

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting

December 19, 2013

Board Approved January 9, 2014 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Russ Gould, on Thursday, December 19, 2013 at 8:00 p.m. President Gould welcomed those present followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

1. CALL TO ORDER

School Board	Russell Gould, President	Susan Kresge	Dominick Sacci
Attendees	Steve Borger, Vice President	Linda Micklos	Robert Serfass
	H. Charles Hoffman, Treasurer	Len Peeters	Dan Wunder

Absentees

Administration Attendees	Ms. Geary, Ms. Famularo, Mr. C. Fisher, Ms. Kotzmann, Ms. Zeliznik, Mr. Gress, Ms. Geer, Mr. Hines, Mr. Krebs, Ms. Malligo, Mr. Palmieri, Mr. Pomposello, Mr. Seiler, Mr. VanNortwick
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School Solicitor	Mr. Gerard Geiger
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1.5 Notification of Executive Session

- Personnel issues including, but not limited to, performance and/or discipline; negotiations; legal issues

1.6 Meeting Procedures

President Gould referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

1.7 Good News

A. June O'Neill - American Cancer Society-Relay for Life

Sue Dudley and Lisa Hoey representing the American Cancer Society and Relay for Life event presented the Pleasant Valley School District with a Certificate of Thanks for supporting the American Cancer Society and the Relay for Life event. This year will be the 14th year of the event which has raised over one million dollars.

B. Recognition of MCTI students

Mr. Gress explained that on November 18th, a PVHS student had a medical emergency on the way to MCTI. Fellow classmates, Amber Moeck, Jorden Wright, Will Anderson and William Hubbard took control of the emergency situation until medical personnel arrived. Mr. Gress presented the students with a Certificate of Commendation for Heroism from MCTI for their actions and portraying the skills they have learned. Ms. Geary also presented the students with a Certificate of Commendation from House Representative Rosemary Brown. Ms. Geary commended the students and referred to them as "Shining Stars". Ms. Moeck and Mr. Anderson were in attendance to receive their awards.

Lorraine McCutchan, representing the PVESA for support staff, presented the school district with a check for \$9,479.71 which is to be used for Art, Music and Library supplies.

1.8 Pleasant Valley Citizens - None

1.9 Other

2. SECRETARY'S REPORT: Ms. Linda Zeliznik, School Board Recorder

2.1 Dominick Sacci motioned; seconded by Dan Wunder, to approve the minutes of the meeting held on Thursday, December 5, 2013 per the attached copy

Voice Vote Carried

3. TREASURER'S REPORT: Mr. Charles Hoffman

Len Peeters motioned; seconded by Bob Serfass, to approve the following items:

- 3.1** Accounts Payable 11/01/13 TO 11/30/13 (MANUAL CHECKS)
 - 3.2** Accounts Payable 12/06/13 TO 12/19/13
 - 3.3** Trial Balance/Financial Statement, November 30, 2013
 - 3.4** Asset Cost Summary, November 30, 2013
 - 3.5** Condensed Board Summary/Expenditures-Revenues, November 30, 2013
 - 3.6** Informational - Accounts Payable 12-01-13 - 12-09-13, Approved 12-5-13
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Roll Call: 9-0 Carried

4. OLD BUSINESS

- 4.1 Solicitor: Mr. Daniel Corveleyn/Mr. Gerard Geiger - None
- 4.2 Other

5. NEW BUSINESS

- 5.1 Monroe Career & Technical Institute: Mr. Dominick Sacci – No Report
- 5.2 Colonial IU #20: Mr. Daniel Wunder – No Report
- 5.3 PSBA Legislative Liaison: Ms. Susan Kresge
 - o Ms. Kresge reported that the Governor signed a 5 piece package of bills which will provide enhanced safety and protection against Child Abuse. PSBA supports the bills. A letter was received from Representative Brown stating that the Senate has their own bill, HB#618 which is not as 'great' as the bill passed in the House.
- 5.4 Student Government President – Stephanie Palmer
Ms. Palmer reported:
 - o Congratulations to the 40 FLBA students who qualified for state FBLA competition in April in Hershey. Students competed and qualified at the Regional Competition at East Stroudsburg High School on Monday, December 16.
 - o Congratulations to the cast, crew and staff on their outstanding performance of the classic "Pride and Prejudice", performed on November 22,23,24.
 - o Thank you to all faculty, staff and students who supported the Leo Club sponsored food drive to assist local food banks for the holidays. Over 200 frozen turkeys and boxes of food items were collected.
 - o Thank you to the students and staff who participated in a Casual Physical Fitness Dress Day to benefit the Philippines Disaster. Over \$2,000.00 was raised.
 - o Approximately 85 ninth grade students visited and toured MCTI on December 11 to view the many programs offered in preparation for next years scheduling.
 - o Preparation and qualifying for the annual SADD volleyball tournament is on-going. The finals will be held on Friday in the gym before dismissal. Finals include homeroom winners who will then play a faculty team.
 - o The Winter Sports teams have been very successful to date. All teams have been very competitive.
 - o The Band Concert was held on December 11^h. All students did an excellent job.

6. ADMINISTRATIVE REPORTS/REQUESTS: Ms. Carole M. Geary

6.1 Enrollment (as of December 13, 2013)
Ms. Geary referred to the Enrollment report listed on page 55.

6.2 Homebound Instruction
Susan Kresge motioned; seconded by Linda Micklos to approve the following homebound instruction (*per Board policy, re-evaluation will be done in 90 days*):

Student No.	Reason
HB112513BS-H	Medical, retroactive to November 25, 2013
HB010314WE-I	Medical, effective January 3, 2014
HB121613FM-E	Medical, retroactive to December 16, 2013

Roll Call: 9-0 Carried

7. OTHER

Ms. Geary commented on the students, staff members and administrators who have come together and raised money, donating food and clothing and toys for our needy community members. She stated that she is very proud of this district and our community.

8. HUMAN RESOURCES – Mr. Christopher Fisher

Susan Kresge motioned; seconded by Dan Wunder, to approve the Human Resource items #8.1 - #8.2; and the Professional, Support & Pupil Personnel items #9.1 - #9.8 as follows:

8.1 Hiring of Personnel
Hiring of Personnel - The hiring of all personnel is pending receipt of all required paperwork.

	NAME	POSITION	SALARY/STEP/CREDITS	OPENING
1.	Ismael Aponte	Sub Monitor	As per Board policy	
2.	Theresa Balas	Part-time Paraprofessional Associate/Substitute Paraprofessional Associate	\$20,331 Prorated	PVHS Replacement position for Tricia Shann, - amended to reflect 1/2/2014

3.	Izabela Pintarich	Substitute Teacher-Family & Consumer Science/Paraprofessional Associate	As per Board policy	
4.	Tonya Weiss	Substitute Monitor	As per Board policy	
5.	Kathleen Aurora	Substitute Secretary	As per Board policy	
6.	Lorraine Danny	Monitor	Wage \$8.92/hour	PVE Replacement position for Aileen Reid, effective December 20, 2013
7.	Janet Dooner	Monitor/Substitute Monitor	Wage \$8.92/hour	PVMS Replacement position for Lynn Sherry, effective January 2, 2014
8.	Christine Erhardt	Substitute Paraprofessional Associate/Secretary/Monitor	As per Board policy	
9.	Tom Krock	Head Custodian	Wage \$19.22/hour	PVMS Replacement position for Richard Krock, effective January 13, 2014
10.	Maria Martins	Substitute Monitor	As per Board policy	
11.	Barbara Nuss	Substitute Paraprofessional Associate/Secretary	As per Board policy	
12.	Laurie Wenrich	Monitor/Substitute Monitor	Wage \$8.92/hour	PVE Replacement position for Fred Villaume, effective January 2, 2014
13.	Patricia Wathen	Substitute Paraprofessional Associate	As per Board policy	

8.2 For Approval - Leaves of Absence

Leaves of Absence: Leave without Pay (Employees are responsible for the payment of any benefits the District provides during this period of leave.):

	NAME	LEAVE	DAYS	DATES
1.	Lila Metz	Teacher, requests Sabbatical Leave pursuant to PA School Code, Article IX		January 23, 2014 through the conclusion of the second semester of the 2013-2014 school year
2.	Irene Bell	Leave without pay	One (1)	November 26, 2013
3.	Gina DeVito-Curry	Leave without pay	Four (4)	February 11, 2014 through February 14, 2014
4.	Misty Falcone-Smith	Leave without pay	Three(3)	February 26, 27 and 28, 2014
5.	Judy Geddings	Leave without pay	One (1)	November 27, 2013
6.	Lila Metz	Family & Medical Leave	Thirty-five (35)	November 18, 2013 through January 22, 2014
7.	Mary Jane Piersa	Extension of Family & Medical Leave	Three (3)	December 18, 2013 through December 20, 2014
8.	Jim Terwilliger	Family & Medical Leave - Intermittent	Following	Amended to reflect March 13 , Apr. 2, 3, 4, 5, 8, 9, 23; May 7, 8, 9, 30, 31; June 3, 4, 5, 2013
9.	Donna Yozwiak	Family & Medical Leave- Intermittent	One (1)	November 22, 2013

9. Professional, Support & Pupil Personnel: Christopher J. Fisher

9.1 Head Coaches

A. Boys' Tennis: Mark Allison

B. Track: Michelle Piontkowski

9.2 Assistant Coaches

- A. Varsity Track: Wayne Davenport
- B. Varsity Track: Drew Davis
- C. Varsity Track: Woody Metzger

9.3 Intramural Advisors

- A. Girls' Indoor Soccer: Mr. Tim Hinton
- B. Girls' Indoor Soccer: Mr. Jim Shoopack
- C. Girls' Indoor Soccer: Mr. Derek Strohl

9.4 Facility Use Requests

- A. Organization: Pocono Family YMCA
Facility Requested: Eldred Elementary School
Purpose: YMCA Programs
Dates/Times: January 1, 2014 through August 1, 2014
Requestor: Matt Rumph
Attendance: N/A
Tuition: N/A
Fee by District: Lease Agreement
- B. Organization: Mountaintop Christian Community Church
Facility Requested: High School New Auditorium and Lobby
Purpose: Interfaith Community Celebrating Dr. Martin Luther King
Dates/Times: Sunday, January 19, 2014, 2:00-6:30 pm
Requestor: Rev. Betty Grant
Attendance: 250
Tuition: N/A
Fee by District: Class 3, all appropriate fees apply
- C. Organization: Cartesian Dance Academy
Facility Requested: High School New Auditorium, Lobby, Ticket Booth, Concession Stand, changing rooms
Purpose: Dance Recital
Dates/Times: Thursday, June 5, 2014, 3:00-10:30 pm
Friday, June 6, 2014, 3:00-10:30 pm
Saturday, June 7, 2014, 12:30-10:00 pm
Sunday, June 8, 2014, 8:00 am-8:00 pm
Requestor: Cinthia Marino
Attendance: 200
Tuition: \$10 - \$15
Fee by District: Class 3, all appropriate fees apply

9.5 Field Trip

- A. Grade/Organization: Middle School Ski Club, grades 7-8
Teacher(s) Involved: Mr. Robert Petit-Clair
Destination of Trip: Blue Mountain Ski Resort
Purpose of Trip: Ski Club
Date of Trip: January 8, 15, 22, 29; February 5, 12, 2014
District Buses Needed: yes
Cost per Student: cost of individual ski packages

9.6 Volunteer Coaches

- A. Boys' Tennis: Ralph Weichand
- B. Track: Robin Bok
- C. Track: Amy Keller

9.7 PVE Parent Volunteers

- A. Library
 - 1. Mary Jo Anderson
 - 2. Deena Boyne
- B. Homeroom Parent
 - 1. Justine Blew
 - 2. Samantha Bruder
 - 3. Larissa DeGiacinto
 - 4. Christine Erhardt
 - 5. Joseph Fiduccia
 - 6. Ania Fiduccia
 - 7. Jacqueline Gillespie
 - 8. Gwendolyn Harris
 - 9. Anglea Hill

10. Megin Hoff
11. Janis Honadel
12. Sophia Izzo
13. Krista Jackson
14. Jodi Kresge
15. Johnna Kresge
16. Dana McGinniss
17. Meridith McMaster-Megna
18. Stephanie Milanese
19. Donna Miller
20. Rosamaria Mollica
21. David Morton
22. Desiree Pagliuca
23. June Pepe
24. Sarah Pomilio
25. Amy Practor
26. Cindy Puglisi
27. Maria Manessis Ramos
28. Stephanie Rath
29. Emily Redford
30. Dawn Roberson
31. Jackie Roecker
32. Christine Ruggiero
33. Colleen Stipeck
34. James Stipeck
35. Lisa Tauer
36. Jenny Tinnell
37. Valerie Tucker
38. Lynette Wiggins
39. Kelly Williams

9.8 Polk Parent Volunteers

- A. Dawn Borger
- B. Louise Hayes
- C. Heather Newsom
- D. Annette Walsh

Roll Call: 9-0 Carried

9.6 Informational - District Events and Cafeteria Report

10. Curriculum/Staff Development: Mr. Kenneth Newman – No report

11. Building Reports - Informational

- 11.1 Polk Elementary School - Informational
- 11.2 Pleasant Valley Elementary School - Informational
- 11.3 Pleasant Valley Intermediate School - Informational
- 11.4 Pleasant Valley Middle School - Informational
- 11.5 Pleasant Valley High School - Informational

12. Business Management

Charles Hoffman motioned; seconded by Bob Serfass, to approve items #12.1 - #12.6 as follows:

12.1 Advertisement of the 2014-2015 Preliminary Budget

Approval was granted to advertise the 2014-2015 Preliminary Budget for approval at the January 23, 2014 board meeting.

12.2 For Approval - Cafeteria Accounts Payable

Cafeteria accounts payable for November 2013.

Total amount: \$210,060.23

Bills payable for November 2013.

Total amount: \$107,584.12

12.3 For Approval - Contracts

A. West End Printing & Design. Cost: \$715. Fundraiser for SADD program in the Pleasant Valley High School.

B. CSI. Cost: \$1,380. Polk Elementary School Fire Alarm Preventative Maintenance Agreement. Effective March 1, 2014 through February 28, 2015.

C. Gertrude Hawk Chocolates. Fundraiser for Pleasant Valley Elementary and Polk Elementary Schools. Sale Dates February 21 to March 7, 2014.

D. Exercise In Disguise LLC., Janis Shive, Zumba Instructor. Zumba classes. Fundraiser for Pleasant Valley High School Leo Club. Start date December 3, 2013 and will terminate if the class falls below 10 people per class for 3 weeks in a row.

E. Behavioral Health Associates. Cost: \$175.00/day Pride Program (Packer Ridge Individual Directed Education). This is a new program that was recently added and therefore amends the original contract approved on July 18, 2013.

12.4 Advertisement of sealed bids for Fall Athletic Supplies and Equipment

Approval was granted to advertise for sealed bids for the following item:

Fall Athletic Supplies and Equipment

12.5 For Approval - Student Placements

Student #120313TG - Northwestern Academy - Effective 12/3/13.

12.6 Informational - Student Activity Accounts; District Investment Report

A. Student Activity Accounts

Beginning Balance, November 1, 2013 \$237,816.09

Receipts \$69,796.20

Expenditures \$56,604.61

Ending Balance, November 30, 2013 \$251,007.68

B. District Investment Report for November 30, 2013

Roll Call: 9-0 Carried

13. SOLICITOR – Mr. Daniel Corveleyn/Mr. Gerard Geiger

Mr. Geiger reported that a bill has worked its way through the House of Representatives in which they have made modifications to the Wire Tap Law that will allow school districts to not only video tape what goes on in a school bus, but also can audio tape what is going on in the school bus. He stated there is a similar bill in the Senate that is more extensive, but it is predicted to pass.

14. PLEASANT VALLEY SCHOOL DIRECTORS

- Mr. Gould announced that the Board members would return to Executive Session for a brief meeting immediately after this meeting.
- Sue Kresge wished everyone a wonderful holiday season.
- Mr. Hoffman echoed.

15. PLEASANT VALLEY CITIZENS - None

16. OTHER

17. ADJOURNMENT

There being no further business to come before the Board, President Gould asked for a motion to adjourn.

H. Charles Hoffman motioned; seconded by Steve Borger to adjourn the meeting at approximately 8:28 PM.

Voice Vote Unanimously Carried

Respectfully submitted,

Susan Famularo, Board Secretary _____

Linda Zeliznik, Board Recorder _____

Next School Board Meeting:

Date: January 9, 2014

Time: 8:00 P.M.

Location: PVSD District Administration Offices