – Mr. Christopher Fisher, Ms. Viola Murphy
 - 6.5.7.1 Facility Use Requests: 3
 - 6.5.7.1.1 Organization Pocono Family YMCA
 - Facility Requested PVI Lower Football Field
 - Purpose Practice & Games
 - Dates/Times September 25, 2010 – November 13, 2010
Saturday’s – 9:00 am – 1:00 pm
 - Requestor Nicole Hill
 - Attendance 50-100
 - Tuition None
 - Fee by District Class 3- All Appropriate Fees Custodial & Security Fees Apply
 - 6.5.7.1.2 Organization Pleasant Valley Little Bears’ Wrestling
 - Facility Requested High School Wrestling Room
 - Purpose Practice
 - Dates/Times Monday – Friday, October 18, 2010 – April 15, 2011

		6:30 pm – 9:00 pm
	Requestor	Michelle Eicholtz
	Attendance	65
	Tuition	None
6.5.7.1.3	Fee by District	Class 3- All Appropriate Fees Custodial & Security Fees Apply
	Organization	Pleasant Valley Little Bears' Wrestling
	Facility Requested	High School Cafeteria
	Purpose	Parent Meetings
	Dates/Times	October 12, 2010 thru February 12, 2011
		One per month – 6:45 pm – 8:15 pm
	Requestor	Michelle Eicholtz
	Attendance	65
	Tuition	None
	Fee by District	Class 3- All Appropriate Fees Custodial & Security Fees Apply

6.5 Professional & Support Services – Addendum #1 August 26, 2010

- 6.5.9 Approval was granted for the 2010-2011 Supplemental Contract.
- 6.5.10 Approval was granted for the purchase of a replacement School Police / Security vehicle:
 - 6.5.10.1 Current vehicles

<u>Vehicle</u>	<u>Year</u>	<u>Mileage</u>	<u>Purchased</u>
Dodge Truck	2003	125,272	August 2008
Chevy Blazer	2002	97,600	August 2009
Ford Escape	2010	8,035	May 2010

New Vehicle Cost / Ford Escape: \$19,999.00

- 6.5.11 Approval was granted to proceed with the following district-wide security work:

PVHS	Video	\$100,175
PVMS	Video	\$ 8,270
PVI	Video	\$ 13,615
PVI	Access	\$ 24,540
PVE	Video	\$ 21,230
PVE	Access	\$ 24,540
Polk	Video	\$ 11,376
Polk	Access	\$ 18,002
Chestnuthill	Video	\$ 16,964
Chestnuthill	Access	\$ 12,559

Roll Call: 7-0 Carried

Informational items: District Events

- ▶ **Transportation Liaison/Asst. Custodial Supervisor** – Mr. Anthony Pierri – No report
- ▶ **Buildings and Grounds** – Mr. Mark Meinhart – No report
- ▶ **Technology Systems Coordinator** – Mr. Rocco Seiler – No report
- ▶ **Custodial / Warehouse** – Mr. Howard Scott – No report
- ▶ **Cafeteria Services** – Ms. Bonnie Grammes – No report

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary

Presentation on the Building Walk-through Process – Ms. Penny Derr

Ms. Derr demonstrated the effectiveness of using an iPad through using an application tool titled Teachscape, which helps administrators in performing a 5-6 minute classroom observation called a walk-through. This and many other applications are free and available for use on the iPad. Mr. Fisher also demonstrated other free applications available for use with the iPad.

Mathematics Supervisor: Mr. Ken Newman

No report

Reading Supervisor: Ms. Dora Tartar

Pleasant Valley Summer School Project Presentation

Mrs. Dora Tartar and Ms. Jamie Schuler presented highlights from the summer school reading project, which was developed with CIU #20 and aimed at making literacy activities engaging for students through the use of

technology. Ms. Kelly Pauling, from CIU #20, headed the project and collaborated with Ms. Tartar and Ms. Schuler during the summer school session. A short video of what the students produced was shown.

Special Education: Ms. Ellen McMasters, Ms. Cheryl Caines

No report

Technology: Dr. Lee Lesisko

No report

Title 1 and Title III

No report

Pleasant Valley Intermediate: Mr. James Storm, Mr. D. Heath, Ms. D. Siani

Mr. Storm's report was informational.

Pleasant Valley Elementary School: Ms. Penny Derr, Mr. J. Krebs, Mr. T. Van Nortwick,

Ms. Derr's report was informational.

Polk Elementary: Mr. Joseph Kondisko

Mr. Kondisko's report was informational.

Chestnuthill Elementary: Ms. Erica Walters

Ms. Walter's report was informational.

Pleasant Valley Middle School: Mr. Howard Drake, Mr. Michael Kello, Ms. Shelley Larthey

Mr. Drake's report was informational.

Pleasant Valley Cyber Academy: Mr. Robert Hines

Mr. Hine's report was informational.

Pleasant Valley High School: Mr. John Gress, Ms. Malligo, Mr. Pietroski

Mr. Gress's report was informational.

Business Manager: Ms. Susan Famularo, Ms. Monica Kotzmann

Tom Murphy motioned; seconded by John Sabia, to approve items #6.11.1-#6.11.4 on the Business Report; item # 6.11.5 on Addendum #1 and item #6.11.6 on Addendum with one revision noted: On page 45, item #6.11.3, Capital Reserve, First National Bank of Palmerton, should have a CD interest return that should read, Rate Return **.75%**, not 75%. The report is as follows:

6.11	<u>Business Management</u>	<u>August 26, 2010</u>
6.11.1	Approval was granted for the cafeteria accounts payable for July 2010 Total amount: \$14,997.67 Approval was granted for the bills payable for July 2010 Total amount: \$25,374.22	
6.11.2	Student Activity Accounts Beginning Balance: July 1, 2010 Receipts Expenditures Ending Balance: May 30, 2010	\$250,065.95 42.04 4,853.00 \$245,254.99
6.11.3	Informational – District investment report for July 2010.	
6.11.4	The following invoices/applications were approved for payment from the Bond Fund as indicated. 2006 BOND FUND as per attached list: \$26,115.00	

6.11	<u>Business Management</u>	<u>Addendum #1</u>	<u>August 26, 2010</u>
6.11.5	Approval was granted for the following contracts:		
6.11.5.1	Professional Development agreement: ASSET Incorporated, Writing to Learn Strategies, 35 participants, August 25, 2010 – Cost: \$4,900 – Paid for through the PA-Pact Grant.		
6.11.5.2	Wausau Tile – 4 Custom signs – 68” long x 26” tall x 4” thick precast concrete signs. Wording to say “Pleasant Valley Intermediate”. PVSD will install on Polk Twp. Road. Cost: \$2,520.00		

6.11 Business Management Addendum #2 August 26, 2010

6.11.6 The following bid award was approved Full bid tabulations are available in the business office for review.

Musical Instruments	
Robert M. Sides Music Co.	\$ 73.61
National Educational Music Co.	2,044.00
Loser’s Music Inc.	47.00
The Woodwind & Brasswind	1,223.00
Washington Music Center	9,044.75
Total	\$12,432.36

Roll Call: 7-0 Carried

Solicitor: Daniel Corvelevn, Esq. / Gerard Geiger, Esq.

No report

Pleasant Valley School Directors:

- ▶ Mr. Murphy welcomed Erica Walters as Assistant Principal of Chestnuthill Elementary School.
- ▶ He also commented very positively on the opening day meeting that occurred earlier in the day.
- ▶ Mr. Murphy stated that he visited all the buildings today and observed the readiness of each building for Monday. He thanked all staff for their hard work for getting everything ready for the students to arrive on Monday.
- ▶ He thanked Ms. Derr for reinforcing to all staff the staff dress code and administrative regulations and Mr. Krebs for focusing on prudent spending.
- ▶ Mr. Murphy commended Dr. Arnold for making the Board’s voice heard to all staff.
- ▶ Mr. Spinola commended Ms. Geary for all her hard work and for leading the school district in the right direction, resulting in excellent instruction and proper training for staff.
- ▶ Ms. Kresge commented that she is very comfortable with the readiness of the school district for beginning the 2010-11 school year.

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President Kresge asked for a motion to adjourn.

John Sabia motioned; seconded by Tom Murphy, to adjourn the meeting at approximately 9:23 PM. The motion was unanimously carried.

Respectfully submitted,

Susan Famularo, Board Secretary

Linda Zeliznik, Board Recorder

**Next Regularly Scheduled Board Meeting:
September 9, 2010 at 8:00 p.m., PVSD Administration Offices**