

PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, PA 18322

Board approved 4-23-15 Minutes of the April 9, 2015 Board of Education Meeting

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on April 9, 2015 and called to order by Board President Russell Gould at 8:05 PM. The Pledge of Allegiance was led by Mr. Steve Borger followed by a moment of silence. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheads ville, PA 18322.

Roll Call - School Board Acting Recorder: Ms. Monica Kotzmann

School Board members in attendance: Russell Gould, President, Steve Borger, Vice President, Len Peeters, Sue Kresge, Dominick Sacci, Linda Micklos, Bob Serfass, Daniel Wunder. Absent: Charles Hoffman, Treasurer.

Administrative staff in attendance: Carole Geary, Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Monica Kotzmann, Administrative Assistant to the Business Manager, Keri Ramsay, Reading Supervisor, Josh Krebs, Mathematics Supervisor.

Building administrative staff in attendance: John Gress.

School Solicitor present: Daniel Corveleyn, Esq.

Notification of Executive Session: Mr. Gould announced that an executive session was held on April 9, 2015 immediately prior to the regularly scheduled meeting for the purposes of personnel matters, including, but not limited to performance and/or discipline; Negotiations; and Legal Issues.

Pleasant Valley Citizens: None.

SECRETARY'S REPORT: Ms. Susan Famularo, Secretary

Mr. Sacci motioned, seconded by Mr. Serfass to approve the minutes of the Board of Education meeting held on March 26, 2015. Mr. Peeters requested that the math and reading presentation given at the March 26th meeting be attached to the minutes.

CARRIED

TREASURER'S REPORT: Mr. H. Charles Hoffman (Mr. Peeters reported in Mr. Hoffman's absence)

Mr. Serfass motioned, seconded by Mr. Wunder to approve agenda item #3 per attached, as follows:

Approval of #3.1 Accounts Payable – 3-1-15 through 3-31-15 (Manual Checks)

Approval of #3.2 Accounts Payable – 4-1-15 through 4-9-15

Approval of #3.3 Trial Balance/Financial Statement 3-31-15

Approval of #3.4 Asset Cost Summary 3-31-15

Approval of #3.5 Condensed Board Summary/Expenditures-Revenues 3-31-15

ROLL CALL: 8-0 CARRIED

Abstained on #3.2-Check No. 00210013:

Susan Kresge

Abstained on #3.2-Check No. 00210019:

Linda Micklos

The Accounts Payable (#3.6) approved at the March 26, 2015 Board meeting was provided for informational purposes.

OLD BUSINESS

Solicitor: Daniel Corveleyn, Esq. – No report.

NEW BUSINESS

Monroe Career & Technical Institute: Ms. Linda Micklos – No report. Ms. Micklos stated that the next meeting is scheduled for Monday evening.

Colonial IU#20: Mr. Daniel Wunder – No report.

PSBA Legislative Liaison Report: Ms. Susan Kresge – No report, however, Ms. Kresge stated that at the Finance Committee meeting, Ms. Famularo stated that it is possible that the state budget may not be passed until fall. Ms. Kresge stated that there was a previous year that the state budget was passed after June 30th.

SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary

The enrollment report as of April 1, 2015 was attached to the agenda for informational purposes (Agenda item #6.1). Ms. Geary stated that we are down by 15 students in buildings but the grand total is up by one. Most of the changes are due to alternative placements and students enrolling in our Cyber Academy. Ms. Geary said that overall the numbers are stable.

Ms. Kresge motioned, seconded by Mr. Wunder to approve agenda item #6 as follows:
Approval of #6.2 – Homebound Instruction (Per Board policy, re-evaluation will be done in ninety (90) days):

Student No.	Reason
HB032415AD-E	Medical, retroactive to March 24, 2015
HB040615VH-E	Medical, retroactive to April 6, 2015 (extension)
HB033015JS-E	Medical, retroactive to March 30, 2015

- Approval of #6.3 – The following policies:
- A. Policy No. 123.1 Concussion Management
 - B. Policy No. 123.2 Sudden Cardiac Arrest
 - C. Policy No. 125 Adult Education
 - D. Policy No. 126 Class Size

ROLL CALL: 8-0 CARRIED

Agenda Item #6.4 – The following policies were noted for a second reading and will be on the April 23rd Board agenda for approval. Ms. Geary encouraged Board members to call her with any questions.

- A. Policy No. 130 Homework
- B. Policy No. 142 Migrant Students
- C. Policy No. 143 Standards for Persistently Dangerous Schools
- D. Policy No. 144 Standards for Victims of Violent Crimes

OTHER:

Ms. Geary stated that with regard to the 2014-2015 calendar, the recommendation for the end of the year is to set graduation as June 12th and look at using the last two days of school as Act 80 days. Ms. Geary stated that we have enough Act 80 time built up for students. In addition, June 15th and 16th would be used for professional development and preparation for the next school year. Ms. Geary stated that this would need Board action and information concerning an updated calendar will be brought before the Board for approval at the next Board meeting.

Mr. Gould mentioned that June 12th was the original graduation day. Ms. Geary stated that is correct and for the Board’s information, she stated that we had 13 snow days, 13 delays, 4 early dismissals and many after school activities were cancelled. Mr. Borger stated that this would be a positive effect on graduation and the last two days would save us costs for busing, etc., which Ms. Geary clarified.

Ms. Geary turned the meeting over to Mr. Peeters who reported that the Finance Committee Meeting was held this evening. Mr. Peeters stated that the Committee has recommended a 0% tax increase for the 2015-2016 school year. Brief discussion was held and Ms. Famularo stated that she must make it ready for public display and Ms. Geary said that the budget presentation will be held at the April 23, 2015 Board meeting and the proposed budget will be on the agenda for approval.

Mr. Gould questioned if we budgeted for whiteboards and Ms. Geary said that some is built into the budget and we will be looking at what we can afford to purchase for this year as well. Mr. Borger thanked the Committee for their efforts in the budget process. Mr. Gould questioned if our budget is passed before the state budget and we do get more funds, how would those funds be used. Ms. Famularo stated that with the 0% increase we are budgeting a deficit. If we do get more money, it will reduce the deficit. Ms. Geary stated that our deficit is 7 million dollars which is a large sum. Ms. Famularo stated, as per the governor, that the district could possibly get 3 million dollars in terms of some increased revenues and some decreased costs which would reduce the deficit.

HUMAN RESOURCES: Dr. John T. Burrus

Mr. Peeters motioned, seconded by Mr. Sacci to approve agenda item #8 as follows:

Approval of #8.1– Hiring of Personnel Provisional appointment (pending receipt of all required paperwork)

	Name	Position	Salary/Step	Opening
1.	Christina Kelljcheain	Substitute Teacher-Elementary K-6/ Paraprofessional Associate	As per Board policy	
2.	Kelly Williams	Substitute Teacher-Elementary Pk-4/ Paraprofessional Associate	As per Board policy	
3.	Joanne Russo	Substitute Food Service Employee/Monitor	As per Board policy	
4.	Tyler Anders	Security Officer-Casual	As per the current School Police/Security Department Compensation Plan	

Approval of #8.2 –Hiring of Personnel Regular appointment (pending receipt of all required paperwork)

	Name	Position	Salary	Location	Description	Start Date
1.	Elizabeth Morgan	Monitor/Substitute Monitor/Secretary/Food Service Employee	Hourly wage of \$8.92	PVE		April 13, 2015
2.	Dawn Dunbar-Gerenday	Substitute Teacher-All areas	As per Board policy			TBD
3.	Diane Metzgar	Part-time Food Service Employee	Hourly wage of \$9.92	PVMS		April 13, 2015
4.	Barbara Bard	Monitor	Hourly wage of \$8.92	PVHS		April 13, 2015

Approval of #8.3 – Leaves of Absence (Employees are responsible for benefit payments):

	Name	Position	Leave	Days	Dates
1.	Marsha Bagosy	Paraprofessional Associate, part-time	Leave without pay		March 24, 2015 through April 6, 2015
2.	Amy Balchune	Teacher	Family & Medical Leave	Sixty-nine (69)	Anticipated June 8, 2015 with an anticipated return to service of November 23, 2015
3.	Noreen Ciarleglio	Teacher	Family & Medical Leave	Fifteen (15)	Anticipated April 20, 2015 with an anticipated return to service of May 11, 2015
4.	Karin DePaul	Paraprofessional Associate, part-time	Leave without pay	One (1)	March 18, 2015
5.	Bonnie Drinkwater	Paraprofessional Associate, part-time	Leave without pay	Ten (10)	March 30, 2015 through April 10, 2015
6.	Brigitte Endrulat	Paraprofessional Associate, part-time	Leave without pay	Two (2)	March 20 and 27, 2015
7.	Mark Getz	Teacher	Leave without pay	One-half (.5)	April 2, 2015

8.	Sherry Getz	Teacher	Leave without pay	Two (2)	April 8 and 9, 2015
9.	Curt Gower	Custodian	Family & Medical Leave	Thirteen (13)	March 25, 2015 with a return to service date of April 14, 2015
10.	Diana Graziano	Paraprofessional Associate, part-time	Leave without pay	Three (3)	March 10, 11, and 12, 2015
11.	Marie McGinley	Paraprofessional Associate, part-time	Leave without pay	Rescind Three (3)	Rescind March 19, 20, and 23, 2015
12.	Linda Moyer	Paraprofessional Associate, part-time	Leave without pay	One (1)	March 17, 2015
13.	Stefanie Santiago	Teacher	Family & Medical Leave	Twenty-eight (28)	Anticipated May 7, 2015 with an anticipated return to service the first day of the 2015-2016 school year
14.	Maria Sarwar	Paraprofessional Associate, part-time	Leave without pay	One (1)	March 23, 2015
15.	Renee Schuler	Teacher	Leave without pay	One (1)	March 20, 2015
16.	Robin Sexton	Monitor	Leave without pay	One (1)	May 12, 2015

Approval of #8.4 – Extensions/additions/changes to current employee assignments:

	Name	Position	Start Date
1.	Curt Gower	Band Equipment Truck Driver	TBD
2.	Richard Hicks	Band Equipment Truck Driver	TBD
3.	John Pepe	Band Equipment Truck Driver	TBD
4.	Jim Serfass	Band Equipment Truck Driver	TBD
5.	Kristen Keller	Part-time Food Service Employee, 8:55 - 1:45 PVE	TBD
6.	Lisa Kaminski	Part-time Food Service Employee, 11:00 - 2:15 PVE	TBD
7.	Gabby Bentley	Part-time Food Service Employee, 10:30 - 1:45 PVMS	TBD
8.	Lucy Lopez	Long-term substitute teacher for Melanie Bankus, PVMS	Extended to continue through the conclusion of the 2014-15 school year.
9.	Kelly Collins	HRT Assignment Extension	April 10, 2015 - May 21, 2015

Approval of #8.5 – The following retirement: Mary Kregeloh, monitor, effective April 17, 2015. Ms. Kregeloh wishes to remain on the substitute monitor/paraprofessional associate/custodian/secretary list.

Approval of #8.6 – The following resignations:

1. Jacqueline Coursey, monitor, effective April 17, 2015. Ms. Coursey wishes to remain on the substitute list for monitor/paraprofessional associate/secretary/custodian/food service employee.
2. Joann Ferraro, monitor, effective April 17, 2015. Ms. Ferraro wishes to remain on the substitute secretary/paraprofessional associate/monitor lists.

ROLL CALL: 8-0 CARRIED

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman

Agenda item #9.1 – Mathematics Supervisor, Mr. Josh Krebs, provided an informational report which was attached to the agenda.

OTHER: Mr. Kenneth Newman

Ms. Kresge motioned, seconded by Mr. Serfass to approve agenda item #10 as follows:

Approval of #10.1 – 2015-2016 Athletic Director/Assistant Athletic Directors:

A. Athletic Director: James Percey

B. Assistant Athletic Director (HS): Greg Bowman

C. Assistant Athletic Director (MS): Kris Meckes

Approval of #10.2 – 2015-2016 Fall Head Coaching Positions:

- A. Boys Soccer Head Coach: Chris Pachuta
- B. Cross Country Head Coach: George Fair
- C. Field Hockey Head Coach: Jessica Frantz
- D. Football Head Coach: Dave Pacchioni
- E. Girls Tennis Head Coach: Mark Allison
- F. Girls Volleyball Head Coach: John Gesiskie
- G. Golf Head Coach: Steve Krechel

Approval of #10.3 – 2015-2016 Marching Band/Jazz Band Directors and Assistants:

- A. Marching Band Director: James DeVivo
- B. Assistant Marching Band Director: Aaron Boligitz
- C. Marching Band Assistant: Chad Snyder
- D. Equipment Manager: Holly DeVivo
- E. HS Jazz Band Director: James DeVivo
- F. MS Jazz Band Director: John DeVivo

Approval of #10.4 – 2015-2016 Fall Cheering Advisor: Tracy Toth

Approval of #10.5 – 2015-2016 Volunteer Coaching Position: Girls Soccer - Junior High: Victoria Cimino.

Approval of #10.6 – Facility Use Request:

Organization: Sandy Rollman Ovarian Cancer Foundation

Facility Requested: PVI stage/cafeteria, PVE Stage Cafeteria, or MS gym

Purpose: Zumba Fundraiser

Dates/Times: Saturday, May 17, 2015

1:00 pm - 4:30 pm

Requestor: Vena Ackerman

Attendance: 175

Tuition: \$10.00

Fee By District: Class 3, All Appropriate Fees Apply

Approval of #10.7 – Long Term Substantial Contact Volunteers @ PVE:

- A. Cynthia Silletti
- B. Emilia Ringwelski

Approval of #10.8 – Hiring of six (6) summer information systems technicians.

Approval of #10.9 - Hiring of eleven (11) summer maintenance personnel.

Approval of #10.10 – Intramural Weightlifting Advisor (Spring 2015): Justin Micklos - April 13, 2015 to June 15, 2015 - 3:00 PM - 4:30 PM – High School New Weight Room.

Approval of #10.11 – Weightlifting Co-Advisor (Winter 2015): Dave Pacchioni - January 12, 2015 to March 13, 2015 - M/T/TH/F - 2:50 PM - 4:30 PM – HS Weight Room

ROLL CALL: 8-0 CARRIED

Abstained on Item #10.10: Linda Micklos

Agenda item #10.12 – Informational items included a listing of district events from April 10th through April 23rd.

Mr. Newman stated that the weight center would be open next week and as seen on Dr. Burrus' report, an intramural advisor was hired for this center. Ms. Geary invited all to visit the new weight center.

BUILDING REPORTS – No reports.

BUSINESS MANAGEMENT: Ms. Susan Famularo

Ms. Kresge motioned, seconded by Mr. Sacci to approve agenda item #12 as follows:

Approval of #12.1 – Advertisement of the 2015-2016 Proposed Budget.

Approval of #12.2 – Authorize Public Financial Management, Inc., as Financial Advisor, Rhoads & Sinon LLP, as Bond Counsel, and Newman, Williams, Mishkin, Corveleyn, Wolfe & Fareri, P.C., as Solicitor, to proceed with all preliminary actions necessary for the School District to proceed with the refunding of its Series of 2010 Bonds for savings purposes, including advertisement and preparation of

a refunding resolution, preparation of a preliminary official statement and related offering documents, and applying for a credit rating for the refunding bonds.

Approval of #12.3 –Advertisement of the following items: Winter Athletic Supplies & Equipment

Approval of #12.4 – Memorandum of Understanding between the Retired and Senior Volunteer Program of Monroe County and Pleasant Valley School District.

Approval of #12.5 – The following bid awards for the 2015-2016 school year as per the Northampton/Monroe/Pike County Joint Purchasing Board for Janitorial supplies and paper:

JANITORIAL PAPER

Jersey Paper Plus - \$5,967.00

Facial tissue - 2ply

Penn Valley Chemical - \$15,264.30

Paper towels - unbleached roll

Berks County Paper - \$10,581.35

Toilet tissue - one ply

OFFICE PAPER

W B Mason - \$70,650.16

Xerographic paper 8 1/2 x 11", 8 1/2 x 14", 11x17"- 20 lb. and colored

Staples - \$3,788.00

Xerographic paper 11x17" - 24 lb.

Total - \$106,250.81

Approval of #12.6 – The following invoice is recommended for payment from the Bond Fund as indicated: **2006 Bond Fund** as per attached \$98,604.46.

Approval of #12.7 – Contracts as follows:

- A. Scholastic Book Fair. Pleasant Valley Elementary School to hold Book Fair May 4, 2015 - May 8, 2015 for all grades K-3.
- B. Fundraising Manager. Pleasant Valley Intermediate School, Gianni's Pizza Fundraiser April 6, 2015 - May 6, 2015.

ROLL CALL: 8-0 CARRIED

Ms. Geary stated that we are one of the few schools who had fields ready and that other teams and schools have come here to play. She thanked Mr. Scott. Mr. Newman also thanked Mr. Percey for his work in rescheduling all games.

SOLICITOR: Daniel Corveleyn, Esq. – No report.

PLEASANT VALLEY SCHOOL DIRECTORS:

Mr. Gould expressed he is happy for a 0% tax increase for the fourth year.

PLEASANT VALLEY CITIZENS:

Ms. Laura Jecker, Chestnuthill Township, questioned policy with regard to migrant students. Ms. Geary stated it is defined by the state and to contact Ken Newman who can explain how a migrant student is determined. Ms. Jecker questioned whether or not a migrant student was a US citizen or an illegal alien being forced upon us by the state. She said that there were several areas in Pennsylvania that were forced to take students bussed in from other areas. Ms. Geary stated that we do not have any migrant students at Pleasant Valley. Ms. Jecker asked whether or not our policy would include a definition of a migrant student once defined by the state and Ms. Geary stated that we use federal/state guidelines. Ms. Jecker also questioned policy on Board members concerning what entity oversees that the Board members are following Board policy and Board ethics. Mr. Corveleyn replied that they are the highest Board and have certain obligations and if one person on the Board violates policy or ethics, it is up to the rest of the Board to police them. The Department of Education sets rules for the Board and if violated may prompt action from the Department of Education.

Ms. Francesca Zielkowski, Chestnuthill Township, stated that the high school plays by the Mulligans are not being seen by those students who cannot attend the performances. She stated that they need to be performed as a general assembly for the students. She said that the recent play Shrek was amazing. She further stated that Mr. Young has his Shakey Players who do a Shakespeare presentation and has gotten no publicity. Ms. Zielkowski requested that this be presented to the students as an assembly as well.

Mr. Doug Wisser thanked the Board for placing the flag in a stand and also clarified his request made at the last Board meeting which stated that he wanted it put in a stand, not moved as was stated in the minutes.

ADJOURNMENT

There being no further business to come before the Board, Mr. Peeters motioned, seconded by Mr. Sacci to adjourn the meeting at 8:27 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Monica Kotzmann, Acting Board Recorder

Next regularly scheduled Board of Education meeting: April 23, 2015 @ 8:00 PM