

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
August 9, 2012

Excellence in Education: A Community Commitment

Board Approved August 23, 2012

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Thomas Murphy on Thursday, August 9, 2012 at 8:05 p.m. President Murphy welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

ROLL CALL

School Board	Thomas Murphy, President	H. Charles Hoffman	Steven Borger
Attendees	Susan Kresge, Vice President	MiChelle Palmer	
	Russell Gould	Dominick Sacci	

Absentees	James Spinola, Treasurer, Harvey Frable
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Administration	Dr. Arnold, Mr. Fadule, Ms. Geary, Ms. Famularo, Ms. Zeliznik, Mr. C. Fisher
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School Solicitor	Mr. Daniel Corveleyn
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President Murphy announced Notification of Executive Sessions as follows:

- August 9, 2012: **Personnel** – Employee issues including, but not limited to, performance and/or discipline; **Negotiations**; and **Legal Issues**

MEETING PROCEDURES:

President Murphy referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

None

OTHER:

None

SECRETARY’S REPORT: Ms. Linda Zeliznik, Board Recorder

H. Charles Hoffman motioned; seconded by Dominick Sacci, to approve the minutes of the meeting held on Thursday, July 19, 2012 as per the attached copy:

VOICE VOTE: 7-0 Carried

TREASURER’S REPORT: Mr. Dominick Sacci for Mr. James Spinola

Susan Kresge motioned; seconded by Dominick Sacci, to approve the Accounts Payable 7/1/12 – 7/31/12 (Manual Checks) on page 16; Accounts Payable 8/1/12 – 8/9/12 on pages 17-21; Trial Balance/Financial Statement on pages 22-29 Asset Cost Summary on page 30; Condensed Board Summary/Expenditures-Revenues on pages 31-37 as per the attached copies:

ROLL CALL: 7-0 Carried

OLD BUSINESS:

Solicitor: M Daniel Corveleyn, Esq. / Gerard Geiger, Esq.

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Dominick Sacci

Mr. Sacci reported:

- The most recent meeting of the MCTI Joint Operating Committee was held on Monday, August 6th.
- Dr. Shegelsky reported that the recertification process for education positions needing them is near completion.
- Dr. Ebert reported on staffing preparation for the upcoming school year, specifically as it relates to substitutes.
- The bulk of the meeting was reserved for reviewing proposed revisions to the Articles of Agreement. A presentation was given by Attorney Ben Prat, including his recommendation for the JOC to vote on each article individually and not the document as a whole. The agreement will be prepared for the JOC to review, discuss and amend at its September meeting prior agreeing to release the document to the sending schools.

Colonial Intermediate Unit 20: Mr. Thomas Murphy

Mr. Murphy had no report.

PSBA Liaison Report: Ms. Susan Kresge

Ms. Kresge had no report.

Student Representative:

No report

ADMINISTRATIVE REPORTS: Dr. Douglas Arnold

Enrollment – no report

Policy Revisions (pages 38-60)

Dominick Sacci motioned; seconded by H. Charles Hoffman, to approve the following policy revisions:

- No. 122. Extracurricular Activities
- No. 123. Interscholastic Athletics
- No. 123.1. Concussion Management
- No. 216. Student Records
- No. 216.1. Supplemental Discipline Records
- No. 249. Bullying

ROLL CALL: 7-0 Carried

Second Reading

- No. 218.3 Metal Detection

- No. 237. Communication Devices, Cellular Telephones and Other Devices
 - No. 817. Communication Devices, Cellular Telephones and Other Devices
 - No. 915. School-Affiliated Organizations
- These policies will be recommended for approval at the August 23, 2012 Board meeting.*

First Reading*

- No. 609. Investment of District Funds

This policy will be recommended for approval at the September 13, 2012 Board meeting.

Other

Susan Kresge motioned; seconded by Steve Borger, to approve the 2012-2013 PVCA Student Guide and Course Offerings manual.

ROLL CALL: 7-0 Carried

Steve Borger motioned; seconded by Dominick Sacci, to approve the appointment of Western Pocono Community Library Board Members:

- Dr. Karin-Susan Breitlauch – Three-year term expires October 2015.
- Mrs. Jacqueline Mock – Three-year term expires October 2015.

Ms. Palmer asked if these were re-appointments. Dr. Arnold stated that they are all re-appointments.

ROLL CALL: 7-0 Carried

Susan Kresge motioned; seconded by H. Charles Hoffman, to approve the School Resource Officer Agreement between the Pleasant Valley School District and the Pennsylvania State Police for the 2012-2013 school year.

ROLL CALL: 7-0 Carried

Susan Kresge motioned; seconded by Steve Borger, to approve the Memorandum of Understanding by and between Pennsylvania State Police and Pleasant Valley School District for the 2012-2013 school year.

ROLL CALL: 7-0 Carried

Noteworthy Accomplishments and Events/Gifts/Donations

None

Personnel and General Administration: Mr. Anthony Fadule

Susan Kresge motioned; seconded by MiChelle Palmer, to approve item #6.4.1 - #6.4.2 on the Personnel Report and items #6.4.3 - #6.4.4 on Addendum #1 as follows:

6.4 Personnel and General Administration August 9, 2012

- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.1.1 Support Staff
 - 6.4.1.1.1 Memorandum of Understanding
 - 6.4.1.1.1.1 Approval was granted for the Memorandum of

Understanding between the Pleasant Valley School District and the Pleasant Valley Educational Support Professionals' Association, ESPA, PSEA, NEA concerning Tricia Altemose as Bookkeeper.

- 6.4.1.1.2 Memorandum of Understanding
 - 6.4.1.1.2.1 Approval was granted for the Memorandum of Understanding between the Pleasant Valley School District and the Pleasant Valley Educational Support Professionals' Association, ESPA, PSEA, NEA concerning The Filling of the Position of Administrative Secretary to the Special Education Supervisors.

- 6.4.1.1.3 Memorandum of Understanding
 - 6.4.1.1.3.1 Approval was granted for the Memorandum of Understanding between the Pleasant Valley School District and the Pleasant Valley Educational Support Professionals' Association, ESPA, PSEA, NEA concerning Dorothy Baclawski as Administrative Secretary.

- 6.4.1.1.4 Tricia Altemose, Administrative Secretary, was approved to be reassigned to the position of Bookkeeper, retroactive to August 1, 2012.

- 6.4.1.1.5 Substitutes
 - 6.4.1.1.5.1 Karina Loffio - Paraprofessional Associate

6.4.1.1.6 Transfers

The following individuals were approved for transfer, effective the beginning of the 2012-2013 school year, unless otherwise noted:

	NAME	FROM	TO
a.	Deborah Daly, Healthroom Technician	CH	PVHS/ PVMS/PVE
b.	Jacqueline Dumas, Custodian	PVHS	PO, effective August 20, 2012
c.	Robert Pini, Custodian	PO	PVHS, effective August 20, 2012

The following paraprofessional associates were approved for transfer, effective the beginning of the 2012-2013 school year:

	NAME	FROM	TO
1.	Linda Moschella FT	PVI	PVMS
2.	Tammy VanHouwe FT	PVI	PVMS
3.	Carol Priebe FT	PVI	PVMS

4.	Claudia Hill FT	PVI	PVMS
5.	Kerri Lherrison PT	PVI	PVMS
6.	Lisa King PT	PVI	PVMS
7.	Maria Sarwar PT	PVI	PVMS
8.	Eileen Arnold FT	PVI	PVMS
9.	Justin Micklos FT	PVI	PVMS
10.	Cerina Bender PT	PVI	PVMS
11.	Nancy Heckman PT	PVI	PVMS
12.	Karen Jetty PT	PVI	PVMS
13.	Patricia Rubelowsky PT	PVI	PVMS
14.	Debra Howell FT	PVHS	PVMS
15.	Joan Toolan PT	PO	PVMS
16.	Onel Ramirez PT	PO	PVMS
17.	Dawn Wilson FT	PO	PVE
18.	Celeste Calabria FT	PVE	PO
19.	Maryanne Margelot FT	PVMS	PVHS
20.	Rosemary Stenlake FT	PVMS	PVHS
21.	Timothy Hinton FT	PVMS	PVHS
22.	Elaine Adams FT	PVMS	PVHS
23.	Michelle Marino PT	PVMS	PVHS
24.	Mary Bianco PT	PVMS	PVHS
25.	Irene Hackett PT	PVMS	PVHS
26.	Christine Butler PT	PVMS	PVHS
27.	Suzanne Bongiovanni PT	PVE	PVI
28.	Lydia Buck PT	PVE	PVI
29.	Brenda Bush FT	PVE	PVI
30.	Linda Cuprill FT	PVE	PVI
31.	Theresa Gregson PT	PVE	PVI
32.	Heather Kelly PT	PVE	PVI
33.	Ashley Kozicki PT	PVE	PVI
34.	Shelley Kuehn FT	PVE	PVI
35.	Jennifer Leiner PT	PVE	PVI
36.	Maddalena Schipani PT	PVE	PVI
37.	Arlene Wojy FT	PVE	PVI
38.	Carol Freeman PT	CH	PVE
39.	Kathleen Maltez PT	CH	PVE
40.	Susan Gentile PT	CH	PVI
41.	Jennifer Ansbach FT	CH	PVI
42.	Kelly Frinzi PT	CH	PVI
43.	Carol Garcia FT	CH	PVE
44.	Desiree Murray FT	CH	PVE
45.	Kristine Delmas FT	CH	PVE

6.4.1.2 Professional Staff

6.4.1.2.1 Pleasant Valley High School Summer School

The following individuals were approved for high school summer school: at a stipend of \$1637.50 per full credit thirty (30) hour session:

- 6.4.1.2.1.1 Talitha Graham - Science
Two (2) full credit sessions; thirty (30) hours ea
- 6.4.1.2.1.2 Shavonne Liddic - Mathematics
Two (2) full credit sessions; thirty (30) hours each
- 6.4.1.2.1.3 Danielle Unger - English
Two (2) full credit sessions; thirty (30) hours each

The following individuals were approved for hire, effective the beginning of the 2012-2013 school year:

- 6.4.1.2.2 Pleasant Valley Intermediate School
 - 6.4.1.2.2.1 Lisa Lienhard BS + 11, Step 1
BS, Nursing Salary = \$40,900
Cedar Crest College
(Replacement School Nurse position for Joanne Keglovits)
- 6.4.1.2.3 Pleasant Valley Middle School
 - 6.4.1.2.3.1 Erik Everett BS, Step 1
BS, Technology Education Salary=\$40,900
Millersville University Prorated
(New, part-time level II (53%) Technology Education position)
- 6.4.1.2.4 Substitutes
 - 6.4.1.2.4.1 Mark Allison, Earth & Space Science Teacher, was approved to remove his name from the substitute list, effective June 25, 2012.

6.4.1.2.5 Transfers

The following individuals were approved for transfer, effective the beginning of the 2012-2013 school year:

	NAME	FROM	TO
1.	Laura Mason-Caiazza	PVE Health & Physical Education Teacher	PVHS Health & Physical Education Teacher
2.	John Gesiskie	PVMS In-School Suspension	PVE Health & Physical Education Teacher

6.4.2 Leaves of Absence

6.4.2.1 Family and Medical Leave

- 6.4.2.1.1 Darlene Johnson, PVHS head cook, was approved for an extension of Family and Medical Leave for twenty-three (23) days, effective August 23, 2012 through September 27, 2012.

6.4 Personnel and General Administration –Addendum #1 August 9, 2012

6.4.3 Support Staff

- 6.4.3.1 Transfer
The following individual was approved for transfer, effective the beginning of the 2012-2013 school year:
 - 6.4.3.1.1 Diane Nagy, full-time library paraprofessional associate from Polk/Chestnuthill Elementary Schools to Polk Elementary School/PVHS.
- 6.4.4 Resignation
Approval was granted to accept the letter of resignation from the following employee:
 - 6.4.4.1 Augie Griffith, from the position of events manager, effective August 2, 2012.

ROLL CALL: 7-0 Carried

Professional and Support Services; Mr. Christopher J. Fisher

Dominick Sacci motioned; seconded by H. Charles Hoffman, to approve items #6.5.1 and #6.5.7 on the Professional and Support Services Report and item #6.5.9 on Addendum #1 as follows:

6.5 Professional, Support, & Pupil Personnel Services

Principal of Health & Physical Education

August 9, 2012

6.5.1 For Approval

- 6.5.1.1 Approval was granted to accept the resignation of Mr. Mike Dragotta as Asst. Varsity Boys' Soccer Coach for the 2012 – 2013 school year.
- 6.5.1.2 Approval was granted to accept the resignation of Mr. Ashley Kozicki as Asst. JV Boys' Soccer Coach for the 2012 – 2013 school year.
- 6.5.1.3 2012-2013 Assistant Coaching Position
 - 6.5.1.3.1 Varsity Boys' Soccer - Mr. Ashley Kozicki
- 6.5.1.4 2012-2013 *Volunteer* Coaching Position
 - 6.5.1.4.1 Boys' Soccer - Mr. Mike Dragotta

6.5.7 Facilities – Mr. Christopher Fisher, Ms. Viola Murphy

6.5.7.1 Facility Use Requests - 2

- 6.5.7.1.1 Organization Community Wellness – Adult Basketball Exercise
Facility Requested Middle School
Purpose Exercise Over 40
Dates/Times Sundays, September 11, 2012 – June 9, 2013, 8:30 am – 12:00 pm
Requestor Alton Smith
Attendance 16-25
Tuition None
Fee by District Class 3, All Appropriate Fees Apply
- 6.5.7.1.2 Organization Girls on the Run Pocono
Facility Requested PVI – Outside area (field)/changing area inside for girls
Purpose Running Education
Dates/Times Mondays & Wednesdays, September 12 – December 5, 2012, 3:45 – 5:00 pm
Requestor Dolores Everett

Attendance	40
Tuition	Sliding Scale \$0 - \$125.00
Fee by District	Class 3- All Appropriate Fees Apply

Professional, Support & Pupil Personnel Services

Principal of Health & Physical Education – Addendum #1 August 9, 2012

6.5.9	Facilities – Mr. Christopher Fisher; Ms. Viola Murphy		
6.5.9.1	Facility Use Request		
6.5.9.1.1	Organization	Hawthorne Caballeros Drum & Bugle Corp	
	Facility Requested	High School Stadium	
	Purpose	Band Practice	
	Dates/Times	August 18, 2012	
		Saturday 9:00 am – 3:00 pm	
	Requestor	Joseph Sassano	
	Attendance	150	
	Tuition	N/A	
	Fee by District	Class 3, All Appropriate Fees Apply	

ROLL CALL: 7-0 Carried

Informational items: District Events

- ❖ **Transportation Liaison/Asst. Custodial Supervisor: Mr. Anthony Pierri – No report**
- ❖ **Buildings and Grounds: Mr. Mark Meinhart – No report**
- ❖ **Technology Systems: Mr. Rocco Seiler – No report**
- ❖ **Custodial and Warehouse: Mr. Howard Scott – No report**
- ❖ **Food Services: Ms. Bonnie Grammes – No report**

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary – No report

- ❖ **Mathematics: Mr. Kenneth Newman – No report**
- ❖ **Reading: Ms. Keri Ramsay – No report**
- ❖ **Special Education: Ms. Ellen McMasters, Ms. Cheryl Caines – No report**
- ❖ **Technology Services/Pleasant Valley Cyber Academy/Grants: Dr. Lee Lesisko – No report**
- ❖ **Title I and Title II: No report**

❖ **Elementary Divisions: No reports**

❖ **Pleasant Valley Middle School: Mr. H. Drake, Ms. S. Larthey – No report.**

❖ **Pleasant Valley High School: Mr. John Gress, Mr. R. Hines, Ms. Tresa Malligo, Mr. Pietroski – No report.**

Business Manager: Ms. Susan Famularo/Ms. Monica Kotzmann

H. Charles Hoffman motioned; seconded by Susan Kresge, to approve item #6.10.1 on the Business Report and item #6.10.2 on Addendum #1 as follows:

6.10 Business Management August 9, 2012

6.10.1	Requests for approval		
6.10.1.1	The following contracts were approved:		
6.10.1.1.1	Memorandum of Understanding between the	Monroe County Conservation District/Monroe	

Cost:

- Kindergarten – Winter Bird Feeding - \$3.00/student.
- First Grade – Plants & Weather - \$110.00/class.

6.10.1.1.2 Behavioral Health Associates and PVSD for Education Services, effective for the 2012-13 school year at no increase from last year.

Cost:

- \$89.00/day Regular Education
- \$125.00/day Special Education
- \$35.00/ Evaluation
- \$200.00/day Intensive Social Skill Training
- \$62.50/day Career Employment Program
- \$25.00/day Ebridge Academy Online Education

Other Services and Costs:

- \$30.00/hour One on One Instructional Assistant
- \$65.00/hour Interpreter - Deaf/Hearing Impaired
- \$60.00/hour Interpreter – Spanish
- \$175.00//Psychiatric Evaluation
- \$175.00/Psychological Evaluation
- \$50.00/half days / \$75.00 full day STAR Summer Program
- \$27.00/hour STAP Summer Therapeutic Activities Program
- \$30.00/trip plus \$0.50/mile Specialized Transportation

6.10.1.2 Approval was granted to advertise for sealed bids for snow removal.

6.10.1.3 The following student placement was approved:
Student #050112DF – KidsPeace – Effective 5/1/12.

Business Management - Addendum #1

August 9, 2012

6.10.2 Requests for approval

6.10.2.1 The following contracts were approved:

6.10.2.1.1 Heartland Payment Systems. Cost: \$.00. Term: Three (3) years with automatic twelve (12) month renewal, subject to ninety (90) day notice of termination prior to the end of any twelve (12) month term. Credit card payments for parents to pay cafeteria for the 2012-2013 school year.

6.10.2.1.2 The Graham Academy. Cost: \$108.00/day for SED classroom instruction. Itinerant services \$99.96 per

6.10.2.2 The following invoice was approved for payment from the Bond Fund as indicated:
2012 Bond Fund as per attached \$902,468.75

ROLL CALL: 7-0 Carried

Solicitor: Daniel Corvelevn, Esq. / Gerard Geiger, Esq.

No report

Pleasant Valley School Directors:

None

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President Murphy asked for a motion to adjourn.

H. Charles Hoffman motioned; seconded by Tom Murphy, to adjourn the meeting at approximately 8:13 p.m. The motion was unanimously carried.

Respectfully submitted,

Susan Famularo, Board Secretary _____

Linda Zeliznik, Board Recorder _____

Next School Board Meeting:

Date: Thursday, August 23, 2012

Time: 8:00 P.M.

Location: PVSD District Administration Offices