

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
January 10, 2013

Board Approved January 24, 2013

Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Thomas Murphy on Thursday, January 10, 2013 at 8:00 p.m. President Murphy welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

ROLL CALL

School Board Attendees	Thomas Murphy, President Susan Kresge, Vice President James Spinola, Treasurer	Harvey Frable Russell Gould MiChelle Palmer	Dominick Sacci Steven Borger
Absentees	H. Charles Hoffman		
Administration Attendees	Dr. Arnold, Mr. Fadule, Ms. Geary, Ms. Famularo, Mr. C. Fisher, Ms. Kotzmann, Ms. Zeliznik, Mr. Seiler		
School Solicitor	Mr. Daniel Corveleyn		

President Thomas Murphy announced Notification of Executive Sessions as follows:

- January 10, 2013: **Personnel** – Employee issues including, but not limited to, performance and/or discipline; **Negotiations**; and **Legal Issues**.

MEETING PROCEDURES:

President Thomas Murphy referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

Presentations:

Ms. Patty McLain and Mr. Tim McCutchan – iPad Project

Ms. McLain, Mr. McCutchan, Ms. Feliciano and Ms. Rusnock reported, using a PowerPoint presentation, on a cross-curricular (English, Social Studies and Math) iPad project. The project focused on the 2012 presidential election. PV students collaborated with students from East Stroudsburg Area School District. The project was sponsored through Colonial IU 20, who provided the iPads for the students to use and coordinated the collaboration between the two school districts.

PLEASANT VALLEY CITIZENS:

Ms. Judy Rush, Lower Towauning Township, representing the Blue Mountain Preservation Association of Eldred Township, referred to a TIF zone application from Alpine Motorsports Club, a private driving club. Ms. Rush urged the school district not to get involved when approached by the developer.

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder

Dominick Sacci motioned; seconded by Steve Borger, to approve the minutes of the meeting held on Thursday, December 13, 2012 as per the attached copy:

VOICE VOTE: Carried Unanimously

TREASURER’S REPORT: Mr. James Spinola

Russ Gould motioned; seconded by Dominick Sacci, to approve the Budget Transfers on page 15; Accounts Payable 12/14/12 – 12/27/12 on pages 16-20; Accounts Payable 12/1/12 – 12/31/12 (Manual Checks) on page 21; Accounts Payable 1/1/13 – 1/10/13 on pages 22-23; Trial Balance/Financial Statement on pages 24-31; Asset Cost Summary on page 32 and the Condensed Board Summary/Expenditures-Revenues on pages 33-39 as per the attached copies:

ROLL CALL: 7-1 Carried Voting “No”: J. Spinola

Abstaining on Check #00202147: T. Murphy; Reason: Relative

Abstaining on Check #00202063: M. Palmer; Reason: Self

Abstention Memorandums are attached

OLD BUSINESS:

Solicitor: M Daniel Corvelevn, Esq. / Gerard Geiger, Esq.

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Dominick Sacci

- The most recent meeting of the MCTI Joint Operating Committee was held on Monday, January 7th.
- Dr. Rushton visited the Pocono Environmental Educational Center in December to observe the progress made by our students on the cabin renovation project. The Pocono Record also printed a story on the project, which has been a very beneficial learning experience for our students.
- MCTI will have its comprehensive plan completed during meetings through May of this year. The plan, which will be submitted to the JOC for review, will focus on planning for the next five years and beyond.
- MCTI received a Lowes grant for \$25,000 to apply towards community projects and certifications. This was the highest amount awarded and MCTI received the maximum in large part due to student achievement in the SkillsUSA program.
- On Tuesday, December 11th, 46 MCTI students received the honor of Student of the Quarter. This year the program was modified in conjunction with First Lady Michelle Obama’s Healthy Schools Initiative and the typical breakfast and/or ice cream social was replaced by giving each student a 4GB thumb drive. A drawing was also held and two students each won a Kindle.
- The Act 93 Agreement did not pass and was tabled.
- The business managers from each sending school will meet on January 25th to discuss the funding formula and make recommendations.

Colonial Intermediate Unit 20: Mr. Thomas Murphy

The next meeting is scheduled for Wednesday, January 23rd.

PSBA Liaison Report: Ms. Susan Kresge

A few months ago Ms. Kresge reported on how Charter Schools and for-profit schools were being evaluated by our state with regard to AYP. As an update, last week the Secretary of Education stated that

these schools will again be evaluated the same way that public schools are evaluated. This action needs to be completed by the end of January.

ADMINISTRATIVE REPORTS: Dr. Douglas Arnold

There is no official enrollment report for this meeting, but we are currently holding steady.

James Spinola motioned; seconded by Susan Kresge, to approve the homebound instruction (*per Board policy, re-evaluation will be done in 90 days*)

Pleasant Valley Intermediate School

Student No.	Reason
HB010213HT-I	Medical, retroactive to January 2, 2013

ROLL CALL: 8-0 Carried

Noteworthy Accomplishments and Events/Gifts/Donations

- PVI had grand winners from the Anti-Drug Poster Contest that was conducted by ESU. Grand Prize winners from PV were Bethany Baldwin, Tyler Wolta, Sydney Whitehead, Kayla Picinich and Emily Gethen, fifth grade. Three PV students who gained honorable mention were Alexis Thomas, Bethany Haddock and Sophia Johnson. Teachers Ms. Ludwig and Ms. Sabatini were instrumental in preparing the students for the contest.
- The PV FBLA participated in the regional competition at ESU on December 18th and had 26 students qualify for states.
- A check was received from the PV Baseball Booster Club in the amount of \$250 to put toward the scoreboard that services the baseball/field hockey fields.
- A letter of thanks was received from the American Red Cross regarding the use of the PV Middle School facility during Hurricane Sandy.
- The PVMS Crochet/Craft Club donated scarves, hats and head bands to PVEN and also made holiday pins for middle school staff.
- Letters of thanks will be sent to Mr. and Mrs. Brian Holmes for donating toys for the Toys for Tots campaign that was held at PVI and to Mr. Edward Transue who donated money to help families in need at PVI.
- A letter was received from Monroe County Children and Youth Services thanking Ms. Melissa Ruschak for her efforts regarding the holiday gift drive and the money that was raised to help needy families.
- Dr. Arnold helped bag groceries at Kinsley’s Shoprite in support of the American Cancer Society.
- PV’s Dakota Everett made first team All-State in football.
- The Times News Girls’ Tennis Player of the Year was PV’s Madison Olexson.
- PV’s Abigail Wiesmeth was recognized as Youth of the Month by the Exchange Club for November.

Personnel and General Administration: Mr. Anthony Fadule

Russ Gould motioned; seconded by James Spinola, to approve items #6.4.1 - #6.4.4 on the Personnel Report and items #6.4.5 - #6.4.7 on Addendum #1 with the following revisions noted: item #6.4.1.1.1.1 is retroactive to November, 2012; the date of the leave in item #6.4.2.1.1 should read: “for fifty-six (56) days, effective Jan 7 through on or about March 27, 2013.” Report is as follows:

6.4 Personnel and General Administration January 10, 2013

- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.1.1 Support Staff

- 6.4.1.1.1 Substitutes
 - 6.4.1.1.1.1 Natalia Andrea Rose - Monitor
(Retroactive to November 6, 2012)
- 6.4.1.2 Professional Staff
 - 6.4.1.2.1 Substitutes
 - 6.4.1.2.1.1 Rebecca Sobers - Social Studies
 - 6.4.1.2.1.2 Alecia VanBuskirk - Elementary
- 6.4.2 Leaves of Absence
 - 6.4.2.1 Family and Medical Leave
 - 6.4.2.1.1 Keith Bast, PVHS teacher, was approved for Family and Medical Leave of Absence, as per Board policy, for fifty-six (56) days, effective Jan 7 through on or about March 27, 2013
 - 6.4.2.1.2 Amy Kucheruck, PVHS full-time paraprofessional associate, was approved for Family and Medical Leave of Absence, as per Board policy, for four (4) days, effective December 18, 2012 through December 21, 2012.
 - 6.4.2.1.3 Danielle Lukashewski, PVE teacher, was approved for Family and Medical Leave of Absence, as per Board policy, for sixty (60) days, effective December 18, 2012 through on or about March 22, 2013.
 - 6.4.2.1.4 Brian Morgan, PVHS school counselor, was approved for Family and Medical Leave of Absence, as per Board policy, for five (5) days, effective December 17, 2012 through December 21, 2012.
 - 6.4.2.1.5 Barbara Seely, PVE librarian, was approved for Family and Medical Leave of Absence, as per Board policy, for approximately (25) days, effective May 3, 2013 through the conclusion of the 2012-2013 school year. (Tentatively June 7, 2013)
 - 6.4.2.2 Leaves without Pay (Employees are responsible for the payment of any benefits the school district provides during the period of leave.):
 - 6.4.2.2.1 Barbara Farrington, PVI cafeteria worker, was approved for unpaid leave of absence for five (5) days, effective February 4, 2013 through February 8, 2013.
 - 6.4.2.2.2 Lynda Kempton, PVI part-time paraprofessional associate, was approved for unpaid leave of absence for the following four (4) days: December 13 and 14, 2012 and December 18 and 19, 2012.
- 6.4.3 Resignation

Approval was granted to accept the letters of resignation from the following employees:

 - 6.4.3.1 Lisa Edgar, PVE monitor, effective December 20, 2012. Ms. Edgar wishes to remain on the substitute monitor list.
 - 6.4.3.2 Josephine Fields, from the position of PVHS Reading Specialist, effective January 9, 2013.
 - 6.4.3.3 Onel Ramirez, PVE part-time paraprofessional associate, effective January 7, 2013.
- 6.4.4 Other
 - 6.4.4.1 Administration
 - 6.4.4.1.1 Ken Newman, K-12 Mathematics Supervisor, was approved to be awarded a \$5,000 stipend, effective January 28, 2013, for serving

6.4 Personnel and General Administration – Addendum #1 January 10, 2013

6.4.5 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.5.1 Support Staff

6.4.5.1.1 The following individuals were approved for the position of monitor, at an hourly rate of \$8.92, effective January 14, 2013. Their 2012-13 school year assignment is PVE:

6.4.5.1.1.1 M. Louise Stewart

(Replacement position for Maryjean Fedin)

6.4.5.1.1.2 Frederick Villaume

(Replacement position for Maria Spence)

6.4.5.1.2 Substitutes

6.4.5.1.2.1 Amy Glenn - Health Room Technician

6.4.5.2 Professional Staff

6.4.5.2.1 Pleasant Valley High School

6.4.5.2.1.1 Loni Hepner was approved for the position of substitute Biology teacher, effective January 14, 2013 at the per diem rate of \$222.28. (Keith Bast)

6.4.5.2.1.2 Substitutes

a. Nancy Armitage-Special Education/Elementary (Retroactive to January 9, 2013)

b. Bridget Campbell-Special Education/Elementary

c. Sarah Dennis-Music

d. Rosanna Gentile-Health & Physical Education (Retroactive to January 9, 2013)

e. Kristina Iovino-Early Childhood/Elementary (Retroactive to January 9, 2013)

f. Gina Keesler-Special Education/Elementary (Retroactive to January 9, 2013)

g. Shanna Mills-Special Education/Elementary (Retroactive to January 9, 2013)

h. Gerard Oates- Elementary

i. Gary Schmidt- Special Education/Elementary (Retroactive to January 9, 2013)

6.4.6 Leaves of Absence

6.4.6.1 Leave without Pay (Employees are responsible for the payment of any benefits the school district provides during the period of leave):

6.4.6.1.1 Lynn Sherry, PVMS monitor, was approved for unpaid leave of absence for one (1) day, effective January 4, 2013.

6.4.6.1.2 Danielle Staples, PVE teacher, was approved for unpaid leave of absence for the following days: One-half (.5) day, on December 14, 2012 and two (2) days, December 18 and 19, 2012.

6.4.7 Resignation

Approval was granted to accept the letter of resignation from the following employee:

6.4.6.1 Erelene McCormick, PVI monitor, effective January 18, 2013.

Ms. McCormick wishes to remain on the substitute monitor list.

**ROLL CALL: 6-2 Carried Voting “No” to item #6.4.4.1.1 – D. Sacci, J. Spinola
Abstaining on item #6.4.2.1.3 – S. Kresge; Reason: Relative
Abstention Memorandum is attached**

Professional and Support Services; Mr. Christopher J. Fisher

Dominick Sacci motioned; seconded by Susan Kresge, to approve items #6.5.1 and #6.5.8 on the Professional and Support Services Report as follows:

6.5 Professional, Support, & Pupil Personnel Services

Principal of Health & Physical Education

January 10, 2013

6.5.1 For Approval

6.5.1.1 Approval was granted to accept the resignation of Ms. Loretta (Bretzger) Snyder as Junior National Honor Society Advisor retroactive to August 27, 2012.

6.5.1.2 Approval was granted to accept the resignation of Ms. Josephine Dyett-Fields as Diversity Club Co-advisor retroactive to November 21, 2012.

6.5.1.3 Supplemental/Co-curricular Co-advisors (retroactive to August 27, 2012)

6.5.1.3.1 Jr. National Honor Society - Ms. Loretta Snyder

6.5.1.3.2 Jr. National Honor Society - Ms. Lauren Travis

Split stipend

6.5.1.4 2012-2013 Spring Volunteer Coaching Positions

6.5.1.4.1 Varsity Baseball - Mr. Joseph Anderton

6.5.1.4.2 Softball - Mr. Michael Scheller

6.5.1.5 Polk Parent Volunteer - Ms. Auria Brophy

6.5.8 Facilities: Mr. Christopher Fisher

6.5.8.1 Facility Use Requests: 2

6.5.8.1.1 Organization

West End Academy of Dance

Facility Requested

HS New Auditorium & Lobby, Band & Music Rooms,
Ticket Booths

Purpose

Dance Recital

Dates/Times

June 12, 13, and 15, 2013

Wednesday and Thursday – (5:00 pm – 10:00 pm)

Saturday – (1:00 pm – 10:00 pm)

Requestor

Mary Louise Behrends

Attendance

600

Tuition

Fee by District

Class 3 – All Appropriate Fees Apply

6.5.8.1.2 Organization

Elite Dance Center

Facility Requested

HS New Auditorium & Lobby, Auditorium Concession

Purpose

Spring Recital

Dates/Times

May 18 and 19, 2013

Saturday – (10:00 am – 2:00 pm)

Sunday – (11:00 am – 7:00 pm)

Requestor	Margie McMahon
Attendance	600
Tuition	
Fee by District	Class 3 – All Appropriate Fees Apply

ROLL CALL: 8-0 Carried

Informational items: Metal Detector Report and District Events

- ❖ **Special Education: Ms. Ellen McMasters, Ms. Cheryl Caines - No report**
- ❖ **Transportation Liaison/Asst. Custodial Supervisor: Mr. Anthony Pierri - No report**
- ❖ **Buildings and Grounds: Mr. Mark Meinhart - No report**
- ❖ **Technology Systems: Mr. Rocco Seiler - No report**
- ❖ **Custodial and Warehouse: Mr. Howard Scott - No report**
- ❖ **Food Services: Ms. Bonnie Grammes - No report**

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary

- ❖ **Mathematics: Mr. Kenneth Newman - No report**
- ❖ **Reading: Ms. Keri Ramsay - No report**
- ❖ **Technology Services/Pleasant Valley Cyber Academy: Dr. Lee Lesisko - No report**
- ❖ **Title I and Title II: No report**

Elementary Divisions

- ❖ Pleasant Valley Intermediate School: Mr. Todd VanNortwick, Mr. Douglas Palmieri
- ❖ Pleasant Valley Elementary School: Mr. Joshua Krebs, Ms. Erica Walters, Ms. Diane Siani
- ❖ Polk Elementary School: Mr. Kenneth Newman
- ❖ Pleasant Valley Middle School: Mr. Howard Drake, Ms. Josephine Dyett-Fields
- ❖ Pleasant Valley High School: Mr. John Gress, Mr. Robert Hines, Ms. Tresa Malligo

Business Manager: Ms. Susan Famularo/Ms. Monica Kotzmann

Susan Kresge motioned; seconded by Dominick Sacci, to approve item #6.10.1 on the Business Report and item # 6.10.2 on Addendum #1 as follows:

6.10 Business Management January 10, 2013

- 6.10.1 Approval granted:
- 6.10.1.1 The following student placements were approved:
- Student #120512AG – Abraxas I Youth & Family Services – Effective 12/5/12.
- Student #121112DD – Northwestern Academy – Effective 12/11/12.
- Student #113012CT – Northampton Co. Juvenile Detention & Treatment Center – Effective 11/30/12.
- Student #110512AG – Northampton Co. Juvenile Detention & Treatment Center – Effective 11/5/12.
- Student #121212MQ – KidsPeace – Effective 12/12/12.
- Student #121112AB – KidsPeace – Effective 12/11/12.
- Student #121012MM – KidsPeace – Effective 12/10/12.
- Student #120712CO – KidsPeace – Effective 12/7/12.
- Student #121912BQ – KidsPeace – Effective 12/19/12.

6.10 Business Management Addendum #1

January 10, 2013

6.10.2 Requests for approval

6.10.2.1.1 The following contract was approved:

All American Sports Posters. No cost to PVSD. Two (2) year contract to begin Spring 2014 and to end following Winter 2015. PVSD will receive 12.50% of the gross receipts from advertisers who pay for poster space.

6.10.2.1.2 Approval was granted for the 2013 Proposed Budget for the West End Park and Open Space Commission per the attached, and for support in the amount of \$3,753.00.

ROLL CALL: 7-1 Carried Voting "No" to item #6.10.2.1.2 - J. Spinola

Solicitor: Daniel Corvelevn, Esq. / Gerard Geiger, Esq.

No report

Pleasant Valley School Directors:

- Mr. Murphy commented on the iPad presentation. He stated that it was relevant to real life and it was great for the students to learn something they can go out and use later in life. He hopes the school district will continue to give students other opportunities of the same nature.
- Ms. Kresge commented on four PVSD administrators each kissing a pig, which resulted in a holiday donation of \$25 for each kiss to PVEN. Participants were Dr. Arnold, Ms. Geary, Mr. Fisher and Mr. Krebs.

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President Murphy asked for a motion to adjourn.

Jim Spinola motioned; seconded by Susan Kresge, to adjourn the meeting at approximately 8:38 p.m. The motion was unanimously carried.

Respectfully submitted,

Susan Famularo, Board Secretary _____

Linda Zeliznik, Board Recorder _____

Next School Board Meeting:

Date: Thursday, January 24, 2013

Time: 8:00 p.m.

Location: PVSD District Administration Offices