

PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, PA 18322

**Minutes of the June 25, 2015 Board of Education Meeting**

**Board Approved 7-16-15**

**CALL TO ORDER:**

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on June 25, 2015 and called to order by Board member Susan Kresge at 8:00 PM. The Pledge of Allegiance was led by Mr. John Gress followed by a moment of silence. Ms. Kresge welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheads ville, PA 18322.

**Roll Call - School Board Recorder:** Ms. Debra Duff

**School Board members in attendance:** Linda Micklos, Sue Kresge, Bob Serfass, Daniel Wunder, Len Peeters, Dominick Sacci. Absent: Russell Gould, President, Steve Borger, Vice President, Charles Hoffman, Treasurer.

**Administrative staff in attendance:** Carole Geary, Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Monica Kotzmann, Assistant to the Business Manager, Keri Ramsay, Reading Supervisor, Josh Krebs, Mathematics Supervisor.

**Building Administrators in attendance:** John Gress, Tresa Malligo, Rocco Seiler, Roger Pomposello, Bob Hines, Doug Palmieri.

**School Solicitor in attendance:** Daniel Corveleyn, Esq.

**Notification of Executive Session:** Ms. Kresge announced that an executive session was held on June 15, 2015 immediately following the Buildings and Grounds meeting for the purpose of personnel matters and on June 25, 2015 immediately prior to this meeting for the purposes of personnel matters, including, but not limited to performance and/or discipline; Negotiations; and Legal Issues.

**Presentation: Lehigh ton Ford**

Mr. Krebs introduced Mr. Bill Klepeiss, the General Manager at Lehigh ton Ford. Mr. Krebs stated that Lehigh ton Ford is a business that our district partners with and Mr. Klepeiss learned about the district's need for a new message center for the gym. Mr. Klepeiss stated that it is the company's desire to give back to the school district and the community. He presented a check, accepted by Ms. Kresge on behalf of the district, in the amount of \$1,000 for use towards the message center. Mr. Klepeiss stated that he hopes it will help with the project and looks forward to a continuing relationship with the district.

**Good News: Pleasant Valley High School – Mr. John Gress**

Mr. Gress provided the Board with a packet of information highlighting the year and graduation which was held on the 12<sup>th</sup>. He mentioned that the Valedictorian and Salutatorian speeches are included in the packet as well as graduate and scholarship award recipients, academic, performing and visual arts, athletic, co-curricular academic, and MCTI-NOCTI award recipients. Mr. Gress stated that 457 students marched at graduation and congratulated them all. In addition he stated that 4.5 million dollars was awarded in scholarships and grants and 88% of our graduates are moving on to post-secondary education. Mr. Gress stated that the class of 2015 donated \$2,500 to the Chemical Free party and expressed his thanks to all involved. Mr. Gress also expressed his appreciation to the Board for their support.

**Pleasant Valley Citizens:**

Ms. Jennifer Strauch, representing the PVEN Food Pantry, questioned the possibility of certain properties becoming available. She expressed that they are desperate for space with the amount of individuals each month in need. She expressed interest in the operations building as a potential site. Ms. Strauch stated that there is a huge need for families especially in Eldred Township. Ms. Geary stated that the operations facility is close to contract and the Township of Eldred has acquired the Eldred building, but will keep PVEN in mind if anything changes. Ms. Kresge thanked Ms. Strauch for everything the Ecumenical Network does for the community.

**SECRETARY'S REPORT: Ms. Susan Famularo, Secretary**

Mr. Wunder motioned, seconded by Mr. Sacci to approve the minutes of the Board of Education meeting held on June 11, 2015.

CARRIED

**TREASURER’S REPORT: Mr. H. Charles Hoffman (Mr. Peeters reported in Mr. Hoffman’s absence)**

Mr. Serfass motioned, seconded by Mr. Sacci to approve agenda item #3 per attached, as follows:  
Approval of #3.1 Accounts Payable – 6-12-15 to 6-25-15.

ROLL CALL: 6-0 CARRIED  
Abstained on #3.1 Check No. 00210875: Dan Wunder (Abstention form attached)  
Abstained on #3.1 Check No. 00210814: Linda Micklos (Abstention form attached)

The Accounts Payable (#3.2) approved at the June 11, 2015 Board meeting was provided for informational purposes.

**OLD BUSINESS**

**Solicitor:** Daniel Corveleyn, Esq. – No report

**NEW BUSINESS**

**Monroe Career & Technical Institute: Ms. Linda Micklos**

Ms. Micklos stated that an additional meeting was held on June 22<sup>nd</sup> to finish old business and tabled items. The next meeting is in August.

**Colonial IU#20: Mr. Daniel Wunder**

Mr. Wunder provided a written report and in addition to usual business conducted, Mr. Wunder stated that of specific interest to Pleasant Valley were the following IU Board approvals:

- A service contract for an associate teacher to provide one-on-one contact services to a PV student in the PVE Physical Support class.
- Partnering with the PVSD in a consortium for a web-based Unique Learning System curriculum program.
- IU 20 to provide Educational Audiology Services, Itinerant Hearing and Vision Support, Occupational and Physical Therapy, Orientation and Mobility Services, Psychological Services, Speech and Language Support, Psychiatric Evaluations, and sign language interpretation services.
- Approval of the following rate changes for substitutes due to shortages of substitutes and difficulty in obtaining them:
  - Substitute Teacher \$120.00 per day
  - Substitute Mental Health Worker \$100.00 per day
  - Substitute Associate Teacher \$100.00 per day

Mr. Wunder also announced that the annual Summer Administrative Workshop will be held in the Hotel Bethlehem on Thursday, July 30, 2015 and additional information will follow. He provided the current *Your Investment at Work* pamphlet for the Board’s information.

**PSBA Legislative Liaison Report: Ms. Susan Kresge**

Ms. Kresge informed all that there is no news on the budget for the state which is supposed to be approved by June 30<sup>th</sup>.

**SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary**

Mr. Wunder motioned, seconded by Mr. Sacci to approve agenda item #6 as follows:

Approval of #6.1 – District Goals for 2015-2016 per the attached.

Approval of #6.2 – Homebound Instruction

Student No.	Reason
HB060515PS-H	Medical, retroactive to June 5, 2015

Per Board policy a re-evaluation will be done in Ninety (90) days.

Approval of #6.3 – The following policies:

- A. Policy No. 204. Attendance
- B. Policy No. 205. Postgraduate Students
- C. Policy No. 206. Assignment Within District
- D. Policy No. 207. Confidential Communications of Students
- E. Policy No. 208. Withdrawal from School
- F. Policy No. 819. Suicide Awareness, Prevention & Response

G. Policy No. 930. Advertising in Schools

ROLL CALL: 6-0 CARRIED

Agenda Item #6.4 – The following policies were noted for a second reading and will be brought before the Board for approval at the July 16, 2015 Board meeting:

- A. Policy No. 209. Health Examinations/Screenings
- B. Policy No. 209.1. Food Allergy Management (New)
- C. Policy No. 210. Medications
- D. Policy No. 210.1. Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors
- E. Policy No. 211. Student Accident Insurance

Agenda Item #6.5 – The following policies were provided for a first reading and will be brought before the Board for approval at the August 13, 2015 Board meeting.

- A. Policy No. 214. Class Rank
- B. Policy No. 216. Student Records
- C. Policy No. 217. Graduation

**OTHER:**

Ms. Geary thanked Mr. Gress and his team for a wonderful graduation and thanked everyone who helped make it happen. She also thanked the Board members who attended.

**HUMAN RESOURCES: Dr. John T. Burrus**

Mr. Peeters motioned, seconded by Mr. Serfass to approve agenda item #8 as follows:

Approval of #8.1– Hiring of Personnel Regular appointment (pending receipt of all required paperwork)

	Name	Position	Salary	Location	Description	Start Date
1.	Josh Krebs	Director of Support Services	Current Salary			July 1, 2015
2.	Shavonne Liddic	Math Supervisor	\$72,500			July 1, 2015
3.	Jim Serfass	1 <sup>st</sup> shift Custodian High School	Current Salary			July 1, 2015
4.	Christian Peeters	Summer Computer Technician/Substitute Summer Computer Technician	\$10.47 hourly wage			TBD
5.	Theodore Graham	Summer Computer Technician/Substitute Summer Computer Technician	\$10.47 hourly wage			TBD
6.	Bryan Beck	Summer Computer Technician/Substitute Summer Computer Technician	\$10.47 hourly wage			TBD
7.	Kenneth Palmer	Substitute Computer Technician	Per Board policy			TBD

Approval of #8.2 – Extensions/additions/changes to current employee assignments:

	Name	Position	Start Date	
1.	Robin Bank	Paraprofessional Associate for Summer Reading & Math Camp	July 7, 2015	\$72.00/day
2.	Lee-Ann Jacobson	Paraprofessional Associate for Summer Reading & Math Camp	July 7, 2015	\$72.00/day
3.	Linda Cuprill	Paraprofessional Associate for Summer Reading & Math Camp	July 7, 2015	\$72.00/day

Approval of #8.3 – Leaves of Absence (Employees are responsible for benefit payments):

	Name	Position	Leave	Days	Dates
1.	Roxanne Altemose	Paraprofessional Associate, full-time	Leave without pay	One-half (.5)	June 4, 2015

2.	Jennifer Ansbach	Long-term Substitute Teacher	Leave without pay	One and one-half (1.5)	May 5 and June 3, 2015
3.	Stephanie Balliet	Paraprofessional Associate, part-time	Leave without pay	One-half (.5)	June 1, 2015
4.	Robin Bok	Paraprofessional Associate, full-time	Family & Medical Leave	Seventeen (17)	May 11, 2015 with a return to service date of June 4, 2015.
5.	Jane Cadotte	Monitor	Leave without pay	Two (2)	May 1 and June 8, 2015
6.	Kelli Conway-Bush	Paraprofessional Associate, part-time	Leave without pay	One (1)	June 9, 2015
7.	Andrea DeMarinise	Paraprofessional Associate, part-time	Leave without pay	One (1)	June 5, 2015
8.	Theresa Dinuzi	Paraprofessional Associate, part-time	Leave without pay	One-half (.5)	May 22, 2015
9.	Stephanie Havansky	Monitor	Leave without pay	Two (2)	May 1 and May 27, 2015
10.	Zdenka Hic	Food Service Employee	Leave without pay	One (1)	June 1, 2015
11.	Aileen Lorah	Paraprofessional Associate, part-time	Leave without pay	Two (2)	April 30 and May 1, 2015
12.	Anna Manwiller	Paraprofessional Associate, part-time	Leave without pay	Six (6)	June 9, through June 16, 2015
13.	Maritza Martely-Boasci	Monitor	Leave without pay	One-half (.5)	May 29, 2015
14.	Patrick Maurath	Paraprofessional Associate, part-time	Leave without pay	Two (2)	June 4 and 5, 2015
15.	Cristine Randeau	Paraprofessional Associate, part-time	Leave without pay	Three (3)	May 18, 19, and 20, 2015
16.	Joan Toolan	Paraprofessional Associate, part-time	Leave without pay	One (1)	June 16, 2015
17.	Robin Dahl	Food Service Employee	Leave without pay	One (1)	June 8, 2015
18.	Cheryl Frable	Paraprofessional Associate, part-time	Leave without pay	One (1)	May 7, 2015
19.	Joann Gantt	Monitor	Leave without pay	Three (3)	May 1, 21, and June 12, 2015
20.	Michael Gold	Paraprofessional Associate, part-time	Leave without pay	One (1)	May 19, 2015
21.	Rebecca Handelong	Teacher	Family & Medical Leave	Seven and one-half (7.5)	May 7, 2015 with an anticipated return date of May 18, 2015; also, .5 day June 6, 2015
22.	Kathleen Johnson	Paraprofessional Associate, part-time	Leave without pay	One (1)	June 8, 2015
23.	Sarah LaBar	Monitor	Leave without pay	One (1)	May 15, 2015

24.	Karina Loffio	Paraprofessional Associate, part-time	Leave without pay	One (1)	April 17, 2015
25.	Kathleen Maltez	Paraprofessional Associate, part-time	Leave without pay	One (1)	June 4, 2015
26.	Samantha Manento	Paraprofessional Associate, part-time	Leave without pay	Two (2)	May 15 and June 4, 2015
27.	Christina Fiorito-McGowan	Paraprofessional Associate, part-time	Leave without pay	One (1)	May 12, 2015
28.	David Pacchioni	Teacher	Family & Medical Leave	Two (2)	June 15 and 16, 2015
29.	Barbara Partyka	Food Service Employee	Leave without pay	One (1)	June 8, 2015
30.	Joy Rungo	Paraprofessional Associate, part-time	Leave without pay	Two (2)	June 4 and 5, 2015
31.	Kelly Sheeley	Teacher	Family & Medical Leave, intermittent	Fourteen and one-half (14.5)	April 9 through May 27, 2015; (.5) on June 4, 2015
32.	Kelly Simpson	Paraprofessional Associate, part-time	Leave without pay	Eleven (11)	March 24, 25, 26, and 27; April 1, 2, 17, 28, 29; May 7, and 19, 2015
33.	Danielle Staples	Teacher	Family & Medical Leave; Leave without pay	Forty-one (41); One-half (.5)	March 17 with a return to service date of May 4, 2015; .5 days May 4, 8, 11, 13, 15, 18, 20, 22, 27, 29, June 1, 3, 5, 8, 10, 12, and .5 June 11, 2015

Approval of #8.4 – Retirement letter from the following individual: Howard Scott, effective at the end of the work day June 29, 2015.

Approval of #8.5 – The following resignations:

1. Patricia Rubelowsky, paraprofessional associate, part-time, effective June 16, 2015.
2. Valerie Seligman, 0.9 German teacher, effective June 16, 2015.
3. Kelsey McGarvey, paraprofessional associate, part-time, effective June 16, 2015. Ms. McGarvey wishes to remain on the substitute list.
4. Barbara Nuss, paraprofessional associate, part-time, effective June 12, 2016. Ms. Nuss wishes to remain on the substitute list.

Approval of #8.6 – The following transfer:

Name	From	To	Effective
Shanna Mills	PVI Special Education	PVE 2 <sup>nd</sup> Grade	2015-2016 School Year

Approval of #8.7 – Confidential Employee Agreement between the Pleasant Valley School District and the Pleasant Valley Confidential Employees for three (3) years, effective July 1, 2015 through and including June 30, 2018.

Approval of #8.8 – School Police/Security Department Compensation Plan between the Pleasant Valley School District and the Pleasant Valley School Police/Security Department for three (3) years, effective July 1, 2015 through and including June 30, 2018.

Approval of #8.9 – Employment Agreements for School Chief of Police and School Assistant Chief of Police between:

- A. The Pleasant Valley School District and Scott Campbell, School Police Chief, for three (3) years, effective July 1, 2015 through and including June 30, 2018.
- B. The Pleasant Valley School District and Lynn Courtright, School Assistant Police Chief, for three (3) years, effective July 1, 2015 through and including June 30, 2018.

Approval of #8.10 – MOU between Pleasant Valley School District and Act 93 Administrators.

ROLL CALL: 6-0 CARRIED  
 Abstained on #8.1.4: Len Peeters (Abstention Form attached)

**CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman**

Mr. Sacci motioned, seconded by Ms. Micklos to approve agenda item #9 as follows:  
 Approval of #9.1 – 2015-2016 PVHS/PVMS and PVI/PVE Handbooks.

Approval of #9.2 – PVE Electronics Discard List-June 2015

ITEM	Brand	Serial Number
tape recorder	Califone	De111173
printer Laser Jet	Hewlett Packard	USDF019617
Sound system/speakers	Philips	68279862
5 Disc Changer	RCA	647201793SY
CD Player	Sony	501306
CD Player	Sony	1140488
Turn Table	RCA	30601291
Monitor	Dell	CN-01k525-47803-37L-L9VT

ROLL CALL: 6-0 CARRIED

Agenda Item #9.3 – Informational: Ms. Keri Ramsay, Reading Supervisor, provided a written report which was attached to the agenda.

**OTHER: Mr. Kenneth Newman**

Mr. Peeters motioned, seconded by Mr. Serfass to approve Agenda Item #10 as follows:

Approval of #10.1 – Facility Use Requests as follows:

- A. Organization Gotta Cheer
  - Facility Requested High School New & Old Gym, Concession Stand, Cafeteria, classroom
  - Purpose Cheerleading Competition
  - Dates/Times Saturday, January 16, 2016  
Or Sunday, January 17, 2016 (weather/conflict date)  
(Depending on athletics schedule)
  - Requestor Carmela Licastro
  - Attendance 500 per session (3 sessions)
  - Tuition \$100.00 Per Team
  - Fee by District Class 4 - All Appropriate Fees Apply
  
- B. Organization Girls on the Run
  - Facility Requested PVE outside bus parking lot
  - Purpose Running Education
  - Dates/Times Monday’s & Wednesday’s  
9/9/15-12/2/15  
3:45-5:15
  - Requestor Dolores Everett
  - Attendance 20 Girls
  - Tuition \$10.00 - \$130.00 sliding scale
  - Fee by District Class 4 - All Appropriate Fees Apply
  
- C. Organization Women’s Resources of Monroe County
  - Facility Requested PVHS Stadium, Cafeteria, walk/run area
  - Purpose 5K Run/Walk
  - Dates/Times Sunday  
October 25, 2015  
7:00am – 12:00pm
  - Requestor Lauren Peterson
  - Attendance 200

Tuition N/A  
Fee by District Class 3- All Appropriate Fees Apply

D. Organization Sandy Rollman Ovarian Cancer Foundation  
Facility Requested PVI stage/café, PVE Stage Café, or MS gym  
Purpose Zumba Fundraiser  
Dates/Times Sunday, 10/25/15  
12:30pm – 4:30pm  
Requestor Vena Ackerman  
Attendance 175  
Tuition \$10.00  
Fee by District Class 3- All Appropriate Fees Apply

Approval of #10.2 – 2015-2016 Supplemental/Non-Coaching Positions:

Drama/Musical:

PVI Director: Nadine Snyder

PVI Assistant: Sandra Stone

Animation Club: George Boudman

Diversity Club HS: Ann Parham

FBLA: Melissa Ruschak

Garden Club HS: George Boudman

Graphic Novel Society HS: Barbara Arroyo

Leo Club: Meghan Feliciani

Scholastic Scrimmage: Ann Parham

Science Club HS: Resign Patrick Murphy, Hire Jason Smith with Shannon Mackes (split stipend)

Approval of #10.3 – 2015-2016 Fall Head Coaching Position: Head Field Hockey Coach

James Shay (pending clearances)

ROLL CALL: 6-0 CARRIED

Agenda Item #10.4 – Informational items provided included district events from June 26, 2015 through July 16, 2015.

Agenda Item #10.5 – Informational: Cafeteria Participation Report was attached to the agenda.

#### **BUILDING REPORTS –**

##### **Pleasant Valley High School: Mr. John Gress**

Mr. Gress provided an informational report which was attached to the agenda. In addition, Mr. Gress announced that Michelle Heckelman was elected to represent the Student Government at Board meetings for the 2015-16 school year.

##### **Pleasant Valley Middle School: Mr. Rocco Seiler**

Mr. Seiler provided an informational report which was attached to the agenda. In addition, Mr. Seiler thanked the Board for the opportunity to be principal and stated that it was a great year.

##### **Pleasant Valley Intermediate School: Mr. Todd VanNortwick (Mr. Palmieri reported in Mr. VanNortwick's absence)**

An informational report was attached to the agenda. In addition he congratulated the high school staff and commended all for a very successful graduation ceremony.

##### **Pleasant Valley Elementary School: Ms. Erica Greer (Mr. Pomposello reported in Ms. Greer's absence)**

An informational report was attached to the agenda. Mr. Pomposello thanked all for a great year.

#### **BUSINESS MANAGEMENT: Ms. Susan Famularo (Ms. Monica Kotzmann reported in Ms. Famularo's absence)**

Mr. Peeters motioned, seconded by Mr. Sacci to approve agenda item #12 as follows:

Approval of #12.1 – Cafeteria Accounts Payable for May 31, 2015: Total Amount: \$203,698.13; Bills Payable for May 2015: Total Amount: \$70,147.79.

Approval of #12.2 – West End Ambulance Contract – Agreement with the West End Ambulance Association to provide stand-by coverage during the five (5) home football games for the fall 2015-2016 season at a cost of \$200 per event for a total of \$1,000.

Approval of #12.3 – The following contracts:

- A. Letter of Agreement between Carbon-Monroe-Pike Drug and Alcohol Commission, Inc. and the Pleasant Valley School District for Drug and Alcohol Primary Prevention and SAP/Intervention Services for the 2015-2016 school year in the amount of \$35,000. This Agreement will provide Pleasant Valley School five (5) days of services weekly over a period of thirty-eight (38) weeks.
- B. Amplify at a cost of \$21,605 for student software.
- C. Frontier Communications at a cost of \$576.33 to provide reduction in cost for current services.

Approval of #12.4 – Request from owner of property #02/14F/2/30/ to waive all penalties and interest charges on the 2014 school tax bill was denied by the Board.

ROLL CALL: 6-0 CARRIED

Informational Items (#12.5) were provided:

- A. Student Activity Accounts:
  - Beginning Balance, May 1, 2015: \$268,406.20
  - Receipts: \$54,267.87
  - Expenditures: \$26,909.65
  - Ending Balance, May 31, 2015: \$295,764.42

- B. District Investment Report for May 31, 2015

**SOLICITOR:** Daniel Corveleyn, Esq.- No report.

**PLEASANT VALLEY SCHOOL DIRECTORS:**

Mr. Peeters thanked Mr. Krebs for being able to raise additional money for use towards the message center.

Ms. Micklos requested a report showing any difficulties and/or a benefit regarding our substitute usage since the rate was changed. Ms. Geary said that the information will be provided.

Ms. Kresge took the opportunity to publicly thank Carole Geary for serving as Superintendent of Record for the past two years at MCTI.

**PLEASANT VALLEY CITIZENS:**

Mr. Michael Sotille expressed his apologies to the Board for the incident that happened at the high school prior to graduation.

**ADJOURNMENT**

There being no further business to come before the Board, Mr. Peeters motioned, seconded by Mr. Serfass to adjourn the meeting at 8:26 PM.

CARRIED

Respectfully submitted,

Monica Kotzmann, Assistant Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: July 16, 2015 @ 8:00 PM