

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting

June 13, 2013

Board Approved June 27, 2013

Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Thomas Murphy on Thursday, June 13, 2013 at 8:04 p.m. President Murphy welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

ROLL CALL

School Board	Thomas Murphy, President	Russell Gould	Dominick Sacci
Attendees	Susan Kresge, Vice President	H. Charles Hoffman	Steven Borger
	James Spinola, Treasurer	MiChelle Palmer	
Absentees	Harvey Frable		
Administration	Dr. Arnold, Mr. Fadule, Ms. Geary, Ms. Famularo, Ms. Zeliznik, Mr. C. Fisher,		
Attendees	Ms. Grammes, Mr. Gress, Mr. Newman		
School Solicitor	Mr. Gerard Geiger		

President Thomas Murphy announced Notification of Executive Sessions as follows:

- June 13, 2013: **Personnel** – Employee issues including, but not limited to, performance and/or discipline; **Negotiations**; and **Legal Issues**.
- May 23, 2013 (following the meeting): **Personnel** – Employee issues including, but not limited to, performance and/or discipline; **Negotiations**; and **Legal Issues**.

MEETING PROCEDURES:

President Murphy referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

Presentations:

Kim Gear – American Heart Association

Ms. Gear presented the Gold Level Fit Friendly Worksite Award to the Pleasant Valley School District for supporting the American Heart Association’s mission to promote heart health through providing a healthy environment for employees. The award was presented to Dr. Arnold and Ms. Grammes.

Dr. Arnold thanked Ms. Grammes and the PVSD Wellness Committee for spearheading the programs that led to our school district winning the award.

Good News – PVHS

Ms. Nicole Sarwar, Student Representative, thanked the Board and administration for giving her the opportunity to serve as the Board’s student rep and to experience what it takes to be a Board member who must make decisions regarding our students, staff and community.

Mr. Murphy presented a Certificate of Appreciation to Ms. Sarwar for her dedicated service as the Board’s student representative.

Mr. Gress introduced the Salutatorian of the PVHS Class of 2013, Brandon L. Burger, and the Valedictorian of the PVHS Class of 2013, Evan B. Shibley. Each student thanked the school district and

Board for the opportunities available to them at PV as they strove to achieve their academic goals. Dr. Arnold read a resolution regarding each student and asked the Board for approval. He then provided Mr. Murphy and Mr. Gress with plaques that memorialized the students earning valedictorian and salutatorian status and those plaques were presented to each recipient.

Susan Kresge motioned; seconded by Dominick Sacci, to approve the Proclamation of Recognition Honoring Brandon L. Burger as Salutatorian for the Pleasant Valley High School Class of 2013 as per the attached copy.

ROLL CALL: 8-0 Carried

Susan Kresge motioned; seconded by James Spinola, to approve the Proclamation of Recognition Honoring Evan B. Shibley as Valedictorian for the Pleasant Valley High School Class of 2013 as per the attached copy.

ROLL CALL: 8-0 Carried

PLEASANT VALLEY CITIZENS:

None

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder

Susan Kresge motioned; seconded by Dominick Sacci, to approve the minutes of the meeting held on Thursday, May 23, 2013 as per the attached copy:

**VOICE VOTE 7-0-1 Carried Abstaining from vote: J. Spinola Reason: Absent from meeting
Abstention Memorandum is attached**

TREASURER'S REPORT: Mr. James Spinola

Russ Gould motioned; seconded by H. Charles Hoffman, to approve the Accounts Payable 5/1/13–5/31/13 (Manual Checks) on page 22; Accounts Payable 6/1/13–6/13/13 on pages 23-28; Trial Balance/Financial Statement on pages 29-36; Asset Cost Summary on page 37 and the Condensed Board Summary/Expenditures-Revenues on pages 38-44 as per the attached copies:

ROLL CALL: 8-0 Carried

OLD BUSINESS:

Solicitor: M Daniel Corvelevn, Esq. / Gerard Geiger, Esq.

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Dominick Sacci

No report

Colonial Intermediate Unit 20: Mr. Thomas Murphy

No report

PSBA Liaison Report: Ms. Susan Kresge

No report

ADMINISTRATIVE REPORTS: Dr. Douglas Arnold

Enrollment - No report

Policy Revisions

Second Reading*

Policy No. 302. Employment of Superintendent/Assistant Superintendent

Policy No. 308. Employment Contract/Board Resolution

Policy No. 312. Performance Assessment of Superintendent/Assistant Superintendent

These policies will be recommended for approval at the June 27, 2013 Board meeting.

Other

Dominick Sacci motioned; seconded by Susan Kresge, to approve the following items #6.3.1-#6.3.5:

#6.3.1. Hire the firm of Newman, Williams, Mishkin, Corveleyn, Wolfe, and Ferrara as solicitor for the 2013-14 school year at an annual retainer of \$20,000 (no change from 2012-13) and an hourly rate of \$160 for services not covered by the retainer.

#6.3.2 Utilize the services of the Levin Legal Group for the 2013-14 school year at an hourly rate not to exceed \$180.00/hr. (No change from 2012-13.)

#6.3.3 Utilize the services of the law firm of Sweet, Stevens, Katz and Williams, LLP for the 2013-14 school year at an hourly rate not to exceed \$185.00/hr. (No change from 2012-13.)

#6.3.4. Utilize the services of the law firm of King, Spry, Herman, Freund and Faul, LLC for the 2013-14 school year at an hourly rate not to exceed \$175.00/hr. (No change from 2012-13.)

#6.3.5 Utilize the services of the Bollinger Law Firm, LLC for the 2013-14 Approval was granted for the school year at an hourly rate not to exceed \$225/hr. (No change from 2012-13.)

ROLL CALL: 7-1 Carried Voting 'NO': J. Spinola

Susan Kresge motioned; seconded by H. Charles Hoffman to approve the 2013-14 PVSD K-12 Student-Parent Handbook.

ROLL CALL: 8-0 Carried

Susan Kresge motioned; seconded by Dominick Sacci, to approve the Resolution for the Proposed Restated Monroe Career and Technical Institute Articles of Agreement June 2013 per the attached (pages 45-58)

ROLL CALL: 6-2 Carried Voting 'NO': T. Murphy, J. Spinola

Noteworthy Accomplishments and Events/Gifts/Donations

- Ms. Linda Koehler, Times News reporter, reported on Polk Elementary student, Ariana Bass, who set a goal to raise \$400 for the tornado victims. She actually raised \$430 to date and will be collecting until the last day of school.
- The Penny Wars at PVE raised a large amount of money for various charities.
- The PVHS Music Honor Society induction took place last Thursday.
- Our Denim Days this year raised over \$10,500 for various charities, not counting June.

- PV MCTI student, Mason Silfee, is attending the 2013 National Leadership and SkillsUSA Conference to compete in the area of architectural drafting.
- \$2,500 was received from FEMA for damages sustained by our school district as a result of Hurricane Sandy. Ms. Monica Kotzmann was commended for her efforts in helping to secure these funds.
- Graduation is scheduled for tomorrow evening. All are invited to attend

Personnel and General Administration: Mr. Anthony Fadule

Susan Kresge motioned; seconded by Dominick Sacci, to approve item #6.4.2.1 as follows:

6.4.2.1 The Memorandum of Understanding between the Pleasant Valley School District and Act 93 Administration.

ROLL CALL: 7-1 Carried Voting 'No': J. Spinola

Dominick Sacci motioned; seconded by Susan Kresge, to approve items #6.4.1, #6.4.3, #6.4.4 and #6.4.5 on the Personnel Report and items #6.4.6-#6.4.8 on Addendum #1 with the following revisions noted: Item #6.4.6.1.3.1 is retroactive to June 12, 2013; Item #6.4.6.2.2 effective 8/27/2013 and #6.4.6.2.3 is a Level II. Report is as follows:

6.4 Personnel and General Administration June 13, 2013

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Support Staff

6.4.1.1.1 Summer Maintenance

The following individual was approved for the position of summer maintenance, at an hourly rate of \$9.38, effective on or about June 17, 2013:

6.4.1.1.1.1 Dickson Borger

6.4.1.1.2 Substitutes

6.4.1.1.2.1 Carl Lacey - Custodian

6.4.1.1.3 Transfers

6.4.1.1.3.1 Thomas Campanaro was approved for transfer from the position of maintenance/warehouse worker to the position of custodian at Pleasant Valley High School, retroactive to May 28, 2013.

6.4.3 Leaves of Absence

6.4.3.1 Child Bearing/Child Rearing Leave

6.4.3.1.1 Nicole Anderton, PVMS teacher, was approved for an extension of Child Rearing Leave, effective May 16, 2013 through the conclusion of the 2012-2013 school year.

6.4.3.2 Family and Medical Leave

6.4.3.2.1 Elaine Adams, PVHS full-time paraprofessional associate, was approved for Family and Medical Leave, as per Board policy, for five (5) days, effective May 13, 2013 through May 17, 2013.

- 6.4.3.3 Leave without Pay (Employees are responsible for the payment of any benefits the school district provides during the period of leave.):
- 6.4.3.3.1 Mary Bianco, PVHS part-time paraprofessional associate, was approved for unpaid leave of absence for one-half (.5) day, effective May 29, 2013.
 - 6.4.3.3.2 Jane Cadotte, PVMS monitor, was approved for unpaid leave of absence for one (1) day, effective June 3, 2013.
 - 6.4.3.3.3 Brigitte Endrulat, PVE part-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day, effective May 15, 2013.
 - 6.4.3.3.4 Jennifer Esposito, PVI part-time paraprofessional associate, was approved for unpaid leave of absence for one (1)day, effective May 21, 2013.
 - 6.4.3.3.5 Desiree Kresge, Polk teacher, was approved for unpaid leave of absence for one (1) day, effective April 8, 2013.
 - 6.4.3.3.6 Kerri Lherisson, PVMS part-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day, effective June 7, 2013.
 - 6.4.3.3.7 Denise Linkhorst, PVE teacher, was approved for unpaid leave of absence for one (1) day, effective May 23, 2013.
 - 6.4.3.3.8 Karina Loffio, PVE part-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day, effective May 20, 2013.
 - 6.4.3.3.9 Heather Mostosky, PVI part-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day, effective May 20, 2013.
 - 6.4.3.3.10 Debra Munoz, PVMS monitor, was approved for unpaid leave of absence for one-half (.5) day, effective May 23, 2013.
 - 6.4.3.3.11 Michael Sarnelli, security officer, was approved for unpaid leave of absence for one (1) day, effective June 4, 2013.
 - 6.4.3.3.12 Catherine Schaffner, PVE part-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day, effective May 20, 2013.
 - 6.4.3.3.13 Marie Sottile, PVMS secretary, was approved for unpaid leave of absence for the following days: one-half (.5) day on May 10, 2013 and one-half (.5) day on May 24, 2013.
 - 6.4.3.3.14 Amanda Strish, PVE teacher, was approved to rescind her previously approved unpaid leave of absence for one (1) day, effective May 31, 2013.

6.4.4 Resignation

Approval was granted to accept the letter of resignation from the following employee:

- 6.4.4.1 Carolyn McCormick, PVI reading specialist, effective the conclusion of the 2012-2013 school year.

6.4.5 Retirement

Approval was granted to accept the letters of retirement from the following employees:

- 6.4.5.1 Howard Drake, PVMS principal, effective July 19, 2013.
- 6.4.5.2 Cynthia Johnson, PVHS full-time paraprofessional associate, effective June 3, 2013.

6.4 Personnel and General Administration – Addendum #1 June 13, 2013

6.4.6 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.6.1 Support Staff

6.4.6.1.1 The following individual was approved for the position of summer computer technician at an hourly rate of \$10.47, effective on or about June 17, 2013:

6.4.6.1.1.1 Charles Tomori

6.4.6.1.2 ESEA Title I Summer School

The following individuals were approved for the position of paraprofessional associate for the ESEA Title I Summer School at Pleasant Valley Elementary School at a weekly wage of \$360:

- a. Annamarie Bauer
- b. Christine Finelli
- c. Kim Karaman
- d. MaryAnn Kohberger
- e. Susan Marcin
- f. Catherine Schaffner
- g. Lynn Walling

6.4.6.1.3 Substitutes

6.4.6.1.3.1 Henrietta George- Custodian/Cafeteria, retroactive to June 12, 2013

6.4.6.2 Professional Staff

The following individual was approved for hire effective the beginning of the 2013-2014 school year:

6.4.6.2.1 Pleasant Valley Intermediate School

6.4.6.2.1.1 Kevin Scanlon MS + 54, Step 5
 BS, Marketing Salary=\$62,700
 BA, Psychology
 Kings College
 MS, Counseling
 University of Scranton
 (Replacement school counselor for Lauren Churchill)

6.4.6.2.2 Pleasant Valley High/Middle School

The following Part-Time Level II professional staff was approved for an increase in percentage of time utilized effective 8/27/2013 as noted below:

6.4.6.2.2.1 James Shoopack, Spanish teacher, from 53% to 64%. (His 2013-2014 school year assignment remains at PVMS).

- 6.4.6.2.2 Valerie Seligman, German teacher, from 53% to 90%. (Her 2013-2014 school year assignment will change from PVMS to PVMS/PVHS).
- 6.4.6.2.3 Demotion
 - The following professional staff individual was approved for a demotion from full-time to part-time Level II (53%):
 - 6.4.6.2.3.1 Sally Drosnock, business/computer information technology teacher. (Her 2013-2014 school year assignment will change from PVHS to PVMS).
- 6.4.7 Leaves of Absence
 - 6.4.7.1 Child Bearing/Child Rearing
 - 6.4.7.1.1 Ann Quinn-May, PVE part-time paraprofessional associate, was approved for child bearing/child rearing leave, effective August 27, 2013 through the conclusion of the 1st semester of the 2013-2014 school year.
 - 6.4.7.2 Family and Medical Leave
 - 6.4.7.2.1 Richard Hicks, PVI head custodian, was approved for Family and Medical Leave, as per School Board policy, for forty-four (44) days, effective July 15, 2013 through September 13, 2013.
 - 6.4.7.2.2 Cynthia Johnson, PVHS full-time paraprofessional associate, was approved for Family and Medical Leave, as per School Board policy, for forty-seven (47) days, effective March 20, 2013 through May 3, 2013 and May 7, 2013 through June 3, 2013.
 - 6.4.7.2.3 Desiree Kresge, Polk teacher, was approved for Family and Medical Leave, as per School Board policy, for forty-four (44) days, effective April 15, 2013 through the conclusion of the 2012-2013 school year.
 - 6.4.7.2.4 Joy La-Badie, Security Officer, was approved for Family and Medical Leave, as per School Board policy, for twenty-eight (28) days, effective May 28, 2013 through July 5, 2013.
 - 6.4.7.2.5 Edward Lauritsen, PVHS full-time paraprofessional associate, was approved for an extension of his intermittent Family and Medical Leave for twenty-nine (29) days, effective for the following days: March 7, 8, 14 (.5), 15, 18, 20 (.5), 25 (.5), April 2, 9, 10, 12, 15, 16, 18, 19, 23, 24, 29, 30, May 1 (.5), 2 (.5), 3, 6, 7, 8 (.5), 10, 14 (.5) 17, 20, 21, 22, 23, (.5), 2013.
 - 6.4.7.2.6 Diane Wicknick, PVE custodian, was approved for to withdraw her previously approved Family and Medical Leave for June 21, 2013 through August 1, 2013.
 - 6.4.7.3 Leave without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
 - 6.4.7.3.1 Robin Bok, PVMS full-time paraprofessional associate, was approved for unpaid leave of absence for one-half (.5) day, effective June 11, 2013.
 - 6.4.7.3.2 Deana Burger, PVE full-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day, effective June 3, 2013.

- 6.4.7.3.3 Lorraine Danny, PVE monitor, was approved for unpaid leave of absence for one (1) day, effective June 4, 2013.
- 6.4.7.3.4 Gina DeVito Curry, PVMS cafeteria worker, was approved for unpaid leave of absence, effective May 22, 2013 through June 13, 2013.
- 6.4.7.3.5 Brigitte Endrulat, PVE part-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day, effective June 12, 2013.
- 6.4.7.3.6 Dolores George, PVI part-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day, effective June 4, 2013.
- 6.4.7.3.7 Tina Keppel, Polk part-time paraprofessional associate, was approved for unpaid leave of absence for one-half (.5) day, effective June 6, 2013.
- 6.4.7.3.8 Linda Kosakowski, Polk part-time paraprofessional associate, was approved for unpaid leave of absence for two (2) days, effective June 10 and 11, 2013.
- 6.4.7.3.9 Aileen Reid, PVE monitor, was approved for unpaid leave of absence for the following two days: May 29, 2013 and June 5, 2013.
- 6.4.7.3.10 Connie Saba, PVE full-time paraprofessional associate, was approved for unpaid leave of absence for one-half (.5) day, effective May 31, 2013.
- 6.4.7.3.11 Lynn Sherry, PVMS monitor, was approved for unpaid leave of absence for one (1) day, effective June 6, 2013.

6.4.8 Resignation

Approval was granted to accept the letter of resignation from the following employee:

- 6.4.8.1 David Webb, PVI 5th grade teacher, effective the conclusion of the 2012-2013 school year.

**ROLL CALL: 8-0 Carried All items except #6.4.6.2.1.1
7-1 Carried Voting 'No' to item #6.4.6.2.1.1 - J. Spinola**

**Abstaining from vote on #6.4.7.2.3 and #6.4.3.3.5 – S. Kresge Reason: Relative
Abstaining from vote on item #6.4.1.1.1 – S. Borger Reason: No relation, but did not want
confusion with the last name being spelled the same
Abstention Memorandums are attached**

Professional and Support Services; Mr. Christopher J. Fisher

Susan Kresge motioned; seconded by James Spinola, to approve items #6.5.1 on the Professional and Support Services Report and item #6.5.10 on Addendum #2 as follows:

Professional, Support, & Pupil Personnel Services

Principal of Health & Physical Education

June 13, 2013

6.5.1 For Approval

- 6.5.1.1 Polk Parent Volunteer Ms. Janet Dooner
- 6.5.1.2 Polk Parent Volunteer - Ms. Robin Getz

6.5.1.3	2013-2014 Fall Assistant Coaching Position		
6.5.1.3.1	Varsity Golf	-	Mr. Paul Evans
6.5.1.4	2013-2014 Winter Head Coaching Positions		
6.5.1.4.1	Boys' Basketball	-	Mr. Ken Piontkowski
6.5.1.4.2	Girls' Basketball	-	Ms. Nadia Gauronsky
6.5.1.4.3	Wrestling	-	
6.5.1.5	2013-2014 Winter Assistant Coaching Positions		
6.5.1.5.1	Boys' Basketball		
6.5.1.5.1.1	Varsity	-	Mr. Anthony Chupa
6.5.1.5.1.2	JV	-	Mr. Matthew Gould
6.5.1.5.1.3	Freshman	-	Mr. John Gilbert
6.5.1.5.1.4	Jr. High	-	Mr. Thomas Kresge, Jr.
6.5.1.5.1.5	Jr. High	-	Mr. Dan Beck
6.5.1.5.2	Girls' Basketball		
6.5.1.5.2.1	Varsity	-	
6.5.1.5.2.2	JV	-	Mr. Matt Triolo
6.5.1.5.2.3	Freshman	-	
6.5.1.5.2.4	Jr. High	-	Mr. Greg Duff
6.5.1.5.2.5	Jr. High	-	
6.5.1.5.3	Wrestling		
6.5.1.5.3.1	Varsity	-	
6.5.1.5.3.2	JV	-	
6.5.1.5.3.3	Jr. High	-	
6.5.1.5.3.4	Jr. High	-	
6.5.1.6	2013-2014 Winter Volunteer Coaching Positions		
6.5.1.6.1	Boys' Basketball	-	Mr. Robert Madsen
6.5.1.6.2	Boy's Basketball	-	Mr. Thomas Kresge, Sr.
6.5.1.7	2013-2014 Supplemental Advisors/Athletic Non-coaching Positions		
6.5.1.7.1	Accompanist	-	
6.5.1.7.2	Advanced Placement	-	Ms. Sheri Fallon
6.5.1.7.3	Art Club – M. S.	-	Ms. Robin Feerrar
6.5.1.7.4	Builder's Club	-	
6.5.1.7.5	Chess Club	-	Ms. Vanessa Fego
6.5.1.7.6	Chorus Ensemble – M.S.	-	
6.5.1.7.7	Class Advisor–Freshman	-	
6.5.1.7.8	Class Advisor–Sophomore	-	Ms. Suzanne Hunsicker
6.5.1.7.9	Class Advisor–Junior	-	Ms. Catherine Barrett
6.5.1.7.10	Class Advisor–Senior	-	Mr. Mark Tramontina
6.5.1.7.11	Class Advisor–Senior	-	Ms. Monica Tramontina
6.5.1.7.11.1	Split stipend	-	
6.5.1.7.12	Computer Club – H.S.	-	Ms. Melissa Ruschak
6.5.1.7.13	Computer Club – M.S.	-	
6.5.1.7.14	Dance Club	-	
6.5.1.7.15	Debate Club	-	Ms. Barbara Arroyo
6.5.1.7.16	Diversity Club – H.S.	-	Ms. Melissa Dennis
6.5.1.7.17	Diversity Club – M.S.	-	Mr. James Shoopack
6.5.1.7.18	Drama Director – H.S.	-	Mr. Dan Mulligan
6.5.1.7.19	Drama Asst. Dir. – H.S.	-	Ms. Marcie Mulligan

6.5.1.7.20	Drama Asst. Dir. – H.S.	-	Ms. Carol Ring
6.5.1.7.21	Drama Director – M.S.	-	Ms. Rollene Gougher
6.5.1.7.22	Drama Asst. Dir. – M.S.	-	Ms. April Kresge
6.5.1.7.23	Drama Set Design – M.S.	-	Ms. Robin Feerrar
6.5.1.7.24	Drama Director – PVI	-	
6.5.1.7.25	Drama Asst. Dir. – PVI	-	
6.5.1.7.26	Drama Director – Elem.	-	
6.5.1.7.27	Drama Asst. Dir. – Elem.	-	
6.5.1.7.28	Ecology Club – M.S.	-	Ms. Claudia Hill
6.5.1.7.29	Ecology Club – M.S.	-	Ms. Susan Pekala
6.5.1.7.30	Environthon Club	-	Ms. Maricatherine Garr
6.5.1.7.31	FBLA	-	Ms. Melissa Ruschak
6.5.1.7.32	Fly Tying – M.S.	-	Ms. Roxanne Altemose
6.5.1.7.33	GSA–H.S.	-	Ms. Lori Bettencourt
6.5.1.7.34	Guitar Club – H.S.	-	
6.5.1.7.35	Guitar Club – M.S.	-	
6.5.1.7.36	Honor Society – Art	-	Ms. Meghan Sobieski
6.5.1.7.37	Honor Society – Music	-	Mr. Jim DeVivo
6.5.1.7.38	Honor Society – Senior	-	
6.5.1.7.39	Honor Society – Junior	-	
6.5.1.7.40	Jazz Band Director – M.S.	-	Mr. John DeVivo
6.5.1.7.41	Jr. States of America	-	
6.5.1.7.42	Key Club	-	
6.5.1.7.43	Leo Club	-	Ms. Melissa Dennis
6.5.1.7.44	Literary Magazine	-	Ms. Bernadette Fierro
6.5.1.7.45	Mock Trial Advisor	-	Ms. Christina Novak
6.5.1.7.46	Mock Trial Asst. Adv.	-	Ms. Melissa Ruschak
6.5.1.7.47	Musical Director – H.S.	-	Mr. Dan Mulligan
6.5.1.7.48	Musical Asst. Dir. – H.S.	-	Ms. Marcie Mulligan
6.5.1.7.49	Musical Asst. Dir. – H.S.	-	Mr. John DeVivo
6.5.1.7.50	Musical Director – M.S.	-	Ms. Roxanne Scott
6.5.1.7.51	Musical Asst. Dir. – M.S.	-	Ms. Rollene Gougher
6.5.1.7.52	Musical Set Design – M.S.	-	Ms. Robin Feerrar
6.5.1.7.53	Musical Set Painter – H.S.	-	Ms. Susan McDermott
6.5.1.7.54	Newspaper Advisor – H.S.	-	Ms. Jackie Ludka
6.5.1.7.55	Newspaper Advisor – M.S.	-	
6.5.1.7.56	Odyssey of the Mind–Elem.-	-	
6.5.1.7.57	Pep Band	-	
6.5.1.7.58	SADD	-	Ms. Shannon Mackes
6.5.1.7.59	SADD	-	Ms. Nadine Scheller
	6.5.1.7.59.1 Split stipend		
6.5.1.7.60	Scholastic Scrim. Adv.	-	Mr. Robert Young
6.5.1.7.61	Scholastic Scrim. Asst.	-	Ms. Sandy D’Agostino
6.5.1.7.62	Science Olympiad	-	Ms. Shannon Mackes
6.5.1.7.63	Sewing/Crochet – M.S.	-	
6.5.1.7.64	Show Choir	-	
6.5.1.7.65	Stage Manager – H.S.	-	Mr. Craig Morris
6.5.1.7.66	Stage Manager Asst. H.S.	-	Ms. Rachel Frable

	6.5.1.7.67	Stage Manager Asst. H.S.	-	
	6.5.1.7.67.1	Split stipend		
	6.5.1.7.68	Student Government–H.S.	-	Mr. Tim McCutchan
	6.5.1.7.69	Student Government–M.S.	-	Ms. Linda Reborchick
	6.5.1.7.70	Video Club	-	
	6.5.1.7.71	Woodwind Ensemble M.S.	-	
	6.5.1.7.72	World Language	-	Ms. Justine Curcio
	6.5.1.7.73	Yearbook – H.S.	-	Ms. Philomena Reduzzi
	6.5.1.7.74	Yearbook – M.S.	-	Ms. Sandy D’Agostino
	6.5.1.7.75	Yearbook – M.S.	-	Ms. Suzanne Hunsicker
	6.5.1.7.75.1	Split stipend		
6.5.1.8		Intramural advisors for 2013 summer programs		
	6.5.1.8.1	Intramural Basketball	-	Ms. Nadia Gauronsky
	6.5.1.8.2	Intramural Basketball	-	Mr. Chris Jarrow
	6.5.1.8.3	Tennis	-	Mr. Mark Allison
	6.5.1.8.4	Tennis	-	Mr. Ralph Weichand

Professional, Support, & Pupil Personnel Services

Principal of Health & Physical Education – Addendum #2

June 13, 2013

- 6.5.10 2013-2014 Winter Head Coaching Position
6.5.10.1 Wrestling – Mr. Justin Micklos

ROLL CALL: 7-1 Carried on all items except #6.5.1.4 Voting ‘No’: S. Borger
5-3 Carried on item #6.5.1.4 Voting ‘No’: J. Spinola, R. Gould, S. Borger
6-2 Carried on item #6.5.10.1 Voting ‘No’: J. Spinola, S. Borger

Abstaining from vote on item #6.5.1.5.1.2 – R. Gould Reason: Relative
Abstention Memorandum is attached

Informational items: Metal Detector and District Events

- Mr. Gould stated that he needed more information on some items to allow him to make a more informed decision.
- ❖ **Special Education: Ms. Ellen McMasters, Ms. Cheryl Caines, Ms. Diane Siani – No report**
- ❖ **Transportation Liaison/Asst. Custodial Supervisor: Mr. Anthony Pierri – No report**
- ❖ **Buildings and Grounds: Mr. Mark Meinhart – No report**
- ❖ **Technology Systems: Mr. Rocco Seiler – No report**
- ❖ **Custodial and Warehouse: Mr. Howard Scott – No report**
- ❖ **Food Services: Ms. Bonnie Grammes – No report**

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary

Ms. Geary stated that she attended the MCTI awards ceremony at ESU last Thursday. A large number of PV students received certificates, certifications, and awards.

Dominick Sacci motioned; seconded by H. Charles Hoffman, to approve item #6.6.2 as follows:

- The purchase of new textbooks for PVI (list attached).
- To discard novels from PVMS that are in unusable/poor condition (list attached).

ROLL CALL: 8-0 Carried

- ❖ **Mathematics: Mr. Kenneth Newman – No report**
- ❖ **Reading: Ms. Keri Ramsay – No report**
- ❖ **Technology Services/Pleasant Valley Cyber Academy: Dr. Lee Lesisko- No report**
- ❖ **Title I and Title II: No report**
- ❖ **Elementary Divisions: No reports**
- ❖ **Pleasant Valley Middle School: Mr. H. Drake, Ms. J. Fields – No report.**
- ❖ **Pleasant Valley High School: Mr. John Gress, Mr. R. Hines, Ms. Tresa Malligo – No report.**

Business Manager: Ms. Susan Famularo/Ms. Monica Kotzmann

Dominick Sacci motioned; seconded by James Spinola, to approve item #6.10.1.1 on the Business Report as follows:

6.10 Business Management June 13, 2013

- 6.10.1 Requests for approval
- 6.10.1.1 Approval was granted for the 2013-2014 General Fund Budget be approved, calling for a tax levy of 146.016 mills in property tax and the Act 511 Earned Income Tax of 1% and Real Estate Transfer Tax of 1% (this represents a zero (0) mill, zero (0) % increase from last year’s budget).

ROLL CALL: 8-0 Carried

H. Charles Hoffman motioned; seconded by Steve Borger, to approve items #6.10.1.2 - #6.10.1.9 on the Business Report and item #6.10.2 on Addendum #1 as follows:

- 6.10.1.2 Approval was granted for the attached 2013 Homestead and Farmstead Exclusion resolution. The maximum homestead assessment exclusion will be \$3,127.00. The maximum farmstead assessment exclusion will be \$3,127.00. The maximum homestead tax exclusion will be \$456.54. The maximum farmstead tax exclusion will be \$456.54.
- 6.10.1.3 In accordance with PA School code requirements, each year the Board of Education must review bonding figures and have them recorded in the minutes. The following are the positions affected and the corresponding bond amounts.

District Employees	
Board Treasurer	\$ 20,000
Business Manager	100,000
Superintendent	25,000
Blanket Policy (all other employees)	20,000

- 6.10.1.4 The following contracts were approved:
- 6.10.1.4.1 CSI. Cost: \$620/annually (no increase from last year). Preventative Maintenance

- 6.10.1.4.2 CSI. Cost: \$4,137 annually (\$197 increase from last year). Preventative Maintenance Agreement for Pleasant Valley Elementary School. Fire Alarm, Intercom, Security, TV Distribution & Sound Systems. Effective July 1, 2013 through June 30, 2014.
- 6.10.1.4.3 Lehigh Valley Zoo. Cost: \$3,500. Field Trip for Pleasant Valley Intermediate School 5th grade on June 5, 2013.
- 6.10.1.4.4 Regina Sayles. Cost: \$500. Musical School Assembly Performance on June 12, 2013 at Polk Elementary School.
- 6.10.1.4.5 Pennsylvania Department of Education – Bureau of Special Education School-Based Administrative Claiming Program (ACP).
- 6.10.1.5 Approval was granted for the worker’s compensation insurance with School District Insurance Consortium for the 2013-2014 school year at a cost of \$450,262 for the Central Fund Contribution and \$79,458 for the school district’s Self-Insured Retention. Total cost is \$529,720 less 5% Certified Safety Committee discount \$26,486, NET COST \$503,234.

6.10.1.6 The following bid awards were approved.

Winter Athletic Supplies and Equipment	
Kelly’s Sports	\$1,928.30
Metuchen Center, Inc.	4,005.00
Passon’s	1,827.26
Riddell	472.50
Sportsman’s	468.69
Triple Crown Sports	1,785.20
Total	\$10,486.95

A complete tabulation is attached.

General Office Supplies	
Bye-Mo’r, Inc.	\$ 655.35
Kurtz Bros.	4,712.08
Phillips Supply Co.	688.84
Pyramid School Products	6,868.46
School Specialty Inc.	2,030.49

W.B. Mason Co., Inc	4,316.46
Total	\$19,271.68

A complete tabulation is available in the Business Office.

- 6.10.1.7 Approval was granted by the Board to confirm the funding rate as adopted by the Employee Benefit Trust of Eastern Pennsylvania (EBTEP) Board of Trustees for Pleasant Valley School District \$1,348.46 per covered employee per month for the 2013-2014 school year.
- 6.10.1.8 Approval was granted for The Hoffman Agency, Inc. renewal of the Employee Theft, Employee Forgery or Alteration Bond covering the positions of Business Manager and Superintendent. Cost: \$796.00.
- 6.10.1.9 Approval was granted to confirm the 2013-2014 monthly Self-Pay and *COBRA rates as listed below:

Indemnity Program:

Single	\$ 607.99
Husband & Wife	\$1,337.58
Parent & Child	\$1,094.38
Family	\$1,702.37
Parent & Children	\$1,276.78

Blue Care PPO:

Single	\$ 592.79
Husband & Wife	\$1,304.14
Parent & Child	\$1,067.02
Family	\$1,659.81
Parent & Children	\$1,244.86

Dental:

Single	\$ 25.75
Family	\$ 78.85

Vision:

Single	\$.70
Family	\$ 1.94

* A 2% surcharge will be added to the above rates for those individuals qualifying for purchase of insurance under COBRA rules.

- 6.10.2.1 Approval was granted for a purchase order to Quality Air Specialists, Inc. in the amount of \$16,387.38 for the purchase of HVAC Air Filters for the 2013-2014 school year.
- 6.10.2.2 Approval was granted for the attached Waiver and Release for the removal of trees from the Pleasant Valley School District property.

- Mr. Spinola commented that he is not in favor of the administrative fees added onto the Cobra rates.

ROLL CALL: 7-1 Carried Voting 'No' on item #6.10.1.9 – J. Spinola

Solicitor: Daniel Corveleyn, Esq. / Gerard Geiger, Esq.

No report

Pleasant Valley School Directors:

- Mr. Borger commented on why he voted “no” to item #6.5.1.4. He stated that he would like more information on these appointments and, although progress is being made with regard to processes and procedures, he still feels he needs to be more informed.
- Mr. Gould commented that he also needed more information on this item before he could vote and hoped that there would be a solution in the near future.
- Mr. Spinola stated that, if he is not comfortable with a decision, he would rather vote “no” than vote for something for which he is not comfortable.
- Mr. Spinola stated that he attended the PVHS Academic Awards ceremony and was very impressed with regard to the scholarships that some of our students received and the success they have enjoyed. The Class of 2013 has really achieved great things with their accomplishments here at Pleasant Valley.

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President Murphy asked for a motion to adjourn.

H. Charles Hoffman motioned; seconded by Susan Kresge, to adjourn the meeting at approximately 8:44 p.m.

VOICE VOTE Unanimously Carried

Respectfully submitted,

Susan Famularo, Board Secretary _____

Linda Zeliznik, Board Recorder _____

Next School Board Meeting:

Date: June 27, 2013

Time: 8:00 PM

Location: PVSD District Administration Offices