

PLEASANT VALLEY SCHOOL DISTRICT
Board of Education Meeting

August 8, 2013

Board Approved August 22, 2013 Excellence in Education: A Community Commitment

The regular meeting of the Pleasant Valley School District Board of Education was called to order by President Thomas Murphy, on Thursday, August 8, 2013 at 8:06 p.m.

Mr. Murphy began the meeting by stating:

Good evening. I would like to welcome everyone to this evenings meeting. This is the first official meeting for Ms. Geary as the Superintendent which we hope there will be many to follow.

If everyone would please rise for the pledge of allegiance and remain standing immediately following the pledge. Carole – would you please start us off.

As we all know, a horrific tragedy took place this past Monday in our community. Three of our brothers were killed by a deranged individual – who also severely wounded one of our sisters as well. So often we see similar stories on TV or read about them in the newspaper – but never has such a vicious and callous act happened so close to home. Our once peaceful serene community is now shattered by this senseless and brutal act of violence. The reality of this tragic event will reverberate in our hearts and minds and throughout our community for years to come. Let us take a moment now to pray for the repose of the souls of the departed - Dave Fleetwood, Gerard Kozic and James LaGuardia - let us pray for Linda Kozic a surviving victim – not only for a speedy recovery of her physical injuries but for her emotional recovery as well, and finally let us pray for all of our family, friends and neighbors in this - our devastated community.

ROLL CALL

School Board Attendees	Thomas Murphy, President Susan Kresge, Vice President MiChelle Palmer	Russell Gould H. Charles Hoffman Steven Borger	Dominick Sacci
Absentees	James Spinola, Treasurer, Harvey Frable		
Administration Attendees	Ms. Geary, Mr. Fadule, Mr. Newman, Mr. C. Fisher, Ms. Famularo, Ms. Zeliznik		
School Solicitor	Mr. Daniel Corveleyn		

President Thomas Murphy announced Notification of Executive Sessions as follows:

- August 8, 2013 – **Personnel** – Employee issues including, but not limited to, performance and/or discipline; **Negotiations**; and **Legal Issues**.

MEETING PROCEDURES:

President Thomas Murphy referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

None

OTHER:

None

SECRETARY’S REPORT: Ms. Linda Zeliznik, Board Recorder

Susan Kresge motioned; seconded by Charles Hoffman, to approve the minutes of the meeting held on Thursday, July 18, 2013 as per the attached copy:

Voice Vote 7-0 Carried

TREASURER’S REPORT: Mr. Murphy for Mr. James Spinola

Susan Kresge motioned; seconded by Dominick Sacci, to approve the Budget Transfers on page 17; Accounts Payable 7/1/13-7/31/13 (Manual Checks) on page 18; Accounts Payable 8/1/13-8/8/13 on pages 19-22; Trial Balance/Financial Statement on pages 23-30; Asset Cost Summary on page 31 and the Condensed Board Summary/ Expenditures-Revenues on pages 32-38 as per the attached copies:

ROLL CALL: 7-0-1 Carried Abstaining from vote on check #00204130 – M. Palmer
Reason: Self Abstention Memorandum is attached

OLD BUSINESS:

Solicitor: M Daniel Corveleyn, Esq. / Gerard Geiger, Esq.

No report

OTHER

No reports

NEW BUSINESS:

Monroe Career and Technical Institute: Dominick Sacci

Mr. Sacci reported:

- The last JOC meeting was held on Monday, August 5, 2013
- Ms. Geary was introduced as the new Superintendent of Records
- Dr. Rushton attended the PACTEC conference that was held in Seven Springs, PA to accept the Outstanding Career and Technical Teacher Award on behalf of Maria Hafler, the Literacy Coach and SkillsUSA advisor. The award was presented to Ms. Hafler on Monday evening.
- The JOC's accepted and approved Dr. Rushton's letter of resignation on August 30, 2013.
- The first round of replacement interviews, transition to candidates to the JOC and admin's to MCTI. The final interviews are scheduled for August 19th at 4:30. A special meeting was penciled in soon after if needed.
- Dr. Rushton thanked the JOC for their support and initiatives
- Dr. Shegelski announced substantial approval of the Perkins funds. The funds will be used for four instructional assistances, three career facilitators and a van which will be used for student skilled development, school to work activities, leadership programs and CTSO activities.
- Ms. Tonya Beers gave a presentation on the new MCTI student support facilitators and expressed how the students would benefit and how the entire process will be enhanced and be more efficient.

Colonial Intermediate Unit 20: Mr. Thomas Murphy

No report

PSBA Liaison Report: Ms. Susan Kresge

No report

ADMINISTRATIVE REPORTS: Ms. Carole M. Geary

Enrollment – no report

Susan Kresge motioned; seconded by Dominick Sacci, to approve the following Policy Revisions:

- Policy No. 113.2. Behavior Support
- Policy No. 218. Student Discipline
- Policy No. 218.1. Weapons
- Policy No. 218.2. Terroristic Threats/Acts
- Policy No. 222. Tobacco Use
- Policy No. 227. Controlled Substances/Paraphernalia
- Policy No. 323. Tobacco Use
- Policy No. 351. Drug, Alcohol and Substance Abuse
- Policy No. 805. Emergency Preparedness
- Policy No. 904. Public Attendance at School Events
- Policy No. 909. Municipal Government Relations

ROLL CALL: 7-0 Carried

Second Reading*

- Policy No. 113.1. Discipline Of Students With Disabilities

This policy will be recommended for approval at the August 22nd Board Meeting.

First Reading

- Policy No. 930. Sponsorship in Schools
- Policy No. 931. Advertising in Schools

These policies will be recommended for approval at the September 12th Board Meeting.

Noteworthy Accomplishments and Events/Gifts/Donations

Ms. Geary stated that the Administrative team met for two days to kick off the 2013-2014 school year. The meetings resulted in positive feedback from the administrators. Mr. Newman and Mr. Fisher organized the meetings and were thanked for their efforts.

Personnel and General Administration: Mr. Anthony Fadule

Russ Gould motioned; seconded by Dominick Sacci, to approve item #6.4.1 - #6.4.3 on the Personnel Report and item #6.4.4 - #6.4.6 on Addendum #1 and item #6.4.7 on Addendum #2 with the following revision noted: item #6.4.1.1.1 is effective for the 1st semester of the 2013-2014 school year. Report is as follows:

6.4 Personnel and General Administration August 8, 2013

- 6.4.1 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.1.1 Professional Staff
 - 6.4.1.1.1 Pleasant Valley Intermediate School
 - 6.4.1.1.1.1 Leticia Dipipi BS, Step 1
BS, Elementary Salary=\$40,900
prorated
MS, Reading
ESU
(Long-term substitute for Kristina Bowerman: 6th grade Reading Specialist assignment effective for 1st semester of the 2013-2014 school year)
- 6.4.2 Leaves of Absence
 - 6.4.2.1 Family & Medical Leave
 - 6.4.2.1.1 Joy La-Badie, Security Sergeant, was approved for an extension of her Family & Medical Leave of Absence, for ten (10) days, effective July 8, 2013 through July 21, 2013.
- 6.4.3 Resignation
 - Approval was granted to accept the letter of resignation from the following individual:
 - 6.4.3.1 Joan Weimmer, PVHS monitor, effective July 22, 2013. Ms. Weimmer wishes to remain on the substitute monitor/secretary list.

6.4 Personnel and General Administration – Addendum #1 August 8, 2013

- 6.4.4 Hiring of Personnel (The hiring of all personnel is pending receipt of all required paperwork)
 - 6.4.4.1 Support Staff
 - 6.4.4.1.1 The following individuals were approved for the position of part-time paraprofessional associate, at an annual salary of \$20,331, prorated. Their 2013-2014 school year assignment is Pleasant Valley Intermediate School.
 - 6.4.4.1.1.1 Karen Marks (Replacement position)
 - 6.4.4.1.1.2 Patrick Maurath (Replacement position)
 - 6.4.4.1.1.3 Jessica Scott (Replacement position)
 - 6.4.4.2 Transfers
 - The following paraprofessional associates were approved for transfer effective for the 2013-2014 school year:

NAME	FROM	TO
a. Linda Cuprill, Full-time	PVI	PVE
b. Karin DePaul, Part-time	PVE	PVMS
c. Kelly Frinzi, Part-time	PVI	PVMS
d. Susan Gentile, Part-time	PVI	PVMS
e. Tim Hinton, Part-time	PVI	PVMS
f. Jasmine Koehler, Full-time	PVI	PVE
g. Billye Kubiak, Part-time	PVE	PVMS
h. Judy Paterson, Part-time	Polk	PVE
i. Sally Schwartz, Part-time	Polk	PVE
j. Jacqueline Tortora, Full-time	PVMS	PVHS
- 6.4.5 Leaves of Absence
 - 6.4.5.1 Family & Medical Leave
 - 6.4.5.1.1 Richard Hicks, PVI custodian, was approved for an extension of his Family & Medical Leave of Absence for sixteen (16) days, effective September 16, 2013 through October 4, 2013.
 - 6.4.5.2 Leave without Pay (Employees are responsible for the payment of any benefits the district provides during the period of leave.):

6.4.5.2.1 Andrea DeMarinise, PVE part-time paraprofessional associate, was approved for unpaid leave of absence effective September 9, 2013 through November 27, 2013.

6.4.6 Resignation

Approval was granted to accept the letters of resignation from the following individuals:

- 6.4.6.1 Linda Parrott Kosakowski, Polk part-time paraprofessional associate, effective August 5, 2013. Ms. Kosakowski wishes to remain on the substitute teacher list.
- 6.4.6.2 Lisa Lienhard, PVI School Nurse, effective July 16, 2013.
- 6.4.6.3 Gayle Markowski, from the position of Secondary Education Consultant, effective July 25, 2013.
- 6.4.6.4 Kenneth Newman, from the position of Mathematics Supervisor, effective July 31, 2013.
- 6.4.6.5 Rocco Seiler, from the position of Technology System Coordinator, effective July 21, 2013.
- 6.4.6.6 Carol Simonson, from the position of PVE part-time paraprofessional associate, effective August 1, 2013.

6.4 Personnel and General Administration – Addendum #2 August 8, 2013

6.4.7 Leaves of Absences

6.4.7.1 Child Bearing/Child Rearing Leave

6.4.7.1.1 Kristina Bowerman, PVI teacher, was approved for child bearing /child rearing leave of absence, effective for the 1st semester of the 2013-2014 school year

ROLL CALL: 7-0 Carried

Professional and Support Services; Mr. Christopher J. Fisher

Charles Hoffman motioned; seconded by Susan Kresge, to approve items #6.5.1 and #6.5.8 on the Professional and Support Services Report as follows:

6.5 Professional, Support, & Pupil Personnel Services

Principal of Health & Physical Education

August 8, 2013

6.5.1 For Approval

- 6.5.1.1 2013-2014 Assistant Coaching Positions
 - 6.5.1.1.1 Jr. High Football - Mr. Andre Myers
 - 6.5.1.1.2 JV Boys' Soccer - Mr. Paul McCrone
- 6.5.1.2 2013-2014 Volunteer Coaching Positions
 - 6.5.1.2.1 Boys' Soccer - Mr. Mike Dragotta
 - 6.5.1.2.2 Football - Mr. Robert Madsen
 - 6.5.1.2.3 Football - Mr. Mike Wierski
 - 6.5.1.2.4 Volleyball - Ms. Nicole Gesiskie
- 6.5.1.3 Approval was granted for an additional athletic trainer to be contracted through Coordinated Health Systems for the fall athletic season at a cost of \$5,000.
- 6.5.1.4 Approval was granted for the School Resource Officer Agreement between the Pleasant Valley School District and the Pennsylvania State Police for the 2013-2014 school year.
- 6.5.1.5 Approval was granted for the Memorandum of Understanding by and between Pennsylvania State Police and Pleasant Valley School District for the 2013-2014 school year.

6.5.8 Facilities: Mr. Christopher Fisher

6.5.8.1 Facility Use Requests: 1

6.5.8.1.1	Organization	Girls on the Run
	Facility Requested	PVI outside area / any indoor area for inclement weather
	Purpose	Running Education
	Dates/Times	Monday's & Wednesday's, September 11 thru December 9, 2013, 3:45-5:15 pm
	Requestor	Dolores Everett
	Attendance	25 Girls
	Tuition	\$10.00 - \$125.00 sliding scale
	Fee by District	Class 3- All Appropriate Fees Apply

Mr. Murphy asked what the cost of the SRO officers' overtime. Ms. Geary stated it is \$76/hr. Mr. Fisher explained that the district will have to pay for the officer that is replacing the officer for his overtime. Mr. Borger asked how many SRO officers we have. Mr. Fisher replied; 'we have one'.

ROLL CALL: 7-0 Carried

Informational item: District Events

- ❖ **Special Education – Ms. Cheryl Caines, Ms. Diane Siani, Ms. Gayle Markowski - No report**
- ❖ **Transportation Liaison/Asst. Custodial Supervisor – Mr. Anthony Pierri - No report**
- ❖ **Buildings and Grounds: Mr. Mark Meinhart-No report**
- ❖ **Technology Systems: Mr. Christopher Fisher -No report**
- ❖ **Custodial and Warehouse: Mr. Howard Scott - No report**
- ❖ **Food Services: Ms. Bonnie Grammes - No report**

CURRICULUM AND STAFF DEVELOPMENT: Mr. Ken Newman

Dominick Sacci motioned; seconded by Russ Gould, to the following items:

- The Step by Step Learning Contract for training and services throughout the 2013-2014 school year in the amount of \$23,045 to be paid out of the Keystones to Opportunity grant for training in the birth to five statutory funding area
- The 2013-2014 PVCA Student Guide and Course Offerings Manual

ROLL CALL: 7-0 Carried

- ❖ **Reading – Ms. Keri Ramsay - No report**
- ❖ **Technology Services/Pleasant Valley Cyber Academy – Dr. Lee Lesisko**

- ❖ **Elementary Divisions – No reports**
- ❖ **Pleasant Valley Middle School – Mr. R. Seiler, Ms. J. Fields – No report.**
- ❖ **Pleasant Valley High School – Mr. John Gress, Mr. R. Hines, Ms. Tresa Malligo– No report.**

Business Manager: Ms. Susan Famularo/Ms. Monica Kotzmann

Susan Kresge motioned; seconded by Dominick Sacci, to approve item #6.10.1 on the Business Report and item #6.10.2 on Addendum #1 with the following revisions noted: item #6.10.2.1.2 contract duration will be September 1, 2013 to May 31, 2014. Report is as follows:

6.10	<u>Business Management</u>	<u>August 8, 2013</u>
6.10.1	Requests for approval	
6.10.1.1	The following contracts were approved:	
6.10.1.1.1	CSI. Cost: \$475/annually. Polk Elementary School Intercom Preventative Maintenance Agreement. Effective September 1, 2013 through August 31, 2014.	
6.10.1.1.2	Engle-Hambright & Davies, Inc. – Chubb & Son, Inc. Cost: \$3,000. Administration & Board Travel Accident Insurance. Effective August 30, 2013 to August 30, 2016.	
6.10.1.1.3	Mad Science of Lehigh Valley. Cost: \$85 per participant. Eight week after-school program to be held at PVE and Polk Elementary Schools for 2013-2014 school year.	
6.10.1.1.4	Memorandum of Understanding between the Monroe County Conservation District/Monroe County Environmental Education Center and PVSD for the 2013-2014 school year. Cost: <ul style="list-style-type: none">• Kindergarten – Winter Bird Feeding-\$3.00/student.• First Grade – Plants & Weather-\$110/class.	
6.10.1.1.5	West End Community Ambulance Association. Cost: \$160 per game, \$800 total for 5 games for the 2013 football season.	
6.10.1.1.6	Rosetta Stone. Cost: \$5,450 per year. 50 site licenses for 2013-2014 school year.	

- 6.10.1.1.7 Siemens Advantage Services. Cost: Three (3) year maintenance contract for maintaining the district's automated HVAC (heating and cooling) systems.
 - Year 1 – 7/2/13 to 6/30/14 \$43,937
 - Year 2 – 7/1/14 to 6/30/15 \$45,964
 - Year 3 – 7/1/15 to 6/30/16 \$47,522
- 6.10.1.1.8 Colonial Intermediate Unit #20 to provide Psychiatric Evaluations.
 - Cost:
 - Psychiatric Evaluation \$250/hr
 - Psychiatric Amendment \$100/hr
 - Fee for No Show Appt. \$100
 - Fee for Cancellation – Less \$100 than 48 hours' notice
- 6.10.1.1.9 Colonial Intermediate Unit #20 to provide an associate teacher for direct, one-on-one services. Cost shall not exceed \$144,396. Effective first day of the 2013-2014 school year and terminates at the end of the 2013-2014 school year.
- 6.10.1.2 The following invoice was approved for payment from the Bond Fund as indicated.
 - 2012 d Fund** as per attached list \$283,553
- 6.10.1.3 The following invoice was approved for payment from the Pleasant Valley School District Stadium Project Account. It is to be paid with a Cashier's Check.
 - Paverart
 - Concrete Pavers \$40.00

6.10 Business Management Addendum #1 August 8, 2013

- 6.10.2 Requests for approval
 - 6.10.2.1 The following contracts were approved:
 - 6.10.2.1.1 Mechanical Service Company. Cost: \$3,960. One year Maintenance Agreement for seven (7) emergency generators serving the Pleasant Valley School District, effective August 12, 2013 – August 11, 2014.
 - 6.10.2.1.2 TSA Consulting Group, Inc. Cost: \$2 per month per participant. Twelve (12) month contract for third party administration services for the district's tax sheltered annuity program September 1, 2013 – May 31, 2014.
 - 6.10.2.1.3 VisionQuest. Residential Treatment. Cost: \$3,100 per month per classroom as needed. Maximum two (2) classrooms. Effective July 1, 2013 through June 30, 2014.
 - 6.10.2.2 Approval was granted for Thomas McKeown, 956 North Ninth Street, Stroudsburg, PA 18360, to perform an appraisal of the following school district properties: Eldred Elementary School and the Operations Facility at a cost of \$5,000, contract subject to solicitor review and approval.

Mr. Murphy asked how successful Rosetta Stone software is for students. Mr. Fisher explained that the software is purchased through Title 3 funds and is used for ESL students as a resource/support to help the student with translation of the English language. We will try to give a more definite answer in the future.

ROLL CALL: 7-0 Carried

Solicitor: Daniel Corveleyn, Esq. / Gerard Geiger, Esq.

Mr. Corveleyn reported that he attended the Semi Annual School Solicitor's conference on July 11th and 12th at Penn State. He attended many sessions that during the two days which focused on the role of school solicitors. There was no cost to the school district for his attendance.

Pleasant Valley School Directors:

None

Pleasant Valley Citizens:

None

Adjournment:

There being no further business to come before the Board, President Murphy asked for a motion to adjourn.

H. Charles Hoffman motioned; seconded by Susan Kresge, to adjourn the meeting at approximately 8:22 PM.

Voice Vote Unanimously Carried

Respectfully submitted,

Susan Famularo, Board Secretary _____

Linda Zeliznik, Board Recorder _____

Next School Board Meeting:

Date: Thursday, August 22, 2013

Time: 8:00 P.M.

Location: PVSD District Administration Offices