

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting

September 26, 2013

Board Approved October 10, 2013 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Thomas Murphy, on Thursday, September 26, 2013 at 8:02 p.m. President Murphy welcomed those present followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

1. CALL TO ORDER

School Board	Thomas Murphy, President	Steven Borger	H. Charles Hoffman
Attendees	Susan Kresge, Vice President	Harvey Frable	MiChelle Palmer
	James Spinola, Treasurer	Russell Gould	Dominick Sacci

Absentees None

Administration Attendees Ms. Geary, Mr. Newman, Ms. Famularo, Mr. C. Fisher, Ms. Kotzmann, Ms. Zeliznik, Mr. Gress, Mr. Hines, Ms. Malligo, Mr. Seiler, Mr. VanNortwick, Mr. Krebs, Mr. Pomposello, Ms. Greer, Ms. Siani

School Solicitor Mr. Robert Kidwell

1.5 Notification of Executive Session

- Personnel – Employee issues including, but not limited to, performance and/or discipline

1.6 Meeting Procedures

President Thomas Murphy referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

1.7 Pleasant Valley Citizens - None

1.8 Other

2. SECRETARY’S REPORT: Ms. Linda Zeliznik, School Board Recorder

Dominick Sacci motioned; seconded by Susan Kresge, to approve the minutes of the meeting held on September 12, 2013 per the attached copy:

Voice Vote Carried

3. TREASURER’S REPORT: Mr. James Spinola

Susan Kresge motioned; seconded by Steve Borger, to approve the following items:

- 3.1** Accounts Payable per attached copies
- 3.2** Informational - Accounts Payable

- Mr. Spinola asked what the district policy is for milage reimbursement. He asked if the district considered car rental for long distance day trips. Ms. Geary responded that the district never considered that as an option. Mr. Spinola was questioning a 270 mile day trip charge.
- Mr. Spinola asked about a bill for internet services for consultants.

Roll Call: 8-1 Carried Voting ‘NO’: J. Spinola

4. OLD BUSINESS

- 4.1** Solicitor: Mr. Daniel Corveleyn/Mr. Gerard Geiger/Mr. Robert Kidwell – No Report
- 4.2** Other

5. NEW BUSINESS

5.1 Monroe Career & Technical Institute: Mr. Dominick Sacci – No Report

5.2 Colonial IU #20: Mr. Thomas Murphy

- Mr. Murphy reported the last JOC meeting was held on Wednesday, September 25th. Routine business only, no report

5.3 PSBA Liaison Report: Ms. Susan Kresge

- Ms. Kresge reported that the fall session of the General Assembly began along with the state representatives returning to Harrisburg this week.
- PSBA presented testimony to the Special Education Funding Formula commission this week under Act 3 of 2013 which was established to give recommendations for a new funding formula. Recommendations are due to the General Assembly by November 30th.
- The House of Representative passed HB#618, Charter School Reform Bill by a 133 to 62 vote.

Susan Kresge motioned; seconded by Dominick Sacci, to approve the following PSBA candidates for Officers:

- President-elect: William S. LaCoff
- Vice President: Charles H. Ballard
- Treasurer: Otto W. Voit III
- At-Large Representative: Robert M. Schwartz

**Roll Call: 8-1 Carried Voting 'NO' on 1st, 3rd and 4th bulleted item: J. Spinola
9-0 Carried on 2nd bulleted item**

6. ADMINISTRATIVE REPORTS/REQUESTS: Ms. Carole M. Geary

6.1 Enrollment

Ms. Geary referred to the enrollment report that was included in the packet. A comparison of this year current enrollment was compared to the same time last year.

6.2 Policy Revisions for Approval – None

Susan Kresge motioned; seconded by Dominick Sacci to approve items #6.3, #7.1, #7.2 and #7.3 as follows:

- 6.3** Approval was granted for the following Policy Revision Second Reading:
A. Policy No. 907 School Visitors

7.1 Approval was granted for the following Homebound instruction (*per Board policy, re-evaluation will be done in 90 days*)

Pleasant Valley Elementary School

Student No.	Reason
HB092313CA-E	Medical, retroactive to September 23, 2013

Pleasant Valley High School

Student No.	Reason
HB091813PJ-H	Medical, retroactive to September 18, 2013
HB090413IR-H	Medical, retroactive to September 4, 2013

7.2 Approval was granted for the Western Pocono Community Library - Trustee Appointments as follows:

- A. Reappointment of Mrs. Christine Raughley for a three-year term to expire October 2016
- B. New appointment of Mrs. Judith A. Leiding for a three-year term to expire October 2016

7.3 Approval was granted for the Pleasant Valley School District to make application to the Lehigh Valley Interscholastic Athletic Conference for full membership with all rights and privileges afforded to PVSD

Roll Call: 9-0 Carried

Ms. Geary commented on the bulletin board in the board room. PV Elementary Music Department created the board having each PVE student put their name on a music note.

Mr. Spinola questioned the Metal Detector Report.

Mr. Spinola asked about the status of the three policy revisions he drafted and presented to Dr. Arnold.

8. Personnel and General Administration:

Charles Hoffman motioned; seconded by Susan Kresge, to approve the following Personnel items:

8.1 Hiring of Personnel

The hiring of all personnel is pending receipt of all required paperwork.

	Name	Position	Salary	Step/Credits	Opening
A.	Daphne Arnold	Substitute Food Service Employee/ Custodian	As per School Board Policy		

B.	Holli-Capricuso-Register	Substitute Paraprofessional Associate	As per School Board Policy		
C.	Tabitha Echavarria	Part-time paraprofessional associate at PVHS, effective 09-30-13. Substitute paraprofessional associate.	\$20,331 Prorated		New position
D.	Peter Gava	Substitute Custodian	As per School Board Policy		
E.	Caitlin Harvath	Substitute Teacher-Health & Phys. Ed.	As per School Board Policy		
F.	Stephanie Havansky	Monitor at PVI, effective 09-17-2013. Substitute Monitor/Food Service Employee	\$8.92/hour		Replacement position for Rosemary Denis
G.	Tammy Klein	Part-time paraprofessional associate at PVHS, effective 09-30-2013. Substitute paraprofessional associate.	\$20,331 Prorated		New position
H.	Rebecca Lucas	Substitute Teacher-Elementary/Special Education	As per School Board Policy		
I.	William Mingle	Temporary Custodian at PVHS, effective 09-30-13.	As per the collective bargaining agreement		Replacement position for Terry Heck
J.	John Pepe	Band Equipment Truck Driver, effective July 1, 2013			
K.	Colleen Schmidt	Part-time paraprofessional associate at PVHS, effective 09-30-13. Substitute paraprofessional associate/monitor	\$20,331 Prorated		New position
L.	Tricia Shann	Part-time paraprofessional associate at PVHS, effective 09-30-2013. Substitute paraprofessional associate/monitor/secretary.	\$20,331 Prorated		New position
M.	Albert Veneziano	Substitute Courier/Custodian/Monitor	As per School Board Policy		
N.	Diane Huber	Substitute Food Service Employee/Monitor	As per School Board Policy		
O.	Sharon Wawrzoniak	Substitute Food Service Employee/Monitor	As per School Board Policy		
P.	*Stephanie Kramer	Part-time paraprofessional associate at PVE, effective September 27, 2013. Substitute paraprofessional associate	\$20,331 Prorated		Replacement position for Colleen Baker

8.2 Leaves of Absence

Leave without Pay (Employees are responsible for the payment of any benefits the district provides during this period of leave.):

	Name	Position	Leave	Days	Dates
--	------	----------	-------	------	-------

A.	Christie Borger	Polk Teacher	Family & Medical Leave	Eighty-nine (89)	November 8, 2013 through the end of the 3rd marking period
B.	Michele Cannarella	PVHS Food Service Employee	Leave Without Pay	Six (6)	October 18 through October 25, 2013
C.	Diane DiBella	PVHS Monitor & PVMS Part-time para- professional Associate	Leave Without Pay	Ninety (90)	September 16, 2013 through December 20, 2013
D.	Lindsay Foder	PVE Speech Therapist	Leave Without Pay	One (1)	October 4, 2013
E.	Jamie Gesiskie	PVI Part-time paraprofessional associate	Child Bearing/Child Rearing Leave		On or about October 28, 2013 through January 3, 2014
F.	Valerie Kaye	PVI part-time paraprofessional associate	Leave Without Pay	Five and one-half (5.5)	One-half (.5) day on 09-25-13 through October 2, 2013
G.	Christina Novak	PVHS Teacher	Family & Medical Leave	Withdraw Twelve (12)	August 27, 2013 through September 13, 2013
H.	Mary Portz	PVI Teacher	Family & Medical Leave	Seventeen (17)	August 27, 2013 through September 20, 2013.
I.	Cindy Siekonic	PVMS Teacher	Family & Medical Leave	Approximately Thirty-nine (39)	On or about October 22, 2013 through December 18, 2013
J.	Robert Young	PVHS Teacher	Leave without Pay	Two (2)	September 24 and 25, 2013
K.	Michael Borger	Maintenance Worker	Family & Medical Leave	Eleven (11)	On or about November 8, 2013 through November 22, 2013
L.	*Drew Dymond	PVHS Teacher	Family & Medical Leave	Five (5)	On or about September 30, 2013 through October 4, 2013

Roll Call: 9-0 Carried

9. Professional, Support & Pupil Personnel: Christopher J. Fisher

Russ Gould motioned; seconded by Steve Borger, to approve the following items:

9.1 Request for Approval - Affiliation Agreement

A. Approval was granted for the Affiliation Agreement with East Stroudsburg University to use Pleasant Valley School District as a site for internship for athletic training students.

9.2 Approval was granted - Co-curricular Advisor

A. Dance Team Advisor: Ms. Gigi Barton

9.3 Approval was granted - Intramural Advisors

A. 7th and 8th Grade Girls' Basketball: Mr. Greg Duff

- B. 7th and 8th Grade Boys' Basketball: Mr. Matthew Gould
- C. Middle School Ski Club: Mr. Robert Petit-Clair

9.4 Approval was granted - Volunteer Coach

- A. Cross Country: Mr. Ryan Liscinski

9.5 Approval was granted - Field Trip

- A. Grade/Organization – "Bear Facts" students, grades 9-12
- Teacher(s) Involved – Ms. Jackie Ludka
- Destination of Trip – National Constitution Center, Philadelphia, PA
- Date of Trip – October 2, 2013
- District Buses Needed – yes
- Cost per Student - \$20.00

9.6 Approval was granted- Facility Use

- A. Organization: PVESPA
 - Facility Requested: PVI Cafeteria and Stage
 - Purpose: Santa Luncheon
 - Dates/Times: Friday, December 6, 2013, 4:00 pm-9:00 pm
 - Saturday, December 7, 2013, 8:00 am-6:00 pm
 - Sunday, December 8, 2013, Snow date
 - Requestor: Desiree Murray/Kathleen Maltez
 - Attendance: 300+
 - Tuition: N/A
 - Fee by District: Class 3, all appropriate fees apply
- B. Organization: PV Bruins Youth Wrestling
 - Facility Requested: High School New Gym
 - Purpose: Wrestling Match
 - Dates/Times: Saturday, November 23, 2013, 6:00 pm-8:00 pm
 - Sunday, November 24, 2013, 7:00 am-8:00 pm
 - Requestor: Jennifer Maslanek
 - Attendance: 200
 - Tuition: N/A
 - Fee by District: Class 3, all appropriate fees apply
- C. Organization: PVYA
 - Facility Requested: Middle School Hockey Field
 - Purpose: Field Hockey Clinic/Practice
 - Dates/Times: Tuesday, Wednesday, Thursday, October 1 to 31, 2013, 6:00-8:00 pm
 - Requestor: Hope Smith
 - Attendance: 20
 - Tuition: N/A
 - Fee by District: Class 3, all appropriate fees apply
- D. Organization: PVYA
 - Facility Requested: Middle School Lobby
 - Purpose: Sign up for PVYA
 - Dates/Times: Saturday, October 5 and Saturday, October 19, 2013, 8:00 am-2:00 pm
 - Requestor: Hope Smith
 - Attendance: 50
 - Tuition: N/A
 - Fee by District: Class 3, all appropriate fees apply
- E. Organization: PVYA
 - Facility Requested: PVE Field Hockey Field and PVI Football Field
 - Purpose: Girls' Lacrosse Clinic
 - Dates/Times: Sunday, October 13 and Sunday, October 27, 2013, 1:00-3:00 pm
 - Requestor: Hope Smith
 - Attendance: 50
 - Tuition: N/A
 - Fee by District: Class 3, all appropriate fees apply

Roll Call: 9-0 Carried Abstaining from vote on item #9.3-B – R. Gould Reasons: Relative Abstention Memorandum is attached

Informational - District Events – Metal Detector Report

10. Curriculum/Staff Development: Mr. Kenneth Newman

- 10.1** Request for Approval - Books for Discard

Susan Kresge motioned; seconded by Russ Gould, to approve the discard of books from PVMS that are in unusable/poor condition and are out-of-date (list attached).

Roll Call: 9-0 Carried

10.2 Informational

Mr. Newman gave an information update on PDE assessments.

11. Building Reports - No reports

11.1 Polk Elementary School - Informational

11.2 Pleasant Valley Elementary School-Informational

11.3 Pleasant Valley Intermediate School-Informational

11.4 Pleasant Valley Middle School-Informational

11.5 Pleasant Valley High School-Informational

PVHS students, Rebecca Anglemyer, representing the Drama Club, along with Nathaniel Rhodes and Lydia Shank, thanked the school board for supporting their statewide-recognized theatre program and all arts programs in the district.

12. Business Management

Susan Kresge motioned; seconded by Charles Hoffman, to approve items, #12.1 - #12.6 as follows:

12.1 Approval was granted for the Cafeteria accounts payable:

A. Cafeteria accounts payable for August 2013.

Total amount: \$40,812.99

Bills payable for August 2013.

Total amount: \$70,843.41

12.2 The following contracts were approved:

A. Otis Elevator. Cost: \$3,322.03. Maintenance of elevator equipment. Effective July 1, 2013 through June 30, 2014.

B. Devereux. Cost: \$4.15 per 15 minute increment at a One (1) to six (6) ratio for program services for the 2013-2014 school year.

C. Blue Mountain Farms. Fundraiser for Pleasant Valley High School FBLA. Effective September 13, 2013 through September 26, 2013.

D. National Brain Tumor Society. Fundraiser for Pleasant Valley High School Leo Club. Effective September 23, 2013 through October 4, 2013.

E. Krispy Kreme Doughnuts. Fundraiser for Pleasant Valley High School Dance/Step Team. Effective September 23, 2013 through October 4, 2013.

F. Mobile Ag Ed Science Lab. Cost: \$1,500. The lab will provide workshops for the week of December 3, 2013 thru December 6, 2013 at Pleasant Valley Elementary School and Polk Elementary School.

12.3 The following bid awards are recommended for approval:

Spring Athletic Supplies and Equipment

AAE	\$	80.00
Anaconda Sports	\$	402.45
ARC Sports	\$	1,567.00
Bill Fritz Sports	\$	438.00
Kelly's Sports	\$	423.15
Metuchen Center, Inc.	\$	1,381.97
M-F Athletic	\$	39.95
Passon's	\$	840.68
Scholastic Sports Sales	\$	1,310.90
Sportsman's	\$	1,107.05
Triple Crown Sports	\$	1,490.50
Total	\$	9,081.65

A copy of the bid tabulation by sport by company is attached for your perusal.

12.4 Approval was granted for the 2014 Proposed Budget for West End Park Open Space Commission per the attached, and approve support in the amount of \$3,840.

12.5 Approval was granted for the attached settlement agreement with Pilot Travel Center, LLC.

12.6 Informational

A. Student Activity Accounts

Beginning Balance, August 1, 2013	\$239,889.82
Receipts	\$ 1,167.00
Expenditures	\$ 1,288.89
Ending Balance, August 31, 2013	\$239,767.93

B. District investment report for August 31, 2013.

Roll Call: 9-0 Carried all items except #12.2-E
8-1 Carried Voting 'NO' to item #12.2.E – T. Murphy

13. SOLICITOR – Mr. Daniel Corveleyn/Mr. Gerard Geiger/Mr. Robert Kidwell – No report

14. PLEASANT VALLEY SCHOOL DIRECTORS

Mr. Murphy asked who the student representative will be this year. Mr. Gress replied he will get that name to the board next week. The student representative will be at the October meeting.

15. PLEASANT VALLEY CITIZENS - None

16. OTHER

17. ADJOURNMENT

There being no further business to come before the Board, President Murphy asked for a motion to adjourn.

H. Charles Hoffman motioned; seconded by Susan Kresge, to adjourn the meeting at approximately 8:32 PM.

Voice Vote Unanimously Carried

Respectfully submitted,

Susan Famularo, Board Secretary _____

Linda Zeliznik, Board Recorder _____

Next School Board Meeting:

Date: October 10, 2013

Time: 8:00 P.M.

Location: PVSD District Administration Offices
