

**PLEASANT VALLEY SCHOOL DISTRICT  
Board of Education Meeting**

May 9, 2013

Board Approved 5-23-13

Excellence in Education: A Community Commitment

---

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Thomas Murphy, on Thursday, May 9, 2013 at 8:00 p.m. President Murphy welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

**ROLL CALL**

|                                 |  |   |                                 |
|---------------------------------|--|---|---------------------------------|
| <b>School Board Attendees</b>   | Thomas Murphy, President<br>Susan Kresge, Vice President<br>James Spinola, Treasurer                   | Harvey Frable<br>Russell Gould<br>MiChelle Palmer | Dominick Sacci<br>Steven Borger |
| <b>Absentees</b>                | H. Charles Hoffman   |   |                                 |
| <b>Administration Attendees</b> | Dr. Arnold, Mr. Fadule, Ms. Geary, Ms. Famularo, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann, Mr. Newman |   |                                 |
| <b>School Solicitor</b>         | Mr. Gerard Geiger  |   |                                 |

President Murphy announced Notification of Executive Session as follows:

- May 9, 2013: **Personnel** – Employee issues including , but not limited to, performance and/or discipline; **Negotiations**; and **Legal Issues**.

**MEETING PROCEDURES:**

President Murphy referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

**PLEASANT VALLEY CITIZENS:**

Ms. Deana Maly, Chestnuthill Township, expressed her concerns regarding the PVMS Algebra 1 course selection process and the science department curriculum. Mr. Murphy asked for Ms. Maly's phone number so an administrator can follow up with her.

**OTHER:**

None

**SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder**

Dominick Sacci motioned; seconded by Susan Kresge, to approve the minutes of the meeting held on Thursday, April 11, 2013 as per the attached copy:

**VOICE VOTE: Carried**

---

**TREASURER'S REPORT: Mr. James Spinola**

Russ Gould motioned; seconded by Steve Borger, to approve the Accounts Payable 4/1/13 to 4/30/13 (Manual Checks) on pages 19-20; Accounts Payable 5/1/13 to 5/9/13 pages 21-27; Trial Balance/Financial Statement on pages 28-35; Asset Cost Summary on page 36 and the Condensed Board Summary/Expenditures-Revenues on pages 37-43 as per the attached copies:

**ROLL CALL: 7-1 Carried      Voting "No": J. Spinola**

---

**OLD BUSINESS:**

**Solicitor: M Daniel Corvelevn, Esq. / Gerard Geiger, Esq.**

No report

**OTHER**

No reports

**NEW BUSINESS:**

**Monroe Career and Technical Institute: Dominick Sacci**

- The last meeting of the MCTI Joint Operating Committee was held on Monday, May 6<sup>th</sup>.
- At the meeting, Dr. Rushton introduced Ms. Gear y as the new MCTI Superintendent of Record for the 2013-2014 & 2014-2015 school years, effective August 1, 2013.
- It was also reported that Dr. Rushton and Co mputerized Machine Technol ogy Instructor Jim Granahan attended the first annual Econom ic Outlook Summit at ESU and they both participated on panels concerning education. Those in attendance were fro m business, industry, government & education. The purpose of the su mmit was to disc uss the curr ent and future econo mic issues and concerns facing Monroe County and how all parties can work collectively to attract busi ness and industry to the county.
- Dr. Shegelski reported that the NOCT I tests were completed on April 29<sup>th</sup> and 94.9% of students tested either competent or advanced.
- The articles of agreement were sent to the particip ating school districts and some alterations were made, the amended version was sent to the partici pating school districts to r eview and make final comments on or before May 29<sup>th</sup> in the hopes that the final version of the articles of agreement will be sent to the JOC for approval for approval in June.

**Colonial Intermediate Unit 20: Mr. Thomas Murphy**

Mr. Murphy reported that the last JOC meeting took place on Wednesday , April 24<sup>th</sup> and was routine in nature.

**PSBA Liaison Report: Ms. Susan Kresge**

- This week the PA Supreme Court voted unanim ously to up hold the Legislative Reapportionm ent Commission 2012 revised plan for the purpose of redistricting, which will begin during 2014 election cycle.
- PDE is requesting submission of a waiver offered by the USDE to allow school districts to carry more than 15% of their Title I, Part A funds for fiscal year 2012

**ADMINISTRATIVE REPORTS: Dr. Douglas Arnold**

Enrollment breakdown will be provided at the Buildings and Grounds Workshop.

Dominick Sacci motioned; seconded by Susan Kresge, to approve the following policy revisions:

- Policy No. 610. Purchases Subject to Bid/Quotation
- Policy No. 611. Purchases Budgeted
- Policy No. 822. AED/CPR

---

**ROLL CALL: 8-0 Carried**

---

**Other**

Susan Kresge motioned; seconded by Jim Spinola, to approve the following homebound instruction (*per Board policy, re-evaluation will be done in 90 days*) on the Administrative Reports and item #6.3.9 on Addendum #1 as follows:

6.3.1

Pleasant Valley Intermediate School

| Student No.  | Reason                                 |
|--------------|--|
| HB041013FD-I | Medical, retroactive to April 10, 2013 |

Pleasant Valley Elementary School

| Student No.  | Reason                                 |
|--------------|--|
| HB043013FA-E | Medical, retroactive to April 30, 2013 |

**Administrative Reports/Requests: Dr. Douglas C. Arnold Addendum #1**

6.3.9 Homebound instruction (*per Board policy, re-evaluation will be done in 90 days*)

Pleasant Valley Elementary School

| Student No.  | Reason                              |
|--------------|-------------------------------------|
| HB050713RX-E | Medical, retroactive to May 7, 2013 |

Pleasant Valley Middle School

| Student No.  | Reason                              |
|--------------|-------------------------------------|
| HB050213RA-M | Medical, retroactive to May 2, 2013 |

---

**ROLL CALL: 8-0 Carried**

---

Susan Kresge motioned; seconded by Dominick Sacci, to elect Ms. Susan Famularo as School Board Secretary for the period July 1, 2013 to June 30, 2017.

**ROLL CALL: 8-0 Carried**

---

Dominick Sacci motioned; seconded by Susan Kresge, to elect Ms. Monica A. Kotzmann to the position of Assistant School Board Secretary for the period July 1, 2013 through June 30, 2017.

**ROLL CALL: 8-0 Carried**

---

Mr. Spinola initiated discussion regarding the fee for the Board Treasurer. He asked if there could be a '0' fee set and if any other district had such policy. The following action occurred:

Jim Spinola motioned; seconded by Russ Gould, to set the compensation for Board Treasurer for July 1, 2013 to June 30, 2014 at '\$0'.

**ROLL CALL: 5-3 Carried      Voting 'NO': S. Kresge, H. Frable, M. Palmer**

---

Tom Murphy motioned to elect James Spinola as Board Treasurer: Effective July 1, 2013 to June 30, 2014, seconded by Steve Berger.

**ROLL CALL: 7-0-1 Carried      Abstaining from Vote: J. Spinola      Reason; Self  
Abstention Memorandum is attached**

---

Susan Kresge motioned; seconded by Dominick Sacci, to approve a waiver of tuition as per Board Policy No. 202 to allow the twelfth grade student #042213W to finish their senior year in the Pleasant Valley School District.

---

**ROLL CALL: 8-0 Carried**

---

**Noteworthy Accomplishments and Events/Gifts/Donations**

- PVSD had a rough week, Dr. John Nye, former Superintendent passed away; Ms. Kristen Keller lost her daughter in a car accident; Ms. Lorraine Cangialosi lost her mother; and Elaine Robinson passed away in April.
- Lou Salzman from Taco Bell/Kentucky Fried Chicken donated coupons to the third graders after the PSSA testing
- A group picture of the PV students who participated in the contest at ESU for What's your Anti-Drug; students did a Public Service announcement was shown.
- Rita's Italian Ice donated 100 coupons for free regular ice to student volunteers at PVE.
- Berger's Agway donated flower seed packets for Teacher Appreciation Work Week, which is this week.
- Wednesday was School Nurse Week and our nurses were commended for their hard work.
- FBLA raised \$2,983 for the American Trauma Society. They took first place in the state for raising the most funds.
- Former PV student Kristen Cook was recognized by the PA All-Academic Team ; she attends Northampton Community College.
- Shakey players presented Romeo and Juliet which was very entertaining.
- Two letters were received from the American Heart Association for donations of \$1,175.35 and \$1,862.
- The West End Rotary Club honored two PV students for role model essay contest; Niina Rose Giambalvo, Rachel Wenrich, and Katheryn Hull for their winning essays.
- Dr. Arnold referred to an article in the Pocono Record regarding PV athlete Dakota Everett, who is playing in the East-West All-Star Game.
- The National Art Honor Society Induction took place this week. The students printed a 3-D statue of a bear. It was outstanding.
- The Times News ran an article on Jack Wathen, who is collecting shoes for charity in a Soles for Souls campaign. He has collected over 800 shoes to date.
- Our HOPE initiative keeps on growing as our high school students visited the elementary students to serve as role models. The campaign is spreading around the school district and community.
- Linda Koehler, Times News reporter, also wrote a wonderful article on the HOPE initiative.
- Ms. Geary and Dr. Arnold attended the Performing and Visual Arts Awards ceremony last evening. Our students have so much talent.
- PV graduate Meagan Fitzgerald was featured in the Pocono Record showcasing her athletic achievements on the softball field at Misericordia.

**Personnel and General Administration: Mr. Anthony Fadule**

Susan Kresge motioned; seconded by Dominick Sacci, to approve items #6.4.1 to #6.4.5 on the Personnel Report and items #6.4.6 to #6.4.8 on Addendum #1 and items #6.4.9 and #6.4.10 on Addendum #2 with the following revisions noted: item # 6.4.1.1.5 is effective May 13, 2013; item # 6.4.1.1.6.1 is retroactive to May 8, 2013; item #6.4.2.1.1 should read Rachel Frable; item #6.4.2.2.3 withdraw the dates in June and item #6.4.4.1.1 effective date is June 28<sup>th</sup>. Report is as follows

**6.4**

**Personnel and General Administration**

**May 9, 2013**

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Support Staff

6.4.1.1.1 The following individuals were approved for the position of part-time paraprofessional associate, at an annual salary of \$20,331, prorated. Their 2012-2013 school year assignment is Pleasant Valley Elementary School.

- 6.4.1.1.1.1 Stephanie Bush, effective May 8, 2013.
- 6.4.1.1.1.2 Bonnie Drinkwater, effective May 9, 2013.
- 6.4.1.1.1.3 Fidelia Friedman, effective April 29, 2013.
- 6.4.1.1.1.4 Beth Green, effective May 28, 2013.

6.4.1.1.2 Curtis Frantz was approved for the position of temporary custodian, effective May 28, 2013. His 2012-2013 school year assignment is PVI. (Replacement assignment for Beth Klausman)

6.4.1.1.3 Jalene Keiser was approved for the position of Head Cook, effective May 13, 2013. Her 2012-2013 school year assignment remains at PVHS. (Replacement position Darlene Johnson)

6.4.1.1.4 The following cafeteria workers were approved for a change of employment status, effective May 13, 2013:

- 6.4.1.1.4.1 Kathleen Walsko, PVMS from part-time to full-time.
- 6.4.1.1.4.2 Shefike Mehmedi, PVMS, temporary part-time to regular part-time cafeteria worker.
- 6.4.1.1.4.3 Kimberly Chiselko, PVHS, from temporary full-time to regular part-time.

6.4.1.1.5 Transfers

| NAME   | FROM | TO   |
|--|------|------|
| Sharan Wernet, full-time cafeteria worker effective May 13, 2013 | PVMS | PVHS |

6.4.1.1.6 Substitutes

- 6.4.1.1.6.1 Stephanie Bush - Paraprofessional Associate retroactive to May 8, 2013
- 6.4.1.1.6.2 Jean Buzzard -Cafeteria Worker/ Custodian/Monitor /Secretary/Courier, retroactive to April 19, 2013.
- 6.4.1.1.6.3 Rondell Compton - Cafeteria Worker, retroactive to April 18, 2013.
- 6.4.1.1.6.4 Bonnie Drinkwater - Paraprofessional Associate
- 6.4.1.1.6.5 Joseph Fiorentino - Custodian
- 6.4.1.1.6.6 Beth Green - Paraprofessional Associate

6.4.1.2 Professional Staff

6.4.1.2.1 Substitutes

- 6.4.1.2.1.1 Beth Green - All Areas
- 6.4.1.2.1.2 Gareth Hall - English
- 6.4.1.2.1.3 Tracy Riedinger - Elementary/Special Education
- 6.4.1.2.1.4 Deysy Sanchez-Spanish, retroactive to April 26, 2013.
- 6.4.1.2.1.5 Catherine Schaffner -All Areas

## 6.4.2 Leaves of Absence

### 6.4.2.1 Family and Medical Leave

- 6.4.2.1.1 Rachel Frable, PVMS teacher, was approved for Family & Medical Leave, as per School Board policy, for twenty-two (22) days, effective March 25, 2013 through April 26, 2013.
- 6.4.2.1.2 Amy Meixsell, PVMS full-time paraprofessional associate, was approved for Family & Medical Leave, as per School Board policy, for five (5) days, effective February 25, 2013 through March 1, 2013.
- 6.4.2.1.3 Cia Kneebone, PVE teacher, was approved for Family & Medical Leave, as per School Board policy, for ten (10) days, effective June 3, 2013 through June 14, 2013.
- 6.4.2.1.4 Stefanie Santiago, PVMS teacher, was approved for an extension of Family & Medical Leave for eight (8) days, effective June 5, 2013 through June 14, 2013.
- 6.4.2.1.5 Edward Slatky, PVHS teacher, was approved for Family & Medical Leave, as per School Board policy, for ten (10) days, effective April 22, 2013 through May 3, 2013.
- 6.4.2.1.6 Deborah Wadiak, PVI custodian, was approved for Family & Medical Leave, as per School Board policy, for five (5) days, effective May 10 through May 16, 2013.

### 6.4.2.2 Leaves without Pay (Employees are responsible for the payment of any benefits the school district provides during the period of leave.):

- 6.4.2.2.1 Irene Bell, PVHS monitor, was approved for unpaid leave of absence for the following two (2) days: April 5 and April 19, 2013.
- 6.4.2.2.2 Jane Cadotte, PVMS monitor, was approved for unpaid leave of absence for one (1) day, effective April 19, 2013.
- 6.4.2.2.3 Jennifer Dean, PVMS teacher, was approved for unpaid leave of absence for the following five (5) days: May 10, 2013
- 6.4.2.2.4 Angela Frantz, PVI part-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day, effective April 26, 2013.
- 6.4.2.2.5 Jonae Fredericks, PVI part-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day, effective April 5, 2013.
- 6.4.2.2.6 Susan Gentile, PVI part-time paraprofessional associate, was approved for unpaid leave of absence for the following two (2) days: April 29, 2013 and May 10, 2013.
- 6.4.2.2.7 Jamie Gesiskie, PVI part-time paraprofessional associate, was approved for unpaid leave of absence for the following two (2) days: April 30, 2013 and May 1, 2013.
- 6.4.2.2.8 Jenine Havens, PVI monitor, was approved for unpaid leave of absence for the following two (2) days, effective April 29, 2013 and May 1, 2013.
- 6.4.2.2.9 Elsa Henn, PVHS monitor was approved for unpaid leave of absence for three (3) days, effective April 10, 11 and 12, 2013.

- 6.4.2.2.10 Linda Kosakowski, Polk part-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day , effective April 16, 2013.
  - 6.4.2.2.11 Robert Madsen, PVHS full-time paraprofessional associate, was approved for unpaid leave of absence for the following two (2) days: April 12 and April 18, 2013.
  - 6.4.2.2.12 Susan Marcin, PVE part-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day , effective May 31, 2013.
  - 6.4.2.2.13 Deborah Mayer, PVHS monitor, was approved for unpaid leave of absence for the following two (2) days: April 19, 2013 and June 14, 2013.
  - 6.4.2.2.14 Leanne Menear, PVHS monitor, was approved for unpaid leave of absence for the following days: May 23, 2013 through June 14, 2013.
  - 6.4.2.2.15 MaryEllen Perloni, PVI part-time paraprofessional associate, was approved for unpaid leave of absence for two (2) days, effective April 17 and 18, 2013.
  - 6.4.2.2.16 Cathleen Piccolo, PVHS monitor, was approved for unpaid leave of absence for three (3) days, effective May 20, 21 and 22, 2013.
  - 6.4.2.2.17 Zaida Polanco, PVMS part-time paraprofessional associate, was approved for unpaid leave of absence for one-half (.5) day, effective April 22, 2013.
  - 6.4.2.2.18 Aileen Reid, PVE monitor, was approved for unpaid leave of absence for the following four (4) days: April 8, April 10, April 16 and April 19, 2013.
  - 6.4.2.2.19 Connie Saba, PVE full-time paraprofessional associate, was approved for unpaid leave of absence for one-half (.5) day, effective April 9, 2013.
  - 6.4.2.2.20 Renee Schuler, PVI teacher, was approved for unpaid leave of absence for one (1) day, effective May 10, 2013.
  - 6.4.2.2.21 Lynn Sherry, PVMS monitor, was approved for unpaid leave of absence for the following three (3) days: April 12, 2013, April 29 and 30, 2013.
  - 6.4.2.2.22 Joan Toolan, PVMS part-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day , effective April 22, 2013.
  - 6.4.2.2.23 Tracy Valdevit, PVI part-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day , effective April 22, 2013.
  - 6.4.2.2.24 Fred Villaume, PVE monitor, was approved for unpaid leave of absence for one (1) day, effective April 5, 2013.
- 6.4.3 Termination
- 6.4.3.1 Approval was granted for the termination of Employee No. MO-05092013, effective April 25, 2013.
- 6.4.4 Resignation
- 6.4.4.1 Approval was granted to accept the letters of resignation from the following employees:

- 6.4.4.1.1 Lauren Churchill, PVI School Counselor, effective June 28, 2013.
- 6.4.4.1.2 Sarah McNew, PVHS English teacher, effective June 24, 2013.
- 6.4.5 Retirement
  - 6.4.5.1 Approval was granted to accept the letters of retirement from the following employees, effective the conclusion of the 2012- 2013 school year, unless otherwise noted:
    - 6.4.5.1.1 Patricia Boyle, Polk teacher.
    - 6.4.5.1.2 Anne Miller, PVE Reading Specialist.
    - 6.4.5.1.3 Jane Roberts, School Psychologist, effective June 28, 2013.
    - 6.4.5.1.4 Barbara Seely, PVE librarian.
    - 6.4.5.1.5 Todd Nicholas, PVI teacher.

**6.4 Personnel and General Administration – Addendum #1 May 9, 2013**

- 6.4.6 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
  - 6.4.6.1 Professional Staff
    - 6.4.6.1.1 Pleasant Valley High School Spring School  
The following were approved for the position of high school spring school teacher for a one (1) credit course of thirty (30) hours at a stipend of \$1637.50:
      - 6.4.6.1.1.1 Talitha Graham - Mathematics
      - 6.4.6.1.1.2 Danielle Unger - English
    - 6.4.6.1.2 Substitutes  
The following were approved for the position of substitute:
      - 6.4.6.1.2.1 Barbara Cody - Elementary K-6
      - 6.4.6.1.2.2 Megan Lazicki - Early Childhood PK-4
      - 6.4.6.1.2.3 Wanda Malave - Elementary K-6
      - 6.4.6.1.2.4 Karen Marks - All Areas
      - 6.4.6.1.2.5 Kimberly Sliker- Elementary K-6
- 6.4.7 Leaves of Absence
  - 6.4.7.1 Family and Medical Leave
    - 6.4.7.1.1 Vicki Camaerei, bookkeeper, was approved for Family & Medical Leave, as per Board policy, for fifty-three (53) days, effective January 21, 2013 through April 26, 2013.
    - 6.4.7.1.2 Meghan Feliciani, teacher, was approved for Family & Medical Leave, as per Board policy, for six (6) days, effective April 18 through April 25, 2013.
    - 6.4.7.1.3 David Webb, teacher, was approved for an extension of Family & Medical Leave for sixteen (16) days, effective April 26, 2013 through May 17, 2013.
  - 6.4.7.2 Leaves without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
    - 6.4.7.2.1 Patricia Cambria, PVI cafeteria worker, was approved for unpaid leave of absence for one (1) day, effective May 31, 2013.
    - 6.4.7.2.2 Jacqueline Coursey, PVMS monitor, was approved for unpaid leave of absence for one (1) day, effective May 3, 2013.



- 6.4.7.2.3 Lorraine Danny, PVE monitor, was approved for unpaid leave of absence for the following two (2) days: April 24, 2013 and May 17, 2013.
- 6.4.7.2.4 Christine Fiorentino, PVHS cafeteria worker, was approved for unpaid leave of absence for one (1) day, effective April 29, 2013.
- 6.4.7.2.5 Sharon Graver, Polk paraprofessional associate, was approved for unpaid leave of absence for five (5) days, effective June 10 through June 14, 2013.
- 6.4.7.2.6 Elsa Henn, PVHS monitor, was approved for unpaid leave of absence for the following three (3) days: April 29, 2013, May 2 and 3, 2013.
- 6.4.7.2.7 Valerie Kaye, PVI paraprofessional associate, was approved for unpaid leave of absence for two (2) days, effective April 22 and 23, 2013.
- 6.4.7.2.8 Linda Kosakowski, Polk paraprofessional associate, was approved for unpaid leave of absence for two (2) days, effective May 8 and 9, 2013.
- 6.4.7.2.9 Karina Loffio, PVE paraprofessional associate, was approved for unpaid leave of absence for one (1) day, effective April 3, 2013.
- 6.4.7.2.10 Robert Madsen, PVHS paraprofessional associate, was approved for unpaid leave of absence for one (1) day, effective May 1, 2013.
- 6.4.7.2.11 Vickie O'Rourke, PVHS monitor, was approved for unpaid leave of absence for five (5) days, effective May 17, 2013 through May 24, 2013.
- 6.4.7.2.12 Aileen Reid, PVE monitor, was approved for unpaid leave of absence for one (1) day, effective April 30, 2013.
- 6.4.7.2.13 Michael Sarnelli, security officer, was approved for unpaid leave of absence effective March 21, 2013 through May 3, 2013.
- 6.4.7.2.14 Christine Zerilli, Polk cafeteria worker, was approved for unpaid leave of absence for one (1) day, effective April 26, 2013.

6.4.8 Retirement

Approval was granted to accept the letter of retirement from the following employee:

- 6.4.8.1 Ann Lee, Polk teacher, effective the conclusion of the 2012-2013 school year.

**6.4 Personnel and General Administration – Addendum #2 May 9, 2013**

6.4.9 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.9.1 Support Staff

- 6.4.9.1.1 Katie Fry was approved for the position of part-time paraprofessional associate, at an annual salary of \$20,331, prorated, effective May 13, 2013. Her 2012-2013 school year assignment is Pleasant Valley Elementary School.

6.4.10 Leaves of Absence

6.4.10.1 Family and Medical Leave

- 6.4.10.1.1 Michele Confer, PVMS teacher, was approved for Family & Medical Leave, as per Board policy, for nine (9) days, effective April 18, 2013 through April 30, 2013.

- 6.4.10.2 Leaves Without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
  - 6.4.10.2.1 Jennifer Esposito, PVI part-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day, effective May 7, 2013.
  - 6.4.10.2.2 Jamie Gesiskie, PVI part-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day, effective May 7, 2013.
  - 6.4.10.2.3 Jean Van-Vliet, PVI part-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day, effective May 17, 2013.

**ROLL CALL: 8-0 Carried**

**Professional and Support Services; Mr. Christopher J. Fisher**

Dominick Sacci motioned; seconded by Russ Gould, to approve items #6.5.1 and #6.5.8 on the Professional and Support Services Report as follows:

**6.5 Professional, Support, & Pupil Personnel Services**

**Principal of Health & Physical Education**

**May 9, 2013**

6.5.1 For Approval

- 6.5.1.1 Polk Parent Volunteer - Ms. Suzana Rizvic
- 6.5.1.2 Polk Parent Volunteer - Ms. Jennifer Akob
- 6.5.1.3 Polk Parent Volunteer - Ms. Denise Balanca
- 6.5.1.4 Field Trip Requests – Pleasant Valley High School
  - 6.5.1.4.1 Grade/Organization – AP English, grade 12  
 Teacher(s) Involved – Ms. Jackie Ludka  
 Destination of Trip – Hideaway Hills Golf Course, Kresgeville  
 Purpose of Trip – Tournament  
 Date of Trip – May 16, 2013  
 District Buses Needed – yes  
 Cost per Student – none
  - 6.5.1.4.2 Grade/Organization – Diversity Club, grades 9-12  
 Teacher(s) Involved – Ms. Melissa Dennis  
 Destination of Trip – Philadelphia  
 Purpose of Trip – tour African-American Museum  
 Date of Trip – May 22, 2013  
 District Buses Needed – yes  
 Cost per Student – none

6.5.8 Facilities: Mr. Christopher Fisher

6.5.8.1 Facility Use Requests: 4

|           |                    |   |
|-----------|--------------------|---|
| 6.5.8.1.1 | Organization       | Pennsylvania State Police   |
|           | Facility Requested | Pleasant Valley High School                                       |
|           | Purpose            | Training Program  |
|           | Dates/Times        | Wednesday's, June 26, July 10, July 17, 2013<br>8:00 am – 4:00 pm |
|           | Requestor          | Trooper Richard J. Williams                                       |

|           |                    |  |
|-----------|--------------------|--|
|           | Attendance         | 50   |
|           | Tuition            |  |
|           | Fee by District    | Class 3, All Appropriate Fees Apply  |
| 6.5.8.1.2 | Organization       | West End Tornados Softball   |
|           | Facility Requested | PVI Softball Field   |
|           | Purpose            | Practice   |
|           | Dates/Times        | Sunday's, April 28, 2013 – July 28, 2013<br>4:00 pm – 8:00 pm              |
|           | Requestor          | Jerry Romascavage  |
|           | Attendance         | 24   |
|           | Tuition            |  |
|           | Fee by District    | Class 3, All Appropriate Fees Apply  |
| 6.5.8.1.3 | Organization       | Pleasant Valley Cubs Football Association                                  |
|           | Facility Requested | Middle School Practice Fields  |
|           | Purpose            | Football and Cheerleading Practice   |
|           | Dates/Times        | Monday – Friday, August 5, 2013 – October 14, 2013<br>6:00 pm – 8:00 pm    |
|           | Requestor          | Rich Kiley   |
|           | Attendance         | 250  |
|           | Tuition            |  |
|           | Fee by District    | Class 3, All Appropriate Fees Apply  |
| 6.5.8.1.4 | Organization       | Pleasant Valley Cubs Football Association                                  |
|           | Facility Requested | High School Football Practice Fields                                       |
|           | Purpose            | Football and Cheerleading Practice   |
|           | Dates/Times        | Monday – Friday, October 14, 2013 – November 15, 2013<br>6:00 pm – 8:00 pm |
|           | Requestor          | Rich Kiley   |
|           | Attendance         | 250  |
|           | Tuition            |  |
|           | Fee by District    | Class 3, All Appropriate Fees Apply  |

---

**ROLL CALL: 8-0 Carried**

---

Informational items: District Events, Metal Detector Report

- ❖ **Special Education – Ms. Ellen McMasters, Ms. Cheryl Caines - No report**
- ❖ **Transportation Liaison/Asst. Custodial Supervisor – Mr. Anthony Pierri - No report**
- ❖ **Buildings and Grounds: Mr. Mark Meinhart-No report**
- ❖ **Technology Systems: Mr. Rocco Seiler-No report**
- ❖ **Custodial and Warehouse: Mr. Howard Scott - No report**
- ❖ **Food Services: Ms. Bonnie Grammes - No report**

**CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary**

Susan Kresge motioned; seconded by Dom inick Sacci, to approve the purchase of the *GO MATH!* Standards Practice Book Series (Common Core Edition) for grades K-6 at a cost of \$218,000 over three (3) years.

---

**ROLL CALL: 8-0 Carried**

---

- ❖ **Mathematics: Mr. Kenneth Newman – No report**
- ❖ **Reading: Ms. Keri Ramsay – No report**
- ❖ **Technology Services/Pleasant Valley Cyber Academy: Dr. Lee Lesisko – No report**
- ❖ **Title I and Title II: No report**
  
- ❖ **Elementary Divisions: No reports**
- ❖ **Pleasant Valley Middle School: Mr. H. Drake, Ms. J. Fields – No report.**
- ❖ **Pleasant Valley High School: Mr. John Gress, Mr. R. Hines, Ms. Tresa Malligo– No report.**

Dr. Arnold and Ms. Fam ularo gave a PowerPoint presentation on the 2013-14 Proposed Final Gener al Fund Budget. The proposed final budget is calling for a “0” mill increase. The millage rate will be 146.016. The proposed final budget has been available for public inspection since April 22, 2013.

**Business Manager: Ms. Susan Famularo/Ms. Monica Kotzmann**

Susan Kresge motioned; seconded by Jim Spinola, to approve item #6.10.1.1 on the Business Report as follows:

|             |  |                           |
|-------------|--|---------------------------|
| <b>6.10</b> | <b><u>Business Management</u></b>  | <b><u>May 9, 2013</u></b> |
| 6.10.1      | Requests for approval  |                           |
| 6.10.1.1    | Approval was granted for the Pr oposed Final 2013-2014 General Fund Budget be approved, calling for a tax levy of 146.016 mills in property tax with appropriations in the amount of \$96,068,729 and use of fund balance in the amount of \$6,965,444. (This represents a “0” mill increase from last year’s budget).<br><i>Note: the school district’s proposed final budget was advertised for public inspection on April 22, 2013.</i> |                           |

---

**ROLL CALL: 8-0 Carried**

---

Susan Kresge motioned; seconded by Do minick Sacci, to approve item #6.10.1.2- #6.10.1.9 on the Business Report and item #6.10.2 on Addendum #2 with one revision noted: it em #6.10.1.3 should read “subject to Solicitor approval”. Report is as follows:

|             |   |                           |
|-------------|---|---------------------------|
| <b>6.10</b> | <b><u>Business Management</u></b>   | <b><u>May 9, 2013</u></b> |
| 6.10.1.2    | The following student placements were approved:<br>Student #041513MR – Lehigh County Detention Center – Effective 4/15/13.<br>Student #0325113AB – Lehigh County Detention Center – Effective 3/25/13.<br>Student #022513KW – Lehigh County Detention Center – Effective 2/25/13.<br>Student #022712CK – Ridge Crest – Effective 2/27/13. |                           |

- Student #030813RS – KidsPeace – Effective 3/8/13.
- 6.10.1.3 The following contracts were approved subject to Solicitor approval:
- 6.10.1.3.1 The Palace Center. 2013- 2014 High School Prom to be held May 3, 2014. Cost: \$35.88 per person (500 pers on minimum) estimated cost \$20,000. To be paid b y attendees and high school class funds.
- 6.10.1.3.2 DJ Geo/Jovanni Pagan. Cost: \$1000. Disc Jockey for the 2012-2013 High School Prom.
- 6.10.1.3.3 Richard Mikula. Cost: \$ 1,100. Butterfly Days program to be held at Polk and Pleasant Valley Elementary School.
- 6.10.1.3.4 Camphill Special School. Cost: \$7,638.20. 2013 Extended School Year Enrollment for student #062913BG for the period June 29, 2013 to July 26, 2013.
- 6.10.1.4 Approval was granted for the Central Susquehanna Intermediate Unit #16 computer service rates for 2013-2014 as attached for the Bidding, Fund Accounting, Payroll, Employee Portal and Personnel applications. (Estimated cost to the school district for the 2013-2014 school year is \$33,763).
- 6.10.1.5 Approval was granted for the attached Resolution authorizing the sale of items at auction scheduled for June 15, 2013.
- 6.10.1.6 The following invoices were approved for payment from the Pleasant Valley High School Courtyard Garden Account:
- |  |          |
|--|----------|
| Check #182 Bob Young                   | \$195.90 |
| Pond supplies, shrubs and storage unit |          |
| Check #183 Kim Economy                 | \$126.21 |
| Flowers, plants and supplies           |          |
- 6.10.1.7 The following invoice was approved for payment from the Bond Fund as indicated.
- 2012 Bond Fund as per attached list \$294,119.25**
- 6.10.1.8 The following bid awards were approved. Bid tabulations are attached.
- |   |                     |
|---|---------------------|
| Anthracite Coal – 2013-2014 School Year     |                     |
| Centralia Coal Sales                        | \$159.50 per ton    |
| Estimate total contract                     | \$47,212.00         |
| Propane Fuel – <b>3 year proposal</b>       |                     |
| Heller’s Gas – <b>2013-2014</b> school year | \$1.36 per gallon   |
| Estimated annual contract:                  | <b>\$81,600.00</b>  |
| <b>2014-2015</b> school year                | \$1.46 per gallon   |
| Estimated annual contract:                  | <b>\$87,600.00</b>  |
| <b>2015-2016</b> school year                | \$1.56 per gallon   |
| Estimated annual contract:                  | <b>\$93,600.00</b>  |
| <b>Estimated total contract</b>             | <b>\$262,800.00</b> |

6.10.1.9 Approval was granted to bid award through the Northampton/Monroe/Pike County Joint Purchasing Board. Bid tabulation is attached.

**Trash Removal and Recycling Services (3 year contract)**

*September 1, 2013 through August 31, 2016*

Chrin Hauling, Inc.

\$67,777/year

**6.10 Business Management Addendum #2**

**May 9, 2013**

6.10.2 Requests for approval

6.10.2.1 Approval was granted for the HP Financial Services three (3) year Technology Lease Agreement not to exceed \$93,839.93 yearly.

---

**ROLL CALL: 8-0 Carried**

---

**Solicitor: Daniel Corvelevn, Esq. / Gerard Geiger, Esq.**

No report

**Pleasant Valley School Directors:**

- Mr. Spinola asked what the vote was on the Treasurer's report.

**Pleasant Valley Citizens:**

None

**Other:**

- Dr. Arnold reminded everyone of the public meeting, Saturday, May 18<sup>th</sup> at 9:00 AM with Ms. Famularo, Mr. Murphy and I for discussion regarding the General Fund Budget.
- Dr. Arnold stated that the Press releases is available and to see him after the meeting for a copy.
- The Academic Awards event is scheduled for Wednesday, May 15<sup>th</sup> at 7 PM, for the show. Food is available at 6 PM.
- A "thank you" was extended to Dr. Welsh, President of East Stroudsburg University, for coming to Pleasant Valley for a visit. Dr. Arnold and Ms. Geary hosted the visit.

**Adjournment:**

There being no further business to come before the Board, President Murphy asked for a motion to adjourn.

Jim Spinola motioned; seconded by Susan Kresge, to adjourn the meeting at approximately 9:22 PM.

---

**VOICE VOTE: Unanimously Carried**

---

*Respectfully submitted,*

Susan Famularo, Board Secretary \_\_\_\_\_

Linda Zeliznik, Board Recorder \_\_\_\_\_

---

**Next School Board Meeting:**

**Date: Thursday, May 23, 2013**

**Time: 8:00 P.M.**

**Location: PVSD District Administration Offices**