

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting
August 22, 2013

Board Approved September 12, 2013 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Thomas Murphy on Thursday, August 22, 2013 at 8:00 p.m. President Murphy welcomed those present followed by the Pledge of Allegiance and a moment of silence. The meeting was held in the Pleasant Valley School District Administration Offices, Brodheadsville, PA.

ROLL CALL

School Board Attendees	Thomas Murphy, President Susan Kresge, Vice President Russell Gould	H. Charles Hoffman Steven Borger MiChelle Palmer	Dominick Sacci James Spinola, Treasurer (arrived at 8:03 pm),
Absentees	Harvey Frable		
Administration Attendees	Ms. Geary, Mr. Fadule, Mr. Newman, Mr. C. Fisher, Ms. Kotzmann, Ms. Zeliznik, Mr. Seiler, Mr. Gress, Mr. Hines, Mr. Krebs, Mr. Palmieri, Mr. T. VanNortwick, Ms. Greer		
School Solicitor	Mr. Gerard Geiger		

President Thomas Murphy announced Notification of Executive Sessions as follows:

- August 22, 2013 – **Personnel** – Employee issues including, but not limited to, performance and/or discipline; **Negotiations**; and **Legal Issues**.

MEETING PROCEDURES:

President Thomas Murphy referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

None

OTHER:

None

SECRETARY’S REPORT: Ms. Linda Zeliznik, Board Recorder

Dominick Sacci motioned; seconded by MiChelle Palmer, to approve the minutes of the meeting held on Thursday, August 8, 2013 as per the attached copy:

Voice Vote 7 -0 Carried

TREASURER’S REPORT: Mr. Tom Murphy

- Mr. Spinola arrived at 8:03 pm

Susan Kresge motioned; seconded by Dominick Sacci, to approve the Accounts Payable 8/9/13 – 8/22/13 on pages 15-18 as per the attached copies:

ROLL CALL: 8-0 Carried

OLD BUSINESS:

Solicitor: M Daniel Corvelevn, Esq. / Gerard Geiger, Esq.

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Dominick Sacci

Mr. Sacci reported that the 1st, 2nd and 3rd interviews for Dr. Rushton’s position were completed. The last two candidates were interviewed by the JOC. The JOC is moving forward with 1 candidate. The Contract was negotiated and approval will be sought at a special meeting this coming Monday.

Colonial Intermediate Unit 20: Mr. Thomas Murphy

No report

PSBA Liaison Report: Ms. Susan Kresge

Ms. Kresge reported that the school board was given a lengthy procedure from PSBA on how representatives will be elected in the future. The board is to conduct the election at a public meeting and then submit that information via a website.

Ms. Kresge asked the school board to review the document before the first September meeting where discussion will take place for candidates; the candidates will be approved at the second meeting in September.

ADMINISTRATIVE REPORTS: Ms. Carole M. Geary

Enrollment: Ms. Geary stated that the enrollment was included in your packets and enrollment is down approximately 200 students from this time last year. Administration will continue to monitor the numbers as we move forward.

Susan Kresge motioned; seconded by Charles Hoffman, to approve the following policy revision:

- Policy No. 113.1. Discipline Of Students With Disabilities

ROLL CALL: 8-0 Carried

Second Reading*

- Policy No. 930. Sponsorship in Schools
- Policy No. 931. Advertising in Schools

These policies will be recommended for approval at the September 12th Board Meeting.

Noteworthy Accomplishments and Events/Gifts/Donations

Ms. Geary announced the following:

- We were lucky to have a talented pool of candidates to fill the positions we had open
- Mr. Fadule and Mr. Newman along with building Principals conducted orientation for new staff this past week

Personnel and General Administration: Mr. Anthony Fadule

Dominick Sacci motioned; seconded by Susan Kresge, to approve item #6.4.1 - #6.4.3 on the Personnel Report and items #6.4.4 - #6.4.7 on Addendum #1 and items #6.4.8 – #6.4.9 on Addendum #2 with the following oral additions: item #6.4.8.2.2.K and item #6.4.8.3.as follows:

6.4	<u>Personnel and General Administration</u>		<u>August 22, 2013</u>
6.4.1	Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)		
6.4.1.1	Support Staff		
6.4.1.1.1	The following individuals were approved for the position of part-time paraprofessional associate, at an annual salary of \$20,331, prorated, effective the beginning of the 2013-2014 school year. Their 2013-2014 school year assignment is Pleasant Valley Elementary School:		
6.4.1.1.1.1	Amanda Musarra	(Replacement assignment for Karin DePaul)	
6.4.1.1.1.2	Rhonda Price	(Replacement position for Carol Simonson)	
6.4.1.1.1.3	Rosemary Denis	(Replacement assignment for Billye Kubiak)	
6.4.1.1.2	Transfer	The following part-time paraprofessional associate was approved for transfer, effective the beginning of the 2013-2014 school year:	
	a.	Erelene McCormick, from PVHS to PVE	
6.4.1.2	Professional Staff		
6.4.1.2.1	Pleasant Valley High School		
6.4.1.2.1.1	Jessica Carlini	BS, Step 1	
	BA, Graphic Design	Salary=\$40,900	
	Moravian College		
	M.Ed, Education		
	Kutztown University		
	(Long-term substitute Biology/Science teacher for Keith Bast)		
6.4.1.2.2	Pleasant Valley Middle School		
6.4.1.2.2.1	Yvette Shelter	MS + 76, Step 5	

- 6.4.5 Leaves of Absence
 - 6.4.5.1 Family & Medical Leave
 - 6.4.5.1.1 Loretta Snyder, PVMS teacher, was approved for Family & Medical Leave of Absence, as per Board policy, for twenty-two (22) days, effective August 27, 2013 through September 27, 2013.
 - 6.4.5.2 Leave without Pay (Employees are responsible for the payment of any benefits the school district provides during the period of leave):
 - 6.4.5.2.1 Elizabeth Drinkwater, PVI monitor, was approved for unpaid leave of absence for four (4) days, effective September 24, 2013 through September 27, 2013.
- 6.4.6 Resignation

Approval was granted to accept the letters of resignation from the following employees:

 - 6.4.6.1 Rosemary Denis, from the position of PVI monitor, effective August 19, 2013.
 - 6.4.6.2 Lynda Kempton, part-time paraprofessional associate, effective August 26, 2013.
- 6.4.7 Approval was granted for the professional and support staff substitute rosters for the 2013-2014 school year per the attached.

Personnel and General Administration – Addendum #2 August 22, 2013

- 6.4.8 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.8.1 Support Staff
 - 6.4.8.1.1 Debra Hvasta was approved for the position of monitor at an hourly wage of \$8.92, effective the beginning of the 2013-2014 school year. Her 2013-2014 school year assignment is PVI. (Replacement position for Erelene McCormick)
 - 6.4.8.1.2 Erin Maxwell was approved for the position of part-time paraprofessional associate at an annual salary of \$20,331, prorated, effective the beginning of the 2013-2014 school year. Her 2013-2014 school year assignment is PVI. (Replacement position for Angela Frantz)
 - 6.4.8.1.3 Transfers

The following individuals were approved for transfer effective for the 2013-2014 school year:

	NAME	FROM	TO
a	Diane Nagy, Full-time Library PPA	Polk/PVHS	PVE
b	Lynette Frantz, Part-time PPA	Polk	PVI
c	Mariclaire Hosking, Full-time PPA	Polk	PVI
d	Winterford Jay Ohland, Full-time PPA	Polk	PVI
e	Erica Smith, Part-time PPA	Polk	PVI
f	Tina Keppel, Part-time PPA	Polk	PVI
g	Connie Saba, Full-time Library PPA	PVE	PVHS/Polk

- 6.4.8.2 Professional Staff
 - 6.4.8.2.1 Substitute
 - 6.4.8.2.1.1 Kate Keglovits -Elementary/ Secondary School Counselor
 - 6.4.8.2.1.2 Amberly Warner - Mathematics
 - 6.4.8.2.2 Transfers

The following individuals were approved for transfer effective for the 2013-2014 school year:

	NAME	FROM	TO
a	Ann Parham Gifted Education	Polk/PVE	Polk/PVE/ PVMS
b	Heather Kleinle Business/Computer	PVMS	PVI Grade 6
c	Shelley Kotulka Special Education	PVI	PVMS
d	Elise Walters, Grade 4	PVI	PVE Grade 1
e	Diana Wojtkowski, Kindergarten	PVE	PVI Grade 4
f	Lorraine Cangialosi, Librarian	Polk/PVE	PVE
g	Annalisa Bonlore, Family & Consumer Sciences (FCS)	PVHS	PVHS FCS; PVE/Polk Librarian
h	Jamile Ferrara, Special Education	Polk	PVHS
i	Jennifer Haberman, Speech	PVHS/PVI	PVHS/ PVMS/PVE
j	Lori Hagerman, Literacy Coach	PVE	PVI
K	Kris Meckes	PVE	PVHS

6.4.8.2.3 Administration

Approval was granted for Alex Sterenchock, for the position of Network Administrator, effective August 26, 2013, at an annual salary of \$50,000 prorated, with the awarding of an additional \$5,000 upon the completion of the advanced Cisco certification.

6.4.9 Resignation

Approval was granted to accept the letter of resignation from the following individual:

6.4.9.1 Erin Maxwell, from the position of PVHS monitor, effective August 26, 2013. Ms. Maxwell wishes to remain on the substitute paraprofessional associate/monitor list.

ROLL CALL: 8-0 Carried Abstaining from item #6.4.7 – J. Spinola Reason: Relative Abstention Memorandum is attached

Professional and Support Services; Mr. Christopher J. Fisher

Charles Hoffman motioned; seconded by Susan Kresge, to approve items #6.5.1 and #6.5.8 on the Professional and Support Services Report and #6.5.10 on Addendum #1 with one oral addition noted: Item #6.5.10.4. Report is as follows:

Professional, Support, & Pupil Personnel Services

Principal of Health & Physical Education

August 22, 2013

6.5.1 For Approval

- 6.5.1.1 2013-2014 Fall Intramural Advisors
 - 6.5.1.1.1 Girls' Softball - Mr. Todd Urand
 - 6.5.1.1.2 Girls' Softball - Mr. Brent Dorshimer
- 6.5.1.2 Please accept the following 2013-2014 coaching resignations:
 - 6.5.1.2.1 Head Field Hockey - Ms. Angela Frantz
 - 6.5.1.2.2 Asst. Varsity Field Hockey - Ms. Jessica Frantz
 - 6.5.1.2.3 Asst. JV Field Hockey - Mr. James Shay
 - 6.5.1.2.4 Asst. Jr. High Field Hockey - Ms. Alison Kutzler
 - 6.5.1.2.5 Asst. JV Boys' Soccer - Mr. Paul McCrone
- 6.5.1.3 2013-2014 Coaching Positions
 - 6.5.1.3.1 Head Field Hockey - Ms. Jessica Frantz
 - 6.5.1.3.2 Asst. Varsity Field Hockey - Mr. James Shay
 - 6.5.1.3.3 Asst. JV Boys' Soccer - Mr. Chad Friend

6.5.8 Facilities: Mr. Christopher Fisher

6.5.8.1 Facility Use Requests: 1

6.5.8.1.1	Organization	Reclaimed For Christ Ministries
	Facility Requested	Stadium, track, bleachers, restrooms (@ HS)
	Purpose	Walk-A-Thon
	Dates/Times	Saturday, September 14, 2013, 1:00-4:00 pm
	Requestor	Nicole Cohen
	Attendance	100-200
	Tuition	N/A
	Fee by District	Class 3, All Appropriate Fees Apply

6.5 Professional, Support & Pupil Personnel Services
Principal of Health & Physical Education – Addendum #1 **August 22, 2013**

- 6.5.10 For approval
- 6.5.10.1 Approval was granted for The Growing Place Child Care Centers to use an additional classroom and the cafeteria at Chestnuthill Elementary School. The cost will be \$400 per month increasing the total to \$2,500 per month.
 - 6.5.10.2 2013-2014 Volunteer Football Coach- Mr. Troy Serfass
 - 6.5.10.3 2013-2014 Volunteer Football Coach- Mr. Mike Keefer
 - 6.5.10.4 Approval was granted for Kris Meckes, PVHS, to assume the role of Assistant Athletic Director for the 2013-2014 school year, for a period of 54 school days

ROLL CALL: 8-0 Carried

Informational item: District Events

- ❖ **Special Education – Ms. Cheryl Caines, Ms. Diane Siani, Ms. Gayle Markowski- No report**
- ❖ **Transportation Liaison/Asst. Custodial – Mr. Anthony Pierri - No report**
- ❖ **Buildings and Grounds: Mr. Mark Meinhart-No report**
- ❖ **Technology Systems: Mr. Christopher Fisher-No report**
- ❖ **Custodial and Warehouse: Mr. Howard Scott - No report**
- ❖ **Facilities: Mr. Christopher Fisher, Mr. Greg Bowman – No report**
- ❖ **Food Services: Ms. Bonnie Grammes – Participation report attached**

CURRICULUM AND STAFF DEVELOPMENT: Mr. Ken Newman

Mr. Newman stated that the Pleasant Valley School District was selected as one of twelve (12) schools being awarded additional funds through the Keystones to Opportunity (KTO) competitive grant process. We will be receiving \$100,000 to be used in the middle level (grades 6-8) statutory funding area.

6.6 Curriculum/Staff Development **August 22, 2013**

Susan Kresge motioned; seconded by Dominick Sacci, to approve the following items:

- Approval was granted for the OverDrive @ SDL (School Download Library) Access Agreements in the amount of \$3500. Participation is through a CIU20 consortium. (copies attached)
- Approval was granted for contracted services with The RedCo Group - Consolidated Training Services for SBMH Counseling Services in the amount of \$92,000 including the ICE program.

ROLL CALL: 8-0 Carried

- ❖ **Reading – Ms. Keri Ramsay - No report**
- ❖ **Technology Services/Pleasant Valley Cyber Academy – Dr. Lee Lesisko- No report**
- ❖ **Title I and Title II - No report**

Pleasant Valley Intermediate: Mr. Todd VanNortwick, Mr. Doug Palmieri

Mr. VanNortwick's report was informational.

Pleasant Valley Elementary School: Mr. Josh Krebs, Mr. Pomposello

Mr. Krebs's introduced Ms. Tough, Remedial Reading Teacher and Ms. Colon, Intensive Kindergarten Teacher as he gave an informational report on the Intensive Kindergarten program at PVE. A PowerPoint presentation was used for the report.

Polk Elementary: Ms. Erica Greer

Ms. Greer's report was informational.

Pleasant Valley Middle School: Mr. Rocco Seiler, Ms. Josephine Fields

Mr. Seiler's report was informational.

Pleasant Valley Cyber Academy: Dr. Lee Lesisko

No report

Pleasant Valley High School: Mr. John Gress, Mr. R. Hines, Ms. Teresa Malligo

Mr. Gress’s report was informational.

Ms. Geary commented on that all the buildings look great, she thanked the custodial and secretarial staff for doing such a great job to make the building ready for the new school year. Ms. Geary also stated that the maintenance department has made the grounds look fabulous and is looking forward to the new school year.

Ms. Geary stated that, over Labor Day weekend, teachers and students will be going to every building creating positive messages on sidewalks using chalk and paints. The messages are to make the first day for all students a positive experience.

Business Manager: Ms. Susan Famularo, Ms. Monica Kotzmann

Charles Hoffman motioned; seconded by Susan Kresge, to approve item #6.10.1.1 -#6.10.1.3 on the Business Report as follows:

6.10 Business Management August 22, 2013

6.10.1 Requests for approval

6.10.1.1 Cafeteria accounts payable for July 2013.

Total amount: \$72,484.29

Bills payable for July 2013.

Total amount: \$869.77

6.10.1.2 The following contracts were approved:

6.10.1.2.1 CSI. Cost: \$890 annually. Auditorium A/V System Preventative Maintenance Agreement for Pleasant Valley High School. Effective October 1, 2013 through September 30, 2014.

6.10.1.2.2 CSI. Cost: \$5,970 annually. Fire Alarm, Intercom, TV Preventative Maintenance Agreement for Pleasant Valley Middle School. Effective October 1, 2013 through September 30, 2014.

6.10.1.2.3 The Graham Academy. Cost: \$240 per week for Extended School Year (ESY) classroom instruction. Itinerant services \$99.96 per hour. Classroom and related services for student. Effective June 17, 2013 and expires on August 1, 2013.

6.10.1.3 Approval was granted for the attached Resolution defining the fiscal year for the Pleasant Valley School District employee healthcare plan as July 1 – June 30.

6.10.2 Informational

6.10.2.1 Student Activity Accounts

Beginning Balance, July 1, 2013 \$244,589.66

Receipts 1,432.64

Expenditures 6,132.48

Ending Balance, July 31, 2013 \$239,889.82

6.10.2.2 District investment report for July 31, 2013.

ROLL CALL: 8-0 Carried

Solicitor: Daniel Corvelevn, Esq. / Gerard Geiger, Esq.

No report

Pleasant Valley School Directors:

- Mr. Spinola asked, with regards to the Affordable Care Act, with all the delays, has this affected us at all. Ms. Kotzmann replied that we are still looking ahead.
- Mr. Spinola asked if we are still required to do the original audit as previously scheduled. Ms. Kotzmann stated she was not sure but would find out.
- Mr. Spinola asked if he could meet with the solicitor after the meeting.

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President Murphy asked for a motion to adjourn.

H. Charles Hoffman motioned; seconded by Susan Kresge, to adjourn the meeting at approximately 8:38 PM.

Voice Vote Unanimously Carried

Respectfully submitted,

Monica Kotzmann, Assistant Board Secretary _____

Linda Zeliznik, Board Recorder _____

Next School Board Meeting:

Date: September 12, 2013

Time: 8:00 P.M.

Location: PVSD District Administration Offices