

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting

March 27, 2014

Board Approved April 10, 2014 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Russ Gould, on Thursday, March 27, 2014 at 8:04 p.m. President Gould welcomed those present followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

1. CALL TO ORDER

School Board Attendees	Russell Gould, President Steve Borger, Vice President H. Charles Hoffman, Treasurer	Susan Kresge Linda Micklos Len Peeters	Robert Serfass Dan Wunder
Absentees	Dominick Sacci		
Administration Attendees	Ms. Geary, Mr. Newman, Ms. Famularo, Mr. C. Fisher, Ms. Kotzmann, Ms. Zeliznik, Ms. Fields, Ms. Greer, Mr. Gress, Mr. Hines, Mr. Krebs, Ms. Malligo, Mr. Palmieri, Mr. Pomposello, Ms. Ramsey, Mr. Seiler, Mr. T. VanNortwick		
School Solicitor	Mr. Daniel Corveleyn		

1.5 Notification of Executive Session

1. March 27, 2014 Personnel issues including, but not limited to, performance and/or discipline; negotiations; legal issues

1.6 Meeting Procedures

President Gould referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

1.7 Good News - PVI

Mr. Palmieri, along with the help of Mr. Triolo and Ms. George, presented a video which highlighted a classroom visitation day between the PVHS Student Athletes and the students at PVI. The student athletes were acting as role models sending a positive message to the students on the responsibilities and challenges that accompany being an athlete. Good grades, good behavior, smart choices and positive attitude were the main points that the athletes portrayed to the students.

1.8 Pleasant Valley Citizens - None

1.9 Other

2. SECRETARY'S REPORT: Ms. Linda Zeliznik, School Board Recorder

Dan Wunder motioned; seconded by Bob Serfass, to approve the minutes of the meeting held on Thursday, March 13, 2014 per the attached copy

Voice Vote 8-0 Carried

3. TREASURER'S REPORT: Mr. Charles Hoffman

Susan Kresge motioned; seconded by Len Peeters, to approve the following items:

- 3.1** For Approval - Accounts Payable
Accounts Payable - 3-14-14 to 3-27-14
- 3.2** Informational - Accounts Payable Approved 3-13-14
Informational - Accounts Payable 3-13-14

Roll Call: 8-0 Carried

4. OLD BUSINESS

- 4.1** Solicitor: Mr. Daniel Corveleyn/Mr. Gerard Geiger – No report
- 4.2** Other

5. NEW BUSINESS

- 5.1** Monroe Career & Technical Institute: Mr. Dominick Sacci – No Report

5.2 Colonial IU #20: Mr. Dan Wunder

Mr. Wunder reported the following:

- The IU 20 Board of Director's Meeting held on Wednesday, March 26th.
- Meeting consisted of accepting resignations, approving supplemental agreements, approving changes to job status, addressing two grievance issues, hiring, approving

leaves of absence, appointments and other changes to job status for a number of employees.

- Dr. Brennan and the business manager presented the findings of the independent audit for the fiscal year July 1, 2012 – June 30, 2013. The audit reflected sound and efficient fiscal management of the IU and offered praise and commendation to the IU for practices safeguarding the local districts funding and maintaining an adequate and proportional fund balance. Dr. Brennan shared with the board that the auditors praised the business manager, in particular, and the IU management team, in general, for their sound fiscal practices.
- A note to Pleasant Valley, the results of the 2014 Middle/High School Regional Computer Fair were presented to the board. Hosted by East Stroudsburg University, the Computer Fair is an annual event that highlights Pennsylvania middle/high school students' application skills and computer knowledge. **Pleasant Valley High School** placed in one of the six categories, taking a **3rd place in Animation**. **Pleasant Valley Middle School** placed in three of the six categories, taking **3rd place in Graphic Design**, **3rd place in Animation**, and **1st place in Logo Design**. There were fourteen school entered in the Fair.
- Reminder to all PV Board members in regards to the **2014 Excellence in Education Awards and Annual Merit Scholar Recognition Ceremony** that an RSVP is requested by April 10, 2014.
- A copy of the current **Your Investment at Work** is attached.

5.3 PSBA Liaison Report: Ms. Susan Kresge

- Ms. Kresge reported that the Spring Legislative meeting is scheduled for April 3rd at 6:30 pm at Pocono Mountain School District. Ms. Kresge stated that she would not be able to attend and asked if any board member would like to go, and if so contact her so she can make the necessary arrangements.
- Ms. Kresge received an email from PSBA stating that the nomination for officers is open. The deadline to submit a nomination is April 30th.

5.4 Student Government President – Stephanie Palmer – No report

6. ADMINISTRATIVE REPORTS/REQUESTS: Ms. Carole M. Geary

6.1 Enrollment

Ms. Geary stated that the enrollment report is enclosed and that we are still seeing a decline.

6.2 Policy Revisions

Susan Kresge motioned; seconded by Dan Wunder, to approve the following policies:

- Policy No. 121. Field Trips

Roll Call: 8-0 Carried

Susan Kresge motioned; seconded by Linda Micklos, to approve items #6.3 & #6.4 as follows:

6.3 Homebound Instruction (Per Board policy, re-evaluation will be done in ninety (90) days

Student No.	Reason
HB040114JJ-H	Medical, retroactive to April 1, 2014

6.4 Expulsion Agreement

Agreement for Expulsion for Student #E032414UA-H

Roll Call: 8-0 Carried

7. Other

- Ms. Geary announced that the Pleasant Valley All Sports Club has donated \$1500 toward the purchase of a Volleyball server and \$1000 toward a Soccer Scoreboard.
- Ms. Geary announced that a number of other organizations have donated \$300 each toward the baseball and softball programs, baseball booster, softball boosters, the PV All Sports Club and the West End Little League. Ms. Geary thanked everyone by stating how much the district appreciates the donations and how many people are helping us.
- Ms. Geary received an email from Mr. Lazarchak from MCTI stating that Matt Beaumont, a welding student, placed first in the American Welders competition. We are very proud of Matt for his achievement.

8. Personnel and General Administration: Mr. Christopher Fisher

Susan Kresge motioned; seconded by Bob Serfass, to approve items #8.1 - #9.2 as follows:

8.1 For Approval - Hiring of Personnel

	NAME	POSITION	SALARY/STEP/CREDITS	OPENING
1.	John Barattini	Substitute Paraprofessional Associate/Monitor	As per Board policy	
2.	Kevin Burke	Substitute Teacher-Social Studies-ESOL/Paraprofessional Associate	As per Board policy	
3.	William Dargan	Substitute Teacher-Elementary-Special Education/Paraprofessional Associate	As per Board policy	
4.	Lorraine McCutchan	Building and Grounds Meeting Recorder		
5.	Theresa Dinunzi	Date of hire is amended to reflect March 18, 2014		
6.	Melissa Williams	Substitute Paraprofessional Associate	As per Board policy	
7.	John T. Burrus	Director of Human Resources	Annual Salary \$104,081 Prorated	Replacement position for Anthony A. Fadule
8.	Kenneth Lursen	Security Officer-Casual	As per Board policy	
9.	Michael Menzoff	Security Officer-Casual	As per Board policy	
10.	Kelly Driscoll	Substitute Health Room Technician	As per Board policy	
11.	Cheryl Kunkel	Substitute Teacher-Elementary/Paraprofessional Associate	As per Board policy	
12.	Mark Tortorici	Substitute Teacher-All Areas/Paraprofessional Associate	As per Board policy	
13.	Martina Zaragoza	Substitute Paraprofessional Associate	As per Board policy	

8.2 For Approval - Leaves of Absence

Leaves of Absence: Leave without Pay (Employees are responsible for the payment of any benefits the District provides during this period of leave.):

	NAME	LEAVE	DAYS	DATES
1.	Beth Archangel	Leave without pay	Three (3)	April 23, 24 and 25, 2014
2.	Annamarie Bauer	Leave without pay	Three (3)	March 10, 11 and 12, 2014
3.	Patricia Cambria	Family & Medical Leave -Extension	Five (5)	Effective March 19, 2014 through March 25, 2014
4.	Lorraine Danny	Leave without pay	One (1)	March 12, 2014
5.	Diane DiBella	Leave without pay	Twenty (20)	March 3 through March 29, 2014
6.	Brigitte Endrulat	Leave without pay	One (1)	March 17, 2014
7.	Barbara Farrington	Leave without pay	One (1)	April 17, 2014
8.	Christine Fiorentino	Leave without pay	Nineteen (19)	March 13, 2014 through April 8, 2014
9.	Jenine Havens	Leave without pay	Six (6)	May 12 through 19, 2014
10.	Karen Jetty	Leave without pay	One (1)	March 5, 2014
11.	Samantha Manento	Leave without pay	One (1)	March 3, 2014
12.	Anna Manwiller	Leave without pay	Nineteen (19)	February 19, 2014 through

				March 14, 2014 and March 20, 2014
13.	Linda Moyer	Leave without pay	One (1)	March 14, 2014
14.	Patrick Murphy	Family and Medical Leave-Intermittent	Nine (9)	February 10, 11, 12, 17, 20, 24, 26 and 27, 2014
15.	Mary Ellen Perloni	Leave without pay	One (1)	March 13, 2014
16.	Rebecca Reeser	Leave without pay	Seventeen (17)	May 1 through 23, 2014
17.	Aileen Reid	Leave without pay	Three (2)	February 19, 20 and 21, 2014
18.	Helen Sabo	Family and Medical Leave-Extension	Fifteen (15)	March 24 through April 11, 2014
19.	Mercedes Samson	Leave without pay	Fourteen (14) Hours	March 14, 15 and 17, 2014
20.	Jasmin Williams	Leave without pay	One (1)	March 3, 2014
21.	Richard Williams	Leave without pay	One-half (.5)	March 5, 2014
22.	Evelyn Baxevene	Family and Medical Leave-Intermittent	Six (6)	March 10, 11, 12, 13, 14 and 19, 2014
23.	Maria Sarwar	Leave without pay	One (1)	March 14, 2014
24.	Marie Sottile	Leave without pay	One (1)	April 4, 2014
25.	Renee Touch	Family and Medical Leave-Intermittent	Three and one-half (3.5)	January 27 (1/2), April 16, 17 and May 29, 2014

8.3 Resignation

Approval was granted to accept the letter of resignation from the following employee:

1. Jonae Fredericks, PVI part-time paraprofessional associate. Ms. Fredericks wishes to remain on the substitute paraprofessional list.

8.4 Retirement

Approval was granted to accept the letter of retirement from the following employee:

1. Bonnie Grammes, Director of Food Services, effective June 30, 2014.

8.5 * Transfers

NAME	FROM	TO
1. Linda Moyer	PVE	PVI, effective April 4, 2014
2. Brigitte Endrulat	PVE	PVI, effective April 4, 2014

9. Professional, Support & Pupil Personnel: Christopher J. Fisher

9.1 Intramural Advisors

- 7th, 8th, 9th Grade Boys' Basketball: Dan Beck
- 7th, 8th, 9th Grade Boys' Basketball: Matthew Gould
- 7th, 8th, 9th Grade Boys' Basketball: Tom Kresge
- 7th, 8th, 9th Grade Boys' Basketball: Paul McCrone
- Drama Camp: Dan Mulligan
- Drama Camp: Marcie Mulligan
- Weight Room: Jim Terwilliger
- Weight Room: James Ward
- Wrestling: Justin Mickos

9.2 For Approval - Facility Use Requests

A. Organization	Women's Resources of Monroe County	
Facility Requested	Stadium, track, high school cafeteria, rear parking lot	
Purpose	5K Walk/Run	
Dates/Times	Sunday, October 26, 2014,	700 am-1200 pm
Requestor	Carol Anderson	
Attendance	250	
Tuition	N/A	
Fee by District	Class 3, all appropriate fees apply	

B. Organization	Effort United Methodist Church	
Facility Requested	Stadium, track, high school cafeteria, rear parking lot, grounds around school	
Purpose	5K Walk/Run	
Dates/Times	Saturday, June 21, 2014,	700 am-100 pm
Requestor	Tonya Robinson	
Attendance	50-75	
Tuition	\$15.00-\$20.00 per participant	
Fee by District	Class 3, all appropriate fees apply	
C. Organization	PV Cubs	
Facility Requested	Stadium, restrooms, practice fields behind stadium	
Purpose	Annual football camp	
Dates/Times	Monday-Friday, July 28 to August 1, 2014,	500-830 pm
Requestor	Gerilynn Magluilo	
Attendance	100-150	
Tuition	N/A	
Fee by District	Class 3, all appropriate fees apply	
D. Organization	PV Cubs	
Facility Requested	Stadium, restrooms, practice fields, fields by tennis courts	
Purpose	Football/Cheerleading practice and games	
Dates/Times	Monday-Friday, August 4 to November 30, 2014,	600-800 pm
	Sundays	900 am-500 pm (stadium for games)
Requestor	Gerilynn Magluilo	
Attendance	200	
Tuition	N/A	
Fee by District	Class 3, all appropriate fees apply	
E. Organization	PV Cubs	
Facility Requested	Middle School soccer fields	
Purpose	Picture Day	
Dates/Times	Saturday, August 16, 2014,	1000 am-200 pm
	Sunday, August 17, 2014, (rain date)	
Requestor	Gerilynn Magluilo	
Attendance	100-150	
Tuition	N/A	
Fee by District	Class 3, all appropriate fees apply	
F. Organization	PV Cubs	
Facility Requested	High School cafeteria	
Purpose	Equipment handout	
Dates/Times	Saturday, August 2, 2014	900 am-100 pm
Requestor	Gerilynn Magluilo	
Attendance	100-150	
Tuition	N/A	
Fee by District	Class 3, all appropriate fees apply	

**Roll Call: 8-0 Carried item #8.1.1 -8.1.6, #8.1.8 - #8.1.13, #8.2 - #9.2
7-1 Carried Voting 'NO' on item #8.1.7 – C. Hoffman
Abstaining from vote on item #9.1B – R. Gould Reason: Relative
Abstaining from vote on item #9.1.I – L. Micklos Reason: Relative
Abstention Memorandum's are attached**

9.3 Informational - Field Trips

- A. Grade/Organization: Spring Reading Challenge Competition, grades 9-12
Teacher(s) Involved: Ms. Barbara Arroyo
Destination of Trip: Easton Area High School
Purpose of Trip: competition
Date of Trip: April 29, 2014
District Buses Needed: yes
Cost per Student: none
- B. Grade/Organization: National Art Honor Society, grades 9-12
Teacher(s) Involved: Ms. Meghan Sobieski
Destination of Trip: Philadelphia, PA
Purpose of Trip: visit Philadelphia Art Museum, walking tour of murals

Date of Trip: May 2, 2014 (This trip was original scheduled and approved for May 9, 2014.)

District Buses Needed: yes

Cost per Student: none

9.4 Informational - Cafeteria Participation Report

9.5 Informational - District Events March 28-April 10, 2014

10. Curriculum/Staff Development: Mr. Kenneth Newman

10.1 Informational - PVIP Update

PVIP (Pleasant Valley Improvement Project) Update - Ms. Keri Ramsay, Reading Supervisor
Ms. Ramsey gave an in-depth report on the Pleasant Valley Improvement Project (PVIP) which has been in effect since 2009. She reported on the responsibilities of the teacher, the training and continued monitoring and support system that have been established. She reviewed the methods that are used to assess and track student achievement across the core subjects for grades K-12. Several grants have been received that fund most of the programs and tools that are used by the teachers and administrators to accomplish benchmark scores for all students.

10.2 Informational - Pleasant Valley School District Special Education Plan

Mr. Newman stated that the Comprehensive Plan: The Special Education Plan is attached and is informational. The special education plan shall be made available for public inspection for a minimum of 28 days. No action is needed at this time by the board. The plan will be available for inspection on the Pleasant Valley School District webpage, under the curriculum tab, as well as in the Pleasant Valley School District office. Approval will be sought in May.

Mr. Newman thanked Ms. Ramsey for her dedication to the program and her involvement in each aspect of this project.

Ms. Geary added that this whole experience has been very positive and a great learning experience for staff and administrators.

11. Building Reports

11.1 Polk Elementary School - Informational

11.2 Pleasant Valley Elementary School - Informational

11.3 Pleasant Valley Intermediate School - Informational

11.4 Pleasant Valley Middle School - Informational

11.5 Pleasant Valley High School – Informational

12. Business Management

Len Peeters motioned; seconded by Bob Serfass, to approve the following items:

12.1 Cafeteria Accounts Payable

Cafeteria accounts payable for February 2014.

Total amount: \$177,807.00

Bills payable for February 2014.

Total amount: \$70,748.86

12.2 Financial Statements

Approval was granted to accept the 2012-2013 Audited Financial Statements as prepared by Gorman & Associates, P.C.

12.3 Payment from Bond Fund

2006 Bond Fund as per attached \$3,825.00

12.4 Fall Athletic Supplies and Equipment

The following bid awards were approved. A breakdown by sport is attached.

Arc Sports	\$1,652.80
BSN/Sports/Passon's	\$3,216.35
Collin's Sports	\$ 286.72
Everything Medical	\$3,190.40
Instant Replay	\$ 12.04
Kelly's Sports	\$6,533.75
Longstreth	\$ 85.75
Medco Supply	\$ 194.57
Metuchen Center	\$ 833.10
Pyramid School Products	\$ 63.98
Riddell/All American	\$6,022.80
Scholastic Sports Sales	\$ 525.60
School Health Corporation	\$ 30.51
Sportsman's	\$8,454.46
Triple Crown	\$2,995.55
Total	\$34,098.38

12.5 Contracts

1. Old Fashion Candy Company. Welch's Healthy Fruit Snacks Fundraiser for Pleasant Valley High School FBLA.
2. Colonial Intermediate Unit #20 to provide an associate teacher for direct one-on-one services. Cost shall not exceed \$144,396. Effective first day of the 2013-2014 school year and terminates at the end of the 2013-2014 school year. This original contract was approved August 8, 2013. There is an amendment to this contract as changing services from Stroudsburg Middle School - Autistic Support Services to Colonial Academy - Partial Hospitalization Program.

12.6 Informational - Student Activity Accounts; District Investment Report

- A. Student Activity Accounts
 - Beginning Balance, February 1, 2014: \$250,605.66
 - Receipts: \$23,421.13
 - Expenditures: \$16,131.25
 - Ending Balance, February 28, 2014: \$257,895.64
- B. District Investment Report for February 28, 2014

Roll Call: 8-0 Carried

12.2 Informational

Ms. Geary welcomed Mr. John T. Burrus who was hired this evening as the Director of Human Resources.

13. SOLICITOR – Mr. Daniel Corveleyn/Mr. Gerard Geiger – No report

14. PLEASANT VALLEY SCHOOL DIRECTORS

- Ms. Kresge congratulated Ms. Grammes on her retirement and wished her well in the future.
- Mr. Gould thanked Linda Zeliznik for adding conversation into the minutes.
- Mr. Gould announced that the school board members would be returning to Executive Session immediately after this meeting.

15. PLEASANT VALLEY CITIZENS - None

16. OTHER

17. ADJOURNMENT

There being no further business to come before the Board, President Gould asked for a motion to adjourn.

H. Charles Hoffman motioned; seconded by Bob Serfass, to adjourn the meeting at approximately 9:32 PM.

Voice Vote Unanimously Carried

Respectfully submitted,

Susan Famularo, Board Secretary _____

Linda Zeliznik, Board Recorder _____

<p>Next School Board Meeting: Date: Thursday, April 10, 2014 Time: 8:00 P.M. Location: PVSD District Administration Offices</p>
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