

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
September 13, 2012

Board Approved September 27, 2012 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Thomas Murphy on Thursday, September 13, 2012 at 8:06 p.m. President Murphy welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

ROLL CALL

School Board Attendees	Thomas Murphy, President Susan Kresge, Vice President James Spinola, Treasurer	H. Charles Hoffman Dominick Sacci Steven Borger
Absentees	Harvey Frable, Russell Gould, MiChelle Palmer	
Administration Attendees	Dr. Arnold, Mr. Fadule, Ms. Geary, Ms. Famularo, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann	
School Solicitor	Mr. Gerard Geiger	

President Murphy announced Notification of Executive Sessions as follows:

- September 13, 2012: **Personnel** – Employee issues including, but not limited to, performance and/or discipline; **Negotiations**; and **Legal Issues**.

MEETING PROCEDURES:

President Murphy referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

Meredith Mead, Eldred Township, expressed her concerns regarding the late arrival of her student's bus at the end of the school day. Mr. Fisher stated that the issue is being worked on and met with Ms. Mead to discuss the issue.

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik, Board Recorder

H. Charles Hoffman motioned; seconded by Susan Kresge, to approve the minutes of the meeting held on Thursday, August 23, 2012 as per the attached copy:

VOICE VOTE: Carried 6-0

TREASURER'S REPORT: Mr. James Spinola

Susan Kresge motioned; seconded by Dominick Sacci, to approve the Accounts Payable 8/1/12-8/31/12 (manual checks) on page 18; Accounts Payable 9/1/12-9/13/12 on pages 19-25; Trial Balance/Financial Statement on pages 26-32; Asset Cost Summary on page 33 and the Condensed Board Summary/Expenditures-Revenues on pages 34-40 as per the attached copies:

ROLL CALL: 6-0 Carried

OLD BUSINESS:

Solicitor: M Daniel Corvelevn, Esq./Gerard Geiger, Esq.

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Dominick Sacci

The most recent meeting of the MCTI Joint Operating Committee was held on Monday, September 10th. Dr. Rushton recognized staff members for their hard work this summer in preparing for the start of the 2012-13 school year, Mr. Frank Pecci and his staff for the appearance and cleanliness of the school, administration for the operational and procedural components of MCTI, the technology department for the implementation of the new computers, and the office staff for their continued support.

A Special recognition was made to Dr. Ebert for his assistance in transitioning Mr. John Brown as his replacement as Supervisor of Career & Technical Education. Dr. Ebert will retire on Sept. 15, 2012 after 40 years in education.

Ms. Carol Sitroon reported that Adult Education Fall Registration is ongoing and saw classes fill three weeks sooner than usual; in fact, there are 64 students registered with more coming.

The final draft of the Articles of Agreement were reviewed, minor changes were made, and four resolutions were passed with the final document now being submitted to the sending school districts for approval.

Colonial Intermediate Unit 20: Mr. Thomas Murphy

Mr. Murphy reported that the next meeting is scheduled for Wednesday, September 26th.

PSBA Liaison Report: Ms. Susan Kresge

Ms. Kresge reported that today PDE posted a Plan Con survey for school districts to fill out. Ms. Kresge gave Ms. Famularo the questions that needed to be answered. The survey deadline date is October 15th.

Student Representative: Ms. Nicole Sarwar

No report

ADMINISTRATIVE REPORTS: Dr. Douglas Arnold

Enrollment

An official count will be produced for PDE on October 1st. Administration is still working on our “10-day drop” students that will be removed from the rolls as per the PA School Code.

Jim Spinola motioned; seconded by Dominick Sacci, to approve the following policy revision:

- No. 609. Investment of District Funds

ROLL CALL: 6-0 Carried

Second Reading*

No. 123.2. Sudden Cardiac Arrest

No. 610. Purchases Subject to Bid/Quotation

No. 611. Purchases Budgeted

These policies will be recommended for approval at the September 27, 2012 Board meeting.

First Reading**

No. 621. Local Taxpayer Bill of Rights

This policy will be recommended for approval at the October 11, 2012 Board meeting.

Other

Jim Spinola motioned; seconded by H. Charles Hoffman, to approve the following requests:

- Homebound instruction (*per Board policy, re-evaluation will be done in 90 days*)
Pleasant Valley Middle School

Student No.	Reason
HB082812JA-M	Medical, retroactive to August 28, 2012
HB083012CC-M	Medical, retroactive to August 30, 2012

- To waive tuition as per Board Policy No. 202 to allow a twelfth grade student, student #S091312C, to finish their senior year in the Pleasant Valley School District.
- To waive tuition as per Board Policy No. 202 to allow a twelfth grade student, student # S091312K, to finish their senior year in the Pleasant Valley School District.

ROLL CALL: 6-0 Carried

Noteworthy Accomplishments and Events/Gifts/Donations

- Our first Denim Day in August raised \$900 for Cystic Fibrosis
- Donations for the field hockey/baseball scoreboard include \$1,000 from the All Sports Club and our first of four installments of \$250 from the field hockey parents club.
- The Ross Township Community Day event will take place on Saturday, September 15th. Dr. Lesisko and Dr. Arnold will be stationed at a PVSD booth from 10 a.m. to 4 p.m. All are invited to stop by and take part in the event.

Personnel and General Administration: Mr. Anthony Fadule

Susan Kresge motioned; seconded by Dominick Sacci, to approve item #6.4.1 - #6.4.3 on the Personnel Report and items #6.4.4 - #6.4.6 on Addendum #1 and items #6.4.7 - #6.4.9 on Addendum #2 as follows:

6.4 Personnel and General Administration September 13, 2012

- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.1.1 Support Staff
 - 6.4.1.1.1 Security
The following individual was approved for the position of casual security officer:
 - 6.4.1.1.1.1 Alfred Chestnut
 - 6.4.1.1.2 Joann Mastronardi was approved for a change of employment status from temporary to regular part-time ten (10) month secretary, retroactive to August 23, 2012. (Her 2012-2013 school year assignment continues to be at Polk Elementary School.)
 - 6.4.1.1.3 Kristen Pierri was approved for the position of part-time twelve (12) month secretary retroactive to September 4, 2012 at an annual salary of \$25,386, prorated. (Her 2012-2013 school year assignment is Pleasant Valley Elementary School.)
- 6.4.2 Leaves of Absences
 - 6.4.2.1 Family and Medical Leave
 - 6.4.2.1.1 John Pepe, high school custodian, requests Family and Medical Leave, as per Board policy, for thirty (30) days, effective August 29, 2012 through October 10, 2012.
 - 6.4.2.2 Leaves without Pay (Employees will be responsible for the payment of any benefits the district provides during the period of leave.):
 - 6.4.2.2.1 Erelene McCormick, PVI monitor, requests unpaid leave of absence for five (5) days, effective December 10, 2012 through December 14, 2012.
- 6.4.3 Resignation
Please accept the letters of resignation from the following employees:
 - 6.4.3.1 Julie Harris, substitute teacher, effective August 30, 2012.
 - 6.4.3.2 Joseph Kondisko, Polk Elementary School Principal, effective August 31, 2012.
 - 6.4.3.3 Lesylie Smith, part-time cafeteria worker, effective August 23, 2012. Ms. Smith wishes to remain on the substitute cafeteria worker list.

6.4 Personnel and General Administration – Addendum #1 September 13, 2012

- 6.4.4 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.4.1 Professional Staff
 - 6.4.4.1.1 Tenure
The following teachers have served Pleasant Valley School District for three (3) years, have been rated as satisfactory, and by the provisions of the PA School Code were approved for tenure:
 - a. Stephanie Czankner
 - b. Shelley Kotulka
 - c. Alison Kutzler
 - d. Kelly McElmoyle
 - e. Thomas J. Murphy
 - f. Alison Odell
 - g. David Pacchioni,
 - h. Veronica Scrivens
 - i. Michael James Terwilliger
 - j. Michele Witowski
 - 6.4.4.1.2 Pleasant Valley Intermediate School
 - 6.4.4.1.2.1 Heather Wadding BS, Step 1
BS, Business Management Salary=\$40,900,
ESU Prorated
Elementary Certificate
DeSales University

(5th grade long-term salaried substitute teacher for
Joelene Douglas, effective September 17, 2012)

- 6.4.5 Leaves of Absence
 - 6.4.5.1 Child-Bearing/Child-Rearing Leave
 - 6.4.4.1.3 Joelene Douglas, PVI teacher, was approved to amend her leave of absence to be effective September 17, 2012.
 - 6.4.5.2 Leave without Pay (Employees are responsible for the payment of any Benefits the school district provides during the period of leave):
 - 6.4.4.1.4 Elizabeth Drinkwater, PVI monitor, was approved for unpaid leave of absence for three (3) days, effective September 26, 27 and 28, 2012.
 - 6.4.4.1.5 Darlene Johnson, PVHS head cook, was approved for unpaid leave of absence effective September 28, 2012 through the conclusion of the 2012-2013 school year.
 - 6.4.4.1.6 Patricia Wuebber, PVMS cafeteria worker, was approved for unpaid leave of absence for two (2) days, effective October 16 and October 19, 2012.
- 6.4.6 Resignation

Approval was granted to accept the letters of resignation from the following employees:

 - a. Joan Brong, PVI cafeteria worker, effective September 21, 2012.
 - b. Susan Springer, PVHS monitor, effective September 6, 2012.

6.4 Personnel and General Administration – Addendum #2 September 13, 2012

- 6.4.7 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.7.1 Support Staff
 - 6.4.7.1.1 Curt Gower was approved for the position of custodian, effective September 17, 2012. His 2012-2013 school year assignment is Pleasant Valley Elementary School. (Replacement position for Terry Knecht.)
- 6.4.8 Leaves of Absence
 - 6.4.8.1 Family and Medical Leave
 - 6.4.8.1.1 Shirley Hood, School District Administrative Secretary, was approved for Family and Medical Leave, as per Board policy, for eleven (11) days, effective August 21, 2012 through September 7, 2012.
- 6.4.9 Release and Settlement Agreement
 - 6.4.9.1 Approval was granted for the Release and Settlement Agreement for employee number PS091312 subject to the review and approval of the final Agreement by the District's solicitor.

**ROLL CALL: 6-0 Carried Abstaining from vote on item # #6.4.4.1.1.e – T. Murphy
Reason: Relative
Abstention Memorandum is attached**

Professional and Support Services; Mr. Christopher J. Fisher

Susan Kresge motioned; seconded by Dominick Sacci, to approve items #6.5.1 and #6.5.8 on the Professional and Support Services Report and item # 6.5.10 on Addendum #1 as follows:

**6.5 Professional, Support, & Pupil Personnel Services September 13, 2012
Principal of Health & Physical Education**

- 6.5.1 For Approval
 - 6.5.1.1 Athletic/Activities Intramural Advisors for the 2012-2013 Fall Season
 - 6.5.1.1.1 Weight Training / Baseball - Mr. Charles Inserra
Mr. Jeffrey Lazowski
 - 6.5.1.1.2 Wrestling - Mr. Mark Getz
 - 6.5.1.1.3 Boys' Basketball - Mr. Ken Piontkowski
Mr. Tony Chupa
 - 6.5.1.1.4 Girls' Basketball - Ms. Nadia Gauronsky
 - 6.5.1.1.5 Fly Tying - Ms. Roxanne Altemose
 - 6.5.1.2 2012-2013 Fall Coaching Position
 - 6.5.1.2.1 Jr. High Football - Mr. Greg Munch
 - 6.5.1.3 2012-2013 *Volunteer* Coaching Positions
 - 6.5.1.3.1 Jr. High Football - Mr. Mike Bergey
 - 6.5.1.3.2 Jr. High Football - Mr. John Barker

- 6.5.1.3.3 Girls' Volleybal 1 - Ms. Nicole Gesiskie
- 6.5.1.3.4 Marching Band - Ms. Mercedes Ramos
- 6.5.1.4 Field Trip Requests – Pleasant Valley High School
 - 6.5.1.4.1 Grade/Organization – Marching Band, Grades 9-12
 Teacher(s) Involved – Mr. James DeVivo
 Destination of Trip – Bangor High School, Cavalcade
 Date of Trip – September 26, 2012
 District Buses Needed – yes
 Cost per Student – none
 - 6.5.1.4.2 Grade/Organization – Marching Band, Grades 9-12
 Teacher(s) Involved – Mr. James DeVivo
 Destination of Trip – North Warren High School
 Date of Trip – October 6, 2012
 District Buses Needed – yes
 Cost per Student – none
 - 6.5.1.4.3 Grade/Organization – Marching Band, Grades 9-12
 Teacher(s) Involved – Mr. James DeVivo
 Destination of Trip – Northampton High School
 Date of Trip – October 20, 2012
 District Buses Needed – yes
 Cost per Student – none
 - 6.5.1.4.4 Grade/Organization – Marching Band, Grades 9-12
 Teacher(s) Involved – Mr. James DeVivo
 Destination of Trip – West Chester University Stadium
 Date of Trip – November 3, 2012
 District Buses Needed – yes
 Cost per Student - none
- 6.5.8 Facilities – Mr. Christopher Fisher, Mr. Greg Bowman
 - 6.5.8.1 Facility Use Requests - 2
 - 6.5.8.1.1 Organization Pleasant Valley Bruins
 Facility Requested PVMS Cafeteria, Lobby, and Locker Room
 Purpose Wrestling and Cheerleading practice
 Dates/Times Monday – Friday, October 29, 2012 – May 3, 2013
 6:00-9:00 PM
 Requestor Jennifer Maslanek
 Attendance 75-100
 Tuition N/A
 Fee by District Class 3, All Appropriate Fees Apply
 - 6.5.8.1.2 Organization Pleasant Valley Bruins
 Facility Requested PVMS Cafeteria
 Purpose Parents' Meetings
 Dates/Times Friday, October 19, 2012
 Requestor Jennifer Maslanek
 Attendance 75-100
 Tuition N/A
 Fee by District Class 3- All Appropriate Fees Apply

6.5 Professional, Support & Pupil Personnel Services

Principal of Health & Physical Education – Addendum #1

September 13, 2012

- 6.5.10 Athletics/Activities Intramural Advisors for the 2012-13 Fall Season
 - 6.5.10.1 Girls' Basketball - Mr. Greg Duff
 - 6.5.10.2 PVI Boys' Basketball - Mr. Matthew Gould
 - 6.5.10.3 PVI Boys' Basketball - Mr. Tom Kresge
 - 6.5.10.4 PVI Boys' Basketball - Mr. Shawn McFarland
 - 6.5.10.5 Middle School Boys' Basketball - Mr. Matthew Gould
 - 6.5.10.6 Middle School Boys' Basketball - Mr. Tom Kresge
 - 6.5.10.7 Middle School Boys' Basketball - Mr. Shawn McFarland

ROLL CALL: 6-0 Carried

Informational items: 2012-13 Sports Participants, District Events

- ❖ **Transportation Liaison/Asst. Custodial Supervisor: Mr. Anthony Pierri – No report**
- ❖ **Buildings and Grounds: Mr. Mark Meinhart – No report**
- ❖ **Technology Systems: Mr. Rocco Seiler – No report**
- ❖ **Custodial and Warehouse: Mr. Howard Scott – No report**
- ❖ **Food Services: Ms. Bonnie Grammes – No report**

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary

- ❖ **Mathematics: Mr. Kenneth Newman – No report**
- ❖ **Reading: Ms. Keri Ramsay – No report**
- ❖ **Special Education: Ms. Ellen McMasters, Ms. Cheryl Caines – No report**
- ❖ **Technology Services/Pleasant Valley Cyber Academy/Grants: Dr. Lee Lesisko – No report**
- ❖ **Title I and Title II: No report**
- ❖ **Elementary Divisions: No reports**
- ❖ **Pleasant Valley Middle School: Mr. H. Drake, Ms. S. Larthey – No report.**
- ❖ **Pleasant Valley High School: Mr. John Gress, Mr. R. Hines, Ms. Tresa Malligo, Mr. Pietroski – No report.**

Business Manager: Ms. Susan Famularo/Ms. Monica Kotzmann

H. Charles Hoffman motioned; seconded by Susan Kresge, to approve item #6.10.1 on the Business Report and item #6.10.2 on Addendum #1 as follows:

6.10 Business Management September 13, 2012

- 6.10.1 Requests for approval
 - 6.10.1.1 The following contracts were approved:
 - 6.10.1.1.1 IDEA-Part B Use of Funds Agreement between Pleasant Valley School District and Colonial Intermediate Unit 20 for the 2012-2013 school year.
 - 6.10.1.1.2 Letter of Agreement for Title I Services through Colonial Intermediate Unit 20. Cost: \$6,993 for instruction, parent involvement, professional development and summer school services; \$198 for administrative costs. Term of agreement is August 27, 2012 through May 28, 2013.
 - 6.10.1.1.3 Colonial Intermediate Unit 20 Special Education contract for the 2012-2013; the costs for special education services are estimated to be \$1,601,502.35. The final reconciliation of the charges is to be made by August 2013.
 - 6.10.1.1.4 Communications Systems, Inc. (CSI). Cost: \$890.00 annually (no increase from last year). Auditorium A/V System Preventative Maintenance Agreement for Pleasant Valley High School. Effective October 1, 2012 through September 30, 2013.
 - 6.10.1.1.5 Communications Systems, Inc. (CSI). Cost: \$5,760.00 annually (no increase from last year). Fire Alarm, Intercom, TV Preventative Maintenance Agreement. Effective October 1, 2012 through September 30, 2013.
 - 6.10.1.2 The following student placement was approved:
Student #070112TD – Glen Mills School – Effective 7/1/12.
 - 6.10.1.3 Approval was granted for the Board to establish the following Pleasant Valley School District Student Activity Funds:
 - HS Class of 2018
 - HS Class of 2019
 - 6.10.1.4 Approval was granted to purchase a Security/Police Vehicle: 2013 Jeep Patriot, 4-Wheel Drive, 4-Door vehicle from State of Pennsylvania Costars, Contract Number 26-009. Cost: Net of trade-in not to exceed \$20,000.00. Vehicle to be traded is a 2002 Chevrolet Trail Blazer, VIN #1GNDDT13S922528565.

6.10 Business Management Addendum #1 September 13, 2012

- 6.10.2 Requests for approval
 - 6.10.2.1 The following contract was approved:

6.10.2.1.1 TAG DJ'S/Gary R. Smith. Cost: \$795.00. DJ for Homecoming Dance to be held on October 13, 2012 from 7:00 to 10:30 p.m.

ROLL CALL: 6-0 Carried

Solicitor: Daniel Corveleyn, Esq./Gerard Geiger, Esq.

No report

Pleasant Valley School Directors:

None

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President Murphy asked for a motion to adjourn.

H. Charles Hoffman motioned; seconded by Susan Kresge, to adjourn the meeting at approximately 8:20 p.m.

The motion was unanimously carried.

Respectfully submitted,

Susan Famularo, Board Secretary _____

Linda Zeliznik, Board Recorder _____

Next School Board Meeting:

Date: September 27, 2012

Time: 8:00 P.M.

Location: PVSD District Administration Offices
