

PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, PA 18322

Minutes of the October 9, 2014 Board of Education Meeting

Board Approved 10-23-14

CALL TO ORDER: Mr. Russell Gould, President

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on October 9, 2014 and called to order by Board President, Russell Gould at 8:06 PM. The Pledge of Allegiance was led by Ms. Linda Micklos followed by a moment of silence. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheads ville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra L. Duff

School Board members in attendance: Russell Gould, President, Steve Borger, Vice President, H. Charles Hoffman, Treasurer, Linda Micklos, Bob Serfass, Dan Wunder, and Dominick Sacci. Absent: Susan Kresge and Len Peeters.

Administrative staff in attendance: Carole Geary, Superintendent, Chris Fisher, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Monica Kotzmann, Administrative Assistant to the Business Manager, Keri Ramsay, Reading Supervisor, and Josh Krebs, Mathematics Supervisor.

School Solicitor present: Mr. Gerard Geiger

Notification of Executive Session: Mr. Gould announced that an executive session was held on September 29, 2014 for the purpose of negotiations; and on October 9, 2014 prior to this regularly scheduled meeting for the purposes of personnel matters including, but not limited to performance and/or discipline; Negotiations; and Legal Issues.

Pleasant Valley Citizens: None.

Good News: Mr. Jim DeVivo, Director of Bands

Mr. DeVivo was present along with two Drum Majors, Abby Zahoroiko and Kacey Burrus. Mr. DeVivo thanked the Board for supporting the installation of all new instrument cabinets in the band room. Before and after pictures were passed around to the Board members and Mr. DeVivo stated that everyone is overjoyed with the band room and invited the Board to come in any time. Abby Zahoroiko and Kacey Burrus handed out thank you cards thanking the Board for their new "cubbies". In addition, band hats were given to each Board member as a gift and Abby Zahoroiko and Kacey Burrus gave a drum major salute to the Board on behalf of the entire band.

SECRETARY'S REPORT: Ms. Susan Famularo

Ms. Micklos motioned, seconded by Mr. Serfass to approve the minutes of the Board of Education meeting held on September 25, 2014.

CARRIED: 6-0-1

Abstained: Dominick Sacci (Abstention Form attached)

TREASURER'S REPORT: Mr. H. Charles Hoffman

Mr. Sacci motioned, seconded by Mr. Wunder to approve agenda item #3 per attached, as follows:

Approval of #3.1 Accounts Payable - 09-01-14 to 09-30-14 (Manual Checks)

Approval of #3.2 Accounts Payable - 10-01-14 to 10-09-14

Approval of #3.3 Trial Balance/Financial Statement 09-30-14

Approval of #3.4 Asset Cost Summary 09-30-14

Approval of #3.5 Condensed Board Summary - Expenditures/Revenue 09-30-14

ROLL CALL: 7-0 CARRIED

Abstained on #3.2 – Check No. 208182: Linda Micklos (Abstention form attached)

The Accounts Payable (#3.6) approved at the September 25, 2014 Board meeting was provided for informational purposes.

OLD BUSINESS

Solicitor: Mr. Gerard Geiger – No report.

NEW BUSINESS

Monroe Career & Technical Institute: - Mr. Dominick Sacci

Mr. Sacci provided an informational report highlighting items covered at the last MCTI Joint Operating Committee meeting which was held on Monday, October 6, 2014. He stated that Director Lazarchak reported that MCTI’s attendance goal was 93% and the school reached 94.01%. Enrollment was 910 last year and is 907 this year. Mr. Lazarchak said that ninety plus applicants signed up but did not show. Director Lazarchak also gave a presentation on the schools accountability data which included but was not limited to, program assessments, placement, discipline, attendance, enrollment and the budget. Mr. Sacci reported on other items as follows:

- Mrs. Sitroon reported that Adult Education enrollment was up 2%.
- Mr. Pecci asked the JOC to consider the purchase of a building in Bartonsville for the students to use for their class education and then have MCTI sell it when the work was completed; the evaluation potential process is being looked at.
- Discussion was held on the waterline; everyone seemed to be in agreement for option #2, where MCTI would not be responsible for the lines maintenance.
- The details of the Pocono Elementary Center’s Appraisal were reviewed. It came in at 4.6 million dollars and no mention was made of the roof replacement. After questions of where the funds would come from to make such a purchase and what the transition approach would look like, the JOC agreed to form a comprehensive task force. The task force will consist of at least one member of each sending district, local business & political leaders and will be charged with items including but not limited to, the reporting, planning, and public relations. Mr. Sacci inquired as to who would be interested in serving on the task force. Mr. Borger and Mr. Serfass both expressed their willingness to be a part of the task force and put in time either by splitting their time or working together. Mr. Sacci thanked Mr. Borger and Mr. Serfass and he will let MCTI know and they will be in touch with them.

Colonial IU#20: Mr. Daniel Wunder – No report.

PSBA Legislative Liaison Report: Ms. Susan Kresge – Not present.

SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary

Mr. Sacci motioned, seconded by Mr. Wunder to approve agenda item #6 as follows:

Approval of #6.1 – Homebound Instruction

Per Board policy, re-evaluation will be done in ninety (90) days

Student No.	Reason
HB090914LM-M	Medical, retroactive to September 9, 2014
HB092914MK-M	Medical, retroactive to September 29, 2014

Approval of #6.2 – The following policies were approved:

- A. Policy No.100. Comprehensive Planning
- B. Policy No. 101. Mission Statement/Vision Statement/Shared Values
- C. Policy No. 102. Academic Standards
- D. Policy No. 103. Nondiscrimination in School and Classroom Practices
- E. Policy No. 104. Nondiscrimination in Employment and Contract Practices
- F. Policy No. 628. Procurement Cards

ROLL CALL: 7-0 CARRIED

Agenda Item #6.3 – The following policies were noted for a second reading. Approval will be sought at the October 23rd Board meeting:

- A. Policy No. 103.1. Chapter 15/Section 504
- B. Policy No. 105. Curriculum
- C. Policy No. 105.1 Review of Instructional Materials by Parents/Guardians and Students
- D. Policy No. 106. Guides for Planned Instruction
- E. Policy No. 107. Adoption of Planned Instruction

Agenda item #6.4 – The following policies were provided for the first reading. Approval will be sought at the November 13th Board Meeting:

- A. Policy No. 108. Adoption of Textbooks
- B. Policy No. 109. Resource Materials
- C. Policy No. 110. Instructional Supplies
- D. Policy No. 111. Lesson Plans
- E. Policy No. 112. Guidance Counseling

OTHER:

Ms. Geary stated that she and Mr. Wunder attended the Campaign for Fair Education Funding held on September 30th. She stated that there were 800 or so across the state who joined the video conference all working towards a solid funding formula for education. She stated that we are one of three states in the country who do not have a consistent funding formula for education. Today, less than 30% of the school district’s budget is covered by state funding, which is down from 50% it used to cover years ago. Ms. Geary said that Circuit Riders are sort of liaisons between the IU boards and our local boards and the committee that is working on the funding process. Mr. Wunder stated that all IUs across the state are involved, but where it goes remains to be seen. He said it is encouraging that people are involved and we have asked the Circuit Riders to provide us with feedback on the status.

Ms. Geary informed all about the Bear Walk, a fundraiser scheduled for this Friday night. She said it is a family event that raises a fair amount of money for our students.

HUMAN RESOURCES: Dr. John T. Burrus –

Mr. Sacci motioned, seconded by Mr. Hoffman to approve agenda item #8 as follows:

Approval of #8.1 – Hiring of Personnel (pending receipt of all required paperwork):

	NAME	POSITION	SALARY/STEP/CREDITS	OPENING
1.	Dean Altemose	Paraprofessional Associate/Substitute Paraprofessional Associate	\$20,331, prorated	PVI, effective October 10, 2014
2.	Dorene Darabaris	Paraprofessional Associate/Substitute Paraprofessional Associate/Paraprofessional Associate-Library/Monitor	\$20,331, prorated	PVI, effective October 10, 2014
3.	Kathleen Sadowski	Paraprofessional Associate/Substitute Paraprofessional Associate/Monitor	\$20,331, prorated	PVI, effective October 10, 2014
4.	Shannon Steckel	Substitute Teacher-Elementary/Paraprofessional Associate	As per Board policy	
5.	Diane Torres	Substitute Paraprofessional Associate/Monitor	As per Board policy	
6.	Deborah Walkowiak	Homebound Instructor	As per Board policy/	
7.	Julie Lynn Weiss	Substitute Teacher/Elementary	As per Board policy	

The request to amend or determine the effective date of hire for the following employees:

- A. Dominique DiCola, Paraprofessional Associate, part-time at PVMS, effective September 30, 2014.
- B. India Johnson, Paraprofessional Associate, part-time at PVMS, effective October 1, 2014.
- C. Kelly Simpson, Paraprofessional Associate, part-time at PVE, effective October 6, 2014.

Approval of #8.2 – Leaves of Absence – (Leave without Pay - Employees will be responsible for the payment of any benefits the District provides during this period of leave.).

	NAME	POSITION	LEAVE	DAYS	DATES
1.	Melanie Bankus	Teacher	Family & Medical Leave	Sixty (60)	February 2, 2015 through April 19, 2015
2.	Irene Bell	Monitor	Leave without pay	Thirty-three (33)	August 26, 2014 through October 17, 2014
3.	Sylvia Facella	Secretary	Family & Medical Leave	Thirteen (13)	October 29, 2014 through November 14, 2014
4.	Nicholas Farkas	Teacher	Family & Medical Leave	Thirteen (13)	October 8, 2014 through October 24, 2014
5.	Erelene McCormick	Paraprofessional Associate	Leave without pay	One-half (.5)	September 5, 2014
6.	Marie Sottile	Secretary	Leave without pay	One (1)	Amend to reflect September 15, 2014
7.	Deanna Burger	Paraprofessional Associate	Family and Medical Leave	Seventeen (17)	October 9, 2014 through October 31, 2014
8.	Beverly Hofford	Administrative Secretary	Family and Medical Leave	Five (5)	September 8, 2014 through September 14, 2014
9.	Monica Tramontina	Paraprofessional Associate	Family and Medical Leave (extension)	Eighteen (18)	September 29 through October 24, 2014

Approval of #8.3 – The following transfers:

Name	From	To
Joyce Berezna	PVI ESL Teacher	PVI/PVE ESL Teacher, effective September 30, 2014
Donna Jackiewicz	Registration Secretary	Secretary, effective October 13, 2014
Magen Snyder	Secretary	Registration Secretary, effective October 13, 2014

Approval of #8.4 – Child Bearing/Child Rearing Leave: Kristina Bowerman from December 2, 2014 through January 27, 2015. Ms. Bowerman plans to use 33 sick days during that time.

ROLL CALL: 7-0 CARRIED

PROFESSIONAL, SUPPORT & PUPIL PERSONNEL: Mr. Christopher J. Fisher – In Mr. Newman’s absence, Mr. Fisher asked for approval for his report as well as Mr. Newman’s.

Mr. Serfass motioned, seconded by Mr. Sacchi to approve agenda items #9 and #10 as follows:

Approval of #9.1 – Resignation: Mr. George Boudman as the Art Honor Society Advisor for the 2014-2015 academic year.

Approval of #9.2 – 2014-2015 Spring Head Coaching Positions as follows:

- A. Baseball: Mr. Charles Inserra
- B. Boys' Tennis: Mr. Mark Allison
- C. Softball: Mr. Steve Caffrey
- D. Track & Field: Ms. Michelle Piontkowski

Approval of #9.3 – 2014-2015 Winter Cheering Coaches as follows:

- A. Jr. High (7th Grade): Ms. Tara Orefice
- B. Jr. High (8th Grade): Ms. Vivien Kloss

Approval of #9.4 – 2014-2015 Advisor/Assistant Positions as follows:

- A. Art Honor Society: Mr. Dan Mulligan
- B. Dance Club: Ms. Holli Capricuso-Register
- C. Marching Band Assistant: Ms. Janelle Decker – Ms. Decker will be paid for 4 weeks of the 13 week season.

Approval of #9.5 – Intramural Advisors as follows:

- A. 7th and 8th Grade Volleyball: Mr. Drew Dymond
- B. 7th and 8th Grade Volleyball: Ms. Kathleen Gesiskie

- C. Wrestling: Mr. Justin Micklos
- D. High School Ski Club: Ms. Kristen Matweecha, Mr. Mark Rehrig, Mr. Jason Smith

Approval of #9.6 – Field Trip Requests as follows:

- A. Grade/Organization: FBLA, grades 9-12
Teacher(s) Involved: Ms. Melissa Ruschak
Destination: Palmerton High School
Purpose: Region 21 Workshop
Date(s): October 16, 2014
District Buses Needed: 1
Cost per Student: \$10.00
- B. Grade/Organization: HOPE, grades 9-12
Teacher(s) Involved: Ms. Patty McLain, Ms. Shannon Mackes, Mr. Tim McCutchan
Destination: Hershey Lodge
Purpose: Excellence Education Fair
Date(s): October 22, 2014
District Buses Needed: 1
Cost per Student: none
- C. Grade/Organization: Chorus, grades 9-12
Teacher(s) Involved: Ms. Lois Mann
Destination: Parkland High School
Purpose: Auditions for District 10 PMEA Chorus
Date(s): October 20, 2014
District Buses Needed: 1
Cost per Student: \$5.00 (audition fee)
- D. Grade/Organization: FBLA, grades 10-12
Teacher(s) Involved: Ms. Melissa Ruschak
Destination: Penn State Hotel/Conference Center
Purpose: State Leadership Workshop
Date(s): November 2, 2014
District Buses Needed: 1
Cost per Student: \$50.00
- E. Grade/Organization: FBLA, grades 10-12
Teacher(s) Involved: Ms. Melissa Ruschak
Destination: Penn State Hotel/Conference Center to Pleasant Valley High School
Purpose: Return trip from State Leadership Workshop
Date(s): November 3, 2014
District Buses Needed: 1
Cost per Student: \$50.00

Approval of #9.7 – Facility Use Requests as follows:

- A. Organization: West End Soccer League
Facility Requested: Middle School New Gym
Purpose: Indoor soccer practice
Dates/Times: Tuesdays and Wednesdays, October 7, 2014-April 1, 2015, 6:00-10:00 pm
Requester: Marcia Hansen
Attendance: 25
Tuition: N/A
Fee by District: Class 3, all appropriate fees apply
- B. Organization: Carbon United Girls' Soccer
Facility Requested: Middle School Gym
Purpose: Indoor soccer practice
Dates/Times: Wednesdays, December 10, 2014-March 25, 2015, 6:00-8:00 pm
Requester: Kristen Pierri
Attendance: 15-20
Tuition: N/A
Fee by District: Class 3, all appropriate fees apply

Approval of #9.8 - Disposal of district-owned items as follows:

- Chairs: 483 student chairs - K-5 w/metal frame
14 wooden library chairs - K-5
15 faculty desk chairs

- 25 assorted chairs and stools
- Desks: 357 adjustable student desks
363 non-adjustable student desks
10 faculty desks
- Carts: 5 library carts on wheels
20 AV carts
- Shelving: 6 open metal shelving
8 wooden shelves
- Tables: 2 round tables
5 30" to 36" X 5' rectangular tables
8 8' rectangular tables
34 drafting tables
6 lunch tables (small)
3 kidney shaped tables
4 wooden library tables
15 assorted tables
- Other: 8 projector screens
13 televisions
2 portable basketball goals (new)
10 overhead projectors
1 piano
2 Frigidaire refrigerators
15 assorted cabinets

Informational items (agenda item #9.9) included district events from October 10, 2014 through October 23, 2014.

CURRICULUM/STAFF DEVELOPMENT

Agenda item #10.1 as follows:

Disposal of unused/outdated textbooks that have been stored at Eldred Elementary School.

ROLL CALL: 7-0 CARRIED
Abstained on #9.5.C.: Linda Micklos (Abstention Form attached)

Agenda Item #10.2 – Mathematics Supervisor Mr. Joshua Krebs, provided the Board with a written informational report highlighting events, activities and all work being done in the Math Department to date. In addition, Mr. Krebs provided the Board with information about the Family Math, Reading & Technology Night to be held on October 16th from 5:30-7:30 PM at the Pleasant Valley Elementary School. *Arithmetickles* is an interactive game show assembly that combines math and fun and will be presented at 5:30 PM. *Reading is Magic* is a show that blends magic, comedy and puppetry and will be presented at 6:30 PM.

BUILDING REPORTS: None.

BUSINESS MANAGEMENT: Ms. Susan Famularo

Ms. Micklos motioned, seconded by Mr. Serfass to approve agenda item #12 as follows:

Approval of #12.1 – Student Placements as follows:

- A. Student #082614HL - Bucks County Youth Center - Effective 8/26/14.
- B. Student #090214CR - Edison Prep-Mathom House - Effective 9/2/14.

Approval of #12.2 – Participation in the Northampton/Monroe/Pike County Joint Purchasing Board for the 2015-2016 school year as follows:

- A. Diesel and Fuel Oil
- B. Paper and Janitorial Paper Supplies

Approval of #12.3 – The following contracts:

- A. Krispy Kreme Fundraising. Fundraiser for Pleasant Valley High School FBLA. Effective October 2, 2014 through October 30, 2014.
- B. CSI. Cost: \$624. Preventative Maintenance Agreement for the Intercom, Master Clock and TV Distribution Systems at PVHS. Effective December 1, 2014 through November 30, 2015.

Approval of #12.4 – Snow removal bid award for the 2014-2015 school year as follows:

Brodheadsville Campus

Richard Frantz Trucking & Excavating

Per truck - \$72

Per loader - \$87

Per dozer - \$80

Trucking - \$75

Snow pusher - \$101

PVE/PVI Campus

M & M Carriers

Per truck - \$70

Per loader - \$80

Per dozer - \$70

Trucking - \$70

The complete tabulation is attached for review.

Approval of #12.5 – Payment to Robert Young (check #191) for flowers, planters, soil and wheelbarrow to be paid from the Pleasant Valley High School Courtyard Garden Account in the amount of \$213.00.

Approval of #12.6 – Establishment of Scholarship Account as follows: Faron Frey Memorial Scholarship.

ROLL CALL: 7-0 CARRIED

SOLICITOR: Mr. Gerard Geiger – No report.

PLEASANT VALLEY SCHOOL DIRECTORS: None.

PLEASANT VALLEY CITIZENS: None.

ADJOURNMENT

There being no further business to come before the Board, Mr. Hoffman motioned, seconded by Mr. Serfass to adjourn the meeting at 8:22 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: October 23, 2014 @ 8:00 PM