

PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

Minutes of the January 8, 2015 Board of Education Meeting

Board Approved 1-22-15

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on January 8, 2015 and called to order by Board President Russell Gould at 8:18 PM. The Pledge of Allegiance was led by Dr. John Burrus followed by a moment of silence. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheadsville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra L. Duff

School Board members in attendance: Russell Gould, President, Len Peeters, Charles Hoffman, Treasurer, Susan Kresge, Dominick Sacci, Linda Micklos, Bob Serfass, Daniel Wunder. Absent: Steve Borger, Vice President.

Administrative staff in attendance: Carole Geary, Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Monica Kotzmann, Administrative Assistant to the Business Manager, Keri Ramsay, Reading Supervisor, Josh Krebs, Mathematics Supervisor. School Solicitor present: Mr. Daniel Corveleyn.

Notification of Executive Session: Mr. Gould announced that an executive session was held on January 8, 2015 immediately prior to this regularly scheduled meeting for the purposes of personnel matters, including, but not limited to performance and/or discipline; Negotiations; and Legal Issues.

Pleasant Valley Citizens: None.

SECRETARY'S REPORT: Ms. Susan Famularo

Mr. Wunder motioned, seconded by Mr. Sacci to approve the minutes of the Board of Education meeting held on December 18, 2014.

CARRIED

Abstained: Len Peeters

(Abstention form attached)

TREASURER'S REPORT: Mr. H. Charles Hoffman

Mr. Serfass motioned, seconded by Ms. Micklos to approve agenda item #3 per attached, as follows:

Approval of #3.1 Accounts Payable 12-19-14 to 12-31-14

Approval of #3.2 Accounts Payable 12-1-14 to 12-31-14 (Manual Checks)

Approval of #3.3 Accounts Payable 1-1-15 to 1-8-15

Approval of #3.4 Trial Balance /Financial Statement 12-31-14

Approval of #3.5 Asset Cost Summary 12-31-14

Approval of #3.6 Condensed Board Summary/Expenditures-Revenues 12-31-14

ROLL CALL: 8-0 CARRIED

Abstained on Item #3.1 (Check No. 00209021):

Len Peeters

(Abstention form attached)

The Accounts Payable (#3.7) approved at the December 18, 2014 Board meeting was provided for informational purposes.

OLD BUSINESS

Solicitor: Mr. Daniel Corveleyn – No Report.

NEW BUSINESS

Monroe Career & Technical Institute: Ms. Linda Micklos

Ms. Micklos stated that the next meeting is scheduled for January 12, 2015.

Colonial IU#20: Mr. Daniel Wunder

Mr. Wunder stated that the next meeting is scheduled for the end of the month.

PSBA Legislative Liaison Report: Ms. Susan Kresge – No Report.

SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary

The enrollment as of January 1, 2015 (agenda item #6.1) was provided. Ms. Geary stated that this is the third month that the enrollment is somewhat stable.

Mr. Peeters motioned, seconded by Ms. Kresge to approve agenda item #6 as follows:

Approval of #6.2 – Homebound Instruction (Per Board policy, re-evaluation will be done in ninety (90) days):

Student No.	Reason
HB092914MK-M	Medical, retroactive to December 15, 2014 (Extension)

Approval of #6.3 - The following policies:

- A. Policy No. 117. Homebound Instruction
- B. Policy No. 119. Current Events
- C. Policy No. 121. Field Trips

ROLL CALL: 8-0 CARRIED

Agenda Item #6.4 – The following policies were noted for a second reading. Approval will be sought at the January 22, 2015 Board meeting.

- A. Policy No.122. Extracurricular Activities
- B. Policy No. 123. Interscholastic Athletics
- C. Policy No. 124. Alternative Instruction Courses
- D. Policy No. 124.1. Online Courses
- E. Policy No. 810.2. Transportation Video Monitoring

Agenda item #6.5 – The following policies were provided for a first reading. Approval will be sought at the February 12, 2015 Board Meeting:

- A. Policy No. 137. Home Education Programs
- B. Policy No. 137.1. Extracurricular Participation by Home Education Students (New)
- C. Policy No. 140. Charter Schools
- D. Policy No. 140.1. Extracurricular Participation by Charter/Cyber Charter Students
- E. Policy No. 146. Student Services

OTHER

Agenda item #7.1 – Polk Elementary School: Ms. Geary provided an update on the status of Polk Elementary School. She stated that the contract with the Growing Place, a non-profit organization, was approved December 4th and they have begun moving in. They will be utilizing seven rooms. Ms. Geary said that discussions are being held with other non-profit organizations to rent the remaining rooms.

Agenda item #7.2 – Operations Facility: Ms. Geary stated that Xerox has moved out of the Operations Facility and is now housed at PVI. She stated that the Operations Facility will be listed for sale.

Ms. Geary announced that in December, the teachers raised \$969.10 through a denim day which was donated to Operation Touch of Home.

Ms. Geary presented Mr. Ken Newman with a certificate from The College Board. She stated that Pleasant Valley has been named to the AP 5th annual honor roll for expanding opportunities and improving performance for advanced placement students. She stated that PV was named one of 547 schools across the country (13,588 schools) to receive this honor putting us in the top 4% of all schools in the country for increased participation in AP, increased scores in AP, and increasing our results and participation. Mr. Newman thanked Ms. Geary and stated that it was a group effort and that Mr. Gress played a big part in improving our AP scores.

Ms. Geary announced that the Buildings and Grounds meeting scheduled for January 12th has been cancelled.

HUMAN RESOURCES: Dr. John T. Burrus

Ms. Kresge motioned, seconded by Mr. Serfass to approve agenda item #8 as follows:

Approval of #8.1 – Hiring of Personnel – Extensions/Additions of Current Employee Assignments:

	NAME	POSITION	SALARY/STEP	OPENING
1.	Kelly Collins	Extend current substitute position as a health room technician through January 22, 2015		

2.	Katie Monahan	Extend current long-term substitute teacher position through February 25, 2015		
3.	Lidia Osman	Addition of Substitute Areas: Food Service Employee & Custodian	As per Board policy	

Approval of #8.2 – Leaves of Absence – (Leave without Pay - Employees will be responsible for benefit payments:

	NAME	POSITION	LEAVE	DAYS	DATES
1.	Deena Boyne	Paraprofessional Associate, part-time	Leave without pay	One (1)	December 18, 2014
2.	Carol Crespo	Secretary	Family & Medical Leave, Intermittent	Nine (9)	October 24 (1), October 27 (.5), October 31 (1), November 3-7 (5 days), November 14 (.5), December 10 (.5) and December 11 (.5), 2014
3.	Susan Gentile	Paraprofessional Associate, part-time	Leave without pay	Twenty-one (21)	October 18, 2014 through November 16, 2014
4.	Tammy Rose	Paraprofessional Associate, part-time	Leave without pay	One-half (.5)	January 30, 2015
5.	Melissa Dennis	Paraprofessional Associate, full-time	Family & Medical Leave	Thirty (30)	May 1, 2015 through June 12, 2015
6.	Karin DePaul	Paraprofessional Associate, part-time	Leave without pay	One (1)	December 11, 2014
7.	Diana Graziano	Paraprofessional Associate, part-time	Leave without pay	One (1)	December 5, 2014
8.	Samantha George	Paraprofessional Associate, part-time	Leave without pay	One (1)	December 16, 2014
9.	Dolores George	Paraprofessional Associate, part-time	Leave without pay	Two (2)	December 10 and 12, 2014
10.	Johnna Kresge	Monitor	Leave without pay	Five (5)	January 12 through January 16, 2015
11.	Samantha Manento	Paraprofessional Associate, part-time	Leave without pay	Two (2)	December 8 and 16, 2014
12.	Joanne Massa	Monitor	Leave without pay	One (1)	December 17, 2014
13.	Victoria Nichols	Paraprofessional Associate, part-time	Leave without pay	Two (2)	December 11 and 22, 2014
14.	Barbara Nuss	Paraprofessional Associate, part-time	Leave without pay	Five (5)	January 26 through 30, 2015
15.	Cathy Piccolo	Monitor	Leave without pay	Four (4)	February 3 through 6, 2015
16.	Tony Pierri	Transportation Liaison/Custodial Supervisor	Family & Medical Leave	Amended to reflect Seven (7)	November 10, 2014 through November 19, 2014
17.	Kelly Simpson	Paraprofessional Associate, part-time	Leave without pay	Two (2)	November 12 and 13, 2014
18.	Gary Snyder	Security Officer	Family & Medical Leave	Ten (10)	November 12 through 26, 2014
19.	Diane Wicknick	Custodian	Family & Medical Leave	Thirty-one (31)	January 9, 2015 through February 20, 2015
20.	Tammy Klein	Paraprofessional Associate, part-time	Leave without pay		
21.	Marie Sottile	Secretary	Leave without pay	One (1)	December 19, 2014

Approval of #8.3 – The resignations of the following individuals:

- A. Deena Boyne from the position of paraprofessional associate, part-time, effective January 5, 2015.
- B. Elizabeth Drinkwater, monitor, effective January 9, 2015.
- C. Michelle Marino, paraprofessional associate, part-time, effective January 16, 2015.

Approval of #8.4 - Affiliation Agreement between Pleasant Valley School District and Lincoln Technical Institute. The purpose of the Affiliation Agreement is to define the roles and responsibilities in the planning and implementation of the work study experience for students in the field of education.

Approval of #8.5 - Letter of retirement from the following individual: Gary D. Eckley, substitute custodian, effective December 31, 2014.

Approval of #8.6 – Sabbatical Leave of Absence for Jenny L. Laubscher, effective for the 2nd semester of the 2014-2015 school year.

Approval of #8.7 – Provisional Employment Pending Receipt of all Required Act 168 Forms, Clearances, and District Items:

	NAME	POSITION	SALARY/STEP	LOCATION
1.	Joy Rungo	Para-professional Associate: part-time	\$10,165.50 prorated	PVHS
2.	Jill Skinner	Para-professional Associate: part-time	\$10,165.50 prorated	PVE
3.	Joan Gantt	Monitor	\$8.92 / hour	PVI
4.	Kelli Conway Busch	Substitute Paraprofessional Associate / Paraprofessional Associate - Library	As per Board Policy	
5.	Kelsey McGarvey	Substitute Paraprofessional Associate	As per Board Policy	

ROLL CALL: 8-0 CARRIED

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman

Agenda item #9.1 – Josh Krebs, Mathematics Supervisor, provided an informational report.

OTHER: Mr. Kenneth Newman

Mr. Peeters motioned, seconded by Mr. Hoffman to approve agenda item #10 as follows:

Approval of #10.1 – The following volunteer coaching positions:

- A. Varsity Track - Amy Keller
- B. Jr. High Softball - Brad Steckel

ROLL CALL: 8-0 CARRIED

Agenda item #10.2 – Informational items included athletic events from 1-9-15 to 1-21-15

BUILDING REPORTS – No reports.

BUSINESS MANAGEMENT: Ms. Susan Famularo

Ms. Famularo informed all that the Finance Committee met this evening and reviewed the preliminary budget. According to the budget timeline, the preliminary budget was to be brought before the Board for approval at the January 22nd meeting, but because of the B&G meeting being cancelled it was decided to discuss the preliminary budget at the February 9th B&G meeting and push back the approval of the preliminary budget to the February 12th Board meeting.

Ms. Famularo indicated that before asking for a motion to approve agenda item #12, an amendment be made to agenda item #12.1-deleting item 12.1.B.

Mr. Peeters motioned, seconded by Mr. Sacci to approve agenda item #12 as follows:

Approval of #12.1.A. – The following contract:

- A. Kenmark Scenic Backdrops. Cost: \$1,094.00. Backdrops, shipping and security deposit for Pleasant Valley High School Musical Drama Club.

Approval of #12.2 – the following student placement: Student #111714AS - Glen Mills School - Effective 11/17/14.

ROLL CALL: 8-0 CARRIED

Approval of #12.3 – Reimbursement for late penalties for 2014 school taxes –
Mr. Wunder motioned, seconded by Mr. Serfass to approve the request to deny the reimbursement of penalty paid for property ID# 15/116028/// for 2014 school taxes.

ROLL CALL: 8-0 CARRIED

SOLICITOR: Mr. Daniel Corveleyn – No report.

PLEASANT VALLEY SCHOOL DIRECTORS:

Mr. Wunder stated that he spoke with Ms. Sandra Miller, the Circuit Rider re-examining state funding. She will present a report to us at the February 12th Board meeting.

PLEASANT VALLEY CITIZENS: None.

ADJOURNMENT

There being no further business to come before the Board, Mr. Hoffman motioned, seconded by Mr. Wunder to adjourn the meeting at 8:35 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: January 22, 2015@ 8:00 PM