

PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, PA 18322

Minutes of the September 11, 2014 Board of Education Meeting

Approved: September 25, 2014

CALL TO ORDER: Mr. Russell Gould, President

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on September 11, 2014 and called to order by Board President, Russell Gould at 8:08 PM. The Pledge of Allegiance was led by Mr. Bob Serfass followed by a moment of silence. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheads ville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra L. Duff

School Board members in attendance: Russell Gould, President, Steve Borger, Vice President, Dominick Sacci, Susan Kresge, Linda Micklos, Bob Serfass, Len Peeters, and Dan Wunder. Absent: H. Charles Hoffman, Treasurer.

Administrative staff in attendance: Carole Geary, Superintendent, Chris Fisher, Assistant to the Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Monica Kotzmann, Administrative Assistant to the Business Manager, Keri Ramsay, Reading Supervisor, and Josh Krebs, Mathematics Supervisor.

School Solicitor present: Mr. Daniel Corveleyn

Notification of Executive Session: Mr. Gould announced that an executive session was held on September 11, 2014 prior to this regularly scheduled meeting for the purposes of personnel matters including, but not limited to performance and/or discipline; Negotiations; and Legal Issues.

Pleasant Valley Citizens:

Ms. Colleen Schmidt, Chestnuthill Township, questioned why there is no boys' baseball program for 7th and 8th grade. Mr. Fisher explained that there are no teams in our league to play; no other schools in the area have teams in the 7th and 8th grade for boys' baseball.

SECRETARY'S REPORT: Ms. Susan Famularo

Mr. Wunder motioned, seconded by Mr. Sacci to approve the minutes of the Board of Education meeting held on August 28, 2014.

CARRIED: 7-0-1
Abstained: Mr. Serfass; Abstention
Memorandum attached

TREASURER'S REPORT: Mr. H. Charles Hoffman – Mr. Gould reported in Mr. Hoffman's absence

Mr. Peeters motioned, seconded by Ms. Micklos to approve agenda item #3 per attached, as follows:

- #3.1 Accounts Payable – 8-1-14 to 8-31-14 (Manual Checks)
- #3.2 Accounts Payable – 9-1-14 to 9-11-14
- #3.3 Trial Balance-Financial Statement 8-31-14
- #3.4 Asset Cost Summary 8-31-14
- #3.5 Condensed Board Summary-Expenditures/Revenues 8-31-14

ROLL CALL: 7-0-1
Abstained: Ms. Kresge #3.1- Check #00207781-
Abstention Memorandum attached

The Accounts Payable (#3.6) approved at the August 28, 2014 Board meeting was provided for informational purposes.

OLD BUSINESS

Solicitor: Mr. Daniel Corveleyn – No report.

NEW BUSINESS

Monroe Career & Technical Institute: - Mr. Dominick Sacci – No report.

Colonial IU#20: Mr. Daniel Wunder – No report.

PSBA Legislative Liaison Report: Ms. Susan Kresge – No report.

SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary

Ms. Kresge motioned, seconded by Mr. Wunder to approve agenda item #6 as follows:

Approval of #6.1 – Homebound Instruction as listed:

Per Board policy, re-evaluation will be done in ninety (90) days

Student No.	Reason
HB090214BJU-E	Medical, retroactive to September 2, 2014

Approval of #6.2 – To waive the tuition, per Board Policy #202, to allow a twelfth grade student (student #W090214BT-H) to finish her senior year in the Pleasant Valley School District.

ROLL CALL: 8-0 CARRIED

Approval of #6.3 – The following policies were brought before the Board for approval:

Policy No. 006. Meetings

Policy No. 006.1. Attendance at Meetings Via Electronic Communications

Policy No. 007. Policy Manual Access

Policy No. 011. Board Governance Standards/Code of Conduct

Mr. Wunder motioned, seconded by Ms. Micklos to table agenda item #6.3, Policy No. 006 Meetings, and Policy No. 011 Board Governance Standards/Code of Conduct.

CARRIED 8-0

Mr. Peeters motioned, seconded by Ms. Micklos to approve agenda item #6.3, Policy No. 006.1 Attendance at Meetings Via Electronic Communications, and Policy No. 007 Policy Manual Access. Mr. Borger expressed that he disagrees with using electronic communication for the purpose in Policy No. 006.1. He stated he will be voting no and expressed more discussion is needed. Mr. Gould stated he understands there may be extenuating circumstances where a Board member cannot attend a meeting, but that he would be voting no on Policy No. 006.1. Mr. Peeters said he would be voting no on Policy No. 006.1 and expressed his opinion stating that Board members should be present at meetings. Ms. Kresge expressed that she agrees and will be voting no on Policy No. 006.1 but stated it should be brought before the Board in a timely manner. Mr. Wunder and Mr. Serfass both agreed that more discussion is needed and that if the vote on Policy No. 006.1 does not carry, it should be brought back at a future meeting for approval in a timely manner as well.

ROLL CALL: 8-0 CARRIED on Policy No. 007; 0-8 NOT CARRIED on Policy No. 006.1

Agenda item #6.4 - Policies noted on the agenda were provided for a first reading as follows:

Policy No. 100. Comprehensive Planning (new policy)

Policy No. 101. Mission Statement/Vision Statement/Shared Values

Policy No. 102. Academic Standards

Policy No. 103. Nondiscrimination in School and Classroom Practices

Policy No. 104. Nondiscrimination in Employment and Contract Practices

Policy No. 628. Procurement Cards

Approval of these policies will be sought at the October 9th Board meeting.

OTHER:

Ms. Geary stated that we had a very good opening of school. She, Mr. Newman, Dr. Burrus, and Mr. Fisher were at all buildings every morning and afternoon and also walked through during the day at all buildings.

Ms. Geary also stated that today was Red, White & Blue Day in recognition of 911. The middle school paused at 8:46 AM. Poems were read and she stated it was very solemn and memorable.

HUMAN RESOURCES: Dr. John T. Burrus

Ms. Kresge motioned, seconded by Mr. Sacci to approve agenda item #8 as follows:

Approval of #8.1 – Hiring of Personnel (pending receipt of all required paperwork):

	NAME	POSITION	SALARY/STEP/CREDITS	OPENING
1.	Lydia Buck	Substitute Secretary/Bookkeeper	As per Board policy	
2.	Eric Samson	Security Officer-Casual	As per the current School Police/Security Department Compensation Plan	

3.	MaryAnn Kelliher	Substitute Teacher-English 7-12/Substitute Paraprofessional Associate/Secretary	As per Board policy	
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Approval of #8.2 – Leaves of Absence – (Leave without Pay - Employees will be responsible for the payment of any benefits the District provides during this period of leave.):

	NAME	POSITION	LEAVE	DAYS	DATES
1.	Gigi Barton	Paraprofessional Associate-part-time	Leave without pay	Four (4)	September 30, October 1, 2, and 3, 2014
2.	Susan Gentile	Paraprofessional Associate-part-time	Leave without pay	Twenty-six (26)	September 11 through October 16, 2014
3.	Nazare Pereira	Custodian	Family & Medical Leave	Twenty-eight and one-half (28.5)	July 23, 2014 through September 2, 2014
4.	Michael Sauers	Teacher	Family & Medical Leave	Sixty (60)	May 13, 2014 through October 10, 2014
5.	Megan Statts	Teacher	Family & Medical Leave	Sixty (60)	October 8 through January 22, 2015
6.	Bonnie Drinkwater	Paraprofessional Associate-part-time	Leave without pay	Five (5)	September 29 through October 3, 2014
7.	Elizabeth Drinkwater	Monitor	Leave without pay	Five (5)	September 29 through October 3, 2014
8.	Dawn Cohen	Teacher	Family & Medical Leave	Eight (8)	September 2 through September 11, 2014
9.	Karin DePaul	Paraprofessional Associate-part-time	Leave without pay	Eight (8)	October 15 through October 24, 2014
10.	Diane DiBella	Paraprofessional Associate-part-time/Monitor	Leave without pay	Six (6) months	August 26, 2014 through January 30, 2015
11.	Jenny Kuntz	Teacher	Family & Medical Leave	Twenty-one (21)	October 15 through November 11, 2014
12.	Monica Williamson	Teacher	Family 7 Medical Leave	Eight (8)	September 2 through September 10, 2014

Approval of #8.3 – Sabbatical Leave of Absence for Joseph Agolino, PVI teacher, as per School Board policy, effective September 5, 2014 through the end of the 2014-2015 school year

Approval of #8.4 – Change of Position Title for the Coordinator of District Services to Coordinator of Child Accounting.

Approval of #8.5 – The step/salary column for the Department Head and AV Building Coordinator positions approved May 22, 2014 should be changed to reflect the new Supplemental Contract and state “per the 2014-2017 Supplemental Contract.”

Approval of #8.6 – The following teachers were recommended for tenure after having served Pleasant Valley School District for three (3) years and have been rated as satisfactory in accordance with the provisions of the PA School Code:

- A. Kevin Horvath
- B. Loretta Snyder
- C. Matthew Gould

Approval of #8.7 - The letters of resignations from the following individuals:

- A. Barbara Bard, PVHS monitor, effective August 26, 2014. Ms. Bard would like to remain on the substitute list for monitor.
- B. Tina L. Martin, substitute teacher, effective September 3, 2014.
- C. Pamela Joseph, PVHS paraprofessional associate-part-time, effective August 12, 2014.
- D. Christina Lenway, PVE paraprofessional associate-part-time, effective September 8, 2014. Ms. Lenway wishes to remain on the substitute list for teacher and paraprofessional associate.

Approval of #8.8 – Affiliation Agreement between the University of Scranton and Pleasant Valley School District for a period of three (3) years from the effective date of September 5, 2014.

Approval of #8.9 – Furlough assignment change for Adrienne Keefer, long-term substitute teacher, from PVE to long-term substitute teacher at PVI, effective September 15, 2014 through the remainder of the 2014-2015 school year.

ROLL CALL: 8-0 CARRIED

PROFESSIONAL, SUPPORT & PUPIL PERSONNEL: Mr. Christopher J. Fisher

Ms. Kresge motioned, seconded by Mr. Serfass to approve agenda item #9 as follows:

Approval of #9.1 – The following facility use requests:

- A. Organization: PV Bruins Youth Wrestling
Facility Requested: Middle School Wrestling Room, Boys'/Girls' Locker Rooms, Cafeteria
Purpose: Practice
Dates/Times: Monday to Friday, October 1, 2014-april 30, 2015, 6:00-9:00 pm
Requestor: Mr. Scott Ramsay
Attendance: 75-100
Tuition: N/A
Fee by District: Class 3, all appropriate fees apply
- B. Organization: PV Bruins Youth Wrestling
Facility Requested: High School Large (new) Gym
Purpose: Wrestling Tournament
Dates/Times: Saturday, November 15, 2014, 6:00-8:00 pm
Sunday, November 16, 2014, 7:00 am-8:00 pm
Requestor: Mr. Scott Ramsay
Attendance: 300
Tuition: N/A
Fee by District: Class 3, all appropriate fees apply
- C. Organization: PV Bruins Youth Wrestling
Facility Requested: Middle School (old) Gym, Cafeteria, Boys'/Girls' Locker Rooms
Purpose: Wrestling Match
Dates/Times: Sunday, December 7, 2014 and Sunday, January 18, 2015, 7:30 am-2:00 pm
Requestor: Mr. Scott Ramsay
Attendance: 200
Tuition: N/A
Fee by District: Class 3, all appropriate fees apply
- D. Organization: PV Bruins Youth Wrestling
Facility Requested: High School Old Auditorium
Purpose: Parent Meetings
Dates/Times: Monday, October 27, 2014, 7:00-9:00 pm
Tuesday, November 25, 2014, 6:00-7:00 pm
Thursday, December 18, 2014, 6:00-7:00 pm
Tuesday, January 27, 2015, 6:00-7:00 pm
Requestor: Mr. Scott Ramsay
Attendance: 50
Tuition: N/A
Fee by District: Class 3, all appropriate fees apply
- E. Organization: West End Little League
Facility Requested: Varsity softball field
Purpose: Softball practice and games
Dates/Times: Tuesday, Wednesday, Friday, September 15-November 2, 2014, 6:00-8:00 pm
Saturday, 10:00 am-2:00 pm
Requestor: Ms. Lynn Vento
Attendance; 15-30
Tuition: N/A
Fee by District: Class 3, all appropriate fees apply
- F. Organization: Pleasant Valley Assembly of God
Facility Requested; High School New Auditorium and Lobby
Purpose: Church-sponsored community event
Dates/Times: Sunday, November 30, 2014, 4:00-10:00 pm
Requestor: Ms. Olga Schillinger
Attendance: 500+
Tuition: N/A
Fee by District: Class 3, all appropriate fees apply
- G. Organization: Dance 'til Dawn
Facility Requested: High School New Auditorium, Lobby, Concession Stand, Changing Rooms
Purpose: Dance Recital
Dates/Times: Friday, June 19, 2015, 3:00-9:30 pm

Saturday, June 20, 2015, 11:00 am-7:00 pm

Requestor: Ms. Dawn Messa

Attendance: 250

Tuition: N/A

Fee by District: Class 3, all appropriate fees apply

Approval of #9.2 – 2014-2015 Intramural Advisors, as follows:

- A. Boys' Basketball: Mr. Matt Gould
Mr. John Gilbert
Mr. Greg Duff
Mr. Paul McCrone
Mr. Tom Kresge
- B. Girls' Lacrosse: Ms. Toni Bush
Ms. Beth Green
Ms. Lucy Lopez - volunteer
- C. Elementary Ski Club: Ms. Laura Ammermann
- D. Weight Training: Mr. Joe Anderton
Mr. Charles Inserra

Approval of #9.3 – Acceptance of the following resignations:

- A. Ms. Theresa Sinisko as National Honor Society Advisor (High School)
- B. Ms. Kris Meckes as Events Manager

Approval of #9.4 – The following 2014-2015 Advisor Positions:

- A. Animation Club: Mr. George Boudman
- B. Diversity Club - Middle School: Ms. Stefanie Santiago (co-advisor)
- C. Garden Club: Mr. Robert Young
- D. Graphic Novel Society: Ms. Barbara Arroyo
- E. Music Honor Society: Mr. James DeVivo
- F. Science Club - High School: Ms. Shannon Mackes and Mr. Patrick Murphy (co-advisors)
- G. Show Choir Director: Ms. Lois Mann

Approval of #9.5 – The following 2014-2015 Winter Assistant Coaching Positions:

- A. Boys' Basketball
 - Varsity Assistant: Mr. John Gilbert
 - JV Assistant: Mr. Greg Duff
 - Freshman Assistant: Mr. Paul McCrone
 - Jr. High Assistant: Mr. Marc Fleming
 - Jr. High Assistant:
- B. Girls' Basketball
 - Varsity Assistant:
 - JV Assistant: Mr. Chris Jarrow
 - Freshman Assistant: Mr. Kevin Horvath
 - Jr. High Assistant: Mr. Patrick Luchowski
 - Jr. High Assistant:
- C. Wrestling
 - Varsity Assistant: Mr. Christopher Merwine
 - JV Assistant:
 - Jr. High Assistant: Mr. Jeff Merwine
 - Jr. High Assistant:

Prior to the roll call vote, Mr. Wunder questioned the vacancies under the winter sports and Mr. Fisher explained that the positions are listed and are filled as we get them. Ms. Micklos referred to Agenda item #9.1.G. and questioned the procedures in the event graduation would have to be moved. Mr. Fisher explained that the organizations all know that if graduation must be moved, they would move their event.

ROLL CALL: 8-0 CARRIED

Informational items (agenda item #9.6) included district events from September 12, 2014 through September 25, 2014.

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman – No report.

Ms. Geary asked Ms. Ramsay to talk about the art work that was displayed in the Board room. Ms. Ramsay stated that the students at PVE and Polk all received teddy bears at the end of last year and they were told to take pictures of themselves with their bears. She said that many students came back with presentations that they put together over the summer. As depicted in the artwork, it proved to be a great idea.

BUILDING REPORTS: No reports.

BUSINESS MANAGEMENT: Ms. Susan Famularo

Mr. Peeters motioned, seconded by Mr. Sacci to approve agenda item #12 as follows:

Approval of #12.1 – The following contracts:

- A. Easy Fundraising Ideas Inc. Fundraiser for Pleasant Valley Intermediate Student Activities, September 15, 2014 through October 18, 2014.
- B. Independent Educational Evaluators of America, LLC. Cost: Not to exceed \$3,000. Professional Service fees accrued in connection with completion of an Independent Educational Evaluation.
- C. Blue Mountain Farms. Fundraiser for Pleasant Valley High School FBLA, effective September 4, 2014 through September 18, 2014.
- D. Colonial Intermediate Unit #20 Special Education contract for the 2014-2015 school year at estimated costs for special education services to be \$1,862.027. The final reconciliation of the charges is to be made by August 2015.
- E. IDEA-Part B Use of Funds Agreement between Pleasant Valley School District and Colonial Intermediate Unit #20 for the 2014-2015 school year.

Approval of #12.2 – Payment from the Bond Fund as indicated: **2006 Bond Fund** - \$2,150.73

ROLL CALL: 8-0 CARRIED

Ms. Famularo gave an informational report (Agenda item #12.3) regarding the West End Open Space Commission. She announced that the Dave Fleetwood Memorial Trail Run-Leisure/Fun Walk, as advertised in the newspaper, will be held on September 21st with registration at 8:00 AM. Ms. Famularo also stated that she attended the WEOSC commission meeting held last evening where the 2015 budget was discussed. She stated that the budget will be brought before the Board for approval as Pleasant Valley is a participant in that commission. She further stated that an Eldred Township representative will possibly be joining the commission. She stated that this is informational and is in the very early stages.

SOLICITOR: Mr. Daniel Corveleyn – No report.

PLEASANT VALLEY SCHOOL DIRECTORS: None.

PLEASANT VALLEY CITIZENS: None.

ADJOURNMENT

There being no further business to come before the Board, Mr. Serfass motioned, seconded by Mr. Peeters to adjourn the meeting at 8:26 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: September 25, 2014 @ 8:00 PM