

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
December 13, 2012

Board Approved January 10, 2013 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Thomas Murphy on Thursday, December 13, 2012 at 8:00 p.m. President Murphy welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

ROLL CALL

School Board Attendees	Thomas Murphy, President James Spinola, Treasurer Harvey Frable	Russell Gould H. Charles Hoffman MiChelle Palmer	Dominick Sacci Steven Borger
Absentees	Dr. Douglas Arnold, Superintendent	Ms. Susan Kresge, Vice President	
Administration Attendees	Ms. Geary, Mr. Fadule, Ms. Famularo, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann, Mr. Gress, Mr. Hines, Mr. Krebs, Ms. Larthey, Ms. Malligo, Mr. Newman, Mr. Palmieri, Ms. Siani, Mr. VanNortwick		
School Solicitor	Mr. Gerard Geiger		

President Thomas Murphy announced Notification of Executive Sessions as follows:

December 13, 2012: **Personnel** – Employee issues including, but not limited to, performance and/or discipline; **Negotiations**; and **Legal Issues**.

MEETING PROCEDURES:

President Thomas Murphy referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

Good News:

Polk Elementary: Mr. Ken Newman

Mr. Newman gave an informational PowerPoint presentation called Community of Learners. He also informed every one of the good things that have taken place at Polk Elementary so far this school year. Many projects have joined the students and the community together.

PLEASANT VALLEY CITIZENS:

June O'Neill, Chestnuthill Township, representing the PV All Sports Club, stated that the club will be hosting an informational event for college bound students on the NCAA regulations and requirements. The event will take place on Monday, December 17th at 7:30 p.m. in the JCM Cafeteria. She also indicated that an additional event will take place in March.

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder

H. Charles Hoffman motioned; seconded by Dominick Sacci, to approve the minutes of the meeting held on Monday, December 3, 2012, as per the attached copy:

VOICE VOTE: Carried

TREASURER'S REPORT: Mr. James Spinola

Dominick Sacci motioned; seconded by Russ Gould, to approve the Accounts Payable 11/1/12-11/30/12 (Manual Checks) on page 13; Accounts Payable 12/4/12-12/13/12 on pages 14-18; Trial Balance/Financial Statement on pages 19-26; Asset Cost Summary on page 27 and Condensed Board Summary/Expenditures-Revenues on pages 28-34 as per the attached copies.

ROLL CALL: 8-0 Carried

OLD BUSINESS:

Solicitor: Gerard Geiger, Esq./ Daniel Corveleyn, Esq.

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Mr. Dominick Sacci

- The most recent meeting of the MCTI Joint Operating Committee was held on Monday, December 10th and it was a reorganizational meeting.
- MCTI held its annual Career Exploration Night on November 15th. The event was well attended and Dr. Rushton received numerous favorable comments from those in attendance.
- Dr. Shegelski reported that the NOCTI Pre-test assessment training for the CTE teachers has been completed. Mrs. Bonser & Mrs. Hafler met with each teacher and reviewed their program and individual student scores, the numeracy and literacy reports, and their study guides and blueprints. The teachers are to develop and submit a NOCTI Improvement plan to her by January 4th.
- Mr. Brown reported on the increase of positive results regarding the school's efforts to reduce unauthorized absences. He also reported on student disciplinary referrals and how that data will be tracked for purposes of comparison.
- The funding formula continues to be a topic of discussion in light of the Pocono Mountain School district's recently expressed concerns. This item will remain in discussion and on the agenda until issues can be resolved.

Mr. Hoffman announced that Mr. Sacci has been elected as the chairperson of the MCTI JOC for 2013.

Colonial Intermediate Unit 20: Mr. Thomas Murphy

Mr. Murphy reported that the most recent IU Board meeting was held on Wednesday, December 12th. The meeting was mostly routine business. Mr. Murphy also distributed a newly revised edition of 'The Twenty'. The publication is now one page and is easier to read.

PSBA Liaison Report: Ms. Susan Kresge

No report

Student Representative: Ms. Nicole Sarwar

- The PVHS Winter Band Concert was held on December 5th with much success.
- 85 ninth graders visited and toured MCTI on December 11th to view the program offerings in preparation for next year's scheduling.
- The cast, crew and staff put on an outstanding performance of the classic "Miracle on 34th Street" last weekend.
- All winter sports are doing well to date.
- Congratulations to Stephanie Schmitt for being recognized as an MVC Scholar-Athlete.
- Senior students received their graduation cap and gown ordering forms last week.
- FBLA students are preparing for the regional competition to be held at ESU on Tuesday, December 18th.
- The PV High School Winter Choral Concert is scheduled for Wednesday, December 19th in the new auditorium.
- The SADD volleyball tournament is on-going with finals scheduled for Friday, December 21st. The finals include homeroom winners who will play a faculty team.
- The student body wishes everyone a safe and enjoyable holiday season.

ADMINISTRATIVE REPORTS: Ms. Carole Geary for Dr. Douglas Arnold

Enrollment

Ms. Geary referred to the enrollment report and stated that this month is the first that we leveled off with no decline in enrollment.

Other

Jim Spinola motioned; seconded by Russ Gould, to approve the homebound instruction (*per Board policy, re-evaluation will be done in 90 days*)

Pleasant Valley High School

Student No.	Reason
HB111312RB-H	Medical, retroactive to November 13, 2012

Pleasant Valley Middle School

Student No.	Reason
HB112012LH-M	Medical, retroactive to November 20, 2012

Pleasant Valley Intermediate School

Student No.	Reason
HB120512FT-I	Medical, retroactive to December 5, 2012

ROLL CALL: 8-0 Carried

Noteworthy Accomplishments and Events/Gifts/Donations

Ms. Geary announced the following:

- The West End Park & Open Space Commission presented the school district with a picture of the phase one ribbon cutting ceremony which took place on October 27th. Ms. Kresge, Mr. Murphy and Dr. Arnold were present for the event.
- Last Friday, the Life Skills students hosted a thank you breakfast for the maintenance staff that helped create their “apartment.” The students prepared the breakfast and baked goods and served the staff. Seven maintenance staff attended the event, which was uplifting for all.
- On November 29th the National Technical Honor Society of MCTI inducted 12 students, six of which were from Pleasant Valley.
- The Northampton Community College newsletter, *The Lowdown*, stated that their National Honor Society included four Pleasant Valley students out of the eight who were inducted.
- Our most recent Denim Day event raised \$1,206, which was donated to the American Cancer Society.
- Mr. and Mrs. John Siani donated backpacks and school supplies to PV students.
- The Chestnuthill Township building will display the preliminary engineering project to improve the intersection of Rte. 715 and Rte. 209. The display will be available at the township building from December 10th to December 21st from 8:00 a.m. to 4:00 p.m.

Mr. Hoffman asked if we could get a copy of what is being displayed so everyone can see it.

Personnel and General Administration: Mr. Anthony Fadule

Russ Gould motioned; seconded by Steve Borger, to approve items #6.4.1 – #6.4.3 on the Personnel Report; items #6.4.4. – #6.4.6 on Addendum #1 and item #6.4.7 on Addendum #2 with one revision noted; item #6.4.4.1.2 should read *full-time* secretary. Report is as follows:

6.4 Personnel and General Administration December 13, 2012

- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.1.1 Support Staff
 - 6.4.1.1.1 Substitutes
 - 6.4.1.1.1.1 Geralyn Fehrle - Monitor
 - 6.4.1.1.1.2 Sandra Reilly - Paraprofessional Associate
(Retroactive to December 6, 2012)
- 6.4.2 Leaves of Absence
 - 6.4.2.1 Family and Medical Leave
 - 6.4.2.1.1 Angela George, PVMS teacher, was approved for Family and Medical Leave of Absence, as per Board policy, for four (4) days, effective November 16, 2012 through November 21, 2012.
 - 6.4.2.1.2 Desiree Murray, PVE full-time paraprofessional associate, was approved for Family and Medical Leave of Absence, as per Board policy, for five (5) days, effective November 5, 2012 through November 9, 2012.
 - 6.4.2.2 Leaves without Pay (Employees are responsible for the payment of any benefits the school district provides during the period of leave.):
 - 6.4.2.2.1 Erin Maxwell, PVHS monitor, was approved for unpaid leave of absence for two (2) days, effective November 29 and 30, 2012.
 - 6.4.2.2.2 Jayne Werkheiser, PVMS full-time paraprofessional associate, was approved for unpaid leave of absence for two (2) days, effective January 31, 2013 and February 1, 2013.
- 6.4.3 Retirement

Approval was granted to accept the letter of retirement from the following employee:

 - 6.4.3.1 Barbara Borger, PVI full-time cafeteria worker, effective January 4, 2013.

6.4 Personnel and General Administration – Addendum #1 December 13, 2012

- 6.4.4 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.4.1 Support Staff

- 6.4.4.1.1 Maritza Boasci was approved for the position of monitor at an hourly wage of \$8.92, effective December 17, 2012. Her 2012-2013 school year assignment is PVI. (Replacement position for Susan Springer)
- 6.4.4.1.2 Marie Sottile was approved for the position of full-time secretary, ten (10) month (one hundred ninety-four [194] days), at an annual salary of \$25,386, prorated, effective December 17, 2012. Her 2012-2013 school year assignment is PVMS. (Replacement position for Kathy Smith.)
- 6.4.4.1.3 Substitutes
 - 6.4.4.1.3.1 Heather Fran- Health Room Technician
 - 6.4.4.1.3.2 Robin Getz - Health Room Technician
- 6.4.5 Leaves of Absence
 - 6.4.5.1 Family and Medical Leave
 - 6.4.5.1.1 Nicole Anderton, PVMS teacher, was approved for Family and Medical Leave of Absence, as per Board policy, for sixty (60) days, effective February 28, 2013 through on or about May 28, 2013.
 - 6.4.5.1.2 Michele Antolick, PVMS teacher, was approved for Family and Medical Leave of Absence, as per Board policy, for sixty (60) days, effective December 10, 2012 through on or about March 15, 2013.
- 6.4.6 Resignation
 - Approval was granted to accept the letter of resignation from the following employee:
 - 6.4.6.1 Luddie Chatt, from the positions of substitute cafeteria worker/custodian, effective December 6, 2012.

6.4 Personnel and General Administration – Addendum #2 December 13, 2012

- 6.4.7 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.7.1 Support Staff
 - 6.4.7.1.1 June Pepe was approved for the position monitor at an hourly wage of \$8.92, effective December 17, 2012. Her 2012-2013 school year assignment is PVE. (Replacement position for Joanne Frankunas)
 - 6.4.7.1.2 Substitutes
 - 6.4.7.1.2.1 June Pepe - Monitor
 - 6.4.7.2 Professional Staff
 - 6.4.7.2.1 Pleasant Valley Intermediate School
 - 6.4.7.2.1.1 Kevin Scanlon was approved to continue in the position of long-term substitute elementary school counselor for Lauren Churchill, effective for the 2nd semester of the 2012-2013 school year, at an annual salary of \$40,900, prorated.

ROLL CALL: 8-0 Carried

Mr. Fisher gave an informational PowerPoint report on a large emergency training exercise in which emergency service personnel, the PA State Police, Chestnuthill Township officials and Pleasant Valley School District students and administrators all participated in Brodheadsville on Saturday, October 13th. The drill helped to improve first responders' knowledge of how to handle a disastrous event. The Northeast Pennsylvania Regional Counter-Terrorism Task Force coordinated the exercise.

Professional and Support Services; Mr. Christopher J. Fisher

Jim Spinola motioned; seconded by H. Charles Hoffman, to approve items #6.5.1 and #6.5.8 on the Professional and Support Services Report as follows:

6.5 Professional, Support, & Pupil Personnel Services December 13, 2012
Principal of Health & Physical Education

- 6.5.1 For Approval
 - 6.5.1.1 Approval was granted to dispose of 234 video tapes in the PVI collection. All tapes are a minimum of 17 years old and have not been used by teachers in at least 5 years.
 - 6.5.1.2 2012-2013 Polk Parent Volunteer - Ms. Paula Hughes
 - 6.5.1.3 Intramural advisors for the 2012-2013 winter season.
 - 6.5.1.3.1 High School Weight Room - Mr. Dave Pacchioni

	6.5.1.3.2	High School Weight Room	-	Mr. David Bieber
	6.5.1.3.3	Field Hockey	-	Ms. Angela Frantz
6.5.1.4	2012-2013 Co-curricular Advisor Positions			
	6.5.1.4.1	Gay/Straight Alliance	-	Ms. Lori Bettencourt
	6.5.1.4.2	Asst. Stage Manager	-	Ms. JoElle Palmer
6.5.1.5	2012-2013 Spring Volunteer Coaching Positions			
	6.5.1.5.1	Softball	-	Mr. Steve Borger
	6.5.1.5.2	Softball	-	Ms. Denise Hopely
	6.5.1.5.3	Track	-	Ms. Sandi Kaspszyk
6.5.8	Facilities: Mr. Christopher Fisher			
6.5.8.1	Facility Use Requests: 1			
	6.5.8.1.1	Organization	Gospel Ministry for Seniors	
		Facility Requested	Chestnuthill Cafeteria	
		Purpose	Soup Kitchen / Community Center	
		Dates/Times	Mondays and Fridays, January 8, 2013 thru December 27, 2013, 1:30 – 6:30 PM	
		Requestor	Joseph Trovato	
		Attendance	40 – 45	
		Tuition	N/A	
		Fee by District	Lease Agreement	

ROLL CALL: 7-1* Carried Voting ‘No’ to the report – M. Palmer

***#6.5.1.5.1: 6-2 Carried Voting ‘No’ on that item only – T. Murphy**

Informational items: Metal Detector Report, District Events

- ❖ **Special Education: Ms. Ellen McMasters and Ms. Cheryl Caines – No report**
- ❖ **Transportation Liaison/Asst. Custodial: Mr. Anthony Pierri – No report**
- ❖ **Buildings and Grounds: Mr. Mark Meinhart – No report**
- ❖ **Technology Systems: Mr. Rocco Seiler-No report**
- ❖ **Custodial and Warehouse: Mr. Howard Scott – No report**
- ❖ **Facilities: Mr. Christopher Fisher – No report**
- ❖ **Food Services: Ms. Bonnie Grammes – Participation report attached**

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary

Ms. Geary stated that the high school staff has just finished with round two of the Keystone exams. Biology will be tested next month.

- ❖ **Mathematics: Mr. Kenneth Newman – No report**
- ❖ **Reading: Ms. Keri Ramsay – No report**
- ❖ **Technology Services/Pleasant Valley Cyber Academy: Dr. Lee Lesisko – No report**
- ❖ **Title I and Title II – No report**

Pleasant Valley Intermediate: Mr. Todd VanNortwick, Mr. Doug Palmieri

Mr. VanNortwick’s report was informational.

Pleasant Valley Elementary School: Mr. Josh Krebs, Ms. Erica Walters, Ms. Diane Siani

Mr. Krebs’s report was informational.

Polk Elementary: Mr. Ken Newman

Mr. Newman’s report was informational.

Pleasant Valley Middle School: Mr. Howard Drake, Ms. Shelley Larthey

Ms. Larthey’s report was informational.

Ms. Geary stated that tonight will be Ms. Larthey’s last Board meeting and she congratulated her on her upcoming retirement.

Pleasant Valley Cyber Academy: Dr. Lee Lesisko

No report

Pleasant Valley High School: Mr. John Gress, Mr. R. Hines, Ms. Teresa Malligo

Mr. Gress’s report was informational.

Business Manager: Ms. Susan Famularo/Ms. Monica Kotzmann

Dominick Sacci motioned; seconded by Jim Spinola, to approve items #6.10.1.1, #6.10.1.3 - #6.10.1.6 on the Business Report and item #6.10.3 on Addendum #1 with one revision noted; Item #6.10.1.2 was removed. Report is as follows:

6.10 Business Management December 13, 2012

- 6.10.1 Requests for approval
 - 6.10.1.1 Cafeteria accounts payable for November 2012.
Total amount: \$185,460.95
Bills payable for November 2012.
Total amount: \$57,218.30
 - 6.10.1.2 REMOVED
 - 6.10.1.3 Approval was granted to advertise the 2013-2014 Preliminary Budget for approval at the January 24, 2013 Board meeting.
 - 6.10.1.4 Approval was granted for the attached resolution known as the "Senior Citizens Property Tax Rebate Resolution of 2012". The maximum household income is \$18,500 and the maximum rebate amount is \$500.
 - 6.10.1.5 Approval was granted to advertise for sealed bids for the following item: Fall Athletic Supplies and Equipment.
 - 6.10.1.6 The following contract was approved:
Gertrude Hawk Chocolates. Spring fundraiser for Pleasant Valley Elementary and Polk Elementary. Starting on February 4, 2013 and ending February 15, 2013.
- 6.10.2 Informational
 - 6.10.2.1 Student Activity Accounts

Beginning Balance, November 1, 2012	\$227,492.03
Receipts	56,572.02
Expenditures	34,790.90
Ending Balance, November 30, 2012	\$249,273.15
 - 6.10.2.2 District investment report for November 30, 2012.

6.10 Business Management Addendum #1 December 13, 2012

- 6.10.3 Requests for approval
 - 6.10.3.1 The following contract was approved:
Tattoo Manufacturing. Cost: \$175.53. Temporary PV bear paw and eye black tattoos for sporting events. Fundraiser for Leo Club at the Pleasant Valley High School. Starting on December 5, 2012 and ending when tattoos are sold out.

ROLL CALL: 7-1 Carried Voting 'No' to item #6.10.1.6 – T. Murphy

Solicitor: Daniel Corvelevn, Esq. / Gerard Geiger, Esq.

No report

Pleasant Valley School Directors:

Mr. Murphy stated that he was going to read a resolution that was not included on the Agenda. Mr. Murphy read the Resolution by the Board of School Directors of the Pleasant Valley School District in Opposition to Sequestration. The following action occurred:

Dominick Sacci motioned; seconded by H. Charles Hoffman, to approve the Resolution by the Board of School Directors of the Pleasant Valley School District in Opposition to Sequestration as per the attached copy.

ROLL CALL: 8-0 Carried

- ❖ Mr. Spinola commented about the good news report that was presented tonight. He stated that he is happy to see staff, students and administration giving back to the community. He wished everyone happy holidays.
- ❖ Mr. Murphy thanked Ms. Larthey for her years of service to the Pleasant valley School District and wished her well on her retirement.
- ❖ Mr. Murphy asked to include in the next newsletter, a "thank you" on behalf of the Board to all staff, students and administrators for the generosity that is shown throughout the year towards the community. He wants everyone to know how much the Board appreciates what is done to help our community.
- ❖ Mr. Murphy wished everyone a Happy New Year.

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President Murphy asked for a motion to adjourn.

H. Charles Hoffman motioned; seconded by Jim Spinola, to adjourn the meeting at approximately 8:59 p.m.

VOICE VOTE: Unanimously Carried

Respectfully submitted,

Susan Famularo, Board Secretary _____

Linda Zeliznik, Board Recorder _____

Next School Board Meeting:

Date: Thursday, January 10, 2013

Time: 8:00 p.m.

Location: PVSD District Administration Offices