

PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

Minutes of the August 28, 2014 Board of Education Meeting

Board Approved: September 11, 2014

CALL TO ORDER: Mr. Russell Gould, President

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on August 28, 2014 and called to order by Board President, Russell Gould at 8:12 PM. The Pledge of Allegiance was led by Ms. Duff followed by a moment of silence. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheadsville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra L. Duff

School Board members in attendance: Russell Gould, President, Steve Borger, Vice President, H. Charles Hoffman, Treasurer, Susan Kresge, Linda Micklos, Dominick Sacci, Len Peeters, and Dan Wunder. Absent: Bob Serfass.

Administrative staff in attendance: Carole Geary, Superintendent, Chris Fisher, Assistant to the Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Monica Kotzmann, Administrative Assistant to the Business Manager, Josh Krebs, Mathematics Supervisor, Keri Ramsay, Reading Supervisor. Building principals and assistants: Rocco Seiler, Bob Hines, Todd VanNortwick, Roger Pomposello, Tresa Malligo, Erica Greer, and Doug Palmieri.

School Solicitor present: Mr. Daniel Corveleyn

Notification of Executive Session: Mr. Gould announced that an executive session was held on August 28, 2014 prior to this regularly scheduled meeting for the purposes of personnel matters including, but not limited to performance and/or discipline; Negotiations; and Legal Issues.

Good News Presentation: PVHS Senior Graduation Project: Skyler Miller provided a presentation documenting his time at the Summer Reading and Math Camp. Ms. Ramsay provided some background to Skyler's presentation. She stated that he is a senior who volunteered at the Summer Reading and Math Camp. Ms. Ramsay stated that about twenty students volunteered at the camp this summer including a graduate. Ms. Ramsay introduced Skyler Miller who then showed a video that he put together including music documenting his entire experience at summer camp. Ms. Ramsay and Mr. Krebs said he did a wonderful job and thanked him.

Pleasant Valley Citizens: None.

SECRETARY'S REPORT: Ms. Susan Famularo

Ms. Kresge motioned, seconded by Mr. Wunder to approve the minutes of the Board of Education meeting held on August 14, 2014.

CARRIED: 8-0

TREASURER'S REPORT: Mr. H. Charles Hoffman

Mr. Peeters motioned, seconded by Ms. Micklos to approve agenda item #3 per attached, as follows: #3.1 Accounts Payable – 08-15-14 to 08-28-14.

ROLL CALL: 8-0 CARRIED

The Accounts Payable (#3.2) approved at the August 14, 2014 Board meeting was provided for informational purposes.

OLD BUSINESS

Solicitor: Mr. Daniel Corveleyn – No report.

NEW BUSINESS

Monroe Career & Technical Institute: - Mr. Dominick Sacci – No report.

Colonial IU#20: Mr. Daniel Wunder

Mr. Wunder provided an informational report outlining agenda items concerning personnel issues from the August 27th Board of Directors Meeting. In addition, Mr. Wunder highlighted the following:

- The appointment of Pam Colton, a board member from Bangor, as the Voting Delegate for the PSBA Delegate Assembly Meeting to be held on October 21st;
- Approval to gather specifications and solicit bids regarding the repair of the parking lot at the IU;
- Approval of special education contracts for all sending districts. He stated that Pleasant Valley was approved at \$1,862,027.00. Mr. Wunder stated that we are about 5th or 6th in the ranking. We are not the highest but not the lowest.
- The status of the negotiations with teachers and support staff was addressed by Dr. Brennan and she stated that she was optimistic that a settlement would be reached. The next negotiation session is scheduled for September 2nd. In addition, Dr. Brennan said that despite the article in the Morning Call, which reported a September 22nd strike date, that if that occurs, a contingency plan would be put in place to minimize disruption of any services.

Mr. Wunder also provided a copy of the current *Your Investment at Work* pamphlet.

PSBA Legislative Liaison Report: Ms. Susan Kresge

Ms. Kresge reported regarding the Fall Legislative Session. She stated that the bipartisan Basic Education Funding Commission established under Act 51 of 2014 has begun a series of hearings for which districts are invited to join the Listening Tour hosted by PSBA, PASA and PASBO. She explained that the Listening Tour is for school directors, superintendents, business managers and others to discuss how education funding impacts their districts. Ms. Kresge stated that the first tour stop will be on Monday, September 8, 2014 from 4:00-6:00 PM in Bethlehem, PA. Other tour dates will be announced as the BEF Commission finalizes dates and locations. In addition, Ms. Kresge reported that PSBA has made another push for the PlanCon school construction approval process. PSBA is asking school boards to adopt a PlanCon Reform Resolution seeking final passage of HB 2124 which would create an easier, faster and more transparent process for the state to approve school construction and renovation projects for reimbursement. She said that PSBA has a sample resolution. Ms. Famularo said she would look into it.

SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary

Ms. Kresge motioned, seconded by Mr. Peeters to approve agenda item #6 as follows:

Approval of #6.1 - Request approval of Expulsion Agreement - Student #081814CA-M.

Approval of #6.2 - Policy Nos. 003. Functions, 004. Membership, and 005. Organization.

Mr. Gould questioned the process for approval of policies. He was told the second reading policies will be going for approval at the next meeting.

ROLL CALL: 8-0 CARRIED

Agenda item #6.3 - The following policies were noted for a second reading and approval will be sought at the September 11th Board meeting:

- Policy 006. Meetings
- Policy 006.1. Attendance at Meetings Via Electronic Communications (new policy)
- Policy 007. Policy Manual Access
- Policy 011. Board Governance Standards/Code of Conduct (new policy)

OTHER:

Ms. Geary stated that we had a good opening the past three days and she was at each of the buildings. All were excited that students will be arriving and she complimented everyone on doing a great job.

HUMAN RESOURCES: Dr. John T. Burrus

Ms. Kresge motioned, seconded by Mr. Sacchi to approve agenda item #8 as follows:

Approval of #8.1 – Hiring of Personnel (Pending receipt of all required paperwork):

	NAME	POSITION	SALARY/STEP/CREDITS	OPENING
1.	Judith Huebner	Substitute Teacher/PPA-Elementary	As per Board policy	
2.	Stephen Likins	Substitute monitor	As per Board policy	
3.	Alison Zacharias	Security Officer-Casual	As per the current School Police/Security Department Compensation Plan	
4.	Shellie Menzoff	Substitute Paraprofessional Associate	As per Board policy	

5.	Kathleen Johnson	Paraprofessional Associate-part-time/substitute paraprofessional associate	\$20,331 prorated, step E3	PVHS
6.	Kimberly Kujawa	Paraprofessional Associate-part-time/substitute paraprofessional associate	\$20,331 prorated, step E3	PVHS
7.	Carise McGill	Paraprofessional Associate-part-time/substitute paraprofessional associate	\$20,331 prorated, step E3	PVHS
8.	Victoria Nichols	Paraprofessional Associate-part-time/substitute paraprofessional associate	\$20,331 prorated, step E3	PVHS
9.	Angela Procita	Paraprofessional Associate-part-time/substitute paraprofessional associate	\$20,331 prorated, step E3	PVHS
10.	Martina Zaragoza	Paraprofessional Associate-part-time	\$20,331 prorated, step E3	PVHS
11.	Alison Jochen	Substitute School Nurse	As per Board policy	
12.	Samantha VanBuskirk-George	Paraprofessional Associate-part-time/substitute paraprofessional associate	\$20,331 prorated, step E3	PVHS
13.	Kelly Fisher	Paraprofessional Associate-part-time/substitute paraprofessional associate	\$20,331 prorated, step E3	

Approval of #8.2 – Leaves of Absence (Leave without Pay - Employees will be responsible for the payment of any benefits the District provides during this period of leave.):

	NAME	POSITION	LEAVE	DAYS	DATES
1.	Barbara Nuss	Paraprofessional Associate-Part-time	Leave without pay	One and one-half (1.5)	August 27, 2014 one-half day; August 28, 2014 one day.
2.	Monica Tramontina	Paraprofessional Associate-Full-time	Family & Medical Leave	Twenty-four (24)	August 26, 2014 through September 29, 2014

Approval of #8.3 - Resignations: The letters of resignation from the following individuals:

- A. Kristine Delmas, paraprofessional associate, full-time, PVE, effective August 15, 2014.
- B. Kerri Lherisson, paraprofessional associate, part-time, PVMS, effective August 18, 2014. Ms. Lherisson wishes to remain on the substitute list for paraprofessional associate and teacher.
- C. Theresa Lusardi, paraprofessional associate, part-time, PVI, effective August 22, 2014.
- D. Amanda Musarra, paraprofessional associate, part-time, PVE, effective August 18, 2014.
- E. Dawn Hartley-Culp, paraprofessional associate, part-time, PVHS, effective August 21, 2014. Ms. Hartley-Culp wishes to remain on the substitute list for teacher/paraprofessional associate/secretary/custodian and food service employee.

- F. Wendy Sheeran, paraprofessional associate, part-time, PVMS, effective August 25, 2014.
- G. Nikol Hahn, monitor, PVMS, effective August 13, 2014. Ms. Hahn wishes to remain on the substitute list for monitor/paraprofessional associate/secretary.
- H. Jamie Gesiskie, paraprofessional associate, part-time, PVI, effective June 18, 2014.

Approval of #8.4 – Transfers as follows:

Name	From	To
A. Drew Davis	PVE: Health & Physical Education	High School: Health & Physical Education
B. Cindy DePue	Polk: Monitor	High School: Monitor
C. Tierney Myers	High School: Health & Physical Education	PVE: Health & Physical Education
D. Sally Saragusa	Previously approved transfer on May 22, 2014 Board meeting should be amended to reflect: Middle School to High School full-time Family & Consumer Science Teacher	
E. William Mingle	High School temporary full-time custodian	Regular, full-time custodian at PVE

ROLL CALL: 8-0 CARRIED

Voting No on Item #8.4.A & C: Mr. Borger

Mr. Wunder abstained on Item #8.1.9; Reason: Relative

PROFESSIONAL, SUPPORT & PUPIL PERSONNEL: Mr. Christopher J. Fisher

Mr. Hoffman motioned, seconded by Ms. Micklos to approve agenda item #9 as follows:

Approval of #9.1 – Field trips as follows:

- A. Grade/Organization: Marching Band, Grades 9-12
 Teacher(s) Involved: Mr. James DeVivo
 Destination of Trip: North Warren High School
 Purpose of Trip: Band Performance
 Date of Trip: September 27, 2014
 District Buses Needed: yes
 Cost per Student: none
- B. Grade/Organization: Marching Band, Grades 9-12
 Teacher(s) Involved: Mr. James DeVivo
 Destination of Trip: Nazareth Area High School
 Purpose of Trip: Band Performance
 Date of Trip: October 11, 2014
 District Buses Needed: yes
 Cost per Student: none
- C. Grade/Organization: Marching Band, Grades 9-12
 Teacher(s) Involved: Mr. James DeVivo
 Destination of Trip: J. Birney Crum Stadium, Allentown, PA
 Purpose of Trip: Band Performance
 Date of Trip: October 18, 2014
 District Buses Needed: yes
 Cost per Student: none
- D. Grade/Organization: Marching Band, Grades 9-12
 Teacher(s) Involved: Mr. James DeVivo
 Destination of Trip: West Chester University
 Purpose of Trip: Band Performance
 Date of Trip: October 25, 2014
 District Buses Needed: yes
 Cost per Student: none

Approval of #9.2 – The resignation of Mr. Levi Biever as the Jr. High Football Assistant Coach for the 2014-2015 season.

Approval of #9.3 – 2014-2015 Assistant Coaching Position: Jr. High Football Asst. Coach: Mr. Peter McGuire.

Approval of #9.4 – 2014-2015 Advisor Position: Marching Band Advisor: Ms. McKenna Sickels.

Approval of #9.5 – Intramural Advisors as follows:

- A. Girls' Softball: Mr. Brent Dorshimer
- B. Girls' Softball: Mr. Todd Umland

Approval of #9.6 – Resolution Authorizing the Public Entity Membership in the Pennsylvania Public Entity Energy Consortium (PPEEC), and Participation in its Consortium Energy Services, per the attached.

Ms. Micklos questioned item #9.6. She asked whether legal counsel should review the resolution. Mr. Fisher stated that it is a non-monetary item and is not necessary for legal review but if the Board would like legal counsel to review it, he would make arrangements. Ms. Geary reiterated that it is a non-monetary commitment and the resolution is for membership.

ROLL CALL 8-0 CARRIED

Informational items (agenda item #9.7) included the District Events from August 29, 2014 through September 11, 2014.

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman

Ms. Micklos motioned, seconded by Mr. Wunder to approve agenda item #10.1 for the discard of textbooks from Pleasant Valley Middle School.

ROLL CALL: 8-0 CARRIED

Informational items (agenda item #10.2) were included. Mr. Newman provided an informational PowerPoint presentation on PVSD Achievement Data. Everyone was also provided a paper copy of the presentation as well as a list of commonly used acronyms. He reviewed the multiple points of reference used to gather data and elaborated on what specific data is collected by each reference. In addition, he reviewed the data release timeframes provided by PDE. Mr. Newman listed the future informational reports that will be given. Mr. Newman provided this information to give the Board a better idea of data analysis.

BUILDING REPORTS:

Pleasant Valley High School: Mr. Bob Hines

An informational report was provided.

Pleasant Valley Middle School: Mr. Rocco Seiler

An informational report was provided. In addition, Mr. Seiler said that everyone worked hard this summer and they are ready for the start of school. He also said that he had an opportunity to meet with all the sports teams and go over all policies and expectations with them.

Pleasant Valley Intermediate School: Mr. Todd VanNortwick

An informational report was provided. In addition, Mr. VanNortwick spoke about the past three days and said it was a great start to the school year. He said everyone is excited and looks forward to welcoming the students on Tuesday.

Pleasant Valley Elementary School: Ms. Erica Greer

An informational report was provided. In addition, Ms. Greer thanked all for the opportunity to be part of PVE and is excited and looking forward to the year ahead.

BUSINESS MANAGEMENT: Ms. Susan Famularo

Ms. Kresge motioned, seconded by Mr. Peeters to approve agenda item #12 as follows:

Approval of #12.1 – Cafeteria Accounts Payable

Cafeteria Accounts payable for July 2014

Total amount: \$59,745.17

Bills payable for July 2014

Total amount: \$11,778.91

Approval of #12.2 – Payment from the Bond Fund as indicated: **2006 Bond Fund** as per attached \$2,460.20

Approval of #12.3 - The following contracts:

- A. Capital Area Intermediate Unit. Agenda Manager Services. Cost: \$3,400 annually for a total amount of \$10,200. Term of Agreement: July 1, 2014 and terminate June 30, 2017. Standard Terms and Conditions: July 1, 2014 through and including June 30, 2018.
- B. TruGreen Commercial. Turf Management. Cost: \$8,890 for one year contract.

- C. Schneider Electric. Performance Assurance Support Services for 2014-2015 School Year. Cost: \$37,431.
- D. BlueCoat. Internet filtering software upgrade with three (3) years support. Cost: \$32,659 to be paid through e-rate.
- E. Keegan Tees, Inc. Cost: Approx. \$13,000. Jerseys, hats, jackets, hooded sweatshirts, water bottles and magnets to be sold. Fundraiser for Pleasant Valley Elementary School.
- F. Tyco Simplex Grinnell. Cost: \$8,400.78/per year. Fire Alarm Test and Inspection at the Pleasant Valley High School. Effective July 1, 2014 to June 30, 2017.
- G. Tyco Simplex Grinnell. Cost: \$6,187.48/per year. Fire Alarm Test and Inspection at the Pleasant Valley Intermediate School. Effective July 1, 2014 to June 30, 2017.

ROLL CALL: 8-0 CARRIED

Agenda item #12.4 – Informational items included:

- A. Student Activity Accounts
 - Beginning Balance, July 1, 2014
 - Receipts:
 - Expenditures:
 - Ending Balance, July 31, 2014
- B. District Investment Report for July 31, 2014

SOLICITOR: Mr. Daniel Corveleyn – No report.

PLEASANT VALLEY SCHOOL DIRECTORS:

Ms. Kresge thanked all the staff for their hard work in getting us ready to open school especially in light of the work involved because of the closing of the Polk school.

PLEASANT VALLEY CITIZENS: None.

ADJOURNMENT

There being no further business to come before the Board, Mr. Hoffman motioned, seconded by Mr. Borger to adjourn the meeting at 9:02 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: September 11, 2014 @ 8:00 PM