

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
October 25, 2012

Board Approved November 15, 2012 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Thomas Murphy on Thursday, October 25, 2012 at 8:02 p.m. President Murphy welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

ROLL CALL

School Board	Thomas Murphy, President	Russell Gould	MiChelle Palmer
Attendees	Susan Kresge, Vice President	H. Charles Hoffman	Dominick Sacci
	James Spinola, Treasurer	Steven Borger	
Absentees	Harvey Frable		
Administration Attendees	Dr. Arnold, Ms. Geary, Mr. C. Fisher, Ms. Famularo, Ms. Kotzmann, Ms. Zeliznik, Mr. Drake, Mr. Gress, Mr. Hines, Mr. Krebs, Ms. Larthey, Ms. Malligo, Mr. Newman, Mr. Palmieri, Ms. Siani, Mr. T. VanNortwick, Ms. Walters		
School Solicitor	Mr. Gerard Geiger		

President Murphy announced Notification of Executive Sessions as follows:

October 25, 2012: **Personnel** – Employee issues including, but not limited to, performance and/or discipline; **Negotiations**; and **Legal Issues**.

MEETING PROCEDURES:

President Murphy referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

None

OTHER:

Dr. Arnold announced that the school district's bookmobile, known as 'Dewey', started as an old PVSD mini-bus that was donated by First Student. Mr. Krebs contacted PVSD alumnus Mr. George Moretz for assistance in restoring the bus for use as the bookmobile. George and his son, Michael, who is also a PV grad, restored the old bus to its present outstanding condition. Mr. Krebs presented George with a certificate of appreciation for his outstanding contribution to the Pleasant Valley School District and for making 'Dewey' a reality.

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder

Dominick Sacci motioned; seconded by Susan Kresge, to approve the minutes of the meeting held on Thursday, October 11, 2012 as per the attached copy:

VOICE VOTE: 8-0 Carried

TREASURER'S REPORT: Mr. James Spinola

H. Charles Hoffman motioned; seconded by Steve Borger, to approve the Accounts Payable 10/12/12 - 10/25/12 on pages 19-25 as per the attached copies

ROLL CALL: 8-0 Carried

OLD BUSINESS:

Solicitor: M Daniel Corvelevn, Esq. / Gerard Geiger, Esq.

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Dominick Sacci

No report

Colonial Intermediate Unit 20: Mr. Thomas Murphy

- The most recent meeting was held on Wednesday, October 24th.

- A new CIU 20 Special Education Director was hired; he is Mr. Christopher Wolfel.
- The contract for the CIU 20 Executive Director was extended for four years.
- The remainder of the meeting was routine business.
- Mr. Murphy distributed copies of 'The Twenty'.

PSBA Liaison Report: Ms. Susan Kresge

- The charter school expansion bill failed to be brought to a vote in the House.
- The reverse assessment appeals bill also failed.
- Ms. Kresge asked that we all thank our legislators for opposing these two bills.
- At this year's PSBA Leadership conference, there was a student showcase in which 10 school districts participated. The event will be re-broadcast on PCN on October 27th at 5:00 p.m.

Student Representative: Ms. Nicole Sarwar

- Spirit Week and the Bucket Game were very positive events.
- The annual fall sports and activities pep rally was held with a great deal of spirit and PV Pride.
- FBLA coordinated a blood drive that took place on Friday, October 12th.
- Homecoming was held on Friday, October 12th. The King, Mason Buskirk and the Queen, Shadai Johnson, were crowned at halftime. The Bears defeated East Stroudsburg South.
- The homecoming dance was held on Saturday, October 13th in the new gym. Over 850 students attended.
- S.A.D.D. members from PV and Pocono Mountain East joined together and sponsored a canned food drive. Over 5,000 cans of food were collect to support families throughout Monroe County.
- FBLA hosted the annual Regional Leadership Workshop on Thursday, October 18th.
- The 5th Annual Community Trick or Treat Night was held on Tuesday, October 23rd at the high school. The event was sponsored by FBLA. Many staff and students volunteered their time to make the event very successful. Over \$2,300 was raised.
- The Leo Club sponsored a Halloween Costume Collection event with over 325 slightly used costumes. The costumes were distributed to families in need on October 23rd.
- The Leo Club is sponsoring a food drive during the month of November and a pet items drive during the month of October.
- The PVHS Cultural Diversity Club is sponsoring a winter coat collection for those in need in our community.
- Congratulations were extended to the PV Boys' Cross Country team on their MVC championship.
- District XI playoffs began with the PV Girls' Soccer team defeating Pocono Mtn. West 5-0.

ADMINISTRATIVE REPORTS: Dr. Douglas Arnold

Enrollment

Dr. Arnold stated that the school district reported a student enrollment of 5,454 to PDE in October. This includes our cyber academy students and our students placed in IU classes. We are approximately 200 students lower than last year at this time and we continue to decline in enrollment. We have approximately 190 students enrolled in charter schools.

Mr. Spinola asked if we reach out to those students who are attending outside cyber charter schools. Dr. Arnold stated that last night we marketed our cyber academy to those families. Unfortunately the event was not well attended, but efforts to reach out to them are ongoing and letters were sent informing those families of our cyber academy.

Policy Revisions

None

Other

Jim Spinola motioned; seconded by Dominick Sacci, to approve the following homebound instruction (*As per Board policy, re-evaluation will be done in ninety (90) days*).

Pleasant Valley High School

ID#	Reason
HB091912EC-H	Medical, retroactive to September 19, 2012
HB091912CC-H	Medical, retroactive to September 19, 2012
HB101612SE-H	Medical, retroactive to October 16, 2012
HB101612ST-H	Medical, retroactive to October 16, 2012

Pleasant Valley Elementary School

ID#	Reason
HB102412PK-E	Medical, retroactive to October 24, 2012

ROLL CALL: 8-0 Carried

Noteworthy Accomplishments and Events/Gifts/Donations

- Dr. Arnold stated that a \$50 memorial donation was received in memory of Ms. Florence Brown, who had been the oldest Chestnuthill alumni. Her brother, Mr. Norman Koehler, made the donation. Dr. Arnold stated that a letter of thanks and condolences will be sent to Mr. Koehler.

Personnel and General Administration: Ms. Famularo for Mr. Anthony Fadule

Susan Kresge motioned; seconded by Russ Gould, to approve items #6.4.1 - #6.4.3 on the Personnel Report, items #6.4.4 - #6.4.6 on Addendum #1, and items #6.4.7 - #6.4.8 on Addendum #2 as follows:

6.4 Personnel and General Administration **October 25, 2012**

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Professional Staff

6.4.1.1.1 Substitutes

6.4.1.1.1.1 Matt Hinnerschitz - Social Studies

6.4.1.1.2 Transfers

The following individuals were approved for transfer, effective the beginning of the 2nd marking period of the 2012-2013 school year:

6.4.1.1.2.1 Karl Rentzheimer, Health & Physical Teacher, from PVI to PVHS/PVI.

6.4.1.1.2.2 Philip Masiello, Health & Physical Teacher, from Polk Elementary School to Polk/PVE/PVI.

6.4.2 Leaves of Absences

6.4.2.1 Leaves without Pay (Employees are responsible for the payment of any benefits the school district provides during the period of leave.):

6.4.2.1.1 Gina DeVito Curry, PVMS cafeteria worker, was approved for unpaid leave of absence for five (5) days, effective February 8 through February 14, 2013.

6.4.2.1.2 Linda Kempton, PVI part-time paraprofessional associate, was approved for unpaid leave of absence for one (1) day, effective October 5, 2012.

6.4.2.1.3 Joan Toolan, PVMS part-time paraprofessional associate, was approved for unpaid leave of absence for two (2) days, effective November 19 and 20, 2012.

6.4.3 Resignation

Approval was granted to accept the letters of resignation from the following employees:

6.4.3.1 Maryjean Fedin, PVE monitor, effective October 19, 2012.

6.4.3.2 Lisa Jaferis, substitute teacher, effective October 15, 2012.

6.4.3.3 Robert D. Schaeffer, Jr., special education teacher, effective October 11, 2012.

6.4.3.4 Maria Spence, PVE monitor, effective October 25, 2012.

6.4.3.5 Janice Young, PVMS part-time German teacher, effective the conclusion of the 1st marking period of the 2012-2013 school year. (Tentatively scheduled for October 31, 2012).

6.4 Personnel and General Administration – Addendum #1 **October 25, 2012**

6.4.4 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.4.1 Professional Staff

6.4.4.1.1 Pleasant Valley Middle School

6.4.4.1.1.1 Tim Hinton MS, Step 2
BS, Athletic Training Sports Management Salary=\$45,300
MS MED, Special Education Prorated
PDE Certification
ESU

(Replacement Part-Time Level II, (53%) Technology Education Teacher for Erik Everett, effective November 1, 2012)

6.4.4.1.2 Substitutes

6.4.4.1.2.1 Mari Williams - Music

6.4.4.2 Support Staff

6.4.4.2.1 Lisa Edgar was approved for the position of monitor at an hourly rate of \$8.92, effective November 5, 2012. Her 2012-13 school year assignment is Pleasant Valley Elementary School. (Replacement position for Linda Napolitano)

- 6.4.4.2.2 Substitutes
 - 6.4.4.2.2.1 Lisa Edgar - Monitor
 - 6.4.4.2.2.2 Carmela Fogarile - Monitor
 - 6.4.4.2.2.3 Aracelis Machado - Cafeteria Worker
(Retroactive to Oct. 22, 2012)
 - 6.4.4.2.2.4 Elizabeth Pelli - Cafeteria Worker/Monitor
- 6.4.5 Leaves of Absence
 - 6.4.5.1 Family and Medical Leave
 - 6.4.5.1.1 Deborah Daly, health room technician, was approved for Family and Medical Leave of Absence, as per Board policy, for eleven (11) days, effective October 8, 2012 through October 22, 2012.
 - 6.4.5.1.2 John Pepe, high school custodian, was approved for Family and Medical Leave of Absence, as per Board policy, for thirty (30) days, effective October 23, 2012 through December 6, 2012.
- 6.4.6 Resignation

Approval was granted to accept the letter of resignation from the following employee:

 - 6.4.6.1 Beverly Galasso, substitute paraprofessional associate and monitor, effective October 14, 2012.

6.4 Personnel and General Administration – Addendum #2 October 25, 2012

- 6.4.7 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.7.1 Support Staff
 - 6.4.7.1.1 Timothy Hinton was approved for a change of employment status and assignment from full-time paraprofessional associate at PVHS to part-time paraprofessional associate at PVI, effective November 1, 2012.
 - 6.4.7.2 Professional Staff
 - 6.4.7.2.1 Pleasant Valley Middle School
 - 6.4.7.2.1.1 Valerie Seligman BS, Step 1
BA, German Salary=\$40,900
West Chester University Prorated
(Replacement Part-time, Level II (53%)
German Teacher for Janice Young, effective November 1, 2012)
- 6.4.8 Leaves of Absence
 - 6.4.8.1 Leaves without Pay (Employees are responsible for the payment of any benefits the school district provides during the period of leave):
 - 6.4.8.1.1 Lynda Kempton, PVI part-time paraprofessional associate, was approved for unpaid leave of absence for the following two (2) days: October 11, 2012 and October 25, 2012.

ROLL CALL: 8-0 Carried

Professional and Support Services; Mr. Christopher J. Fisher

Dominick Sacci motioned; seconded by Susan Kresge, to approve item #6.5.1 on the Professional and Support Services Report is as follows:

6.5 Professional, Support, & Pupil Personnel Services October 25, 2012
Principal of Health & Physical Education

- 6.5.1 For Approval
 - 6.1.1.1 Please accept the following resignations:
 - 6.1.1.1.1 2012-13 Chess Club Advisor- Ms. Michele Witowski
 - 6.1.1.1.2 2012-13 Sophomore Class Adv.- Ms. Michele Witowski
 - 6.1.1.2 2012-2013 Co-curricular/Supplemental Advisor Positions
 - 6.1.1.2.1 Chess Club - Ms. Vanessa Fego
 - 6.1.1.2.2 Sophomore Class - Ms. Catherine Barrett
 - 6.1.1.3 2012-2013 Assistant Coaching Position
 - 6.1.1.3.1 Jr. High Wrestling - Mr. Justin Micklos
 - 6.1.1.4 Athletics/Activities Intramural Advisors for the 2012-2013 Winter Season
 - 6.1.1.4.1 High School Ski Club - Mr. Mark Rehrig
 - 6.1.1.4.2 High School Ski Club - Ms. Kristen Matweecha
 - 6.1.1.4.3 High School Ski Club - Mr. Jason Smith
 - 6.1.1.4.4 Track and Field - Mr. Mike Wertman
 - 6.1.1.4.5 Track and Field - Mr. Wayne Davenport
 - 6.1.1.4.6 Track and Field - Mr. Drew Davis

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|---------|------------|---|---|---------------------|
| | 6.1.1.4.7 | 5 th Grade Ski Club | - | Mr. Ed Boyce |
| | 6.5.1.4.8 | 5 th Grade Ski Club | - | Ms. Crystal Hicks |
| | 6.5.1.4.9 | 6 th Grade Ski Club | - | Ms. Melinda Ludwig |
| | 6.5.1.4.10 | 6 th Grade Ski Club | - | Mr. Trevor Kresge |
| | 6.5.1.4.11 | 3 rd & 4 th Grade Ski Club | - | Ms. Laura Ammermann |
| 6.5.1.5 | | 2012-2013 Volunteer Coaching Position | | |
| | 6.5.1.5.1 | Wrestling Cheering | - | Ms. Lindsay Monks |
| 6.5.1.6 | | Field Trip Requests – Pleasant Valley High School | | |
| | 6.5.1.6.1 | Grade/Organization – SADD/Guidance, Grades 11-12 | | |
| | | Teacher(s) Involved – Ms. Shannon Mackes | | |
| | | Destination of Trip – Philadelphia | | |
| | | Purpose of Trip – Aevium Presentation | | |
| | | Date of Trip – October 23, 2012 | | |
| | | District Buses Needed – yes | | |
| | | Cost per Student – none | | |
| | 6.5.1.6.2 | Grade/Organization – Chorus, Grades 10-12 | | |
| | | Teacher(s) Involved – Ms. Lois Mann | | |
| | | Destination of Trip – Delaware Valley High School | | |
| | | Purpose of Trip – Extension of curriculum for advanced students | | |
| | | Date of Trip – November 7, 2012 | | |
| | | District Buses Needed – yes | | |
| | | Cost per Student – none | | |
| | 6.5.1.6.3 | Grade/Organization – Band, Grades 9-12 | | |
| | | Teacher(s) Involved – Mr. James DeVivo | | |
| | | Destination of Trip – Weatherly High School | | |
| | | Purpose of Trip – Perform with Carbon County Band | | |
| | | Date of Trip – February 19, 20, 21, 2013 (one trip per day) | | |
| | | District Buses Needed – yes | | |
| | | Cost per Student – none | | |
| | 6.5.1.6.4 | Grade/Organization – Key Club, Grades 10-12 | | |
| | | Teacher(s) Involved – Ms. Danielle Unger | | |
| | | Destination of Trip – Hershey Lodge | | |
| | | Purpose of Trip – Key Club International Leadership Convention | | |
| | | Date of Trip – March 8, 2013 | | |
| | | District Buses Needed – yes | | |
| | | Cost per Student - \$80.00 | | |
| | 6.5.1.6.5 | Grade/Organization – Spring Challenge, Grades 9-12 | | |
| | | Teacher(s) Involved – Ms. Barbara Arroyo | | |
| | | Destination of Trip – Easton Area High School | | |
| | | Purpose of Trip – Spring Challenge Reading Competition | | |
| | | Date of Trip – April 25, 2013 | | |
| | | District Buses Needed – yes | | |
| | | Cost per Student – none | | |
| 6.5.2 | | Informational | | |
| | 6.5.2.1 | The destination for the PV Middle School Student Council field trip on May 17, 2013, approved by the Board of Education at its regular meeting on Thursday, October 11, 2012, has been changed from Harrisburg to Philadelphia. | | |

ROLL CALL: 8-0 Carried

Informational item: District Events

- ❖ **Special Education: Ms. Ellen McMasters, Ms. Cheryl Caines – No report**
- ❖ **Transportation Liaison/Asst. Custodial: Mr. Anthony Pierri – No report**
- ❖ **Buildings and Grounds: Mr. Mark Meinhart – No report**
- ❖ **Technology Systems: Mr. Rocco Seiler – No report**
- ❖ **Custodial and Warehouse: Mr. Howard Scott – No report**
- ❖ **Facilities: Mr. Christopher Fisher – No report**
- ❖ **Food Services: Ms. Bonnie Grammes – Participation report attached**

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary

- ❖ **Mathematics: Mr. Kenneth Newman – No report**

- ❖ **Reading: Ms. Keri Ramsay – No report**
- ❖ **Technology Services/Pleasant Valley Cyber Academy: Dr. Lee Lesisko – No report**
- ❖ **Title I and Title II: No report**

Pleasant Valley Intermediate: Mr. Todd VanNortwick, Mr. Doug Palmieri

Mr. VanNortwick’s report was informational.

Pleasant Valley Elementary School: Mr. Josh Krebs, Ms. Erica Walters, Ms. Diane Siani

Mr. Krebs’ report was informational.

Polk Elementary: Mr. Ken Newman

Mr. Newman’s report was informational.

Pleasant Valley Middle School: Mr. Howard Drake, Ms. Shelley Larthey

Mr. Drake’s report was informational.

Pleasant Valley Cyber Academy: Dr. Lee Lesisko

No report

Pleasant Valley High School: Mr. John Gress, Mr. R. Hines, Ms. Teresa Malligo

Mr. Gress’ report was informational.

Business Manager: Ms. Susan Famularo, Ms. Monica Kotzmann

Susan Kresge motioned; seconded by Russ Gould, to approve items #6.10.1 - #6.10.2 on the Business Report, item #6.10.3 on Addendum #1, and item # 6.10.4 on Addendum #2 as follows:

6.10 Business Management October 25, 2012

- 6.10.1 Approval was granted for the following:
 - 6.10.1.1 Cafeteria accounts payable for September 2012.
 - Total amount: \$155,687.29**
 - Bills payable for September 2012.
 - Total amount: \$98,629.59**
 - 6.10.1.2 The following contracts were approved:
 - 6.10.1.2.1 Scholastic Education. Cost: \$4,550. No increase from last year. Basic product maintenance and support plan for reading remediation in Pleasant Valley High School, Pleasant Valley Middle School and Pleasant Valley Intermediate School. Dates of service will be for one (1) year.
 - 6.10.1.2.2 Jostens Publication Agreement. Cost: \$29.61/copy. Pleasant Valley Middle School Yearbook. Yearbooks are purchased by students/staff.
 - 6.10.1.2.3 Johnson Screen Printing. Cost: \$500 to \$1,000. Polo shirts embroidered with drama mask logo for high school drama and musical programs.
 - 6.10.1.2.4 The Palace Center. 2012-13 PV High School Prom. Cost: \$35.88 per person (500 person minimum) with an estimated cost of \$20,000. To be paid by attendees and high school class funds.
 - 6.10.1.1 The following student placement was approved:
 - Student #090412 – George Junior Republic – Effective 9/4/12.
- 6.10.2 Informational
 - 6.10.2.1 Student Activity Accounts

Beginning Balance, September 1, 2012	\$238,676.69
Receipts	14,406.84
Expenditures	36,591.71
Ending Balance, September 30, 2012	\$216,491.82
 - 6.10.2.2 District investment report for September 30, 2012.

6.10 Business Management - Addendum #1 October 25, 2012

- 6.10.3 Requests for approval
 - 6.10.3.1 The following contracts were approved:
 - 6.10.3.1.1 West End Printing. Fundraiser for PVHS SADD. T-shirts to be sold October 9, 2012 through October 22, 2012.

6.10.3.1.2 Step By Step Learning. Cost: \$32,000. To be paid from Title I and Title III funds. Services to provide LETRS Module 4 training for 3rd grade teachers.

6.10.3.2 The following student placements were approved:

Student #070112LH – Northwestern Academy – Effective 7/1/12.

Student #070112JS – Northwestern Academy – Effective 7/1/12.

Student #082912AH – St. Stephen’s Academy – Effective 8/29/12.

Student #092612CK – Pyramid Healthcare – Quakertown – Effective 9/26/12.

Student #100312AF – Shepherd’s Maternity House – Effective 10/3/12.

6.10 Business Management Addendum #2

October 25, 2012

6.10.4 Requests for approval

6.10.4.1 Approval was granted for a purchase order to Material Storage Systems, Inc. in the amount of \$12,200 for a Stage Mezzanine. To be paid from the 2006 Bond Fund (three (3) quotes obtained and on file in the Business Office).

ROLL CALL: 8-0 Carried

Dr. Arnold announced that the West End Park and Open Space Commission is dedicating the regional park on Saturday, October 27th at 10:00 a.m. The park is located on Evergreen Hollow Road off of Rte. 715.

Solicitor: Daniel Corvelevn, Esq. / Gerard Geiger, Esq.

No report

Pleasant Valley School Directors:

- Jim Spinola commented that Mr. Frable has missed eight board meetings and someone should send a letter or get well note, to see what his intentions are to finish out the remainder of his term. Dr. Arnold stated that a get well card would probably be most appropriate.
- Jim Spinola stated that he attended the recent high school pep rally and commented that the high school is in good hands with Mr. Gress as principal.
- Susan Kresge asked where to drop off coats for the coat collection.

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President Murphy asked for a motion to adjourn.

H. Charles Hoffman motioned; seconded by Susan Kresge, to adjourn the meeting at approximately 8:34 p.m.

The motion was unanimously carried.

Respectfully submitted,

Susan Famularo, Board Secretary _____

Linda Zeliznik, Board Recorder _____

Next School Board Meeting:

Date: Thursday, November 15, 2012

Time: 8:00 P.M.

Location: PVSD District Administration Offices