

PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

Minutes of the December 18, 2014 Board of Education Meeting

Board Approved 1-8-15

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on December 18, 2014 and called to order by Board President Russell Gould at 8:13 PM. The Pledge of Allegiance was led by Dr. John Burrus followed by a moment of silence. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheadsville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra L. Duff

School Board members in attendance: Russell Gould, President, Steve Borger, Vice President, Charles Hoffman, Treasurer, Susan Kresge, Dominick Sacci, Linda Micklos, Bob Serfass, Daniel Wunder. Absent: Len Peeters.

Administrative staff in attendance: Chris Fisher, Assistant to the Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Keri Ramsay, Reading Supervisor. Building Administrators in attendance: Bob Hines, Todd VanNortwick, Erica Greer, Roger Pomposello, John Gress, Rocco Seiler, Doug Palmieri. School Solicitor present: Mr. Gerard Geiger.

Notification of Executive Session: Mr. Gould announced that an executive session was held on December 4, 2014 immediately following the regularly scheduled meeting for the purposes of personnel matters. An executive session was held immediately prior to this regularly scheduled meeting for the purposes of personnel matters, including, but not limited to performance and/or discipline; Negotiations; and Legal Issues.

Pleasant Valley Citizens: None.

SECRETARY'S REPORT: Ms. Susan Famularo

Mr. Wunder motioned, seconded by Mr. Sacci to approve the minutes of the Board of Education meeting held on December 4, 2014.

CARRIED

TREASURER'S REPORT: Mr. H. Charles Hoffman

Ms. Kresge motioned, seconded by Mr. Serfass to approve agenda item #3 per attached, as follows:

- Approval of #3.1 Accounts Payable (Manual Checks)
- Approval of #3.2 Accounts Payable
- Approval of #3.3 Trial Balance/Financial Statement
- Approval of #3.4 Asset Cost Summary
- Approval of #3.5 Condensed Board Summary/Expenditures-Revenues

ROLL CALL: 8-0 CARRIED
Abstained on #3.2 Check #00208905:
Linda Micklos (Abstention form attached)

The Accounts Payable (#3.6) approved at the December 4, 2014 Board meeting was provided for informational purposes.

OLD BUSINESS

Solicitor: Mr. Gerard Geiger

NEW BUSINESS

Monroe Career & Technical Institute: Ms. Linda Micklos

Ms. Micklos reported on the last meeting which was held on Monday, December 8th. She stated that reorganization took place electing Jackie Leonard of Pocono Mountain as Chair, Gary Summers of East Stroudsburg as Vice Chair, and Carole Geary of Pleasant Valley as Presiding Superintendent. Ms. Micklos also reported the following items covered at the meeting:

- There are open seats and hopefully they will be appointed for the January meeting.
- Presentation by DECA students who shared their recent trip to Washington, DC.

- NOCTI pretest was given with results of 94% score of advanced and competent.
- MCTI received and accepted a Safe School Grant in the amount of \$23,840.00.
- Ongoing negotiations with professional and support staff.
- After 20 years of service, Sheila White, Business Manager, is retiring. Ms. Diane Serfass will be the Business Manager.
- The next JOC meeting will be held on January 12th.

Colonial IU#20: Mr. Daniel Wunder

Mr. Wunder reported on the last meeting held on Wednesday, December 10th. In addition to routine items addressed at the meeting, the following was highlighted:

- The Board denied a grievance from the Educational Support Persons Association regarding a contract issue.
- The Board approved a 3.0% salary increase for Dr. Mary Beth Bianco as Assistant Executive Director for the 2014-15 school year.

Mr. Wunder provided a copy of this month’s *Your IU Investment at Work!* pamphlet.

PSBA Legislative Liaison Report: Ms. Susan Kresge

Ms. Kresge reported that PSERS provided their rate for the 2015-16 school year in the projected amount of 25.84%.

Student Government Representative: Ms. Michelle Heckelman

Ms. Heckelman highlighted events at the high school:

- Congratulations to the cast, crew, and staff for the *Cheaper by the Dozen* performance.
- Outstanding performances at the Band Concert and Choral Concert.
- The musical “Shrek” is scheduled for March 20, 21st, and 22nd.
- Congratulations to newly inducted members of the National Art Honor Society.
- Congratulations to new members of the National Honor Society.
- Progress reports were distributed December 15th.
- The Annual SADD Volleyball Tournament to be held December 23rd.
- Congratulations to MCTI students inducted into the National Technical Honor Society.
- The Leo Club sponsored food drive – over 200 frozen turkeys and four pickup trucks full of food items were collected. Thank you to all faculty, staff and students.
- The administration of the Armed Services Vocational Aptitude Battery (ASVAB) test for grades 10-12 was held.

SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary (Mr. Fisher reported in Ms. Geary’s absence)

Ms. Kresge motioned, seconded by Mr. Sacchi to approve agenda item #6 (#6.1, 6.3, 6.4, and 6.5) as follows:

Approval of #6.1 – Homebound Instruction: (*Per Board Policy, re-evaluation will be done in ninety (90) days*):

Student No.	Reason
HB120214LM-M	Medical, retroactive to December 2, 2014 (extension)
HB111914MA-H	Medical, retroactive to November 19, 2014

Approval of #6.3 – Board Meeting and Building & Grounds Meeting Dates for 2015 as were attached.

Approval of #6.4 – Expulsion Agreement for Student #E-121114PA-H.

Approval of #6.5 – The following policies:

- Policy No.113.3. Screening and Evaluations for Students With Disabilities
- Policy No. 113.4. Confidentiality of Special Education Student Information
- Policy No. 114. Gifted Education

ROLL CALL: 8-0 CARRIED

Mr. Wunder motioned, seconded by Mr. Serfass to approve agenda item #6.2 – Petition for Readmission for Student #081814CA-M.

ROLL CALL: 0-8 NOT CARRIED

Agenda Item #6.6 – The following policies were noted for a second reading. Approval will be sought at the January 8, 2015 Board meeting.

- A. Policy No. 117. Homebound Instruction
- B. Policy No. 119. Current Events
- C. Policy No. 121. Field Trips

Agenda item #6.7 – The following policies were provided for a first reading. Approval will be sought at the January 22, 2015 Board Meeting:

- A. Policy No.122. Extracurricular Activities
- B. Policy No. 123. Interscholastic Athletics
- C. Policy No. 124. Alternative Instruction Courses
- D. Policy No. 124.1. Online Courses
- E. Policy No. 810.2. Transportation Video Monitoring

HUMAN RESOURCES: Dr. John T. Burrus

Mr. Serfass motioned, seconded by Mr. Sacci to approve agenda item #8 as follows:

Approval of #8.1 – Hiring of Personnel pending receipt of all required paperwork as follows:

	NAME	POSITION	SALARY/STEP/CREDITS	OPENING
1.	Judy Dondey	Homebound Instructor	As per Board policy	
2.	Deena Boyne	Administrative Secretary	\$26,699.00 prorated	Replacement position for Beverly Hofford

Approval of #8.2 – Leaves of Absence – (Leave without Pay - Employees will be responsible for the payment of any benefits the District provides during this period of leave.)

	NAME	POSITION	LEAVE	DAYS	DATES
1.	Drita Beskovic	Paraprofessional Associate, part-time	Leave without pay	One (1)	November 14, 2014
2.	Blaine Borger	Custodian	Family & Medical Leave - Intermittent	Thirty-seven (37)	October 6 through 16 and October 23 through December 5, 2014
3.	Jane Cadotte	Monitor	Leave without pay	One (1)	November 18, 2014
4.	Kathleen Johnson	Paraprofessional Associate, part-time	Leave without pay	Three (3)	November 20, 21, and 24, 2014
5.	Kathleen Maltez	Paraprofessional Associate, part-time	Leave without pay	Three (3)	February 11, 12, and 13, 2015
6.	Robert Siglin	Custodian	Family & Medical Leave	Twelve (12)	October 23, October 27 to November 6, 2014 and November 17 and 23, 2014.
7.	Marie Sottile	Secretary	Family & Medical Leave - Intermittent	Two (2)	September 16 and December 5, 2014
8.	Melanie Bankus	Teacher	Family & Medical Leave	Fifty-one (51)	February 2, 2014 through April 17, 2015
9.	Alysia Phillips	Teacher	Leave without pay	Two (2)	March 5 and 6, 2015
10.	Anthony Pierri	Supervisor Custodial/Warehouse-Transportation Liaison	Family & Medical Leave	Eight (8)	November 10, 2014 through November 20, 2014

Approval of #8.3 – The resignation of Jasmin Williams, from the position of paraprofessional associate, part-time effective December 5, 2014.

ROLL CALL: 8-0 CARRIED
 Voting No on Item 8.1(2): Linda Micklos

Agenda item #8.4 – Informational:

- Act 153 – Renewal of Clearances every three (3) years: staff and volunteers
- Act 168 – Required employment history review

PROFESSIONAL, SUPPORT & PUPIL PERSONNEL: Mr. Christopher J. Fisher

Mr. Sacci motioned, seconded by Ms. Kresge to approve agenda item #9 as follows:

Approval of #9.1 – Facility Use Requests as follows:

A. Organization: West End Little League

Facility Requested: High School (new and old) auditoriums and lobbies

Purpose: Little League sign up

Dates/Times: Wednesday, January 14, 2015, 5:00-9:00 pm

Saturday, January 24, 2015, 8:00 am-3:00 pm

Snow Date: Sunday, January 25, 2015, 8:00 am-3:00 pm

Requester: Lisa Frable

Attendance: 250+

Tuition: None

Fee by District: Class 3, all appropriate fees apply

B. Organization: West End Little League

Facility Requested: High School (small) gym

Purpose: Winter workouts and try outs

Dates/Times: January 9-March 13, 2015, Friday and Sunday

Friday-6:00-10:00 pm; Sunday-4:00-8:00 pm

Requester: Lisa Frable

Attendance: 30-40

Tuition: None

Fee by District: Class 3, all appropriate fees apply

Approval of #9.2 – Field Trip Requests as follows:

Grade/Organization: Mock Trial, Grades 9-12

Teacher(s) Involved: Ms. Christina Novak

Destination: Monroe County Courthouse

Purpose: State Mock Trial Tournament

Date(s): February, 2015

District Buses Needed: yes - one bus

Cost per Student: none

ROLL CALL: 8-0 CARRIED

Agenda item #9.3 – The Cafeteria Participation Report was provided for informational purposes.

Agenda item #9.4 – The District Events from December 19, 2014 through January 8, 2015 were provided for informational purposes.

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman

Agenda item #10.1 – Keri Ramsay, Reading Supervisor, provided an informational report.

Mr. Newman stated that he attended both Honor Society Inductions. He said that all the students performed very well under the guidance of new advisors and he expressed how proud he was that the students handled themselves in a very professional manner.

BUILDING REPORTS

Pleasant Valley High School: Mr. John Gress

Mr. Gress provided an informational report. Also, Mr. Gress reported that we came in first and third at the Juliana Bolt Art Contest sponsored by ESU in recognition of Martin Luther King, Jr. FBLA – Mr. Gress stated that the students did extremely well – 39 advancing to the state competition. Mr. Gress wished Mr. Fisher well in his retirement and expressed his gratitude and spoke highly about the impact he has had on the school district and the community and as a friend.

Pleasant Valley Middle School: Mr. Rocco Seiler

Mr. Seiler provided an informational report. He highlighted other events stating that the Builder's Group collected 600 items through the food drive. He mentioned other fundraisers – Toys for Tots – 400 items raised, Warm Hearts – 300 items. Thirty families were provided with gifts for Christmas. Mr. Seiler also thanked Mr. Fisher and wished him well in his retirement.

Pleasant Valley Intermediate School: Mr. Todd Van Nortwick

Mr. VanNortwick provided an informational report. In addition, Mr. VanNortwick wished Mr. Fisher well in his retirement and expressed his appreciation for everything he has done. Mr. VanNortwick highlighted other items stating that 270 students made honor roll, and 350 students made distinguished honor roll which is more than half of PVI students. He also stated that eighteen families in need at PVI are being provided with food, clothing, etc. He thanked the community and the guidance department for spearheading that charge. Through Toys for Tots donations totaled 542 toys.

Pleasant Valley Elementary School: Ms. Erica Greer

Ms. Greer provided an informational report. In addition, Ms. Greer stated that 33 families (111 students) were helped. Ms. Greer also thanked Mr. Fisher for all he has done for her and wished him well in his retirement.

Mr. Fisher spoke of the community work throughout the year and stated that it teaches the students a valuable lesson. He commended all for their outstanding efforts.

BUSINESS MANAGEMENT: Ms. Susan Famularo

Mr. Wunder motioned, seconded by Ms. Kresge to approve agenda item #12 as follows:

Approval of #12.1 - Advertisement of the 2015-2016 Preliminary Budget for approval at the January 22, 2015 Board Meeting.

Approval of #12.2 – Cafeteria Accounts Payable:

Cafeteria Accounts payable for November 2014

Total amount: \$175,823.92

Bills payable for November 2014

Total amount: \$95,236.33

Approval of #12.3 - Recommendation that the Board approve the Central Susquehanna Intermediate Unit #16 computer service rates for 2015-2016 for Fund Accounting , Payroll, Employee Portal and Personnel applications. Estimated cost to the school district for the 2015-2016 school year at a cost of \$33,500.

Approval of #12.4 – Advertisement of sealed bids for Fall Athletic Supplies and Equipment.

Approval of #12.5 – The following contracts:

- A. Zipit. Cost: \$2,839.00. Annual Platform fee and Annual Service agreement.
- B. Agreement between PVSD and Vision Quest

Approval of #12.6 – The following student placement: Student #112414NT - DTA, Inc. - Effective 11/24/14.

Approval of #12.7 – The following invoice was recommended for payment from the Bond Fund as indicated: 2006 Bond Fund in the amount of \$2,500

Approval of #12.8 – Request to confirm the December 11, 2014 award of the Northampton/Monroe/Pike County Joint Purchasing Board for fuel items for the 2015-2016 school year as listed below for Monroe County:

Item #28 #2 Fuel Oil Tank Transport, Option 2, Fixed differential with Firm Price provision, locked in at a price of \$2.2207 per gallon award to **PAPCO**, Aston, PA.

Item #32 #2 Fuel Oil. Consumer Tank, Option 3, Firm at \$2.4957 per gallon, award to **PAPCO**, Aston, PA.

Item #35 Bio-Diesel (2%) Tank Transport, Option 3, Firm at \$2.2366 per gallon plus \$0.0495 for Winter Blend Additive, and \$0.55 for anti-gel additive, award to **PAPCO**, Aston, PA

Approval of #12.9 – Tax payment for parcel #13/10/2/15 was accepted in the base amount of \$1,482.09.

ROLL CALL: 8-0 CARRIED

Agenda Item #12.10 – The following was provided for informational purposes:

A. Student Activity Accounts

Beginning Balance, November 1, 2014: \$253,957.66

Receipts: \$46,484.46

Expenditures: \$47,483.59

Ending Balance, November 30, 2014: \$252,958.53

B. District Investment Report for November 30, 2014

SOLICITOR: Mr. Gerard Geiger – No report.

PLEASANT VALLEY SCHOOL DIRECTORS:

Ms. Kresge expressed her gratitude to the building principals for their generosity in giving back to the community. She agrees with Mr. Fisher that it teaches students a valuable lesson. Ms. Kresge also wished everyone a Merry Christmas and Happy New Year. She wished Mr. Fisher well in his retirement and stated that, even though he will be missed, it is well deserved.

Mr. Newman thanked Mr. Fisher and referred to our mission statement – “Excellence in Education: A Community Commitment.” He expressed his gratitude for everything Mr. Fisher has been to this school district and the community.

PLEASANT VALLEY CITIZENS: None.

ADJOURNMENT

There being no further business to come before the Board, Mr. Hoffman motioned, seconded by Mr. Borger to adjourn the meeting at 8:37 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: January 8, 2015@ 8:00 PM