

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
July 19, 2012

Board Approved August 9, 2012 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Thomas Murphy on Thursday, July 19, 2012 at 8:00 p.m. President Murphy welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

ROLL CALL

School Board Attendees	Thomas Murphy, President Susan Kresge, Vice President James Spinola, Treasurer	Russell Gould Steven Borger Dominick Sacci
Absentees	Harvey Frable, H. Charles Hoffman, MiChelle Palmer	
Administration Attendees	Dr. Arnold, Mr. Fadule, Ms. Famularo, Ms. Zeliznik, Mr. C. Fisher, Ms. Kotzmann, Mr. Drake, Mr. Gress, Mr. Hines, Mr. Kondisko, Ms. Larthey, Ms. Malligo, Ms. Siani, Mr. VanNortwick, Ms. Walters	
School Solicitor	Mr. Daniel Corveleyn	

President Murphy announced Notification of Executive Sessions as follows:

- ▶ July 19, 2012: **Personnel** – Employee issues including, but not limited to, performance and/or discipline; **Negotiations**; and **Legal Issues**
- ▶ July 16, 2012: **Personnel** – Employee issues including, but not limited to, performance and/or discipline; **Negotiations**; and **Legal Issues**

MEETING PROCEDURES:

President Murphy referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

GOOD NEWS:

Dr. Arnold stated that an Eagle Scout project was recently completed at PV Elementary. He commented that the Rainbow Road project is outstanding and he urged all to stop by PVE to see the results. The scout that completed the project will attend a future meeting to be recognized.

PLEASANT VALLEY CITIZENS:

None

OTHER:

None

SECRETARY’S REPORT: Ms. Linda Zeliznik, Board Recorder

Susan Kresge motioned; seconded by Dominick Sacci, to approve the minutes of the meeting held on Thursday, June 28, 2012 as per the attached copy:

VOICE VOTE: 6-0 Carried

TREASURER’S REPORT: Mr. James Spinola

Russ Gould motioned; seconded by Steve Borger, to approve the Accounts Payable 6/28/12 – 6/29/12 on pages 16-18; Accounts Payable 6/1/12 – 6/30/12 (Manual Checks) on page 19; Accounts Payable 7/1/12 – 7/19/12 on pages 20-23; Trial Balance/Financial Statement on pages 24-30; Asset Cost Summary on page 31 and the Condensed Board Summary/Expenditures-Revenues on pages 32-38 as per the attached copies:

ROLL CALL: 6-0 Carried

OLD BUSINESS:

Solicitor: M Daniel Corveleyn, Esq. / Gerard Geiger, Esq.

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Dominick Sacchi

- The most recent meeting of the MCTI Joint Operating Committee was held on Monday, July 2nd.
- The amended MCTI Articles of Agreement were reviewed by the JOC and were sent to the participating school districts for review and to formulate further questions and comments. Based on the feedback from the school districts, the questions would be answered by legal counsel, if needed, at the next JOC meeting.
- Special Education Attorney Glenna Hazeltine provided MCTI staff with an in-service training on matters of special education procedures and law. Dr. Rushton and Attorney Hazeltine have planned a follow-up in-service in August, prior to the start of the school year, which will include hands-on activities by the teachers and instructional assistants concerning IEPs
- MCTI conducted its New Student/Parent Orientation on June 7th. The function was very well attended, with there being 199 new students. Of special note, the ninth grade orientation enjoyed the best attendance in recent memory.
- The summer session started with 15 classes filled.

Colonial Intermediate Unit 20: Mr. Thomas Murphy

No report

PSBA Liaison Report: Ms. Susan Kresge

No report

Student Representative:

No report

ADMINISTRATIVE REPORTS: Dr. Douglas Arnold

Enrollment - No report

Policy Revisions

Second Reading

No. 122. Extracurricular Activities

No. 123. Interscholastic Athletics

No. 123.1. Concussion Management

No. 216. Student Records

No. 216.1. Supplemental Discipline Records

No. 249. Bullying

These policies will be recommended for approval at the August 9, 2012 Board meeting.

First Reading

No. 218.3. Metal Detection Systems

No. 237. Communication Devices, Cellular Telephones and Other Devices

No. 817. Communication Devices, Cellular Telephones and Other Devices

No. 915. School-Affiliated Organizations

These policies will be recommended for approval at the August 23, 2012 Board meeting.

Other

Susan Kresge motioned; seconded by Russ Gould, to approve the following student agreements:

- Settlement Agreement and Release #SE062512OS
- Settlement Agreement and Release #SE070312TR

ROLL CALL: 6-0 Carried

Noteworthy Accomplishments and Events/Gifts/Donations

None

Dr. Arnold commended MCTI for using Attorney Hazeltine for in-servicing their staff.

Personnel and General Administration: Mr. Anthony Fadule

James Spinola motioned; seconded by Steve Borger, to approve items #6.4.1 - #6.4.4 on the Personnel Report and items #6.4.5 - #6.4.9 on Addendum #1 as follows:

6.4 Personnel and General Administration July 19, 2012

6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)

6.4.1.1 Professional Staff

The following individuals were approved for hire effective the beginning of the 2012-2013 school year:

6.4.1.1.1 Pleasant Valley Intermediate School

- 6.4.1.1.1.1 Kevin Scanlon BS, Step 1
BS, Marketing Salary = \$40,900
BA, Psychology Prorated
Kings College
MS, Counseling
University of Scranton
(1st semester long-term substitute Guidance
Counselor position for Lauren Churchill)
- 6.4.1.1.2 Pleasant Valley Middle School
- 6.4.1.1.2.1 Nicole Miller BA, Step 1
BA, Elementary Education/ Salary = \$40,900
German Prorated
Susquehanna University
(New part-time level II [53%] German teacher)
- 6.4.1.2 Jamie Hyde was approved for the position of events manager, retroactive to the 2011-2012 school year. She will share a stipend as set by the supplemental contract.
- 6.4.2 Leaves of Absence
 - 6.4.2.1 Child Bearing/Child Rearing Leave
 - 6.4.2.1.1 Joelene Douglas, PVI teacher, was approved for Child Bearing/Child Rearing Leave, effective on or about October 15, 2012, through the conclusion of the 3rd marking period of the 2012-2013 school year.
 - 6.4.2.2 Family and Medical Leave
 - 6.4.2.2.1 Jane Roberts, school psychologist, was approved for Family and Medical Leave, as per Board policy, for six (6) days, effective May 29, 2012 through June 5, 2012.
 - 6.4.2.2.2 Morgan Sterling, PVE teacher, was approved for Family and Medical Leave, as per Board policy, for forty-six (46) days, effective on or about August 27, 2012 through the end of the 1st marking period of the 2012-2013 school year.
 - 6.4.2.3 Leaves without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):
 - 6.4.2.3.1 Sharon Graver, part-time Polk paraprofessional associate, was approved for unpaid leave of absence for the following two (2) days: May 4 and May 25, 2012.
 - 6.4.2.3.2 Judy Paterson, Polk part-time paraprofessional associate, was approved for unpaid leave of absence, effective September 10, 2012 through December 17, 2012.
- 6.4.3 Other
 - 6.4.3.1 Approval was granted for the School Police/School Security Department Compensation Plan, for three (3) years, effective July 1, 2012 through June 30, 2015.
 - 6.4.3.2 Approval was granted for the Chief of School Police/Security and the Assistant Chief of School Police/Security, employment agreements for three (3) years, effective July 1, 2012 through June 30, 2015.
 - 6.4.3.3 Approval was granted for the Confidential Employee Benefit and Compensation Agreement for three (3) years, effective July 1, 2012 through June 30, 2015.
 - 6.4.3.4 Act 93/Central Office Agreements
 - 6.4.3.4.1 As per the Act 93 Administrative Agreement, Commissioned Officers/Business Manager/Assistant to the Business Manager Administrative Agreement and Associate Superintendent Employment Contract, approval of the salaries of administrators, including merit awards for the 2012-2013 school year was approved.
 - 6.4.3.4.2 Permission was granted for commissioned officers to teach college level courses and/or provide consulting services.
 - 6.4.3.5 Approval was granted for the Employee Handbooks for the Elementary Division, PVI, PVMS and PVHS for the 2012-2013 school year.
 - 6.4.3.6 Approval was granted for the partial release and settlement agreement between the Pleasant Valley School District and employee number PS07192012.
- 6.4.4 Resignation

Approval was granted to accept the letters of resignation from the following employees:

- 6.4.4.1 Kathleen Franklin, from the position of administrative secretary, effective July 1, 2012.
- 6.4.4.2 Samantha Vega, Polk part-time paraprofessional associate and substitute teacher, effective August 20, 2012.

6.4 Personnel and General Administration – Addendum #1 July 19, 2012

- 6.4.5 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.5.1 Administration
 - 6.4.5.1.1 Pleasant Valley Intermediate School
 - 6.4.5.1.1.1 Douglas Palmieri was approved for the position of assistant principal, effective July 23, 2012, at an annual salary of \$72,000, prorated. (Replacement position)
- 6.4.6 Leaves of Absence
 - 6.4.6.1 Family and Medical Leave
 - 6.4.6.1.1 Lindsey DeSantis, PVI teacher, was approved for Family and Medical Leave, as per Board policy, for twelve (12) days, effective August 21, 2012 through September 10, 2012.
- 6.4.7 Resignation
 - Approval was granted to accept the letters of resignation from the following employee:
 - 6.4.7.1 Mary Provinciali, PVHS monitor, effective July 12, 2012.
- 6.4.8 Retirement
 - Approval was granted to accept the letter of retirement from the following employee:
 - 6.4.8.1 Susan Todd, PVHS health & physical education teacher, effective July 16, 2012.
- 6.4.9 Other
 - 6.4.9.1 A salary increase in the amount of \$2500 was approved for Joshua Krebs, PVE principal, retroactive to January 23, 2012.

ROLL CALL: 6-0 Carried

Professional and Support Services; Mr. Christopher J. Fisher

Dominick Sacci motioned; seconded by Susan Kresge, to approve items #6.5.1 and #6.5.7 on the Professional and Support Services Report is as follows:

**6.5 Professional, Support, & Pupil Personnel Services
Principal of Health & Physical Education July 19, 2012**

- 6.5.1 Requests for Approval
 - 6.5.1.1 Use of school district facilities for local, state, and/or federal emergency service organizations and/or agencies for 2012-13 as arranged through the Office of the Assistant to the Superintendent.
 - 6.5.1.2 2012 – 2013 Marching Band Advisor – Ms. Courtney Munier
 - 6.5.1.3 2012 – 2013 Assistant Football Coaching Position
 - 6.5.1.3.1 Jr. High - Mr. Maurice Stallings
 - 6.5.1.4 Approval was granted for the following event ticket and entrance prices for school year 2012 – 2013.

Event	Adults	Students	Senior Citizens	Children (under 12)
Athletic Contests – home contests played in the stadium or gymnasium				
Night games – Varsity	\$4.00	\$2.00	\$4.00 (no charge w/Senior Pass)	
Afternoon games – Varsity/JV/Freshman	\$2.00	\$1.00	\$2.00 (no charge w/Senior Pass)	
High School Drama Production	\$8.00	\$6.00	\$6.00 (no charge w/Senior Pass)	
High School Musical Production	\$5.00	\$3.00	\$5.00 (no charge w/Senior Pass)	
Middle School Drama Production	\$5.00	\$3.00	\$5.00 (no charge w/Senior Pass)	

Intermediate/Elementary School Drama Production	Free	Free	Free	
High School Band Productions	Free	Free	Free	
High School Chorus Productions	Free	Free	Free	
Homecoming Dance	\$8.00	\$8.00		
Marching Band Competition	\$6.00	\$6.00	\$6.00	
Another Not-So-Silent Night	\$10.00	\$10.00	\$10.00	
Italian Feast	\$7.00	\$7.00	\$7.00	\$3.00
Multi-media Mayhem	\$7.00	\$7.00	\$7.00	
PV Color Guard Competition	\$6.00	\$6.00	\$6.00	
Prom Fashion Show	\$5.00	\$5.00	\$5.00	
PDR Video Contest	\$8.00	\$8.00	\$8.00	
Mock Concert	\$7.00	\$7.00	\$7.00	
Gong Show	\$5.00	\$5.00	\$5.00	
FBLA Pancake Breakfast	\$5.00	\$3.00	\$5.00	
Summer Sound Off	\$7.00	\$2.00	\$7.00	

6.5.1.5 Approval was granted for the following SAO (Student Affiliated Organization) for the 2012-2013 school year.

- 6.5.1.5.1 PV Takedown Club (Wrestling)
- 6.5.1.5.2 PV Baseball Booster Club
- 6.5.1.5.3 Boys' Basketball Parents' Club
- 6.5.1.5.4 PV Cheerleading
- 6.5.1.5.5 Lady Bears Basketball Parents
- 6.5.1.5.6 PV Boys' Soccer Booster Club
- 6.5.1.5.7 Girls' Soccer
- 6.5.1.5.8 PV Softball Booster Club
- 6.5.1.5.9 PV All Sports Club
- 6.5.1.5.10 PV Band Parents
- 6.5.1.5.11 PV Football Parents
- 6.5.1.5.12 URSA Parents – Field Hockey
- 6.5.1.5.13 PV Volleyball Parents' Club
- 6.5.1.5.14 PV Middle School PTO
- 6.5.1.5.15 PV Intermediate PTO
- 6.5.1.5.16 PV Elementary PTO
- 6.5.1.5.17 Polk Elementary PTO

6.5.7 Facilities – Mr. Christopher Fisher, Ms. Viola Murphy

6.5.7.1 Facility Use Requests - 1

- 6.5.7.1.1 Organization PV Cubs Football Association
- Facility Requested Middle School Football Fields/HS Stadium
- Purpose Youth Football/Cheerleading, Practice & Games
- Dates/Times Monday thru Friday, August 30 – November 10, 2012 – 6:00 pm to 8:00 pm
(Middle School fields for practice)
Saturday, August 25, 2012 - 8:00 am to 6:00 pm
Saturday, October 6, 2012 - 4:00 pm to 9:00 pm
Sundays, August 26, September 16, October 14, 21, 28, 2012 – 8:00 am to 7:00 pm (Games-Stadium)
- Requestor Rich Kiley
- Attendance 150
- Tuition N/A
- Fee by District Class 3 – All Appropriate Fees Apply

ROLL CALL: 6-0 Carried

Informational item: District Events

- ❖ **Transportation Liaison/Asst. Custodial Supervisor: Mr. Anthony Pierri – No report**
- ❖ **Buildings and Grounds: Mr. Mark Meinhart – No report**
- ❖ **Technology Systems Coordinator: Mr. Rocco Seiler – No report**
- ❖ **Custodial and Warehouse: Mr. Howard Scott – No report**
- ❖ **Food Services: Ms. Bonnie Grammes – No report**

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Geary

No report

- ❖ **Mathematics: Mr. Kenneth Newman – No report**
- ❖ **Reading: Ms. Keri Ramsay/Ms. Dora Tartar – No report**
- ❖ **Special Education: Ms. Ellen McMasters, Ms. Cheryl Caines – No report**
- ❖ **Technology Services: Dr. Lee Lesisko – No report**
- ❖ **Title I and Title II: No report**

Pleasant Valley Intermediate: Mr. Todd Van Nortwick

No report

Pleasant Valley Elementary School: Mr. Josh Krebs, Ms. Diane Siani, Ms. Erica Walters

No report

Polk Elementary: Mr. Joseph Kondisko

No report

Pleasant Valley Middle School: Mr. Howard Drake, Ms. Shelley Larthey

No report

Pleasant Valley Cyber Academy: Mr. Robert Hines

No report

Pleasant Valley High School: Mr. John Gress, Ms. Tresa Malligo, Mr. Ed Pietroski

No report

Business Manager: Ms. Susan Famularo/Ms. Monica Kotzmann

Susan Kresge motioned; seconded by Dominick Sacci, to approve items #6.11.1 - #6.11.2 on the Business Report and item #6.11.3 on Addendum #1 as follows:

6.11 Business Management

July 19, 2012

6.11.1 Requests for approval

6.11.1.1 Cafeteria accounts payable for June 2012.

Total amount: \$162,864.33

Bills payable for June 2012

6.11.1.2 The following contracts were approved:

6.11.1.2.1 Mobile Ag Ed Science Lab. Cost: \$1,500. The lab will provide workshops for the week of November 27, 2012 thru November 30, 2012 at Pleasant Valley Elementary School.

6.11.1.2.2 CSI. Cost: \$475/annually (no increase from last year). Polk Elementary School Intercom Preventative Maintenance Agreement for the 2012-2013 school year.

6.11.1.2.3 Pocono Medical Center, d/b/a Pocono Occupational Medicine. Hepatitis B Vaccines: \$87.00 each; Hepatitis B Antibody: \$135.00 each; Venipuncture: \$28.00 each. No-Show Fee without 24 hrs. Notice: \$25.00. For individuals who are required by law. Effective July 1, 2012 for one (1) year.

6.11.1.2.4 Carol H. Gilbert Consulting. Cost: \$395.00 plus round-trip mileage at the federal rate of \$0.555 per mile.

Training on New Meal Patterns, Meal Identification and Customer Service on August 21, 2012 from 10:00 a.m. to 12:30 p.m.

6.11.1.2.5 Bethany M. Lengel, Certified Registered Nurse Practitioner. Cost: Ten (\$10) dollars for each ACCESS Service Description slip. This is required for medical ACCESS reimbursement.

6.11.1.1 The following bid award was approved:

HVAC Air Filter Bid

Quality Air Specialists, Inc. \$14,782.18

- 6.11.1.2 The following invoice was approved for payment from the Pleasant Valley School District Stadium Project Account. It is to be paid with a Cashier's Check.
 - Paverart
 - Concrete Pavers\$146.00
- 6.11.2 Informational
 - 6.11.2.1 Student Activity Accounts

Beginning Balance, June 1, 2012		\$273,583.91
Receipts		11,900.57
Expenditures		43,125.68
Ending Balance, June 30, 2012		\$242,358.80
 - 6.11.2.2 District investment report for June 30, 2012.

6.11 Business Management - Addendum #1 July 19, 2012

- 6.11.3 Requests for approval
 - 6.11.3.2 Approval was granted for the attached Electricity Procurement Resolution to purchase electricity through Provident Energy from July 2013 through June 2015.
 - 6.11.3.3 The following student placement was approved:
 - Student #061912JS – Northwestern Academy – Effective 6/19/12.
 - 6.11.3.4 Approval was granted to advertise for sealed bids for the following item:
 - PVE Coal Boiler Re-tubing
 - 6.11.3.5 Approval was granted for PDE-3074(a) Form – Self Certification for the following project:
 - PVE Coal Boiler Re-tubing
 - 6.11.3.6 Approval was granted for the Revised Employee Benefit Trust of Eastern Pennsylvania Trust Agreement and Resolution.
 - 6.11.3.7 Approval was granted for the Board to confirm the 2012-2013 monthly Self-Pay and *COBRA rates as listed below:

Indemnity Program:

Single	\$ 562.95
Husband & Wife	\$1,238.49
Parent & Child	\$1,013.31
Family	\$1,576.26
Parent & Children	\$1,182.19

Blue Care PPO:

Single	\$ 548.87
Husband & Wife	\$1,207.51
Parent & Child	\$ 987.97
Family	\$1,536.84
Parent & Children	\$1,152.63

Dental:

Single	\$ 24.42
Family	\$ 74.78

Vision:

Single	\$.70
Family	\$ 1.94

* A 2% surcharge will be added to the above rates for those individuals qualifying for purchase of insurance under COBRA rules.

- The Board discussed the 2% surcharge in item #6.11.3.6 and it was decided that, although the item was approved as presented, the Board will re-visit the issue to determine whether it would consider either not charging the fee or reducing the fee.

ROLL CALL: 6-0 Carried on all items except the following:

5-1 Carried Voting 'No' to item #6.11.1.2.4 – T. Murphy

Solicitor: Daniel Corveleyn, Esq. / Gerard Geiger, Esq.

Mr. Corveleyn reported briefly on the recent PSBA School Solicitor Forum he attended in State College last week. Materials and workshop information was distributed to Dr. Arnold and the Board members during Executive Session.

Pleasant Valley School Directors:

None

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President Murphy asked for a motion to adjourn.

Susan Kresge motioned; seconded by President Murphy, to adjourn the meeting at approximately 8:15 p.m. The motion was unanimously carried.

Respectfully submitted,

Susan Famularo, Board Secretary _____

Linda Zeliznik, Board Recorder _____

Next School Board Meeting:

Date: Thursday, August 9, 2012

Time: 8:00 p.m.

Location: PVSD District Administration Offices