

PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, PA 18322

Minutes of the October 23, 2014 Board of Education Meeting

Board Approved 11-13-14

CALL TO ORDER: Mr. Steve Borger, Vice President

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on October 23, 2014 and called to order by Board Vice President, Steve Borger at 8:00 PM. The Pledge of Allegiance was led by Mr. Rocco Seiler followed by a moment of silence. Mr. Borger welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheads ville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra L. Duff

School Board members in attendance: Steve Borger, Vice President, Linda Micklos, Bob Serfass, Dan Wunder, Susan Kresge, Len Peeters, and Dominick Sacci. Absent: Russell Gould, President and Charles Hoffman, Treasurer.

Administrative staff in attendance: Carole Geary, Superintendent, Chris Fisher, Assistant to the Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Monica Kotzmann, Administrative Assistant to the Business Manager, Keri Ramsay, Reading Supervisor, and Josh Krebs, Mathematics Supervisor. Building administrators in attendance: John Gress, Rocco Seiler, Bob Hines, Todd VanNortwick, Erica Greer, Doug Palmieri, and Tresa Malligo.

School Solicitor present: Mr. Gerard Geiger

Notification of Executive Session: Mr. Borger announced that an executive session was held immediately following the Buildings & Grounds meeting held on October 20, 2014 for the purpose of personnel matters, and on October 23, 2014 immediately prior to this regularly scheduled meeting for the purposes of personnel matters including, but not limited to performance and/or discipline; Negotiations; and Legal Issues.

Pleasant Valley Citizens: None.

SECRETARY'S REPORT: Ms. Susan Famularo

Mr. Sacci motioned, seconded by Ms. Micklos to approve the minutes of the Board of Education meeting held on October 9, 2014.

CARRIED: 5-0-2
Abstained: Ms. Kresge and Mr. Peeters
(Abstention form attached)

TREASURER'S REPORT: Mr. H. Charles Hoffman (Mr. Peeters reported in Mr. Hoffman's absence)

Ms. Kresge motioned, seconded by Mr. Serfass to approve agenda item #3 per attached, as follows:

Approval of #3.1 Accounts Payable – 10-10-14 to 10-23-14

ROLL CALL: 7-0 CARRIED

The Accounts Payable (#3.2) approved at the October 9, 2014 Board meeting was provided for informational purposes.

OLD BUSINESS

Solicitor: Mr. Gerard Geiger – No report.

NEW BUSINESS

Monroe Career & Technical Institute: Mr. Dominick Sacci – No report.

Colonial IU#20: Mr. Daniel Wunder – No report.

PSBA Legislative Liaison Report: Ms. Susan Kresge

Ms. Kresge thanked the Board for the opportunity to attend the PSBA Leadership Conference these past few days. She said that the sessions were better this year which she attributes to the new executive director from PSBA.

Student Government President: Ms. Michelle Heckelman

Ms. Heckelman provided an informational report highlighting events that took place during spirit week including a variety of themed days and preparations for decorating their hallways. Ms. Heckelman stated that the bonfire originally scheduled for this evening was cancelled due to high winds and she hopes it will be rescheduled. She said that the bucket game has been moved to Saturday morning at 11:00 AM at Pocono Mountain East and hopes PV can keep the bucket. Ms. Heckelman further reported the following:

- The 6th annual Community Trick or Treat Night took place on October 22nd and was a success.
- The homecoming game is scheduled for October 31st and the dance is scheduled for November 1st.
- The 2014 yearbook staff is beginning to sell yearbooks.
- The annual senior panoramic picture and distribution of graduation information will take place on November 12th.
- Congratulations to the Marching Band earning a first place trophy and awards at the North Warren Regional Band Competition.
- High school drama production of *Cheaper by the Dozen* is scheduled for November 21st, 22nd and 23rd.
- Congratulations to Mrs. Davis and her Algebra I class for winning the September homework competition.
- The National Honor Society is hosting a talent show on November 6th in the new auditorium.

SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary

An enrollment report was provided as of October 16th. Ms. Geary stated that the trend is continuing on the downslide. She stated that we have a good handle on the enrollment and that the numbers projected at the beginning of the school year were accurate only being off by two students.

Mr. Sacci motioned, seconded by Mr. Peeters to approve agenda item #6.2 as follows:

The following policies were approved:

- A. Policy No. 103.1. Chapter 15/Section 504
- B. Policy No. 105. Curriculum
- C. Policy No. 105.1. Review of Instructional Materials by Parents/Guardians and Students
- D. Policy No. 106. Guides for Planned Instruction
- E. Policy No. 107. Adoption of Planned Instruction

ROLL CALL: 7-0 CARRIED

Agenda Item #6.3 – The following policies were noted for a second reading. Approval will be sought at the November 13th Board meeting:

- A. Policy No. 108. Adoption of Textbooks
- B. Policy No. 109. Resource Materials
- C. Policy No. 110. Instructional Supplies
- D. Policy No. 111. Lesson Plans
- E. Policy No. 112. Guidance Counseling

Agenda item #6.4 – The following policies were provided for the first reading. Approval will be sought at the December 4th Board Meeting:

- A. Policy No. 113. Special Education
- B. Policy No. 113.1. Discipline of Students With Disabilities
- C. Policy No. 113.2. Behavior Support

Ms. Geary thanked those Board members who have met with her concerning policies and encouraged the Board members to call or meet with her with any questions or concerns.

OTHER:

Ms. Geary stated that the band is doing incredibly well and was happy to see the 8th grade band play with the high school band at Friday night’s football game. She also echoed Ms. Kresge’s comments about the PSBA conference. She praised the HOPE students who attended with adult representatives and stated that they were approached by many schools, board members, etc. and that they represented the school very well. Ms. Geary also stated that the sessions attended focused on negotiations, blended learning and social media. She thanked the Board for the opportunity to attend.

HUMAN RESOURCES: Dr. John T. Burrus

Ms. Kresge motioned, seconded by Mr. Sacchi to approve agenda item #8 as follows:

Approval of #8.1 – Hiring of Personnel (pending receipt of all required paperwork):

	NAME	POSITION	SALARY/STEP/CREDITS	OPENING
1.	Jennifer Carr	Monitor/Substitute Monitor	Hourly wage of \$8.92	PVMS, effective October 24, 2014
2.	John DeVivo	Music Department Head (K-12)	As per the 2014-15 Supplemental Contract	
3.	Fannie Boeman	Substitute Secretary	As per Board policy	

The request to amend or determine the effective date of hire for the following employees:

- A. Dorene Darabaris, Paraprofessional Associate, part-time at PVI, effective October 14, 2014.
- B. Christopher O'Connor, Security Officer, casual, effective October 17, 2014.
- C. Jennifer Adamski, Paraprofessional Associate, part-time at PVE, effective October 14, 2014.

Approval of #8.2 – Leaves of Absence – (Leave without Pay - Employees will be responsible for the payment of any benefits the District provides during this period of leave.)

	NAME	POSITION	LEAVE	DAYS	DATES
1.	Sharon Baker	Teacher	Family and Medical Leave	Five (5)	September 30, 2014 through October 6, 2014
2.	Blaine Borger	Custodian	Family and Medical Leave - Intermittent		October 6, 2014 continuing throughout the year.
3.	Rachel Frable	Teacher	Family and Medical Leave	Forty-nine (49)	January 20, 2015 through March 30, 2015
4.	Nancy Harkins	Teacher	Family and Medical Leave	Twenty-one (21)	November 20, 2014 through December 23, 2014
5.	Jamie Hyde	Teacher	Family and Medical Leave	Thirty (30)	September 22, 2014 through October 31, 2014
6.	Kimberly Kujawa	Paraprofessional Associate-part-time	Leave without pay	One (1)	October 6, 2014
7.	Katherine Lees	Custodian	Family and Medical Leave	Sixty (60)	September 15, 2014 through December 9, 2014
8.	Juanita Schneider	Custodian	Family and Medical Leave	Five (5)	September 4, 2014 through September 12, 2014
9.	Melanie Bankus	Teacher	Family and Medical Leave	Fifty-one (51)	Amend to reflect February 2, 2015 through April 17, 2015
10.	Gigi Barton	Paraprofessional Associate-part-time	Leave without pay	Four (4)	Rescind September 30, October 1, 2, and 3, 2014
11.	Shavonne Liddic	Teacher	Family and Medical Leave	Ten (10)	November 3 through November 14, 2014
12.	Victoria Nicholas	Paraprofessional Associate-part-time	Leave without pay	One (1)	October 21, 2014
13.	Vickie O'Rourke	Monitor	Leave without pay	Five (5)	January 5 through 9, 2015
14.	Angela Procita	Paraprofessional Associate-part-time	Leave without pay	One (1)	October 31, 2014

Approval of #8.3 – Letters of retirement from the following individuals:

- A. Ms. Beverly Hofford, Administrative Secretary, effective January 5, 2015.
- B. Ms. Irene Bell, Monitor, effective October 20, 2014

Approval of #8.4 – Letter of Resignation from Amanda Shipula, PVMS Special Education Teacher, effective November 6, 2014.

Approval of #8.5 – Termination of Employee No. SP-10232014, effective October 23, 2014.

Approval of #8.6 – To reassign Tim Hinton from PVI LTS position to PVMS special education, vacancy created by a resignation, effective November 7, 2014.

ROLL CALL: 7-0 CARRIED
Abstained on #8.2.14: Mr. Wunder (Abstention form attached)

PROFESSIONAL, SUPPORT & PUPIL PERSONNEL: Mr. Christopher J. Fisher

Mr. Peeters motioned, seconded by Mr. Serfass to approve agenda item #9 as follows:

Approval of #9.1 – Field Trips as follows:

- A. Grade/Organization: Mock Trial, grades 9-12
Teacher(s) Involved: Ms. Christina Novak
Destination: Notre Dame High School, East Stroudsburg
Purpose: participate in Regional Mock Trial Tournament
Date(s): November 22, 2014
District Buses Needed: 1
Cost per Student: none
- B. Grade/Organization: Middle School Chorus, grades 7-8
Teacher(s) Involved: Ms. Rachel Frable
Destination: Mohegan Sun Arena, Wilkes-Barre
Purpose: perform at Penguins hockey game
Date(s): December 5, 2014
District Buses Needed: 2
Cost per Student: \$20.00
- C. Grade/Organization: PVE/PVI Ski Club, grades 3 and 4
Teacher(s) Involved: Ms. Laura Ammermann
Destination: Blue Mountain Ski Area
Purpose: learn how to ski and snowboard
Date(s): January 6, 13, 20, 27; February 3, 10/2015
District Buses Needed: 1 for each date
Cost per Student: price of ski package chosen
- D. Grade/Organization: High School Ski Club, grades 9-12
Teacher(s) Involved: Mr. Mark Rehrig/Mr. Jason Smith/Ms. Kristen Matweecha
Destination: Blue Mountain Ski Area
Purpose: learn to ski and snowboard
Date(s): January 7, 14, 21, 28; February 4, 11/2015 (weather date 2/18/15)
District Buses Needed: 2 each date
Cost per Student: cost of ski package chosen
- E. Grade/Organization: Middle School Ski Club, grades 7-8
Teacher(s) Involved: Mr. Rob Petit-Clair
Destination: Blue Mountain Ski Area
Purpose: learn how to ski and snowboard
Date(s): January 8, 15, 22, 29; February 5, 12/2015 (weather dates February 5 and 12/2015)
District Buses Needed: 2 each date
Cost per Student: cost of ski package chosen
- F. Grade/Organization: Science Olympiad, grade 9-12
Teacher(s) Involved: Ms. Shannon Mackes/Mr. Patrick Murphy
Destination: Penn State Campus, Wilkes-Barre
Purpose: compete in Science Olympiad Competition
Date(s): March 11, 2015
District Buses Needed: 1
Cost per Student: none
- G. Grade/Organization: Middle School Student Council, grades 7-8
Teacher(s) Involved: Ms. Linda Reborchick
Destination: Harrisburg Capitol Building and PA State Museum
Purpose: tour the Capitol and State Museum
Date(s): April 9, 2015
District Buses Needed: none
Cost per Student: \$25.00
- H. Grade/Organization: Chorus, grades 9-12
Teacher(s) Involved: Ms. Lois Mann
Destination: Dutch Apple Dinner Theater, Lancaster

Purpose: attend live musical production

Date(s): May 7, 2015

District Buses Needed: 2

Cost per Student: \$25.00

I. Grade/Organization: Sculpture Class, grades 9-12

Teacher(s) Involved: Ms. Diane Rostock

Destination: International Grounds for Sculpture, Hamilton, NJ

Purpose: tour facilities

Date(s): May 1, 2015

District Buses Needed: 1

Cost per Student: \$15.00

J. Grade/Organization: Physics, grades 11-12

Teacher(s) Involved: Mr. Patrick Murphy/Mr. Andrew Witinski

Destination: Dorney Park, Allentown

Purpose: collect physics data and apply mechanics concepts learned

Date(s): May 15, 2015

District Buses Needed: 3

Cost per Student: \$45.00

K. Grade/Organization: Life Skills, grades 9-12

Teacher(s) Involved: Ms. Kristen Matweecha/Ms. Elizabeth Watson

Destination: Knoebels Grove Amusement Park

Purpose: apply life skills learned during the year

Date(s): May 20, 2015

District Buses Needed: 1

Cost per Student: \$20.00

Approval of #9.2 – 2014-2015 Winter Assistant Coaching Positions:

A. Boys' Basketball - Jr. High: Mr. Drew Dymond

B. Girls' Basketball - Varsity: Ms. Jill Yetter

Approval of #9.3 – 2014-2015 Spring Assistant Coaching Positions:

A. Boys' JV Lacrosse: Mr. Rick Anglemeyer

B. Girls' JV Lacrosse: Ms. Beth Green

B. Girls' Jr. High Soccer: Mr. Derek Strohl

C. JV Softball: Mr. Dave Stefani

D. JV Softball: Ms. Christine Konstantopoulos

E. Jr. High Softball: Mr. Todd Urland

F. Jr. High Track & Field: Ms. Dawn Larkin

Approval of #9.4 – Volunteer Positions:

A. Parent Volunteer @PVE: Ms. Julie Weiss

B. Girls' Lacrosse Volunteer: Mr. Gerald Lopez

ROLL CALL 7-0 CARRIED

Agenda items #9.5 and #9.6 – Informational items included district events from October 24, 2014 through November 13, 2014 and the cafeteria participation report was provided.

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman

Agenda Item #10.1 - A draft copy of the PVSD Comprehensive Plan (7/1/2015 - 6/30/2018) was provided to the Board for their review. It has been posted on the district website for the mandatory 28-day review period. Approval will be sought at the November 13, 2014 meeting of the Board. Ms. Geary thanked Mr. Newman and the committee for their hard work.

Agenda Item #10.2 – Reading Supervisor Ms. Keri Ramsay, provided the Board with a written informational report with updates about the Reading/Language Arts Department highlighting events, activities, and programs to date.

BUILDING REPORTS:

Pleasant Valley High School: Mr. John Gress

Mr. Gress provided the Board with an informational report. In addition, Mr. Gress spoke of the HOPE campaign and its continuous growth. He said spirit week is going well and offered positive comments about the format for the pep rally. Mr. Gress also spoke about the PSATs and stated that all juniors took the pre SAT assessment this year. He received positive comments from parents and stated that it gives us data to see how we can improve those students. Lastly, Mr. Gress expressed positive comments about the homework competition initiative in the classrooms. Ms. Geary reiterated Mr. Gress' comments about the K-12 spirit week. She stated that it is very exciting to see so much participation and how good it is for the

whole school community. She acknowledged the dean of students who had a big role in getting the new format for spirit week started.

Pleasant Valley Middle School: Mr. Rocco Seiler

Mr. Seiler provided the Board with an informational report. In addition, Mr. Seiler stated that everyone enjoyed and was very supportive during spirit week. He thanked Mr. Gress for having the athletes and cheerleaders join the middle school.

Pleasant Valley Intermediate School: Mr. Todd VanNortwick

Mr. VanNortwick provided the Board with an informational report. In addition, Mr. VanNortwick expressed positive comments about spirit week stating that the staff had the opportunity to participate as well. He thanked Mr. Gress, Coach Pacchioni, the football players, Mr. DeVivo and the marching band for attending the pep rally. Mr. VanNortwick also stated that PVI is in the process of unveiling a new report card which shows end of the marking period grades as well as competencies. He stated that this hybrid report card transitions elementary students into PVI and exits them from PVI to the middle school. He thanked all involved with the development of the report card.

Pleasant Valley Elementary School: Ms. Erica Greer

Ms. Greer provided the Board with an informational report. In addition, Ms. Greer said that PVE had a good pep rally and thanked Mr. Gress. She reported that they held a volunteer orientation and had 36 parents and community members as well as retired teachers begin the paperwork to become volunteers. Ms. Greer reported that the current amount of money raised at PVE from the Bear Walk is \$23,350.

BUSINESS MANAGEMENT: Ms. Susan Famularo

Ms. Kresge motioned, seconded by Mr. Wunder to approve agenda item #12 as follows:

Approval of #12.1 – Cafeteria Accounts payable for September 2014

Total amount: \$125,340.77

Bills payable for September 2014

Total amount: \$79,093.03

Approval of #12.2 – WEPOSC Budget - The 2015 Proposed Budget for West End Park Open Space Commission per the attached, and support in the amount of \$3,950.

Approval of #12.3 – The following contracts:

- A. Blue Mountain Farms. Fundraiser for Pleasant Valley High School FBLA. Effective November 20, 2014 through December 5, 2014.
- B. Tuthill Corporation t/a Blue Mountain Ski Area. No cost to the school district, each student pays his/her fees.
- C. ReDCo Group. Cost: \$92,000. School-Based Counseling for School Year 2014-2015 including ICE program.

Approval of #12.4 – Student Placement: Student #092314HL - Bucks County Youth Center - Effective 9/23/14.

Approval of #12.5 – Resolution Authorizing Issuance of Procurement Cards as per attached.

Approval of #12.6 – The bid awards for Spring Athletic Supplies and Equipment as follows:

- AAE - \$2,941.00
- Angelo's Soccer Corner - \$4,743.00
- ARC Sports - \$1,934.00
- BSN Sports - \$3,781.75
- Cannon Sports - \$68.49
- Duke's Sporting Goods - \$28.00
- G.S. Designs - \$5,895.00
- Instant Replay sporting Goods - \$9,716.70
- Kelly's Sports - \$1,022.40
- Longstreth Sporting Goods - \$270.43
- Metuchen Center, Inc. - \$208.50
- MFAC, LLC - \$39.95
- Pyramid School Products - \$98.15
- Riddell - \$418.95
- Scholastic Sports Sales - \$5,776.50
- Sportsman's - \$8,165.78
- Triple Crown Sports - \$1,023.60
- Total Spring Athletic Supplies & Equipment \$46,132.20**

Approval of #12.7 – To accept and approve the vendor(s) for fuel oil for the 2015-2016 school year as recommended by the Northampton/Monroe/Pike County Joint Purchasing Board and to be approved by the Colonial Intermediate Unit #20 Board of Directors at the December 2014 regularly scheduled meeting.

Approval of #12.8 – Authorization for Mr. Christopher Fisher, Assistant to the Superintendent, to obtain quotes and enter into a contract for maintenance on the softball field at a cost not to exceed \$15,000 with contract ratification by the Board at the November 13, 2014 Board meeting.

Approval of #12.9 – Authorization for Mr. Christopher Fisher, Assistant to the Superintendent, to obtain quotes and enter into a contract for Project Restoration Earth work to be done behind the middle school at a cost not to exceed \$15,000 with contract ratification by the Board at the November 13, 2014 Board meeting.

Approval of #12.10 – Bid award for snow removal for Polk Elementary School for the 2014-2015 school year awarded as follows:

Anderson Water Hauling, Inc. - Per truck \$59; per loader \$70; per dozen \$70; trucking \$70.

ROLL CALL 7-0 CARRIED

Informational items (agenda item #12.11):

A. Student Activity Accounts

Beginning Balance, September 1, 2014: \$242,992.91

Receipts: \$18,735.70

Expenditures: \$13,429.51

Ending Balance, September 30, 2014: \$248,299.10

B. District Investment Report for September 30, 2014.

SOLICITOR: Mr. Gerard Geiger – No report.

PLEASANT VALLEY SCHOOL DIRECTORS: None.

PLEASANT VALLEY CITIZENS: None.

ADJOURNMENT

There being no further business to come before the Board, Mr. Sacci motioned, seconded by Mr. Wunder to adjourn the meeting at 8:19 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: November 13, 2014 @ 8:00 PM