

PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, PA 18322

Minutes of the March 12, 2015 Board of Education Meeting

Board approved 3-26-15

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on March 12, 2015 and called to order by Board President Russell Gould at 8:00 PM. The Pledge of Allegiance was led by Dr. John Burrus followed by a moment of silence. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheads ville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra L. Duff

School Board members in attendance: Russell Gould, President, Steve Borger, Vice President, Len Peeters, Sue Kresge, Dominick Sacci, Linda Micklos, Bob Serfass, Daniel Wunder. Absent: Charles Hoffman, Treasurer.

Administrative staff in attendance: Carole Geary, Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Monica Kotzmann, Administrative Assistant to the Business Manager, Keri Ramsay, Reading Supervisor, Josh Krebs, Mathematics Supervisor.

School Solicitor present: Daniel Corveleyn, Esq.

Notification of Executive Session: Mr. Gould announced that an executive session was held on March 12, 2015 immediately prior to the regularly scheduled meeting for the purposes of personnel matters, including, but not limited to performance and/or discipline; Negotiations; and Legal Issues.

Pleasant Valley Citizens: None.

SECRETARY'S REPORT: Ms. Monica Kotzmann, Assistant Secretary

Mr. Wunder motioned, seconded by Mr. Serfass to approve the minutes of the Board of Education meeting held on February 26, 2015.

CARRIED

TREASURER'S REPORT: Mr. H. Charles Hoffman (Mr. Gould reported in Mr. Hoffman's absence)

Mr. Peeters motioned, seconded by Mr. Serfass to approve agenda item #3 per attached, as follows:

Approval of #3.1 Accounts Payable – 2-1-15 to 2-28-15

Approval of #3.2 Accounts Payable – 3-1-15 to 3-12-15

Approval of #3.3 Trial Balance/Financial Statement 2-28-15

Approval of #3.4 Asset Cost Summary 2-28-15

Approval of #3.5 Condensed Board Summary/Expenditures-Revenues 2-28-15

ROLL CALL: 8-0 CARRIED

The Accounts Payable (#3.6) approved at the February 26, 2015 Board meeting was provided for informational purposes.

OLD BUSINESS

Solicitor: Daniel Corveleyn, Esq. – No report.

NEW BUSINESS

Monroe Career & Technical Institute: Ms. Linda Micklos –

Ms. Micklos stated that the last meeting was held on Monday, March 2nd. She reported that the current enrollment is 92.5% as of February 27th and the attendance goal for the 2014-15 school year is 93%. With the enrollment number at 907 in October and 901 in February, in order to meet the goal, the enrollment needs to be or exceed 937 students. Ms. Micklos also reported that the Occupational Advisory Committee (OAC) is scheduled to have their first meeting on March 31st. Action taken was the approval to send the proposed 2015-16 General Operating Budget to the sending school districts. She stated that Pleasant Valley's share reflects an increase of 12.06% and capital budget is 1.92%, the total being \$2,499,152 with the budgetary reserve of \$220,000 included. Ms. Micklos said that this should be the last year of high increases and a level enrollment is anticipated. She added that this is the first year of using a four-year rolling enrollment formula. Ms. Micklos further reported about the Culinary Program competition held on February 25th in which two teams competed in the Pro Start competitions. One team placed first and will represent Pennsylvania at the National Pro Start

Competition to be held in Anaheim, California in April where students will present “Zest Café”, a sustainable farm to table café. There are organizations that will sponsor the program in order for them to continue on to Nationals.

Ms. Micklos stated that the next meeting will be held on Monday, April 13th.

Colonial IU#20: Mr. Daniel Wunder – No report.

PSBA Legislative Liaison Report: Ms. Susan Kresge –

Ms. Kresge stated that Governor Wolf presented his \$29.9 billion dollar budget which provides significant increases for K-12 education including a boost in basic and special education funding, career and technical education, and a restoration of programs including reimbursements for charter schools. Ms. Kresge further stated that the budget also includes a plan for funding reform of cyber/charter schools and establishing a funding formula specifically for cyber/charter schools. She stated, however, that legislators warn school districts to be conservative when planning for next year’s budget.

SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary

The enrollment report (agenda item #6.1) was provided as of March 6, 2015. Ms. Geary stated that the report shows a thirty student drop in brick and mortar due to alternative placements or students enrolling in Cyber School.

Ms. Kresge motioned, seconded by Ms. Micklos to approve agenda item #6 as follows:

Approval of #6.2 – Homebound Instruction (Per Board policy, re-evaluation will be done in ninety (90) days):

Student No.	Reason
HB030215MK-ME	Medical, retroactive to March 2, 2015 (Extension)

Approval of #6.3 – The following policies:

- A. Policy No. 105.2. Exemption From Instruction
- B. Policy No. 115. Career and Technical Education
- C. Policy No. 116. Tutoring
- D. Policy No. 118. Independent Study

ROLL CALL: 8-0 CARRIED

Agenda Item #6.4 – The following policy was noted for a second reading and will be brought before the Board for approval at the March 26th Board meeting:

- A. Policy No. 806. Child Abuse

Agenda Item #6.5 – The following policies were provided for a first reading and will be brought before the Board for approval at the April 9th Board meeting:

- A. Policy No. 123.1 Concussion Management
- B. Policy No. 123.2 Sudden Cardiac Arrest
- C. Policy No. 125 Adult Education
- D. Policy No. 126 Class Size

OTHER: Ms. Geary stated that we raised \$934.70 for the March of Dimes through our denim day held in January. In addition, Ms. Geary stated that she attended the Pocono Arts Council Juried Student Art Show on February 27th and expressed that it was a wonderful event. Ms. Geary said that Pleasant Valley took six of the top 13 awards. She congratulated winner Kristan Lai for winning Best of Show for her watercolor on cold press board entitled The New High-Rise. Other winners were: Seth Todora-1st place 2-D Art, Brianna Kish-1st place Fine Crafts, Shannon Simpson-1st place 3-D Works, Ryan Cotte-3rd place 3-D Works, and Emilie Seda-3rd place Photography. Ms. Geary expressed that we have a very talented art program and congratulated all the winners.

HUMAN RESOURCES: Dr. John T. Burrus

Ms. Kresge motioned, seconded by Mr. Serfass to approve agenda items #8 as follows:

Approval of #8.1– Hiring of Personnel Regular appointment (pending receipt of all required paperwork)

	Name	Position	Salary	Location	Description	Start Date
1.	Luz Cadena	Food Service Employee, part-time/Substitute Food Service Employee		PVE		March 9, 2015

2.	Regina LaBadie	Paraprofessional Associate, part-time/Substitute Paraprofessional Associate/Custodian/Monitor/Food Service Employee	\$10,165.5 prorated	PVI		March 2, 2015
3.	Pat Brennan	Paraprofessional Associate, part-time/Substitute Paraprofessional Associate	\$10,165.5 prorated	PVI		March 13, 2015
4.	Dolores Walsh	Monitor, Substitute Monitor/Paraprofessional Associate-Library	Hourly wage \$8.92	PVI		March 9, 2015
5.	Zdenka Hic	Substitute Food Service Employee	As per Board policy			
6.	Jillian Sheckler	Substitute Paraprofessional Associate/Monitor	As per Board policy			
7.	Katelyn Kraeutler	Substitute Teacher/Elementary Pk-4/Paraprofessional Associate	As per Board policy			
8.	Denise Hopely	Long-term substitute teacher for Jenny Laubscher, (04 Emergency Certification)	BS, Step 1	PVHS		
9.	Cristian Randeau	Paraprofessional Associate, Substitute Paraprofessional Associate	\$10,165.50	PVI		March 11, 2015
10.	Joann Gantt	Monitor, Substitute Monitor	Hourly wage of \$8.92	PVI		March 23, 2015

Approval of - #8.2 - Extensions/additions/changes to current employee assignments

	Name	Position	Start Date
1.	Talitha Graham	Winter School Teacher, Math/Science 1/2 stipend (15 hours)	March 2 - 20, 2015
2.	Danielle Unger	Winter School Teacher, English 1/2 stipend (15 hours)	March 2 - 20, 2015
3.	Kelly Collins	Health Room Technician - Assignment Extension	March 3, 2015 through April 9, 2015
4.	Melissa Ruschak	Business Department Chair	Effective for the remainder of the 2014-2015 school year

Approval of #8.3 – Hiring of Personnel Provisional appointment (pending receipt of all required paperwork)

	Name	Position	Salary/Step	Opening
1.	Nicole Beim	Paraprofessional Associate, part-time/Substitute Paraprofessional Associate/Monitor/Secretary	\$10,165.50 prorated	PVI
2.	Michelle Clement-St. Louis	Substitute Teacher, all areas/Paraprofessional Associate	As per Board policy	

Approval of #8.4 – Leaves of Absence (employees are responsible for benefit payments)

	Name	Position	Leave	Days	Dates
1.	Dean Altemose	Paraprofessional Associate, part-time	Leave without pay	One (1)	January 30, 2015
2.	Beth Archangel	Food Service Employee	Leave without pay	Two (2)	April 1 and 7, 2015
3.	Diane DeBarry	Paraprofessional Associate-Library, full-time	Leave without pay	One (1)	February 23, 2015

4.	Karin DePaul	Paraprofessional Associate, part-time	Leave without pay	One (1)	February 5, 2015
5.	Brigitte Endrulat	Paraprofessional Associate, part-time	Leave without pay	Two (2)	January 30 and February 19, 2015
6.	Cynthia Fish	Teacher	Family and Medical Leave	Fifty-eight (58)	March 9, 2015 with a return to service date of June 1, 2015
7.	Samantha George	Paraprofessional Associate, part-time	Leave without pay	One (1)	January 21, 2015
8.	Kim Karaman	Paraprofessional Associate, part-time	Leave without pay	Nine (9)	February 12, 17, 18, 19, and 23 through 27, 2015
9.	Jasmeen Koehler	Paraprofessional Associate, full-time	Family and Medical Leave	Twenty (20)	February 25, 2015 with a return to service date of March 25, 2015
10.	Johnna Kresge	Monitor	Leave without pay	One (1)	January 20, 2015
11.	Sarah LaBar	Monitor	Leave without pay	Two (2)	February 10, and February 27, 2015
12.	Susan Marcin	Paraprofessional Associate, part-time	Leave without pay	Three (3)	April 17, 20, and 21, 2015
13.	Maritza Martely-Boaschi	Monitor	Leave without pay	One (1)	February 26, 2015
14.	Kelsey McGarvey	Paraprofessional Associate, part-time	Leave without pay	Two (2)	April 24, 2015 and May 22, 2015
15.	Mary Perlone	Paraprofessional Associate, part-time	Leave without pay	Two (2)	February 26 and 27, 2015
16.	Cathy Piccola	Monitor	Leave without pay	Three (3)	February 4, 5, and 6, 2015
17.	Renee Schuler	Teacher	Leave without pay	Two (2)	March 3, 2015 and May 26, 2015
18.	Elise Walter	Teacher	Family and Medical Leave	Fifty (50)	April 2, 2015 with an anticipated return to service date of June 15, 2015
19.	Marsha Bagosy	Paraprofessional Associate, part-time	Leave without pay		March 3 through March 23, 2015
20.	Gigi Barton	Paraprofessional Associate, part-time	Leave without pay	One (1)	March 2, 2015
21.	Deana Burger	Paraprofessional Associate, full-time	Leave without pay	One-half (.5)	February 24, 2015
22.	Kelli Conway Busch	Paraprofessional Associate, part-time	Leave without pay	One (1)	February 18, 2015
23.	Robin Costenbader	Paraprofessional Associate, part-time	Leave without pay	Three (3)	March 31 through April 2, 2015
24.	Lorraine Danny	Monitor	Leave without pay	One (1)	February 19, 2015
25.	Diana Graziano	Paraprofessional Associate, part-time	Leave without pay	Two (2)	February 19 and 23, 2015
26.	Tammy Pavan	Paraprofessional Associate, full-time	Leave without pay	Two (2)	February 23 and 24, 2015
27.	Barry Smale	Custodian	Family and Medical Leave	Ten (10)	February 23, 2015 with a return to service date of March 9, 2015

Approval of #8.5 – The following resignations:

1. Patricia Brennan, from the position of food service employee, effective March 12, 2015.
2. Laurie L. Wenrich, monitor, effective March 11, 2015. Ms. Wenrich wishes to remain on the substitute list.
3. Kristen McCree, paraprofessional associate, part-time, effective March 6, 2015.

Approval of #8.6 – The following retirements:

1. Lorraine Stuber, paraprofessional associate, full-time, effective the conclusion of the 2014-2015 school year.
2. Lila Metz, teacher, effective the conclusion of the first semester of the 2014-2015.

Approval of #8.7 - The following individuals have met the requirements for the retirement incentive, effective the conclusion of the 2014-2015 school year:

1. John Roberts
2. Robert Young
3. Robyn Hines
4. Susan Pekala
5. Judith Hartzler
6. Keith Bast
7. Michael Sauers
8. Barbara Brannen
9. Cynthia Fish

ROLL CALL: 8-0 CARRIED

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman

Mr. Peeters motioned, seconded by Ms. Micklos to approve agenda item #9 as follows:

Approval of #9.1 - The German American Partnership Program (GAPP) Exchange with Kaiserslautern, Germany for 10 students and an adviser to visit Pleasant Valley High School in the Fall of 2015. High School German Teacher, Ms. Miranda Ford, will be the sponsoring teacher.

ROLL CALL: 8-0 CARRIED

Agenda item #9.2 – Mr. Joshua Krebs, Mathematics Supervisor, provided a written mathematics update.

OTHER: Mr. Kenneth Newman

Ms. Kresge motioned, seconded by Mr. Peeters to approve agenda item #10 as follows:

Approval of #10.1 – The following facility use requests:

Organization	West End Park & Open Spaces
Facility Requested	Middle School Tennis Courts
Purpose	Tennis Lessons
Dates/Times	Tuesdays: 5/12/15-7/28/15, Thursdays: 5/14/15-7/30/15 5:00 PM – 8:00 PM
Requestor	Bernie Kozen
Attendance	25
Tuition N/A	
Fee by District	Class 3, All Appropriate Fees Apply

Approval of #10.2 – The following field trip request:

Grade/Organization: Advanced Art grades 11-12
 Teacher(s) Involved: George Boudman
 Destination: Banana Factory, Bethlehem PA
 Purpose: To learn the art of Glass Blowing
 Date(s): April 10, 17 and 24, 2015 and May 1, 2015
 District Buses Needed (#): Yes; One
 Cost Per Student: None (PV Education Foundation Grant funded)

Approval of #10.3 – Long Term Substantial Contact Volunteers as listed:

Pleasant Valley Elementary:

- A. Lisa Villano
- B. Danielle Franklin
- C. Heather Walter
- D. Kendra Sealy
- E. Richanna Penn

ROLL CALL: 8-0 CARRIED

Agenda items #10.4 and #10.5 – Informational items included a listing of district events from March 13th through March 26th and the Cafeteria Participation Report.

BUILDING REPORTS – No reports.

BUSINESS MANAGEMENT: Ms. Susan Famularo (Ms. Kotzmann reported in Ms. Famularo's absence)

Ms. Kresge motioned, seconded by Mr. Serfass to approve agenda item #12 as follows:

Approval of #12.1 – Recommend that the Board grant approval for the Business Manager to request a funding holiday from its contributions to the Employee Benefit Trust of Eastern Pennsylvania (EBTEP) for the month of April 2015.

Approval of #12.2 – Request for a one (1) year renewal of the Ground Lease Agreement between Pleasant Valley School District and JRM Borger Brother Farms. The term of the agreement will be April 1, 2015 to March 30, 2016.

Approval of #12.3 - List of Procurement Card Holders as attached.

Prior to the roll call vote, Ms. Kresge questioned item #12.1 and asked what the current year's budget basic education funding shortfall was. Ms. Kotzmann stated she would get her the figure and further stated that the financial benefit to Pleasant Valley for taking the funding holiday is approximately \$975,000.

ROLL CALL: 8-0 CARRIED
Abstained on Item #12.2: Steve Borger
(Abstention Form attached)

SOLICITOR: Daniel Corveleyn, Esq. – No report.

PLEASANT VALLEY SCHOOL DIRECTORS:

Mr. Wunder expressed that the individuals listed for retirement in agenda item #8.7 offered very distinguished service to the school district.

PLEASANT VALLEY CITIZENS:

Ms. Toni Bush and Mr. Rick Anglemyer, on behalf of the Lacrosse program, presented a check in the amount of \$15,000. Ms. Bush stated that, as promised when the Board approved the program, they raised the money and also secured a grant from US Lacrosse. Mr. Anglemyer said that a lot of community members in addition to others donated money. Ms. Bush stated that they are very excited to start their first year and expressed their gratitude on behalf of the whole team.

ADJOURNMENT

There being no further business to come before the Board, Ms. Kresge motioned, seconded by Mr. Peeters to adjourn the meeting at 8:18 PM.

CARRIED

Respectfully submitted,

Monica Kotzmann, Assistant Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: March 26, 2015 @ 8:00 PM