

PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

Minutes of the February 26, 2015 Board of Education Meeting

Board Approved 3-12-15

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on February 26, 2015 and called to order by Board President Russell Gould at 8:00 PM. The Pledge of Allegiance was led by Mr. Bob Serfass followed by a moment of silence. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheadsville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra L. Duff

School Board members in attendance: Russell Gould, President, Steve Borger, Vice President, Len Peeters, Charles Hoffman, Treasurer, Sue Kresge, Linda Micklos, Bob Serfass, Daniel Wunder. Absent: Dominick Sacci.

Administrative staff in attendance: Carole Geary, Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Monica Kotzmann, Administrative Assistant to the Business Manager, Keri Ramsay, Reading Supervisor, Josh Krebs, Mathematics Supervisor. Building administrators in attendance: John Gress, Bob Hines, Roger Pomposello, Tresa Malligo, Todd VanNortwick, Erica Greer, Rocco Seiler.

School Solicitor present: Daniel Corveleyn, Esq.

Notification of Executive Session: Mr. Gould announced that an executive session was held on February 12, 2015 immediately following the regularly scheduled meeting for the purpose of personnel matters. In addition, an executive session was held on February 26, 2015 immediately prior to the regularly scheduled meeting for the purposes of personnel matters, including, but not limited to performance and/or discipline; Negotiations; and Legal Issues.

Pleasant Valley Citizens: None.

Other: Presentation of check to Valor (Veterans Assisted Living Outreach) –

Mr. Gress and Ms. Michelle Heckelman, President of the Student Government, presented Ms. Amy Bamford, representative of Valor, with a check in the amount of \$742.99 and thanked her for the work being done for our veterans.

SECRETARY'S REPORT: Ms. Monica Kotzmann, Assistant Secretary

Mr. Wunder motioned, seconded by Mr. Serfass to approve the minutes of the Board of Education meeting held on February 12, 2015.

CARRIED

TREASURER'S REPORT: Mr. H. Charles Hoffman

Mr. Peeters motioned, seconded by Mr. Serfass to approve agenda item #3 per attached, as follows: Approval of #3.1 Accounts Payable – 2-13-15 through 2-26-15

ROLL CALL: 8-0 CARRIED

Abstained on #3.1 (Check No. 00209523):

Linda Micklos (Abstention Form attached)

The Accounts Payable (#3.2) approved at the February 12, 2015 Board meeting was provided for informational purposes.

OLD BUSINESS

Solicitor: Daniel Corveleyn, Esq. – No report.

NEW BUSINESS

Monroe Career & Technical Institute: Ms. Linda Micklos –

Ms. Micklos reported that the last meeting was held on Tuesday, February 17th. She stated that the first Parent Appreciation Night was held on February 11th giving parents an opportunity to hear what is happening at MCTI and providing them a venue to meet administration and staff. Ms. Micklos also reported that a dual enrollment pre-engineering program with Penn State will be offered in the fall of 2015 to qualified 11th and 12th grade students which is a 3-credit course and the cost is \$600.00. She

said that the NOCTI Performance Tests are scheduled for March and April. Ms. Micklos further stated that the Adult Continuing Education (ACE) Program brochure was mailed to 70,000 residents of Monroe County. She reported that negotiations for support and professional staff are ongoing, and lastly that the MCTI preliminary budget was previewed and the JOC approval will be sought at the March 2nd meeting to send to business managers and superintendents.

Ms. Micklos stated that the next meeting will be held on Monday, March 2nd.

Colonial IU#20: Mr. Daniel Wunder –

Mr. Wunder reported on the meeting held February 25, 2015. He said agenda items addressed were approving tenure, approval of solicitation of bids for paper and janitorial supplies, approving leaves of absence, approving two new classroom positions, accepting resignations, approving changes to job status, approving contracts for payment, hiring of substitute teachers and associate teachers, approving service contracts, and the approval of an additional therapeutic staff support person to the Provider 50 List. Mr. Wunder further stated that the board approved the proposed General Operating Budget for 2015-2016 and our Board has received a copy. Mr. Wunder further reported that Sandra Miller, the Circuit Rider for the Campaign for Fair Basic Education Funding, has announced that we should expect release of a proposed formula. In addition, there are expectations that funding formulas will be proposed by members of the legislature as well as by Governor Wolf. Ms. Miller shared with the IU Board that Governor Wolf will have his own ideas for a formula. Mr. Wunder gave the Board a draft of the breakdown of the formula and will keep everyone posted.

Mr. Wunder also reported that IU 20 underwent a successful audit and were commended for their fiscal responsibility. He provided invitations to the 2015 Excellence in Education Awards and Annual Scholar Recognition Ceremony to be held on April 30th. In addition, a copy of the current *Your Investment at Work* pamphlet was provided for the Board.

PSBA Legislative Liaison Report: Ms. Susan Kresge –

Ms. Kresge reported that this Tuesday, March 3rd, Governor Wolf will unveil his first state budget proposal before a joint meeting of the Senate and House of Representatives. PSBA will provide members with complete coverage of the Governor’s 2015-2016 spending plan, including a special Legislative Report.

Student Government Representative: Ms. Michelle Heckelman, President –

Ms. Heckelman highlighted some events and accomplishments at the high school:

- Congratulations were extended to the Chess Team on their 3rd place finish in the EPC League Division Tournament. Students, Cody Scully and Tim Toolan both won silver medals.
- Congratulations to wrestlers, Jason Jacobi, Brody Keefe, Trent Thomas and Ahmad Curtis for their performance at the District XI meet. They now advance to Regional Competition.
- Many teachers and students donated to the FBLA-sponsored Red Cross Blood Drive held on February 6th.
- The cast, crew, and staff are actively preparing for the performance of the musical “Shrek” to be held on March 20th, 21st, and 22nd.
- Student dress down days were held on Friday, February 6th and Friday, February 13th. Donations were for Cancer Awareness and the Lucy Fund.
- The Program of Studies and course selection information for the 2015-2016 school year were distributed to students in grades 8th through 11th. Meetings took place the week of February 9th. Scheduling for the next school year is ongoing.
- Congratulations to Brian Sharpe and Kevonna Russell on being recognized by the Army National Guard as the Players of the Game during the home basketball game on February 6th. Also, at that game, Mr. George Litz, Mr. Steve Kun and Mr. Anthony Fadule were inducted into the Pleasant Valley Hall of Fame.
- The Student Government is planning a spring dance similar to the fall homecoming event. After the vote, the winner was a Black Light Dance (similar to the middle school Glow Dance). The dance is scheduled for April 11th.

SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary

Ms. Kresge motioned, seconded by Ms. Micklos to approve agenda item #6 as follows:

Approval of #6.1 – Homebound Instruction (Per Board policy, re-evaluation will be done in ninety (90) days):

Student No.	Reason
HB021715EK-I	Medical, retroactive to February 17, 2015
HB022015OK-M	Medical, retroactive to February 20, 2015
HB030215DM-H	Medical, effective March 2, 2015

ROLL CALL: 8-0 CARRIED

Agenda Item #6.2 – The following policies were noted for a second reading.

- A. Policy No. 105.2. Exemption From Instruction
- B. Policy No. 115. Career and Technical Education
- C. Policy No. 116. Tutoring
- D. Policy No. 118. Independent Study

These policies will be brought before the Board for approval at the March 12th Board meeting.

Agenda Item #6.3 – The following policy was provided for a first reading:

- A. Policy No. 806. Child Abuse

This policy will be brought before the Board for approval at the March 26th Board meeting.

OTHER:

Ms. Geary congratulated Ken Newman and members of the Diversity Task Force for a very successful A Night of Unity event held on February 24th. She thanked the Board members who attended and stated that it was a very well-attended community event and she has received positive feedback. Also, thanks were extended to Mr. Newman’s secretary, Ms. McCutchan for all that she did.

HUMAN RESOURCES: Dr. John T. Burrus

Ms. Kresge motioned, seconded by Mr. Hoffman to approve agenda items #8.1 - #8.6 as follows:

Approval of - #8.1 - Extensions/additions/changes to current employee assignments

	NAME	POSITION	START DATE
1.	Joann Mastronardi from part-time secretary 10 month to part-time secretary 12 month. Replace Kristen Pierri who is now full-time secretary		
2.	John McCutchan part-time courier to full-time courier at 5.75 hours per day.		October 1, 2014
3.	Diane Metzgar, additional substitute area	Custodian	
4.	Jared Rechenberger, custodian, from PVI to PVE, Monday through Friday, 3:45 pm - 12:15 am		March 2, 2015
5.	Carol Rothrock, custodian, from PVE to PVI, Monday through Friday, 3:35 pm - 12:15 am		March 2, 2015

Approval of #8.2– Hiring of Personnel Regular appointment (pending receipt of all required paperwork)

	NAME	POSITION	SALARY	LOCATION	DESCRIPTION	START DATE
1.	Regina Denaro	Substitute Monitor/Secretary/Food Service Employee	As per Board policy			
2.	Jennifer Dunne	Substitute Teacher-PreK-4/Paraprofessional Associate	As per Board policy			
3.	Sabrina Roman	Paraprofessional Associate, part-time/Substitute Paraprofessional Associate	\$10,165.50 prorated	PVHS		February 16, 2015
4.	Dawn Dunbar-Gerenday	Paraprofessional Associate, part-time/Substitute Paraprofessional Associate	\$10,165.50 prorated	PVHS		March 2, 2015

Approval of #8.3 – Hiring of Personnel Provisional appointment (pending receipt of all required paperwork)

	NAME	POSITION	SALARY/STEP	OPENING
1.	Zdenka Hic	Substitute Food Service Employee	As per Board policy	
2.	Regina LaBadie	Paraprofessional Associate, part-time, substitute Custodian/Monitor/Paraprofessional Associate/Food Service Employee	\$10,165.50 prorated	PVI
3.	Karen Smith	Substitute Paraprofessional Associate/Monitor	As per Board policy	

4.	Dolores Walsh	Monitor/Substitute Paraprofessional Associate-Library	Hourly wage of \$8.92	PVI
5.	Florence Weiss	Substitute Teacher-Elementary	As per Board policy	
6.	Cristian Randeau	Paraprofessional Associate, part-time, substitute Paraprofessional Associate/Monitor/Secretary	\$10,165.50	PVI
7.	Jillian Sheckler	Paraprofessional Associate, part-time, substitute monitor	\$10,165.50 prorated	PVI

Approval of #8.4 – Leaves of Absence (employees are responsible for benefit payments)

	NAME	POSITION	LEAVE	DAYS	DATES
1.	Marsha Bagosy	Paraprofessional Associate, part-time	Leave without pay	Thirteen and one-half (.5)	February 9 through March 2, 2015
2.	Gigi Barton	Paraprofessional Associate, part-time	Leave without pay	One (1)	January 30, 2015
3.	Fannie Boeman	Paraprofessional Associate, part-time	Leave without pay	One-half (.5) and one-half (.5)	March 19 and 20, 2015
4.	Jane Cadotte	Monitor	Leave without pay	Two (2)	January 29 and February 3, 2015
5.	Kelli Conway Busch	Paraprofessional Associate, part-time	Leave without pay	One (1)	February 5, 2015
6.	Diane DiBella	Monitor	Leave without pay		January 30, 2015 through the conclusion of the 2014-15 school year
7.	Bonnie Drinkwater	Paraprofessional Associate, part-time	Leave without pay	Nine (9)	March 23 through April 3, 2015
8.	Barbara Farrington	Food Service Employee	Leave without pay	Five (5)	February 23 through 27, 2015
9.	Stephanie Kramer	Paraprofessional Associate, part-time	Leave without pay	Two (2)	March 9 and 10, 2015
10.	Johnna Kresge	Monitor	Leave without pay	One (1)	December 23, 2014
11.	Sarah Labar	Monitor	Leave without pay	One (1)	January 28, 2015
12.	Aileen Lorah	Paraprofessional Associate	Leave without pay	Two (2)	January 6 and January 16, 2015
13.	Samantha Manento	Paraprofessional Associate, part-time	Leave without pay	Ten (10)	February 13, 20, 27, March 6, 20, 27, April 10, 17, 24 and May 1, 2015
14.	Maritza Martely-Boasci	Monitor	Leave without pay	Three (3)	February 3, 4, and 5, 2015
15.	Linda Moyer	Paraprofessional Associate, part-time	Leave without pay	One-half (.5)	February 10, 2015
16.	Christina Novak	Teacher	Family & Medical Leave, Intermittent	Three and one-half (3.5)	January 20, 2015, (.5), January 30, February 3 and 4, 2015
18.	Vickie O'Rourke	Monitor	Leave without pay	Seven (7)	May 7, 8, and May 11 through 15, 2015
19.	Kathleen Sadowski	Paraprofessional Associate, part-time	Leave without pay	One (1)	February 19, 2015
20.	Maria Sarwar	Paraprofessional Associate, part-time	Leave without pay	Six (6)	February 23 through 27, and March 2, 2015

21.	Jamie Schuler	Reading Specialist	Leave without pay	Two (2)	January 20 and 21, 2015
22.	Joan Toolan	Paraprofessional Associate, part-time	Leave without pay	One (1)	February 23, 2015
23.	George Curcio	Security Officer Sergeant	Family and Medical Leave	Twenty (20)	January 20, 2015 with a return to service date of February 17, 2015
24.	Robert Madsen	Paraprofessional Associate, full-time	Family and Medical Leave	Five (5)	November 10, 2014 with a return to service date of November 17, 2014
25.	Rickie Serfass	School Police Officer	Leave without pay	One (1)	February 17, 2015
26.	Heather Wadding	Teacher	Family and Medical Leave	Six and one-half (6.5)	February 10, 2015 with a return to service

Approval of #8.5 – The following resignations were accepted:

1. Ismael Aponte, substitute teacher, effective February 13, 2015.
2. Jessica Farkas, substitute teacher, effective February 19, 2015.

Approval of #8.6 - The Clinical Education Experience Agreement between Misericordia University and Pleasant Valley School District. This agreement will be attached to the existing agreement approved January 27, 2014.

ROLL CALL: 8-0 CARRIED

Mr. Peeters motioned, seconded by Ms. Kresge to approve agenda item #8.7 - The Collective Bargaining Agreement between the Pleasant Valley School District and the Pleasant Valley Education Support Professionals' Association for three (3) years, effective for the 2015-2016 school year through and including the 2017-2018 school year as per the Board of Education approved calendar.

ROLL CALL: 8-0 CARRIED

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman

Ms. Micklos motioned, seconded by Mr. Serfass to approve agenda item #9 as follows:

Approval of #9.1 – K-6 Summer School – Classes will be held for Kindergarten through Grade 6 in Reading and Math. Summer school will run from Tuesday, July 7th through Thursday, July 30th. The daily sessions will be 8:30 a.m. to 12:00 p.m. for students in Grades K-6 and 8:15 a.m. to 12:15 p.m. for instructors. All classes will be held at PVE. Fourteen instructors and fifteen instructional aides will be needed for Grades K-6. Instructors will be paid \$92 per day and the instructional aides will be paid \$72 per day.

Approval of #9.2 – Pleasant Valley Middle School Program of Studies

ROLL CALL: 8-0 CARRIED

Agenda item #9.3 – Ms. Keri Ramsay, Reading Supervisor, provided a written Reading and Language Arts update.

Mr. Newman expressed his appreciation to the Board for their participation in and for supporting the A Night of Unity event. He said it was one of our higher attended events.

OTHER: Mr. Kenneth Newman

Mr. Peeters motioned, seconded by Mr. Serfass to approve agenda item #10 as follows:

Approval of #10.1 – The following field trip request:

Grade/Organization: 6th grade Sense Team

Teacher(s) Involved: Nadia Gauronsky

Destination: Panther Valley School District

Purpose: To compete against other school district throughout the day in an academic competition

Date(s): 4/9/15 and 4/10/15

District Buses Needed (#): Yes; 1 mini-bus

Cost Per Student: N/A

Approval of #10.2 – The following facility use requests:

A. Organization: Forward Motion Walk/Run Program
Facility Requested: PV Grounds (PVMS and PVHS)
Purpose: Running/Walking Program
Dates/Times: Tuesdays starting March 31, 2015 - June 2, 2015
6:00 pm - 7:00 pm
Requestor: Tricia D'Imperio
Attendance: 100
Tuition: N/A
Fees: Class 3, All Appropriate Fees Apply

B. Organization: PV Ballerz
Facility Requested: High School New Gymnasium
Purpose: AAU Basketball Tryouts and Practice
Dates/Times: Friday and Saturday, March 6 - March 7, 2015
Tryouts--6:00pm-10:00pm
Mondays, Wednesdays, Fridays
Starting March 9, 2015 - June 30, 2015
6:30 pm - 10:00 pm
Saturdays
9:00 am -12:00 pm
Requestor: Pernell Hosier
Attendance: 50
Tuition: N/A
Fee by District: Class 3 -- All Appropriate Fees Apply

Approval of #10.3 – The following 2014-15 Spring Assistant Coaching Position: Jr. High Softball Assistant Coach: Tierney Myers

Approval of #10.4 – The following volunteer positions:

A. Long Term Substantial Contact Parent Volunteers at PVE: Darlene Haffner, Suzanne Potts, Emily Krpata, Shannon Almond, Ashley Burney, Amy Stone, Heather Blum, Patricia Fischer

B. Varsity Softball Volunteer: Steve Borger

Approval of #10.5 – Intramural Advisor: Application for Athletics/Activities Intramural Advisor submitted by Alex Wunder for Boys Soccer, 3/2/2015 - 6/12/2015.

Approval of #10.6 – Assistant Varsity/JV Track Coach: Hope Smith - Assistant Varsity/JV Track Coach pending receipt of all required documentation.

Approval of #10.9 – Girls Head Varsity Soccer Coach – Derek Strohl.

ROLL CALL: 8-0 CARRIED
Abstained on Item #10.4: Steve Borger
(Abstention Form attached)

Agenda items #10.7 and #10.8 – Informational items included the Cafeteria Participation Report and a listing of district events from February 27th through March 12th.

BUILDING REPORTS – Agenda Items #11.1 - #11.4

Pleasant Valley High School – Mr. John Gress

Mr. Gress provided a written informational report. He highlighted the performances and successes of the FBLA, MCTI SkillsUSA awards, and the students who will be recognized at the Pocono Arts Council tomorrow night. Mr. Gress further discussed the Advanced Placement registration scheduled for the first week of May. He said that the preliminary interest is outstanding which speaks volumes for our students. Mr. Gress stated that he would keep the Board informed.

Pleasant Valley Middle School – Mr. Rocco Seiler

Mr. Seiler provided a written informational report. He thanked the Board for approval of the Middle School Program of Studies and stated that 8th grade scheduling has taken place. He thanked Mr. Gress and Mr. Hines and all who helped with the transition process including the high school students who visited to talk to students and the teachers who came to talk about elective choices. Middle School counselors will be at PVI meeting with 6th and 7th grade students to schedule for 7th grade and a parents meeting will be held to help explain the scheduling. Mr. Seiler also congratulated all middle

school students who made it to the County Spelling Bee at East Stroudsburg. He thanked Ms. Greer, Mr. Pomposello and Ms. Rudawski for the Mini Thon fundraiser in support of pediatric cancer research.

Ms. Geary spoke of the KtO Plan which the Board approved. She focused on the transition piece which allows a great connection between schools for students to transition from building to building and has proven to be a great benefit to the students.

Pleasant Valley Intermediate School – Mr. Todd VanNortwick

Mr. VanNortwick spoke of the benefits and thanked principals for working together in the transition process for the students. He stated that two students qualified for the County Spelling Bee and extended his congratulations. Mr. VanNortwick thanked the Board members who came to PVI to tour the building and visit classrooms and to see some of the technology and collaboration that takes place on a daily basis. He thanked Mr. Gress and administration at the high school stating that 50 students came out to spread the message of hope. He said PVI students expressed their desire to give back when they are high school students so it is beneficial for everyone. Mr. VanNortwick also commented that the Basket Auction, a fundraiser led by PVI and PVE PTOs, was held and well-attended raising close to \$13,000. He also thanked Nadine Snyder for leading about 100 PVI students in the singing of the National Anthem at the A Night of Unity event.

With regard to the Basket Auction held on February 21st, Russ Gould apologized for not getting a basket to them for the auction as originally promised. He said that Ms. Geary was sick and could not prepare the basket.

Pleasant Valley Elementary School – Ms. Erica Greer

Ms. Greer reported on the first annual Mini Thon in support of pediatric cancer research and said that WBRE will be doing their morning show from PVE from 5:00 to 7:00 AM tomorrow morning. Representatives from Hershey Medical Center will be there as well. Ms. Greer invited all to come to PVE and celebrate Read Across America week.

Ms. Geary mentioned that WBRE filmed the spot at PVE to include in their “Cool School” section. She said the theme was PDS and our partnership with ESU. She commended Mr. Pomposello through his journey regarding PDS.

BUSINESS MANAGEMENT: Ms. Susan Famularo (Ms. Monica Kotzmann reported in Ms. Famularo’s absence)

Ms. Kresge motioned, seconded by Mr. Hoffman to approve agenda item #12 as follows:
Approval of #12.1 – Cafeteria Accounts Payable

Approval of #12.2 – Appointment of Deputy Tax Collector: June O'Neill as Deputy Tax Collector to act on behalf of Helen A. Mackes, Tax Collector for Eldred Township.

Approval of #12.3 – The following contracts:

A. Coordinated Health Athletic Trainer Agreement Addendum, extension until July 1, 2022 at an annual cost as listed:

- School Year 2014/2015 - \$30,000
- School Year 2015/2016 - \$30,000
- School Year 2016/2017 - \$30,000
- School Year 2017/2018 - \$30,000
- School Year 2018/2019 - \$0
- School Year 2019/2020 - \$30,000
- School Year 2020/2021 - \$30,900
- School Year 2021/2022 - \$30,900

B. Integra One - Cost: \$15,130.32. Replacement of old back up system with a three (3) year support contract.

ROLL CALL: 8-0 CARRIED

Agenda item #12.4 – Informational items included the Student Activity Accounts and the District Investment Report.

SOLICITOR: Daniel Corveleyn, Esq. – No report.

PLEASANT VALLEY SCHOOL DIRECTORS:

Mr. Gould thanked Ms. Greer and Mr. VanNortwick for giving him and other Board members the opportunity to tour their buildings. Mr. Gould stated that he was very impressed and in particular with the use of interactive white boards that are in the classrooms. He said there are 106 in the district and there are 133 rooms that do not have them. He questioned the district's plan for purchasing more white boards and Ms. Geary said it depends on the individual building budgets. Ms. Ramsay stated that we will be getting four more for PVI this year through the KtO grant. Mr. Gould encouraged the principals to budget for them and bring their requests to the Board.

PLEASANT VALLEY CITIZENS: None.

ADJOURNMENT

There being no further business to come before the Board, Mr. Hoffman motioned, seconded by Mr. Serfass to adjourn the meeting at 8:35 PM.

CARRIED

Respectfully submitted,

Monica Kotzmann, Assistant Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: March 12, 2015@ 8:00 PM