

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting

March 14, 2013

Board Approved March 28, 2013 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Thomas Murphy on Thursday, March 14, 2013 at 8:01 p.m. President Murphy welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

ROLL CALL

School Board Attendees	Thomas Murphy, President Susan Kresge, Vice President James Spinola, Treasurer	Harvey Frable Russell Gould MiChelle Palmer	Dominick Sacci Steven Borger
Absentees	H. Charles Hoffman		
Administration Attendees	Dr. Arnold, Mr. Fadule, Ms. Famularo, Ms. Zeliznik, Ms. Kotzmann		
School Solicitor	Mr. Daniel Corveleyn		

President Murphy announced Notification of Executive Sessions as follows:

- March 14, 2013: **Personnel** – Employee issues including, but not limited to, performance and/or discipline; **Negotiations**; and **Legal Issues**.

MEETING PROCEDURES:

President Murphy referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

None

OTHER:

None

SECRETARY’S REPORT: Ms. Linda Zeliznik, Board Recorder

Dominick Sacci motioned; seconded by Russ Gould, to approve the minutes of the meeting held on Thursday, February 28, 2013 as per the attached copy:

VOICE VOTE: Carried

TREASURER’S REPORT: Mr. James Spinola

Susan Kresge motioned; seconded by Russ Gould, to approve the Accounts Payable 2/1/13-2/28/13 (Manual Checks) on page 14; Accounts Payable 3/1/13-3/14/13 on pages 15-19; Trial Balance/Financial Statement on pages 20-27; Asset Cost Summary on page 28 and the Condensed Board Summary / Expenditures on pages 29-35) as per the attached copies:

ROLL CALL: 8-0 Carried

OLD BUSINESS:

Solicitor: M Daniel Corveleyn, Esq. / Gerard Geiger, Esq.

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Dominick Sacci

- The most recent meeting of the MCTI Joint Operating Committee was held on Monday, March 4th.
- An auto technology MCTI Team, which included Sayre Kresge, a senior from PVSD, finished in third place among eight teams from career and technical schools in a series of technical challenges. Sayre earned a \$5,000 scholarship to NCC.
- A fundraiser called “Kiss the Goat” has seen students and staff place money in the jar of the staff member they would like to see kiss the goat. Proceeds will go to the Pocono Wildlife Rehabilitation and Education Center.

- The funding formula revision conversation continues with the formula that was suggested by the sending districts (a rolling four-year average) seems to be supported. This will be reviewed at next month's JOC meeting with PVSD and PMSD reporting on their position(s).

Colonial Intermediate Unit 20: Mr. Thomas Murphy

No report

PSBA Liaison Report: Ms. Susan Kresge

Ms. Kresge reported that she received information from PSBA asking for school boards to submit their topics for the upcoming legislative platform.

ADMINISTRATIVE REPORTS: Dr. Douglas Arnold

Enrollment – Dr. Arnold stated there is no change in enrollment at this time.

Policy Revisions

Susan Kresge motioned; seconded by Dominick Sacci, to approve the following policy revisions:

- Policy No. 122. Extracurricular Activities
- Policy No. 123. Interscholastic Athletics
- Policy No. 137. Home Education
- Policy No. 140.1. Extracurricular Participation By Charter/Cyber Charter Students

ROLL CALL: 7-1 Carried Voting 'No' to Policy #123 – R. Gould

Second Reading

- Policy No. 803. School Calendar

This policy will be recommended for approval at the March 28, 2012 Board meeting.

Dr. Arnold distributed the end-of-year report from the West End Park and Open Space Commission to Board members for informational purposes only.

Other

Russ Gould motioned; seconded by Jim Spinola, to approve the following homebound instruction (*per Board policy, re-evaluation will be done in 90 days*)

Pleasant Valley Intermediate School

Student No.	Reason
HB-022113HT-I	Medical, extension
HB-022113FT-I	Medical, extension

Administrative Reports/Requests: Addendum #1 Dr. Douglas C. Arnold

Pleasant Valley Intermediate School

Student No.	Reason
HB031213DG-I	Medical, retroactive to March 12, 2013

Pleasant Valley Middle School

Student No.	Reason
HB022613RM-M	Medical, retroactive to February 26, 2013

ROLL CALL: 8-0 Carried

Noteworthy Accomplishments and Events/Gifts/Donations

- The Bowl For Kids' Sake event will be held on Saturday, March 23rd from 9 a.m. to 5 p.m. at Sky Lanes in East Stroudsburg. Everyone was invited to get sponsors and come out and bowl for free or to sponsor a bowler. All proceeds benefit the Big Brothers/Big Sisters organization.

Personnel and General Administration: Mr. Anthony Fadule

Dominick Sacci motioned; seconded by Susan Kresge, to approve items #6.4.1 - #6.4.2 on the Personnel Report and items #6.4.3 - #6.4.5 on Addendum #1 as follows:

6.4 Personnel and General Administration March 14, 2013

- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.1.1 Support Staff

- 6.4.1.1.1 Regina King was approved for the position of part-time cafeteria worker, effective March 18, 2013. Her 2012-2013 school year assignment is PVI. (Replacement position for Barbara Borger)
- 6.4.1.1.2 Substitutes
 - 6.4.1.1.2.1 Jacqueline Fratta - Monitor/Cafeteria Worker/Secretary
 - 6.4.1.1.2.2 Constance Kaye - Paraprofessional Associate/Monitor/Cafeteria Worker
- 6.4.1.2 Professional Staff
 - 6.4.1.2.1 Pleasant Valley Elementary School
 - 6.4.1.2.1.1 Jason Smith was approved for the position of long-term substitute 3rd grade teacher, effective March 4, 2013 at an annual salary of \$40,900, prorated. (Danielle Lukashewski's assignment)
- 6.4.2 Leaves of Absence
 - 6.4.2.1 Family and Medical Leave
 - 6.4.2.1.1 Sean Crosby, PVI teacher, was approved for Family and Medical Leave of Absence, as per Board policy, for thirty-one (31) days, effective May 1, 2013 through the conclusion of the 2012-13 school year.
 - 6.4.2.2 Leaves without Pay (Employees are responsible for the payment of any benefits the school district provides during the period of leave.):
 - 6.4.2.2.1 Gina DeVito Curry, PVMS cafeteria worker, was approved for unpaid leave of absence for four (4) days, effective Feb. 19 through Feb. 22, 2013.
 - 6.4.2.2.2 Sharon Graver, Polk part-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day, effective March 8, 2013.
 - 6.4.2.2.3 Lynda Kempton, PVI part-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day, effective February 27, 2013.
 - 6.4.2.2.4 Lisa King, PVMS part-time paraprofessional associate, was approved for unpaid leave of absence effective January 17, 2013 through the conclusion of the 3rd marking period. (On or about April 10, 2013)
 - 6.4.2.2.5 Amy Kucheruck, PVHS full-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day, effective February 26, 2013.
 - 6.4.2.2.6 Angenette Marbury, Polk part-time paraprofessional associate, was approved for unpaid leave of absence for five (5) days, effective February 25, 2013 through March 1, 2013.
 - 6.4.2.2.7 Connie Saba, PVE full-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day, effective February 25, 2013.
 - 6.4.2.2.8 Lynn Sherry, PVMS monitor, was approved for unpaid leave of absence for one (1) day, effective March 6, 2013.
 - 6.4.2.2.9 Tracy Valdevit, PVI part-time paraprofessional associate, was approved for unpaid leave of absence for two (2) days, effective February 26 and 27, 2013.
 - 6.4.2.2.10 Jasmin Williams', PVI part-time paraprofessional associate, unpaid leave of absence approved at the February 28, 2013 Board of Education Meeting, will be amended to be effective for two (2) days, February 6 and 7, 2013.

6.4 Personnel and General Administration –Addendum #1 March 14, 2013

- 6.4.3 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.3.1 Professional Staff
 - 6.4.3.1.1 Substitutes
 - 6.4.3.1.1.1 Mark Allison - Earth and Space Science (Retroactive to March 11, 2013)
- 6.4.4 Leaves of Absence
 - 6.4.4.1 Child-Rearing Leave
 - 6.4.4.1.1 Michele Antolick, PVMS teacher, was approved for an extension of child rearing leave, effective March 21,

- 2013 through the conclusion of the 2012-2013 school year.
- 6.4.4.2 Family and Medical Leave
 - 6.4.4.2.1 Wanda Jones-Jordan, PVE custodian, was approved for Family & Medical Leave, as per School Board policy, for twenty (20) days, effective February 18, 2013 through March 15, 2013.
 - 6.4.4.2.2 Edward Lauritsen, PVHS full-time paraprofessional associate, was approved for intermittent Family & Medical Leave, as per School Board policy, for the following days: February 14, 15, 19, 20, 21, 25, 26, 2013 and March 5, 2013.
 - 6.4.4.2.3 Kristin Ortiz, Polk teacher, was approved for Family & Medical Leave, as per School Board policy, for approximately twenty-eight (28) days, effective on or about March 27, 2013 through May 7, 2013.
 - 6.4.4.2.4 David Webb, PVI teacher, was approved for Family & Medical Leave, as per School Board policy, for forty-five (45) days, effective February 19, 2013 through April 26, 2013.
 - 6.4.4.3 Leaves without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
 - 6.4.4.3.1 Annamarie Bauer, Polk part-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day, effective March 8, 2013.
 - 6.4.4.3.2 Elsa Henn, PVHS monitor, was approved for unpaid leave for one (1) days, effective March 5, 2013.
 - 6.4.5 Resignation
 - 6.4.5.1 Approval was granted to accept the letter of resignation from the following employee:
 - 6.4.5.1.1 Mari Williams, substitute teacher, effective February 26, 2013.

ROLL CALL: 8-0 Carried

Professional and Support Services: Dr. Arnold for Mr. Christopher J. Fisher

Dominick Sacci motioned; seconded by Steve Borger, to approve item #6.5.1 on the Professional and Support Services report as follows:

6.5 Professional, Support, & Pupil Personnel Services

Principal of Health & Physical Education

March 14, 2013

- 6.5.1 For Approval
 - 6.5.1.1 Intramural Volleyball Advisor Positions for 2012-2013 Spring Season
 - 6.5.1.1.1 Advisor - Mr. John Gesiskie
 - 6.5.1.1.2 Volunteer Advisor - Ms. Nicole Gesiskie
 - 6.5.1.1.3 Volunteer Advisor - Ms. Kathleen Gesiskie
 - 6.5.1.2 Field Trip Request – Pleasant Valley Intermediate School
 - 6.5.1.2.1 Grade/Organization – 6th Sense Competition, grade 6
 - Teacher(s) Involved – Ms. Nadia Gauronsky
 - Destination of Trip – Panther Valley High School
 - Purpose of Trip – 6th Sense Competition
 - Date of Trip – April 25, 26, 30/2013
 - District Buses Needed – yes
 - Cost per Student – none

ROLL CALL: 7-1 Carried Voting 'No': J. Spinola

Susan Kresge motioned; seconded by Dominick Sacci, to approve item #6.5.8 on the Professional and Support Services report as follows:

- 6.5.8 Facilities: Mr. Christopher Fisher
 - 6.5.8.1 Facility Use Request:
 - 6.5.8.1.1 Organization West End Park and Open Spaces
 - Facility Requested Middle School Tennis Courts
 - Purpose Tennis Lessons
 - Dates/Times Tuesdays and Thursdays, 5/7/13 - 6/13/13 and

	6/18/13 – 7/25/13, 4:00 pm – 8:00 pm
Requestor	Bernie Kozen
Attendance	25
Tuition	\$80.00 per person
Fee by District	Class 3, All Appropriate Fees Apply

ROLL CALL: 8-0 Carried

Russ Gould motioned; seconded by Dominick Sacci, to approve items #6.5.10 on Addendum #1 as follows:

6.5 Professional, Support & Pupil Personnel Services
Principal of Health & Physical Education – Addendum #1 March 14, 2013

- 6.5.10 Field Trip Request – Pleasant Valley High School
 - 6.5.10.1 Grade/Organization – Chorus, grades 9-12
 - Advisor Involved – Ms. Lois Mann
 - Destination of Trip – Mohegan Sun Arena, Wilkes Barre
 - Purpose of Trip – performance
 - Date of Trip – April 19, 2013
 - District Buses Needed – yes
 - Cost per Student – \$18.00

ROLL CALL: 8-0 Carried

Informational items: Metal Detector Report, District Events

- ❖ **Special Education: Ms. Ellen McMasters, Ms. Cheryl Caines, Ms. Diane Siani – No report**
- ❖ **Transportation Liaison/Asst. Custodial Supervisor: Mr. Anthony Pierri – No report**
- ❖ **Buildings and Grounds: Mr. Mark Meinhart – No report**
- ❖ **Technology Systems: Mr. Rocco Seiler – No report**
- ❖ **Custodial and Warehouse: Mr. Howard Scott – No report**
- ❖ **Food Services: Ms. Bonnie Grammes – No report**

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary

- ❖ **Mathematics: Mr. Kenneth Newman – No report**
- ❖ **Reading: Ms. Keri Ramsay – No report**
- ❖ **Technology Services/Pleasant Valley Cyber Academy: Dr. Lee Lesisko – No report**
- ❖ **Title I and Title II: No report**
- ❖ **Elementary Divisions: No reports**
- ❖ **Pleasant Valley Middle School: Mr. H. Drake, Ms. J. Fields – No report.**
- ❖ **Pleasant Valley High School: Mr. John Gress, Mr. R. Hines, Ms. Tresa Malligo – No report.**

Business Manager: Ms. Susan Famularo/Ms. Monica Kotzmann

Susan Kresge motioned; seconded by Steve Borger, to approve item #6.10.1 on the Business Report and item #6.10.2 on Addendum #1 as follows:

6.10 Business Management **March 14, 2013**

- 6.10.1 Requests for approval
 - 6.10.1.1 The following student placements were approved:
 - Student #022713NS – KidsPeace – Effective 2/27/13.
 - Student #022813AF – KidsPeace – Effective 2/28/13.
 - 6.10.1.2 The following contracts were approved:
 - 6.10.1.2.1 Gertrude Hawk Chocolates. Classic and Deluxe Candy Bars. Fundraiser for PVHS LEO CLUB. Start date is March 1, 2013 and ending when all candy is sold.
 - 6.10.1.2.2 Monroe County Conservation District. Cost: \$50. *Pocono Critters* assembly to be held at Polk Elementary School on May 3, 2013, 5:00 p.m. to 7:00 p.m.
 - 6.10.1.2.3 Pocono Z Fitness, LLC. Zumbathon. Fundraiser for PVHS Leo Club. To be held at Pleasant Valley High School March 23, 2013, 1:00 p.m. to 6:00 p.m.
 - 6.10.1.3 The following bid awards were approved. A breakdown by sport is attached. The full tabulation is available in the business office.

Fall Athletic Supplies and Equipment		
Collins Sports Medicine		\$2,014.73
Henry Schein		495.09
Kelly's Sports		4,909.95
Medco		300.38
Metuchen Center		6,044.25
Passon's Sports		4,330.50
Pyramid School Products		157.96
Riddell		9,556.20
School Health		1,472.63
Sportsman's		10,885.49
Triple Crown Sports		1,054.40
	Total	\$41,221.58

6.10 Business Management – Addendum #1 March 14, 2013

- 6.10.2 Requests for approval
- 6.10.2.1 The following student placement was approved:
Student #020813MR – Brook Glen Behavioral Hospital – Effective 2/8/13.
- 6.10.2.2 Approval was granted for a purchase order in the amount of \$17,523.01 to Hager Furniture Company, to be paid by the 2006 Bond Funds.

**ROLL CALL: 8-0 Carried on all items except #6.10.1.2.1
7-1 Carried on item #6.10.1.2.1 – Voting 'No': T. Murphy**

Solicitor: Daniel Corveleyn, Esq. / Gerard Geiger, Esq.

No report

Pleasant Valley School Directors:

Jim Spinola stated he recently attended the Spring Legal Roundup with Mr. Fadule and Dr. Arnold at LCTI. Topics addressed included legal issues regarding safe schools, bullying, cardiac arrest prevention, and superintendent contracts. Mr. Spinola stated he has handouts and, if any Board member is interested, he will provide a copy.

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President Murphy asked for a motion to adjourn.

Jim Spinola motioned; seconded by Susan Kresge, to adjourn the meeting at approximately 8:16 p.m.

VOICE VOTE: Unanimously Carried

Respectfully submitted,

Susan Famularo, Board Secretary _____

Linda Zeliznik, Board Recorder _____

Next School Board Meeting:

Date: March 28, 2013

Time: 8:00 P.M.

Location: PVSD District Administration Offices