

**PLEASANT VALLEY SCHOOL DISTRICT**  
**Board of Education Meeting**

October 10, 2013

Board Approved October 24, 2013 Excellence in Education: A Community Commitment

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The regular meeting of the Pleasant Valley School District Board of Education was called to order by Vice President Susan Kresge, on Thursday, October 10, 2013 at 8:02 p.m. Vice President Kresge welcomed those present followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

**1. CALL TO ORDER**

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<b>School Board Attendees</b>	Susan Kresge, Vice President James Spinola, Treasurer Steven Borger	Russell Gould H. Charles Hoffman MiChelle Palmer	Dominick Sacci
<b>Absentees</b>	Thomas Murphy, President, Harvey Frable		
<b>Administration Attendees</b>	Ms. Geary, Ms. Famularo, Ms. Kotzmann, Ms. Zeliznik		
<b>School Solicitor</b>	Mr. Gerard Geiger		

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**1.5 Notification of Executive Session**

Personnel issues including, but not limited to, performance and/or discipline; Negotiations; and Legal Issues

**1.6 Meeting Procedures**

Vice President Susan Kresge referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

**1.7 Pleasant Valley Citizens - none**

**1.8 Other**

**2. SECRETARY'S REPORT: Ms. Linda Zeliznik, School Board Recorder**

- 2.1 Dominick Sacci motioned; seconded by Charles Hoffman, to approve the minutes of the meeting held on September 26, 2013
- Mr. Spinola asked that the minutes reflect his comment under item #3.0 relating to a long distance trip charge not travel in general. Minutes will be changed as such.

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**Voice Vote Carried**

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**3. TREASURER'S REPORT: Mr. James Spinola**

Dominick Sacci motioned; seconded by Russ Gould, to approve the following items:

- 3.2 Accounts Payable
- 3.3 Accounts Payable
- 3.4 Trial Balance/Financial Statement
- 3.5 Asset Cost Summary
- 3.6 Condensed Board Summary/Expenditures-Revenues
- 3.7 Informational - Accounts Payable

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**Roll Call: 7-0 Carried**

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**4. OLD BUSINESS**

- 4.1 Solicitor: Mr. Daniel Corveleyn/Mr. Gerard Geiger – no report
- 4.2 Other

**5. NEW BUSINESS**

- 5.1 Monroe Career & Technical Institute: Mr. Dominick Sacci

Mr. Sacci reported:

- The last meeting of the JOC was held on Monday, October 7, 2013
- Dr. Shegelski announced that the Comprehensive Plan has been completed and submitted to the committee. It will be posted on the website for the month of October and brought to the JOC's for approval at the November 7<sup>th</sup> meeting and submitted to PDE by November 30<sup>th</sup>.
- Dr. Shegelski gave a presentation on the newly developed learning guides that were posted on the website; she reviewed where they are located on the website and the content.
- The Equipment grant for \$39,815.12 was received. Trainers were purchased for the auto technology program.

- The disciplines were discussed in detail with Mr. Brown and the incoming director to see what new ideas he may have and to see how these disciplines were handled in the past. They would like to see an opportunity to reduce discipline level 1 and 2 which total 178 for the month.

5.2 Colonial IU #20: Mr. Thomas Murphy – no report

5.3 PSBA Liaison Report: Ms. Susan Kresge - no report

**6. ADMINISTRATIVE REPORTS/REQUESTS: Ms. Carole M. Geary**

6.1 Enrollment

6.2 Dominick Sacci motioned; seconded by Steve Borger, to approve the following policy revisions:

A. Policy No. 907. School Visitors

**Roll Call: 7-0 Carried**

**6.3 Policy Revisions Second Reading – none**

**6.4 Policy Revisions First Reading**

A. Policy No. 826 Privacy of Medical Records

B. Policy 004 Membership

C. Policy 903 Public Participation in Board Meetings

**7. Other**

- Ms. Geary announced that \$813 will be sent to the Cystic Fibrosis Foundation as a result of our September Denim Day.
- A thank you was sent to Ms. Madeline Washington who purchased a number of school supplies for students at PVE who could not purchase those items on their own.
- The NCC Lowdown announced that former student, Sean Scerbo, a Criminal Justice major, received an academic superior achievement award which is given from the National Senior Athletic Association to a student who has an overall GPA of 3.8 or higher with a minimum of 45 credits.

**8. Personnel and General Administration:**

Jim Spinola motioned; seconded by Dominick Sacci to approve the following items under #8.1 and #8.2:

**8.1 For Approval - Hiring of Personnel/Leaves of Absence**

A. Hiring of Personnel (pending receipt of all required paperwork)

	Name	Position	Salary/Step/Credits	Opening
1	Salvatore Cannarella	Substitute Custodian/Courier	As per School Board Policy	
2	Pamela Joseph	Part-time Paraprofessional Associate, Substitute Paraprofessional Associate/Monitor	\$20,331 Prorated	PVHS New Position Effective 10-11-13
	Ewelina Puk	Substitute Teacher-Mid-level English Grades 4-8	As per School Board Policy	
4	Romario Relosa	From Part-Time Security Officer to Casual Security Officer, effective September 29, 2013	As per School Police/Security Department Compensation Plan	
5	William Gouger	Part-time Paraprofessional Associate, Substitute Paraprofessional Associate	\$20,331 Prorated	PVE New Position Effective 10-11-13
6	Nikol Hahn	Substitute Paraprofessional Associate	As per School Board Policy	
7	Angelin Gonzalez	Part-time Paraprofessional Associate, Substitute Paraprofessional Associate	\$20,331 Prorated	Polk New Position Effective 10-11-13
8	Kelly Chiumento	Part-time Paraprofessional Associate, Substitute Paraprofessional Associate	\$20,331 Prorated	PVE Replacement Position for Judy Paterson Effective 10-

				11-13
9	* Aileen Reid	Part-time Paraprofessional Associate, Substitute Paraprofessional Associate	\$20,331 Prorated	PVE New Position Effective 10-11-13

B. Leaves of Absence

	Name	Leave	Days	Dates
1	Amy Davis PVHS Teacher	Family & Medical Leave	Twenty-two (22) days	November 21, 2013 through January 6, 2014
2	Sheri Fallon PVHS School Counselor	Family & Medical Leave	Seven (7)	October 1, 2013 through October 9, 2013
3	Terry Heck PVHS Custodian	Leave Without Pay-Employee responsible for payment of benefits during leave	Approximately three months	September 30, 2013 through December 30, 2013
4	Melissa O'Keefe PVE Teacher	Family & Medical Leave	Seven (7)	October 3, 2013 through October 11, 2013
5	Mercedes Samson Security Officer	Leave Without Pay- Employee responsible for payment of benefits during leave	One hundred twenty (120) hours	September 3, 2013 through October 12, 2013
6	Renee Schuler PVI Teacher	Family & Medical Leave	Thirty-two (32) days	November 4, 2013 through December 20, 2013
7	Erica Smith PVI Paraprofessional Associate	Leave Without Pay-Employee responsible for payment of benefits during leave	Five (5) days	October 21, 2013 through October 25, 2013
8	Joan Toolan PVMS Paraprofessional Associate	Leave Without Pay- Employee responsible for payment of benefits during leave	Four (4) days	October 15, 2013 through October 18, 2013

8.2 Resignation

A. Aileen Reid, from the position of PVE monitor, effective October 10, 2013.

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**Roll Call: 7-0 Carried**

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**9. Professional, Support & Pupil Personnel: Christopher J. Fisher**

Russ Gould motioned; seconded by Dominick Sacci, to approve the following items under #9.1 - #9.8:

9.1 Asst. Coaching Resignations

- A. Jr. High Girls' Basketball: Ms. Jill Yetter
- B. Jr. High Boys' Basketball: Mr. Tom Kresge, Jr.
- C. Jr. High Girls' Soccer: Ms. Jill Yetter

9.2 2013-14 Winter Asst. Coaching Positions

- A. Jr. High Boys' Basketball: Mr. Paul McCrone
- B. Jr. High Girls' Basketball: Mr. Kevin Horvath
- C. Jr. High Girls' Basketball: Mr. Patrick Luchowski

9.3 2013-14 Spring Coaching Positions

- A. Baseball Head Coach: Mr. Charles Inserra
- B. Baseball Varsity Asst. Coach: Mr. Mark Versuk
- C. Baseball JV Asst. Coach: Mr. Jeff Lazowski

- D. Girls' Soccer Jr. High Asst. Coach: Mr. Derek Strohl
- E. Softball Head Coach: Mr. Steve Caffrey
- F. Softball Varsity Asst. Coach: Mr. Dan Beck
- G. Softball JV Asst. Coach: Ms. Christine Konstantopoulos
- H. Softball JV Asst. Coach: Mr. T. J. Murphy, Jr.
- I. Softball Jr. High Asst. Coach: Mr. Todd Urland

#### 9.4 2013-14 Volunteer Coaching Position

- A. Boys' Basketball Volunteer Coach: Mr. Tom Kresge, Jr.

#### 9.5 2013-14 Co-curricular/Supplemental Advisor Position

- A. Middle School Newspaper Advisor: Ms. Kathy Dekmar

#### 9.6 2013-14 Intramural Advisors

- A. Middle School Boys' Basketball: Mr. Dan Beck
- B. Middle School Boys' Basketball: Mr. Tom Kresge
- C. Middle School Boys' Basketball: Mr. Paul McCrone
- D. High School Ski Club: Mr. Mark Rehrig
- E. High School Ski Club: Mr. Jason Smith
- F. High School Ski Club: Ms. Kristen Matweecha
- G. Middle School Ski Club: Ms. Tara Orefice
- H. Middle School Ski Club: Ms. Cindy Siekonic
- I. Grade 5 Ski Club: Mr. Edward Boyce
- J. Grade 5 Ski Club: Ms. Crystal Hicks

#### 9.7 Field Trips

- A. Organization/Grade: Chorus, grades 11-12  
 Teacher(s) Involved: Ms. Lois Mann  
 Destination of Trip: Parkland High School  
 Purpose: Audition experience - extension of curriculum for advanced students  
 Date of Trip: Monday, October 21, 2013  
 District Buses Needed: Yes  
 Cost per Student: \$5.00
- B. Organization/Grade: FBLA, grades 9-12  
 Teacher(s) Involved: Ms. Melissa Ruschak  
 Destination of Trip: Leighton High School  
 Purpose: To compete in the 2013 Leadership Workshop  
 Date of Trip: Thursday, October 24, 2013  
 District Buses Needed: Yes  
 Cost per Student: \$10.00
- C. Organization/Grade: Chorus, grades 11-12  
 Teacher(s) Involved: Ms. Lois Mann  
 Destination of Trip: Notre Dame High School, East Stroudsburg  
 Purpose: Concert - extension of curriculum for advanced students  
 Date of Trip: Monday, November 4, 2013  
 District Buses Needed: Yes  
 Cost per Student: none
- D. Organization/Grade: FBLA, grades 9-12  
 Teacher(s) Involved: Ms. Melissa Ruschak  
 Destination of Trip: State College, PA  
 Purpose: State Leadership Workshop  
 Date of Trip: November 10-11, 2013  
 District Buses Needed: Yes  
 Cost per Student: \$50.00

#### 9.8 Facility Use

- A. Organization: PVYA  
 Facility Requested: PVMS, PVHS, PVI, PVE Gymnasiums  
 Purpose: Practices and games for basketball, lacrosse, baseball, and to host CBL U15  
 Tournament  
 Dates/Times: November 2, 2013 to March 2, 2014  
                     Saturdays and Sundays - 9:00 am-9:00 pm  
                     Monday to Friday - 6:00-9:00 pm  
 Requestor: Hope Smith  
 Attendance: 20-100  
 Tuition: None  
 Fee by District: Class 3, all appropriate fees apply

- B. Organization: PVYA  
 Facility Requested: High School (old) auditorium and lobby  
 Purpose: Mandatory parent meeting  
 Dates/Times: November 17, 2013, 5:00-8:30 pm  
 Requestor: Hope Smith  
 Attendance: 200  
 Tuition: None  
 Fee by District: Class 3, all appropriate fees apply
- C. Organization: PVYA  
 Facility Requested: PVHS/PVMS JV and Varsity baseball fields  
 Purpose: Baseball games and practices  
 Dates/Times: April 1, 2014 to September 1, 2014  
                   Saturdays and Sundays - 9:00 am-9:00 pm  
                   Monday to Friday - 6:00 pm to dark  
 Requestor: Hope Smith  
 Attendance: 20-60  
 Tuition: None  
 Fee by District: Class 3, all appropriate fees apply
- D. Organization: PVYA  
 Facility Requested: PVHS track and restrooms  
 Purpose: Track practice  
 Dates/Times: April 8, 2014 to July 17, 2014, Tuesdays, Wednesdays, Thursdays, 6:00 pm to dark  
 Requestor: Hope Smith  
 Attendance: 100  
 Tuition: None  
 Fee by District: Class 3, all appropriate fees apply
- E. Organization: PVYA  
 Facility Requested: PVE field hockey field, all PVI fields, Polk soccer field  
 Purpose: Lacrosse practices and games  
 Dates/Times: April 1, 2014 to July 31, 2014  
                   Saturdays and Sundays - 9:00 am to 9:00 pm  
                   Monday to Friday - 6:00 pm-dark  
 Requestor: Hope Smith  
 Attendance: 40-70  
 Tuition: None  
 Fee by District: Class 3, all appropriate fees apply
- F. Organization: West End Soccer  
 Facility Requested: PVE gymnasium  
 Purpose: Indoor practice  
 Dates/Times: December 7, 2013 to April 6, 2014  
                   Saturdays - 10:00 am-10:00 pm  
                   Sundays - 12:00-10:00pm  
 Requestor: Marcia Hansen  
 Attendance: 30  
 Tuition: None  
 Fee by District: Class 3, all appropriate fees apply
- G. Organization: PV Bruins  
 Facility Requested: PVMS boys' and girls' locker rooms, cafeteria, (old) gymnasium  
 Purpose: Wrestling match  
 Dates/Times: December 22, 2013 and January 12, 2014  
 Attendance: 200  
 Tuition: \$3.00 admission  
 Fee by District: Class 3, all appropriate fees apply
- H. Organization: West End Soccer  
 Facility Requested: PVMS (new) gymnasium  
 Purpose: Soccer travel team practices  
 Dates/Times: October 27, 2013 to March 30, 2014  
                   Sundays - 12:00-9:00 pm; Tuesdays, Wednesdays, Fridays - 6:00-10:00 pm  
 Requestor: Marcia Hansen  
 Attendance: 30  
 Tuition: None  
 Fee by District: Class 3, all appropriate fees apply
- I. Organization: PVYA  
 Facility Requested: PVI Multi-purpose room  
 Purpose: Tae Kwon Do  
 Dates/Times: Mondays and Thursdays, October 17, 2013 to June 12, 2014, 6:30-8:30 pm  
 Requestor: Hope Smith

- Attendance: 20  
Tuition: None  
Fee by District: Class 3, all appropriate fees apply
- J. Organization: Ross Township Supervisors  
Facility Requested: Eldred (Township) School classroom  
Purpose: Monthly township supervisors' meetings  
Dates/Times: First Monday of each month, November 4, 2013 through October 6, 2014, 7:00-9:00 pm  
Requestor: Mr. Russell Kresge  
Attendance: 20 (approx.)  
Tuition: none  
Fee by District: Class 3, All appropriate fees apply (security)

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**Roll Call: 7-0 Carried**

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**9.9 Informational - Facility Use Change**

A. The Board of Education, at their regular meeting on Thursday, September 12, 2013, approved the use of the Middle School cafeteria for the PV Bruins Youth Wrestling group to hold practice sessions. Since that time, another youth wrestling group has opted to not use the high school wrestling room and the PV Bruins Youth Wrestling group will be moved to that area.

**9.10 Informational - Flu Vaccination**

A. Flu vaccinations will be made available free of charge to all Pleasant Valley School District employees this Fall. This year the vaccinations will be given in October as per the following schedule:

Wednesday, October 23, 2013

- Pleasant Valley High School: 6:45 AM-8:00 AM
- Pleasant Valley Intermediate School: 8:15 AM-9:30 AM

Thursday, October 24, 2013

- Pleasant Valley Elementary School: 8:15 AM-9:30 AM

**9.6 Informational - District Events****10. Curriculum/Staff Development: Mr. Kenneth Newman**

10.1 Russ Gould motioned; seconded by Dominick Sacci, to approve the appointment of Daniel Wunder and Thomas Murphy as community representatives for the Comprehensive Plan Process as required by Chapter 4.

- Discussion occurred with Mr. Gould, Mr. Spinola and Mr. Borger regarding the appointment. The concern was that one appointee is a board member and the other is a community member. Ms. Geary explained that the requirements by Chapter 4 are for two community members to be appointed but we wanted to appoint a board member as well. She also stated that there are 25-30 members on the committee: staff, administrators and teachers. A posting will be added to our website to see what other community members would be interested to serve on the committee.

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**Roll Call: 5-2 Carried Voting 'NO': J. Spinola, S. Borger**

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**11. Building Reports - No reports**

- 11.1 Polk Elementary School
- 11.2 Pleasant Valley Elementary School
- 11.3 Pleasant Valley Intermediate School
- 11.4 Pleasant Valley Middle School
- 11.5 Pleasant Valley High School

**12. Business Management**

Charles Hoffman motioned; seconded by Russ Gould, to approve the following items #12.1- #12.4:

**12.1 Resolution**

A. This resolution adopting the measurement, administrative, and stability periods in compliance with the employer's responsibility provision of the Patient Protection and Affordable Care Act (ACA).

**12.2 Contracts**

- A. Spirit Tees. Fundraiser for Pleasant Valley High School Leo Club for the 2013-2014 school year.
- B. Benmore Enterprises, Michael P. Straka. Cost: \$450. Third grade assembly on rocks and minerals. Program to be held at Pleasant Valley Elementary School and Polk Elementary

School on February 28, 2014.

- C. Tuthill Corporation t/a Blue Mountain Ski Area. No cost to the school district, each student pays his/her fees.
- D. Colonial Intermediate Unit #20 to provide Services as needed.

Cost:

Educational Audiology Services	\$215.22/hr
Itinerant Hearing Support	\$143.82/hr
Itinerant Vision Support	\$252.96/hr
Occupational Therapy	\$109.14/hr
Physical Therapy	\$125.46/hr
Psychological Services	\$106.08/hr
Speech and Language Support	\$107.10/hr

#### 12.3 Wire Transfer

- A. Approval granted for a wire transfer from the 2006 Bond Fund to the 2012 Bond Fund in the amount of \$17,523.01.

#### 12.4 Snow Removal Bid

- A. Approval granted for the bid for Snow Removal for the 2013-2014 school year be awarded as follows:

Brodheadsville Campus	
Richard Frantz	
Per truck	\$75
Per loader	\$87
Per dozer	\$92
Trucking	\$85
Snow pusher	\$101

PVE/PVI Campus	
M&M Carriers	
Per truck	\$70
Per loader	\$80
Per dozer	\$75
Trucking	\$75

Polk, Eldred and Operations Facility	
Anderson Water Hauling	
Per truck	\$55
Per loader	\$67
Per dozer	\$70
Trucking	\$70

The complete tabulation is attached for review.

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**Roll Call: 6-1 Carried Voting 'NO': M. Palmer**

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**13. SOLICITOR – Mr. Daniel Corveleyn/Mr. Gerard Geiger - no report**

**14. PLEASANT VALLEY SCHOOL DIRECTORS - none**

**15. PLEASANT VALLEY CITIZENS - none**

**16. OTHER**

**17. ADJOURNMENT**

There being no further business to come before the Board, Vice President Kresge asked for a motion to adjourn.

Charles Hoffman motioned; seconded by Jim Spinola, to adjourn the meeting at approximately 8:16 PM.

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**Voice Vote Unanimously Carried**

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*Respectfully submitted,*

Susan Famularo, Board Secretary

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Linda Zeliznik, Board Recorder

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**Next School Board Meeting:**

**Date:           October 24, 2013**

**Time:           8:00 P.M.**

**Location:      PVSD District Administration Offices**

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