

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
February 14, 2013

Board Approved February 28, 2013 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Thomas Murphy on Thursday, February 14, 2013 at 8:01 p.m. President Murphy welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

ROLL CALL

School Board Attendees	Thomas Murphy, President Susan Kresge, Vice President James Spinola, Treasurer	Russell Gould H. Charles Hoffman Steven Borger	Dominick Sacci
Absentees	Harvey Frable, MiChelle Palmer		
Administration Attendees	Dr. Arnold, Mr. Fadule, Ms. Geary, Ms. Famularo, Ms. Kotzmann		
School Solicitor	Mr. Gerard Geiger		

President Thomas Murphy announced Notification of Executive Sessions as follows:

- February 14, 2013: **Personnel** – Employee issues including, but not limited to, performance and/or discipline; **Negotiations**; and **Legal Issues**.

MEETING PROCEDURES:

President Thomas Murphy referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

Ms. Judy Rush, Lower Towanening Township, representing the Blue Mountain Preservation Association of Eldred Township, explained her concerns with regard to a TIF zone application from Alpine Motorsports Club. Ms. Rush also expressed her concern regarding Mr. Borger having been chosen as the representative for the school district on the TIF committee and urged Board members to consider someone else who does not have ties to Eldred Township and who has not had any prior involvement regarding this issue. Ms. Rush also expressed concern regarding previous alleged interactions between her and Mr. Borger. She also asked whether another member, who would be unbiased, could be selected to represent the school district. She also urged the Board to do their homework regarding this application.

Mr. Murphy stated that the Board will do their research on this project, that he felt that Mr. Borger will be fair, and that the Board will decide as a group whether to participate in the TIF.

Mr. Borger commented that Ms. Rush's comments and accusations were unfounded and that he will seek counsel regarding this matter.

Ms. Carolyn Lange, Ross Township, stated that she is also opposed to the TIF. She stated that, given these economic times, the Board should reject the TIF. She also stated that she feels the TIF is not in the best interest of the taxpayers of the school district.

Mr. Jim Vogt, Ross Township, stated that he viewed the Alpine Motorsports website and saw where it states they have the financing for this project. Thus, he feels there is no need for taxpayers to help finance the project. Mr. Vogt also expressed his opinion that Mr. Borger may not be the best choice on the committee, since he is involved with Eldred Township.

Mr. Murphy stated that the appointment has already been made and will not be changed.

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder

Susan Kresge motioned; seconded by H. Charles Hoffman, to approve the minutes of the meeting held on Thursday, January 24, 2013 as per the attached copy:

VOICE VOTE: Carried

TREASURER'S REPORT: Mr. James Spinola

Russ Gould motioned; seconded by Steve Borger, to approve the Accounts Payable 1/1/13 – 1/31/13 (Manual Checks) on pages 17-18; Accounts Payable 2/1/13 – 2/14/13 on pages 19-23; Trial

Balance/Financial Statement on pages 24-31; Asset Cost Summary on page 32 and the Condensed Board Summary/Expenditures-Revenues on pages 33-39 as per the attached copies:

ROLL CALL: 7-0 Carried Abstaining from vote on ck #00202511 - S. Kresge Reason – Self
Abstaining from vote on ck #00202522 - T. Murphy Reason – Self

OLD BUSINESS:

Solicitor: M Daniel Corveleyn, Esq. / Gerard Geiger, Esq.

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Dominick Sacci

- The most recent meeting of the MCTI Joint Operating Committee was held on Monday, February 4th.
- It was reported that, out of the 90 students who participated in the SkillsUSA competition, 20 Pleasant Valley students placed. Eleven PV students placed first, four placed second, and five placed third.
- The first of four strategic planning meetings was held. Meetings will continue through the fall. The plan will be presented to the JOC in November.
- The sending school business managers met to discuss proposed funding formula and concerns were voiced regarding the volatility of the formula, which could make it difficult to plan budgets from year to year. They also advised on possible means for smoothing out the numbers.
- MCTI received an equipment grant in the amount of \$65,457. The grant was for a Simspray Trainer (which is a virtual auto paint sprayer that has no consumables and protects the environment and students from exposure to chemicals); a LabVolt Piping Training System; a Plasma Cutting System; a Residential Wiring Trainer; an H Frame Press; and a desktop 3D Scanner. The new equipment will be used by multiple programs to help students acquire skills and certifications.

Colonial Intermediate Unit 20: Mr. Thomas Murphy

No report

PSBA Liaison Report: Ms. Susan Kresge

No report

ADMINISTRATIVE REPORTS: Dr. Douglas Arnold

Enrollment

Dr. Arnold stated that we are still projecting a continued decline. The current graduation class is approximately 475 students and the incoming kindergarten class is estimated to be approximately 300-320 students.

Policy Revisions First Reading*

Policy No. 122. Extracurricular Activities

Policy No. 123. Interscholastic Athletics

Policy No. 137. Home Education

Policy No. 140.1. Extracurricular Participation By Charter/Cyber Charter Students

These policies will be recommended for approval at the March 14, 2013 Board meeting.

Other

Jim Spinola motioned; seconded by Dominick Sacci, to approve the following homebound instruction (*per Board policy, re-evaluation will be done in 90 days*); item # 6.3.1 and Addendum #1 #6.3.4 as follows:

Pleasant Valley Middle School

Student No.	Reason
HB021113MT-M	Medical, retroactive to February 11, 2013

Pleasant Valley Intermediate School

Student No.	Reason
HB013113BA-I	Medical, retroactive to January 31, 2013

Polk Elementary School

Student No.	Reason
HB020513HB-E	Medical, retroactive to February 5, 2013

Administrative Reports/Requests: Dr. Douglas C. Arnold Addendum #1

Pleasant Valley Intermediate School

Student No.	Reason
HB021113MJ-I	Medical, retroactive to February 11, 2013

ROLL CALL: 7-0 Carried

Noteworthy Accomplishments and Events/Gifts/Donations

- Dr. Arnold stated that Mr. Fisher is not here tonight because his mother passed away. Mr. Jason Fisher, his brother, is also a school district employee. Dr. Arnold extended condolences to Chris and Jason and their families.
- Dr. Arnold read the names of the PVSD winners for 2013 SkillsUSA competition. They are: Mason Silfee, Luis Bentacourt, Priscilla Rodriguez, Gabrielle Lucchese, Janae Valliere, Sereena Myers, Katie Green, Sam Leitch, Brittany Gonzalez, Christani Cayo and Christine McClellan.
- The Lions Club International saluted our students for participation in the Peace Poster Contest.
- Dr. Arnold stated that in the Lowdown, NCC's newsletter, a former PVSD graduate, Stephanie Buck who is a social worker, major had her essay published in the *Undergraduate Journal of Service Learning and Community-Based Research*.
- Also in the Lowdown, a number of PV alumni were inducted into Phi Theta Kappa (an international honor society) this fall. They are: Sean Curry, Dylan Parks and Nicolas Troller.
- Split Rock Lodge has been partnering with Pleasant Valley with our Life Skills students. They have donated 50 water park passes for PVE's Positive Behavioral Support (PBS) program and five passes for Polk's program.
- The Big Brothers Big Sisters Bowl For Kids' Sake will be held on March 23rd at Sky Lanes from 9 a.m. to 5 p.m.

Ms. Kresge stated that our Life Skills students were recently at Kinsley's Shoprite Supermarket and she asked if Weis Markets ever did anything similar for our students. She also asked if we have ever thanked Kinsley's. Dr. Arnold stated that he will send a letter thanking them for their continued support of our schools.

Personnel and General Administration: Mr. Anthony Fadule

Jim Spinola motioned; seconded by Russ Gould, to approve item #6.4.1 - #6.4.3 on the Personnel Report and items #6.4.4 - #6.4.5 on Addendum #1 with the following revisions noted: item #6.4.2.2.9 reflects 1 day, January 25, 2013 and item #6.4.4.1.1.3 add the position of monitor. Report is as follows:

6.4 Personnel and General Administration February 14, 2013

- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.1.1 Support Staff
 - 6.4.1.1.1 Security
 - The following individual was approved for the position of casual security officer:
 - 6.4.1.1.1.1 John Peleschak
 - 6.4.1.1.2 Aileen Reid was approved for the position of monitor, at an hourly rate of \$8.92, effective February 20, 2013. Her 2012-2013 school year assignment is Pleasant Valley Elementary School. (Replacement position for Lisa Edgar)
 - 6.4.1.1.3 Substitutes
 - 6.4.1.1.3.1 Gabrielle Bentley- Secretary/Monitor
 - 6.4.1.1.3.2 Loretta Cofield-Meade - Cafeteria Worker/Secretary/Monitor
 - 6.4.1.1.3.3 Gary Eckley- Custodian
 - 6.4.1.1.3.4 Aileen Reid- Monitor
 - 6.4.1.1.3.5 Kara Walsko- Monitor/Cafeteria worker
 - 6.4.1.2 Professional Staff
 - 6.4.1.2.1 Substitutes
 - 6.4.1.2.1.1 Jennifer Cinque - Elementary
 - 6.4.1.3 Administration
 - 6.4.1.3.1 The effective date of hire for Erica Walters to the position of Polk Elementary School Principal has been amended to reflect January 28, 2013.
- 6.4.2 Leaves of Absence

- 6.4.2.1 Family and Medical Leave
 - 6.4.2.1.1 Donna Berg, PVHS teacher, was approved for Family and Medical Leave of Absence, as per Board policy, for approximately twenty-one (21) days, effective January 31, 2013 through March 1, 2013.
 - 6.4.2.1.2 Sandra D'Agostino, PVMS teacher, was approved for Family and Medical Leave of Absence, as per Board policy, for four (4) days, effective January 2, 2013 through January 7, 2013.
 - 6.4.2.1.3 Ashley Hoffman, PVHS reading specialist, was approved for Family and Medical Leave of Absence, as per Board policy for thirty-three (33) days, effective on or about April 25, 2013 through the conclusion of the 2012-2013 school year.
 - 6.4.2.1.4 Jason Robbins, PVHS teacher, was approved for Family and Medical Leave of Absence, as per Board policy, for fifteen (15) days, effective January 29, 2013 through February 19, 2013.
- 6.4.2.2 Leaves without Pay (Employees are responsible for the payment of any benefits the school district provides during the period of leave.):
 - 6.4.2.2.1 Irene Bell, PVHS monitor, was approved for unpaid leave of absence for two (2) days, effective January 17 and 18, 2013.
 - 6.4.2.2.2 Jane Cadotte, PVMS monitor, was approved for unpaid leave of absence for four (4) days, effective January 29, 2013 through February 1, 2013.
 - 6.4.2.2.3 Patricia Cambria, PVI part-time cafeteria worker, was approved for unpaid leave of absence for one (1) day, effective February 19, 2013.
 - 6.4.2.2.4 Terry Heck, PVHS custodian, was approved for unpaid leave of absence effective February 26, 2013 through June 28, 2013.
 - 6.4.2.2.5 Elsa Henn, PVHS monitor, was approved for unpaid leave of absence for the following three (3) days: January 14, 17 and 29, 2013.
 - 6.4.2.2.6 Lynda Kempton, PVI part-time paraprofessional associate, was approved for unpaid leave of absence for the following two (2) days: January 23, 2013 and February 7, 2013.
 - 6.4.2.2.7 Angenette Marbury, Polk part-time paraprofessional associate, was approved for unpaid leave of absence for two (2) days, effective January 14 and 15, 2013.
 - 6.4.2.2.8 Lyn Ower Mohle, PVMS part-time paraprofessional associate, was approved for unpaid leave of absence for five (5) days, effective April 29, 2013 through May 3, 2013.
 - 6.4.2.2.9 Connie Saba, PVE full-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day: January 25, 2013.
 - 6.4.2.2.10 Marie Sottile, PVMS secretary, was approved for unpaid leave of absence for the following two (2) days: January 25, 2013 and February 4, 2013.
 - 6.4.2.2.11 Melissa Williams, PVMS monitor, was approved for unpaid leave of absence for one (1) day, effective January 22, 2013.

6.4.3 Resignation

Approval was granted to accept the letter of resignation from the following employee:

- 6.4.3.1 Ashley Kozicki, PVI part-time paraprofessional associate, effective February 6, 2013.

6.4 Personnel and General Administration – Addendum #1 February 14, 2013

6.4.4 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.4.1 Support Staff

6.4.4.1.1 Substitutes

- 6.4.4.1.1.1 Lamar Fronheiser - Custodian
- 6.4.4.1.1.2 Kelly Green - Custodian/Cafeteria Worker
- 6.4.4.1.1.3 Janet Kreger - Paraprofessional Associate/Monitor
- 6.4.4.1.1.4 Sandy Righi - Paraprofessional Associate

6.4.4.2 Professional Staff

6.4.4.2.1 Substitutes

- 6.4.4.2.1.1 Mary Bianco - Social Studies
- 6.4.5 Leaves of Absence
 - 6.4.5.1 Leave without Pay (Employees are responsible for the payment of any benefits the school district provides during the period of leave):
 - 6.4.5.1.1 Deana Burger, PVE full-time paraprofessional associate, was approved for unpaid leave of absence for the following eight and one-half (8.5) days: January 7, 2013, one-half (.5) day and January 8 through January 18, 2013.
 - 6.4.5.1.2 Andrea Capria, PVE part-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day, effective March 15, 2013.

ROLL CALL: 7-0 Carried

Professional and Support Services: Ms. Carole Geary for Mr. Christopher J. Fisher

H. Charles Hoffman motioned; seconded by Susan Kresge, to approve items #6.5.1 and #6.5.8 on the Professional and Support Services Report as follows:

**6.5 Professional, Support, & Pupil Personnel Services
Principal of Health & Physical Education February 14, 2013**

- 6.5.1 For Approval
 - 6.5.1.1 2012-2013 Spring Assistant Coaching Position
 - 6.5.1.1.1 Jr. High Track - Mr. Greg Duff
 - 6.5.1.2 Intramural Advisors for 2012-2013 Spring Season
 - 6.5.1.2.1 Wrestling - Mr. Mark Getz
 - 6.5.1.2.2 Soccer - Mr. Alex Wunder
 - 6.5.1.3 Please accept the resignation of Mr. Ashley Kozicki from the position of Jr. High Girls' Soccer Assistant Coach.
 - 6.5.1.4 Field Trip Requests – Pleasant Valley High School
 - 6.5.1.4.1 Grade/Organization – Mock Trial, grades 9-12
Teacher(s) Involved – Ms. Christina Novak
Destination of Trip – Monroe County Courthouse
Date of Trip – February 21, 26, 27, and 28, 2013
District Buses Needed – yes
Cost per Student – none
 - 6.5.1.4.2 Grade/Organization – Sculpture, grade 12
Teacher(s) Involved – Mr. George Boudman
Destination of Trip – Banana Factory, Bethlehem, PA
Date of Trip – February 28; March 7, 14, 21, 2013
District Buses Needed – yes
Cost per Student – none
- 6.5.8 Facilities: Mr. Christopher Fisher
 - 6.5.8.1 Facility Use Requests: 3
 - 6.5.8.1.1 Organization Pocono Cup Soccer
Facility Requested Soccer Fields & Elementary Soccer Fields
Purpose Soccer Tournament
Dates/Times Saturday's and Sunday's, May 25 and 26, July 13 and 14, July 20 and 21, 2013
8:00 am – 6:00 pm
Requestor Mike Mugavero
Attendance 400
Tuition N/A
Fee by District Class 3, All Appropriate Fees Apply
 - 6.5.8.1.2 Organization Operation Touch of Home
Facility Requested PVE Cafeteria
Purpose Tricky Tray
Dates/Times Saturday, March 23, 2013, 10:00 am – 5:00 pm
Requestor Gretchen Bussman
Attendance
Tuition \$5.00 Admission
Fee by District Class 3, All Appropriate Fees Apply

6.5.8.1.3	Organization	Girls on the Run
	Facility Requested	PVI outside area / any indoor area for inclement weather
	Purpose	Running Education
	Dates/Times	Monday's and Wednesday's, March 4 to May 20, 2013 3:45-5:15 pm
	Requestor	Dolores Everett
	Attendance	25
	Tuition	\$10.00 - \$125.00 sliding scale
	Fee by District	Class 3, All Appropriate Fees Apply

ROLL CALL: 7-0 Carried

Informational items: District Events, Metal Detector Report

- ❖ **Special Education: Ms. Ellen McMasters, Ms. Cheryl Caines – No report**
- ❖ **Transportation Liaison/Asst. Custodial Supervisor: Mr. Anthony Pierri – No report**
- ❖ **Buildings and Grounds: Mr. Mark Meinhart – No report**
- ❖ **Technology Systems: Mr. Rocco Seiler-No report**
- ❖ **Custodial and Warehouse: Mr. Howard Scott – No report**
- ❖ **Food Services: Ms. Bonnie Grammes – No report**

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary

Susan Kresge motioned; seconded by Jim Spinola, to approve discarding of books from the PVE library per the attached list. These discarded books are being donated to the Windsor School District in Windsor, NY for a drive they are sponsoring to rebuild a library destroyed in Long Island, NY.

ROLL CALL: 7-0 Carried

- ❖ **Mathematics: Mr. Kenneth Newman – No report**
- ❖ **Reading: Ms. Keri Ramsay - No report**
- ❖ **Technology Services/Pleasant Valley Cyber Academy: Dr. Lee Lesisko – No report**
- ❖ **Title I and Title II - No report**

- ❖ **Elementary Divisions: No reports**
- ❖ **Pleasant Valley Middle School: Mr. H. Drake, Ms. J. Fields – No report.**
- ❖ **Pleasant Valley High School: Mr. John Gress, Mr. R. Hines, Ms. Tresa Malligo – No report.**

Business Manager: Ms. Susan Famularo/Ms. Monica Kotzmann

Susan Kresge motioned; seconded by Russ Gould, to approve item #6.10.1 on the Business Report as follows:

- Mr. Murphy stated that he feels item #6.10.1.5.1 is contrary to our wellness policy and we should not be selling such items.

6.10 Business Management February 14, 2013

- 6.10.1 Requests for approval
 - 6.10.1.1 The following invoice was approved for payment from the Pleasant Valley High School Courtyard Garden Account:
 - Check #181 Kistler Printing Company \$180.25
T-Shirts for Community Halloween Party
 - 6.10.1.2 Approval was granted for the attached Designation of Agent Resolution, naming Monica A. Kotzmann as Agent to obtain financial assistance for 2012 Hurricane Sandy.
 - 6.10.1.3 Approval was granted to advertise for sealed bids for the following item:
 - HVAC Air Filters
 - 6.10.1.4 The following student placements were approved:
 - Student #013113AK – KidsPeace – Effective 1/31/13.
 - Student #013113RS – KidsPeace – Effective 1/31/13.
 - Student #020413SL – KidsPeace – Effective 2/4/13.
 - 6.10.1.5 The following contracts were approved:
 - 6.10.1.5.1 Gertrude Hawk Chocolates. Classic Candy Bars. Fundraiser for PVHS FBLA. The start date is February 7, 2013 and the ending date is February 21, 2013.
 - 6.10.1.5.2 Gospel Ministry for Seniors Program. Cost: \$100/yearly. Provide a community center and soup kitchen. Effective February 4, 2013 through February 3, 2014.

- 6.10.1.5.3 Benmore Enterprises, Michael P. Straka. Cost: \$450. Third grade assembly on rocks and minerals. Program to be held at Pleasant Valley Elementary School and Polk Elementary School on February 25, 2013.
- 6.10.1.5.4 Pocono Z Fitness, LLC. Zumba classes. Fundraiser for PVHS Leo Club. Start date January 15, 2013 and will end when class size becomes too small.
- 6.10.1.5.5 Colonial Intermediate Unit #20. Cost: Not to exceed \$20,081.70. To provide an associate teacher for direct, one-on-one services. Effective January 2, 2013 and terminate at the end of the 2012-2013 school year.
- 6.10.1.5.6 Ehrlich. Cost: \$2,841. Renewal; no increase from last year. Vegetation Management Services at the following locations:
 - Main Campus
 - Bus Garage
 - Pleasant Valley Elementary School
 - Pleasant Valley Intermediate School
 - Polk Elementary School
 - Eldred Elementary School

ROLL CALL: 7-0 Carried Voting no to item #6.10.1.5.1 – T. Murphy

Solicitor: Daniel Corveleyn, Esq./Gerard Geiger, Esq.

No report

Pleasant Valley School Directors:

- Mr. Hoffman requested an executive session immediately following this meeting.
- Mr. Spinola asked if anyone has been approached regarding the TIF.
- Mr. Gould asked whether, when there is an AR in the Board Briefs, a sub heading could be added in bold letters identifying an AR as opposed to a policy.

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President Murphy asked for a motion to adjourn.

H. Charles Hoffman motioned; seconded by Susan Kresge, to adjourn the meeting at approximately 8:29 p.m.

Voice Vote Unanimously Carried

Respectfully submitted,

Susan Famularo, Board Secretary _____

Linda Zeliznik, Board Recorder _____

Next School Board Meeting:	
Date:	Thursday, February 28, 2013
Time:	8:00 P.M.
Location:	PVSD District Administration Offices