

**PLEASANT VALLEY SCHOOL DISTRICT**  
**Board of Education Meeting**  
**December 5, 2013**

Board Approved December 19, 2013 Excellence in Education: A Community Commitment

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The reorganizational meeting of the Pleasant Valley School District Board of Education was called to order by Mr. Daniel Corveleyn, School Solicitor on Thursday, December 5, 2013 at 8:07 p.m. Mr. Corveleyn welcomed those present, followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

**ROLL CALL**

<b>School Board</b>	Susan Kresge	Steve Borger	Len Peeters
<b>Attendees</b>	Russ Gould	Charles Hoffman	Robert Serfass
	Dominick Sacci	Linda Micklos	Dan Wunder
<b>Absentees</b>			
<b>Administration</b>	Ms. Geary, Mr. Newman, Mr. C. Fisher, Ms. Famularo, Ms. Kotzmann,		
<b>Attendees</b>	Ms. Zeliznik,		
<b>School Solicitor</b>	Mr. Daniel Corveleyn		

**1.5 Notification of Executive Session - December 5, 2013**

- Personnel issues including, but not limited to, performance and/or discipline; negotiations; legal issues

**1.6 Board Organization**

**A. Election of Temporary President (Term expires December 5, 2013)**

Mr. Corveleyn opened the floor for nomination of a Temporary President:

Susan Kresge motioned to nominate Dominick Sacci as Temporary President; seconded by Charles Hoffman.

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**Voice Vote: 9-0 Carried**

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**B. Election of Board President (Term expires December 4, 2014 or upon the convening of the 2014 organization meeting)**

Dominick Sacci, as Temporary President, opened the floor for nominations for Board President (term expiring on December 4, 2014 or upon the convening of the 2014 organization meeting).

Robert Serfass motioned to nominate Russ Gould for School Board President; seconded by Steve Borger. Charles Hoffman motioned to close the nomination for Board President; seconded by Len Peters.

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**Voice Vote: 9-0 Carried**

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It is hereby recorded that, Russ Gould is elected as President of the Pleasant Valley School District Board of Education by a unanimous ballot to serve until the next organization meeting of the Board to be held on December 4, 2014 or upon the convening of the 2014 organization meeting.

**C. Election of the Board Vice-President (Term expires on December 4, 2014 or upon the convening of the 2014 organization meeting)**

President Russ Gould opened the nominations for the office of School Board Vice President.

Charles Hoffman motioned to nominate Steve Borger as Vice President; seconded by Len Peeters. Linda Micklos motioned to close the nomination for Vice President; seconded by Dominick Sacci.

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**Voice Vote: 9-0 Carried**

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It is hereby recorded that, Steve Borger is elected as Vice President of the Pleasant Valley School District Board of Education by a unanimous ballot to serve until the next organization meeting of the Board to be held on December 4, 2014 or upon the convening of the 2014 organization meeting.

D. Election of the Board Treasurer (Term expires on June 30, 2014)

President Russ Gould opened the nominations for the office of Board Treasurer.

Linda Micklos motioned to nominate Charles Hoffman as Board Treasurer (Term expires on June 30, 2014); seconded by Steve Borger.

Dominick Sacci motioned to close the nomination for Board Treasurer; seconded by Linda Micklos.

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**Voice Vote: 9-0 Carried**

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It is hereby recorded that, Charles Hoffman is elected as Board Treasurer of the Pleasant Valley School District Board of Education by a unanimous ballot to serve until his term expires on June 30, 2014.

President Russ Gould appointed the following:

- MCTI JOC Representative (three-year term): Susan Kresge (term expires December 2016)  
This appointee joins Mr. Dominick Sacci whose term expires in December 2014 and Mr. Charles Hoffman whose term expires in December 2015.
- MCTI JOC alternates: Russ Gould and Linda Micklos (terms expire on December 4, 2014 or upon the convening of the 2014 organization meeting)
- Legislative Chairperson: Susan Kresge (term expires on December 4, 2014 or upon the convening of the 2014 organization meeting)
- PSBA Voting Delegates: Len Peeters and Susan Kresge (terms expire on December 4, 2014 or upon the convening of the 2014 organization meeting)
- Colonial Intermediate Unit 20 School Director representing the Pleasant Valley School District: Dan Wunder will fill the unexpired term of his predecessor, which will expire June 30, 2016.

**1.7 School Board Meeting and Building & Grounds Meeting dates for 2014**

Len Peeters motioned; seconded by Linda Micklos, to approve the meeting dates for School Board Meeting and Buildings & Grounds Meeting for January 2014 – December 2014 as per the attached copy.

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**Roll Call: 9-0 Carried**

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**1.8 Meeting Procedures (See attached cover sheet)**

**1.9 Pleasant Valley Citizens: None**

**2. SECRETARY'S REPORT: Ms. Linda Zeliznik, School Board Recorder**

2.1 For Approval - Minutes of the meeting held on November 14, 2013

Dominick Sacci motioned; seconded by Charles Hoffman, to approve the minutes of the meeting held on November 14, 2013 as per the attached copy:

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**Roll Call: 7-0-2 Carried     Abstaining from vote: B. Serfass, L. Micklos**  
**Abstention Memorandum's are attached**

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**3. TREASURER'S REPORT: MR. CHARLES HOFFMAN**

3.1 Steve Borger motioned; seconded by Dominick Sacci, to approve the Accounts Payable, 12/01/13 through 12/09/13 per the attached copies:

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**Roll Call: 9 -0 Carried**

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**3.2 Informational, Accounts Payable, Approved 11/14/13**

**4. OLD BUSINESS**

4.1 Solicitor: Mr. Daniel Corveleyn/Mr. Gerard Geiger – No report

4.2 Other

**5. NEW BUSINESS**

5.1 Monroe Career & Technical Institute: Mr. Dominick Sacci – No report

5.2 Colonial IU #20: Dan Wunder: No report

5.3 PSBA Legislative Liaison Report: Ms. Susan Kresge

- Ms. Kresge reported that the Small Game of Chance Act was amended again with improvements to benefit school district and organizations. Eliminated all of the reporting requirements if you

are an eligible organization and do not hold a liqueur license and they raised the dollar amount for filing reports.

**5.4 Student Government President – Stephanie Palmer – No report**

**6. SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary**

**6.1 For Approval - WEPOSC Alternate Representative**

Susan Kresge motioned; seconded by Dominick Sacci, to approve Susan Famularo as the district’s representative and Monica Kotzmann as the school district's alternate representative on the West End Park and Open Space Commission (Term expires December 31, 2014)

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**Voice Vote: 9-0 Carried**

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**6.2 Appointment of delegate and alternate delegate to Monroe county Tax collection Committee**

Charles Hoffman motioned; seconded by Dan Wunder, to approve the appointment of delegate and alternate delegate to the Monroe County Tax Collection Committee as follows:

- A. Appointment of Monica Kotzmann as delegate to the Monroe County Tax Collection Committee from January 1, 2014 to December 31, 2014
- B. Appointment of Susan Famularo as alternate delegate to the Monroe County Tax Collection Committee from January 1, 2014 to December 31, 2014

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**Voice Vote: 9-0 Carried**

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**6.3 For Approval - Waiver**

Susan Kresge motioned; seconded by Bob Serfass, to approve a waiver of tuition as per Board Policy No. 202 to allow a twelfth grade student, student #MM120513C, to finish their senior year in the Pleasant Valley School District

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**Roll Call: 9-0 Carried**

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**7. OTHER**

Ms. Geary announced that there are approximately 200 Pleasant Valley families in need of support for the holiday season. She thanked our Parents and community members for supporting these needy families with food, toys and monetary donations.

**8. HUMAN RESOURCES: MR. KENNETH NEWMAN**

Susan Kresge motioned; seconded by Dominick Sacci, to approve the hiring of Personnel - The hiring of all personnel is pending receipt of all required paperwork, as follows:

**8.1 For Approval - Hiring of Personnel**

Name	Position	Salary/Step/Credits	Opening
1. Ismael Aponte	Substitute Teacher-Spanish/Paraprofessional Associate	As per Board policy	
2. Laura DePompo	Substitute Secretary/Food Service Employee/Monitor/Custodian	As per Board policy	
3. Jean Grammes	Substitute Monitor/Secretary	As per Board policy	
4. Stephen Grundmann	Casual Security Officer - Date of hired is amended to reflect Nov. 25, 2013		
5. Michelle Korcienski	Substitute Health Room Technician	As per Board policy	
6. Kristen McCree	Substitute Paraprofessional Associate/Monitor/Secretary	As per Board policy	
7. John McCutchan	Courier - Part-time, effective January 6, 2014	\$8.92/hour	Replacement position for Frank Krogstad
8. Thomas Morgan	Substitute Teacher-English /Paraprofessional Associate	As per Board policy	
9. Camille Timpone	Substitute Secretary	As per Board policy	
10. Angelica Vargas	Substitute Teacher- Social Studies	As per Board policy	

	7-12/Paraprofessional Associate		
11. Deena Boyne	Substitute Monitor/Secretary/Food Service Employee	As per Board policy	
12. Mary Eberhardt	Substitute Teacher-Special Ed- Elem/Paraprofessional Associate	As per Board policy	
13. Patrick Jones	Substitute Teacher – Business Education/Paraprofessional Associate	As per Board policy	

### 8.2 For Approval - Leaves of Absence

Leaves of Absence: Leave without Pay (Employees are responsible for the payment of any benefits the District provides during this period of leave.):

	Name	Leave	Days	Dates
1.	Kelly Chiumento	Leave without pay	Two (2)	Nov. 12 and 13, 2013
2.	Joyce Christman	Family & Medical Leave	Five (5)	Nov. 17 through Nov. 21, 2013
3.	Ginny Frost	Family & Medical Leave	Thirty-two (32)	Nov. 25, 2013 through Jan. 24, 2014
4.	Judy Geddings	Leave without pay	Four (4)	Nov. 5, 7, 12 and 14, 2013
5.	William Gouger	Leave without pay	Three (3)	Dec. 9, 10, 11, 2013
6.	Richard Ochs	Leave without pay	One (1)	May 2, 2014
7.	Anthony Pierri	Family & Medical Leave	Thirty-seven (37)	Dec. 3, 2013 through Jan. 31, 2014
8.	Mary Jane Piersa	Family & Medical Leave	Twenty-three (23)	Nov. 12, 2013 through Dec. 17, 2013
9.	Mercedes Samson	Leave without pay	100 Hours	Dec. 1, 2013 through Jan. 4, 2014
10.	Robbin Serfass	Family & Medical Leave	Twenty (20)	Nov. 20, 2013 through Dec. 26, 2013
11.	Jim Terwilliger	Family & Medical Leave-Intermittent	Following	March 13, 19, Apr. 2, 3, 4, 5, 8, 9, 23; May 7, 8, 9, 30, 31; June 3, 4, 5, 2014
12.	Amy Wilusz	Family & Medical Leave	Thirteen (13)	Nov. 25, 2013 through Dec. 17, 2013
13.	Donna Yozwiak	Family & Medical Leave- Intermittent	Five (5)	Sept. 18, Oct. 1, Oct. 4, Oct. 8 and Nov. 5, 2013
14.	Christine Zerilli	Leave without pay	Four (4)	April 29, 2014 through May 2, 2014

### 8.3 For Approval - Retirement

Richard Krock, PVMS head custodian, effective January 10, 2014.

**Roll Call: 9-0 Carried**

**9. PROFESSIONAL, SUPPORT & PUPIL PERSONNEL: Mr. Christopher J. Fisher - No report**

**10. CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman - No report**

**11. BUILDING REPORTS - No reports**

**12. BUSINESS MANAGEMENT: Ms. Susan Famularo**

Susan Kresge motioned; seconded by Bob Serfass, to approve items #12.1 - #12.3 as follows:

**12.1 For Approval - Student Placements**

- Student #110713CT - Lehigh County Detention Center - Effective 11/7/13.
- Student #110413AD - Northwestern Academy - Effective 11/4/13.
- Student #110713AT - Lehigh County Detention Center - Effective 11/7/13.
- Student #102513AD - Lehigh County Detention Center - Effective 10/25/13.

**12.2 For Approval - Payments from Bond Fund**

- **2006 Bond Fund** as per attached \$19,956.93

**12.3 For Approval - Contracts**

A. Jesse Lynch Jaze Trio. Cost: \$2,000. Performance to be held December 17, 2013 at Pleasant Valley Elementary and Polk Elementary Schools.

B. Cetnar's Tree Farm. Cost: \$7 per wreath. Fundraiser for Pleasant Valley Middle School Student Council.

C. Aardvark Entertainment Inc. Cost: \$500. Two performances of a Magic and Illusion show to be held January 31, 2014 at Polk Elementary School.

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**Roll Call: 9-0 Carried**

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**13. SOLICITOR: Mr. Daniel Corveleyn/Mr. Gerard Geiger – No report**

**14. PLEASANT VALLEY SCHOOL DIRECTORS**

- Charles Hoffman welcomed the new Board members
- Dan Wunder stated that it is an honor and a privilege to serve as School Board member for the District and the community.
- Russ Gould thanked his fellow Board members for giving him the opportunity to serve as School Board President. He stated he is looking forward to good things happening.
- Mr. Gould announced that the Board members would return to Executive Session for a brief meeting immediately after this meeting.

**15. PLEASANT VALLEY CITIZENS: None**

**16. OTHER**

**17. ADJOURNMENT**

There being no further business to come before the Board, President asked for a motion to adjourn.

Charles Hoffman motioned; seconded by Len Peeters, to adjourn the meeting at approximately 8:26 p.m.

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**Voice Vote: -Unanimously Carried**

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*Respectfully submitted,*

Susan Famularo, Board Secretary \_\_\_\_\_

Linda Zeliznik, Board Recorder \_\_\_\_\_

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**Next School Board Meeting:**

**Date: Thursday, December 19, 2013**

**Time: 8:00 P.M.**

**Location: PVSD District Administration Offices**

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