

PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

Minutes of the June 26, 2014 Board of Education Meeting

Board Approved July 17, 2014

CALL TO ORDER: Mr. Russell Gould, President

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on June 26, 2014 and called to order by Board President, Russell Gould at 8:07 PM. The Pledge of Allegiance was led by Mr. Robert Hines followed by a moment of silence. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheadsville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra L. Duff

School Board members present were Russell Gould, President, Steve Borger, Vice President, H. Charles Hoffman, Treasurer, Susan Kresge, Linda Micklos, Len Peeters, Dominick Sacci, and Dan Wunder. Absent was Bob Serfass.

Administrative staff in attendance: Carole Geary, Superintendent, Chris Fisher, Assistant to the Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Monica Kotzmann, Administrative Assistant to the Business Manager. Building administrators in attendance: Robert Hines, Roger Pomposello, Rocco Seiler, Tresa Malligo, John Gress, Erica Greer, Joshua Krebs, Todd VanNortwick.

School Solicitor present was Daniel Corveleyn.

Notification of Executive Session: Mr. Gould announced that an executive session was held on June 26, 2014 prior to the regularly scheduled meeting for purposes of personnel matters including, but not limited to performance and/or discipline; Negotiations; and Legal Issues.

Good News: Mr. John Gress

Mr. Gress expressed how proud he is for the outstanding graduation ceremony held on June 13, 2014. He said that the graduates did an excellent job and provided the Board with the program which contained the speeches from Valedictorian, Patrick Rimple, and Salutatorian, Dana McAllister. Mr. Gress stated that the awards and scholarships are also contained in the program where approximately 3.2 million dollars was awarded.

Mr. Gress also spoke about an initiative which was started two years ago called HOPE. The initiative was formed to promote good feelings throughout the district and a series of activities throughout the year were done. Mr. Gress introduced Ms. Patty McLain, a PVHS faculty member who has been an integral part of the program. Ms. McLain explained that HOPE is not a group, but a way to create more unity. She provided examples of ways the students are spreading their HOPE. They designed a T-shirt – “What HOPE Means to Them”. Students find ways to help other people through their strengths. They are partners in a national “Everyone Matters” campaign spearheaded by a lot of celebrities. A “no judge” pledge was signed – do not judge yourself and do not judge other people. These are just some of the examples of this initiative. In closing, Ms. McLain presented a video showing the students’ involvement in this initiative.

Pleasant Valley Citizens: None.

SECRETARY'S REPORT: Ms. Susan Famularo

Mr. Sacci motioned, seconded by Ms. Kresge to approve the minutes of the Board of Education meeting held on June 12, 2014, per attached.

CARRIED: 8-0

TREASURER'S REPORT: Mr. H. Charles Hoffman

Ms. Kresge motioned, seconded by Mr. Wunder to approve agenda item #3 per the attached, as follows:

#3.1 Accounts Payable - 06-13-14 to 06-26-14

ROLL CALL: 8-0 CARRIED

The Accounts Payable (#3.2) approved at the June 12, 2014 Board meeting was provided for informational purposes.

OLD BUSINESS

Solicitor: Mr. Daniel Corveleyn – No report.

NEW BUSINESS

Monroe Career & Technical Institute: Mr. Dominick Sacci – No report.

Colonial IU#20: Mr. Daniel Wunder

Mr. Wunder provided the Board members with a copy of his written report from the IU#20 Board of Directors meeting which was held on Wednesday, June 25, 2014. Mr. Wunder stated that agenda items addressed at the meeting included accepting resignations, hiring new teaching positions, approving contracts for payment, approving the schedule of insurances, hiring of substitute teachers, approval of year-end budgetary transfers, approving service contracts, approving changes to job status, approving leaves of absence, appointments, terminations of employment, and other changes to job status for a number of employees. Mr. Wunder also noted that the Board approved the creation of three Guaranteed Daily Substitute Teachers as well as Guaranteed Daily Substitute Bus Driver/Van Driver/Monitor to address the shortage of substitutes available for specialized needs. He stated that the Board approved 76 service contracts covering all schools serviced by the IU#20 and that contracts covering Pleasant Valley are for psychiatric services for evaluations, educational audiology, hearing and vision, OT/PT services, an associate teacher for one-on-one services at PVE, and sign language interpretation services. Also, Mr. Wunder stated that the 2014-15 Policy Handbook was provided for review and subsequent approval at the August Board meeting. Mr. Wunder further reported that the Board authorized the purchase of six (6) vehicles to replace the six in continuous disrepair. In conclusion, Mr. Wunder reported that the process is ongoing for completing an end-of-the-year evaluation for Dr. Brennan and he will share the results of the final evaluation upon completion and after the results are shared with the IU#20 Board. Mr. Wunder also provided a copy of the current *Your IU Investment at Work* pamphlet.

PSBA Legislative Liaison Report: Ms. Susan Kresge

Ms. Kresge reported that the House did advance a 29.1 billion dollar proposed budget yesterday, and it will now be moving on to the Senate. She stated that we should not expect approval by the June 30th deadline. In addition, Ms. Kresge reported that she received a communication from Mr. Pierce, Field Representative of PSBA. In that letter, Mr. Pierce expressed his desire to visit all school districts in the upcoming months to share services that PSBA has to offer and asked for dates and times for such visit to Pleasant Valley. Ms. Kresge stated that the Board will discuss this further in the near future.

SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary

Mr. Hoffman motioned, seconded by Ms. Micklos to approve homebound instruction as listed in agenda item #6.1 as follows: *(Per Board policy, re-evaluation will be done in ninety [90] days)*

Student No.	Reason
HB052114MC-H	Medical, retroactive to May 21, 2014
HB060414SN-H	Medical, retroactive to June 4, 2014
HB050114PC-H	Medical, retroactive to May 1, 2014
HB050614RG-H	Medical, retroactive to May 6, 2014
HB050714HM-H	Medical, retroactive to May 7, 2014
HB051214DM-H	Medical, retroactive to May 12, 2014

ROLL CALL: 8-0 CARRIED

Ms. Geary noted the policy revisions contained in agenda item #6.2:

Policy Revisions: The following policies were on the agenda for a second reading:

- Policy No. 000. Board Policy Procedures/Administrative Regulations
- Policy No. 001. Name and Classification
- Policy No. 002. Authority and Powers

HUMAN RESOURCES: Dr. John T. Burrus

Mr. Peeters motioned, seconded by Mr. Wunder to approve agenda item #8:

Approval of #8.1 – Hiring of Personnel:

	NAME	POSITION	SALARY/STEP/CREDITS	OPENING
1.	Lori Bentley	Substitute Monitor	As per Board policy	
2.	Jessica Cole	Grade 6 Language Arts Cyber Curriculum Developer	Stipend = \$750 per course	
3.	Kelly Collins	Co-elementary summer school health room technician Reading & Math Camp	\$72 per day	
4.	Karen Deppen	Co-elementary summer school health room technician Reading & Math Camp	\$72 per day	
5.	Kathleen Franklin	Payroll Specialist	Salary = \$38,000	Effective July 1, 2014
6.	Jeremy Saba	Summer Computer Technician and Substitute Computer Technician	\$10.47 per hour	
7.	Thomas Stone	Summer Computer Technician and Substitute Computer Technician	\$10.47 per hour	
8.	Donna Yozwiak	Substitute Teacher - English	As per Board policy	
9.	Annamarie Bauer	Student Information Data Specialist	Correction Salary: \$34,560 prorated effective June 9, 2014	

10.	Cathy Schaffer	Paraprofessional Associate for Summer Reading and math Camps	\$72.00 per day	
11.	Christine Sheckler	Paraprofessional Associate for Summer Reading and math Camps	\$72.00 per day	
12.	Lee-Ann Jacobson	Paraprofessional Associate for Summer Reading and Math Camps	\$72.00 per day	
13.	Linda Stevens	Substitute - elementary summer school health room technician Reading & Math camp	\$72.00	
14.	Malcolm McKinsey	Substitute - Teacher- PVE Summer School Reading & Math Camp	\$92.00	
15.	MiChelle Palmer	Substitute Secretary & Paraprofessional	As Per Board Policy	
16.	Talitha Graham	High School Summer School Science	As per the Supplemental Contract	
17.	Talitha Graham	High School Summer School Math	As per the Supplemental Contract	
18.	Debra Stewart	High School Summer School English	As per the Supplemental Contract	
19.	Debra Stewart	High School Summer School English/Special Education	As per the Supplemental Contract	
20.	Beverly Hendricks	Food Services Director	\$60,000.00 Prorated	Start Date to be Determined

Approval of #8.2 – Leaves of Absence:

	NAME	POSITION	LEAVE	DAYS	DATES
1.	Robin Bok	Full-time Paraprofessional Associate	Leave without pay	One (1)	May 28,2014
2.	Deborah Daly	Health Room Technician	Leave without pay	Ten and one-half (10.5)	June 4, 2014 (.5), June 5 through June 18, 2014
3.	Lorraine Danny	Monitor	Leave without pay	Two (2)	June 5 and 6, 2014
4.	Karin Depaul	Part-time Paraprofessional Associate	Leave without pay	One (1)	June 4, 2014
5.	Bridgitte Endrulat	Part-time Paraprofessional Associate	Leave without pay	One (1)	June 12, 2014
6.	Joann Ferraro	Monitor	Leave without pay	One (1)	June 11, 2014
7.	Nikol Hahn	Monitor	Leave without pay	One (1)	May 28, 2014
8.	Amy Kossyk	Part-time	Leave without pay	One (1)	June 5, 2014

		Paraprofessional Associate			
9.	Kerri Lherisson	Part-time Paraprofessional Associate	Leave without pay	Four (4)	May 30, June 3, 4, and 18, 2014
10.	Connie Saba	Full-time Paraprofessional Associate - Library	Leave without pay	One (1)	June 9, 2014
11.	Marie Sottile	Secretary	Leave without pay	One-half (.5)	June 10, 2014
12.	Danielle Unger	Teacher	Family and Medical Leave - Intermittent	Twelve (12)	June 2, 3, 4, 5, 6, 9, 10, 11, 12, 13, 16, and 17
13.	Vanessa Fego	Teacher	Family & Medical Leave	Twenty two (22) days	August 26 through September 29, 2014

Approval of #8.3 – Resignations: Approval was granted to accept the letters of resignation from the following individuals:

- Annamarie Bauer, from the position of part-time paraprofessional associate, effective June 6, 2014.
- Christine Zerilli, part-time food service worker, effective June 16, 2014.
- Kathleen Franklin from the position of Bookkeeper, effective June 30, 2014.

Approval of #8.4 was granted for the following support staff employee furlough: Kelly Collins, health room technician.

Approval of #8.5 was granted for the following transfers:

	2013 - 2014	FROM	2014 - 2015 TO
1.	Linda Stephens, health room technician	PVI	PVHS/PVMS
2.	Deborah Daly, health room technician	PVHS	PVI/PVE
3.	Curt Gower, custodian	PVE	PVI, effective July 1, 2014
4.	Janice Honey, health room technician	Polk	PVI
5.	Connie Saba, paraprofessional associate-library	Polk/PVHS	PVE

Approval of #8.6 was granted for the salaries of the administrators including merit awards for the 2014-2015 school year as per the Act 93 Administrative Agreement, Business Manager, and Director of Human Resources Administrative Agreements.

Approval of #8.7 was granted for the following Affiliation Agreements:

1. Affiliation Agreement between Keystone College and Pleasant Valley School District for 5 years from date of execution.
2. Affiliation Agreement between East Stroudsburg University and Pleasant Valley School District for 5 years from date of execution.

3. University - District Reading Specialist Preparation Memorandum of Understanding with Wilkes University in Partnership with Pleasant Valley School District. The agreement shall be in effective upon execution by parties and may be renewed upon the parties mutual agreement.

ROLL CALL: 8-0 CARRIED
Mr. Borger voted No on Item 8.1.15
Ms. Kresge voted No on Item 8.1.20
Mr. Sacci voted No on Item 8.1.20

PROFESSIONAL, SUPPORT & PUPIL PERSONNEL: Mr. Christopher J. Fisher

Ms. Kresge motioned, seconded by Mr. Sacci to approve agenda item #9 as follows:

Approval of #9.1 was granted to accept the following resignations:

- Ms. Maureen Shields as Asst. Athletic Director
- Ms. Shannon Mackes as Science Olympiad Advisor for 2014-2015

Approval of #9.2 was granted for the following Assistant Coaching Positions for the 2014-2015 school year:

- Assistant Varsity Football: Mr. Mark Versuk
- Assistant Jr. High Football: Mr. Jeff Lazowski

Approval of #9.3 was granted for the following Volunteer Coaching Positions:

- Cheerleading: Ms. Shannon Mackes
- Cross Country: Mr. Jeff Eberhardt
- Football: Mr. David Bieber

Approval of #9.4 – 2014-2015 Supplemental/Co-curricular Advisors:

- Accompanist: Ms. Lois Mann
- Assistant Stage Manager: Mr. Kenneth Palmer
- Assistant Musical director-PVHS: Mr. John DeVivo
- Ecology Club: Ms. Claudia Hill
- Freshman Class Advisor: Ms. Christina Novak
- Guitar Club HS: Ms. Lois Mann
- Jazz Band Director-PVMS: Mr. John DeVivo
- Marching Band Equipment Manager: Ms. Holly DeVivo
- National Honor Society: Ms. Theresa Sinisko
- Science Olympiad Co-advisor: Ms. Shannon Mackes (split stipend)
- Science Olympiad Co-advisor: Mr. Patrick Murphy (split stipend)
- Senior Class Advisor: Ms. Bernadette Fierro
- Show Choir: Ms. Lois Mann

Approval of #9.5 was granted for the following facility use requests:

- Organization: Gotta Cheer
Facility Requested: High School new and old gyms, concession stand, cafeteria
Purpose: Cheerleading Competition
Dates/Times: Sunday, February 8, 2015, 7:00 am - 6:00 pm
Snow Date: Sunday, February 14, 2015
Requestor: Carmela Licastro
Attendance: 400 per session (3 sessions)

- Tuition: \$10.00 admission
- Fee by District: Class 4, all appropriate fees apply
- Organization: Community Wellness Basketball
 - Facility requested: PV Middle School gymnasium
 - Purpose: Basketball games
 - Dates/Times: Thursdays, August 28, 2014 - June 11, 2015, 7:00-9:00 pm
 - Requestor: Jeremy Goff
 - Attendance: 10-15
 - Tuition: N/A
 - Fee by District: Class 3, all appropriate fees apply

Approval of #9.6 was granted for the West End Ambulance Contract to provide stand-by coverage during the five (5) home football games in the fall 2014-2015 season for \$200 per event, totaling \$1,000.

ROLL CALL: 8-0 CARRIED

Informational items included District Events from June 27, 2014 through July 17, 2014

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman – No report.

BUILDING REPORTS: All building reports were informational.

BUSINESS MANAGEMENT: Ms. Susan Famularo

Mr. Peeters motioned, seconded by Mr. Sacci to approve agenda item #12:

Approval of #12.1 was granted – Cafeteria Accounts Payable for May 2014 in the amount of \$215,614.88; Cafeteria Bills Payable for May 2014 in the amount of \$113,857.16 per the attached.

Approval of #12.2 was granted – Behavioral Health Associates for Education Services for 2014-2015 School Year:

- General Education - \$89.00/day
- Special Education - \$125.00/day
- ISST Program (Intensive Social Skill Training) - \$200.00/day
- CORE Program (Classroom of Rehabilitative Education) - \$150.00/day
- PRIDE Program (Positively Reinforced Individually Directed Education) - \$175.00/day
- One-On-One job coach - \$67.50/day

Approval of #12.3 was granted for Athletic and Student Accident Insurance for the 2014-2015 school year as listed below:

AG Administrators (PSBA): United States Fire Insurance Company, Athletic Accident, Intramural Sports, Gym Classes, Non-Sport Clubs and Activities, at a cost of \$49,680.00

Voluntary Student Accident Insurance: School Time - \$28.00/Student, 24-Hour - \$124.00/Student

Approval of #12.4 for the following student placement:

Student #050814CR - Edison Prep/Mathom House - Effective 5/8/14.

ROLL CALL: 8-0 CARRIED

Informational items (#12.5) included with the business management report were student activity accounts and the District Investment Report:

- Student Activity Accounts
 - Beginning Balance, May 1, 2014: \$275,816.75
 - Receipts: \$36,477.25
 - Expenditures: \$46,154.90
 - Ending Balance, May 31, 2014: \$266,139.10
- District Investment Report for May 31, 2014

SOLICITOR: Mr. Daniel Corveleyn – No report.

PLEASANT VALLEY SCHOOL DIRECTORS

Ms. Kresge commented on the great success of graduation. She said that it was a nice ceremony and it was wonderful that it was also live streamed.

Mr. Wunder echoed Ms. Kresge’s comments about graduation and said it was uplifting. He commended Mr. Gress and his team for a great ceremony.

PLEASANT VALLEY CITIZENS

Charles Zielkowski, a student and an Eagle Scout, spoke about his fundraiser for which three park benches will be built in the West End Regional Park. He was selling chocolate bars as his fundraiser.

OTHER

Mr. Gould announced that there would be an executive session immediately following the meeting for the purpose of personnel matters.

ADJOURNMENT

There being no further business to come before the Board, Mr. Hoffman motioned, seconded by Mr. Sacchi to adjourn the meeting at 8:33 PM.

CARRIED

Respectfully submitted,

Susan H. Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: July 17, 2014 @ 8:00 PM