

PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

Minutes of the August 14, 2014 Board of Education Meeting

Board Approved 8-28-2014

CALL TO ORDER: Mr. Russell Gould, President

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on August 14, 2014 and called to order by Board President, Russell Gould at 8:00 PM. The Pledge of Allegiance was led by Mr. Chris Fisher followed by a moment of silence. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheadsville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra L. Duff

School Board members in attendance: Russell Gould, President, Steve Borger, Vice President, H. Charles Hoffman, Treasurer, Susan Kresge, Linda Micklos, Bob Serfass, Len Peeters, and Dan Wunder. Absent: Dominick Sacci.

Administrative staff in attendance: Carole Geary, Superintendent, Chris Fisher, Assistant to the Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Monica Kotzmann, Administrative Assistant to the Business Manager, and Josh Krebs, Mathematics Supervisor.

School Solicitor present: Mr. Gerard Geiger

Notification of Executive Session: Mr. Gould announced that an executive session was held on August 14, 2014 prior to this regularly scheduled meeting for the purposes of personnel matters including, but not limited to performance and/or discipline; Negotiations; and Legal Issues.

Pleasant Valley Citizens: None.

SECRETARY'S REPORT: Ms. Susan Famularo

Ms. Kresge motioned, seconded by Ms. Micklos to approve the minutes of the Board of Education meeting held on July 17, 2014.

CARRIED: 7-0-1

Abstained: Mr. Len Peeters/Reason: Not present at meeting

TREASURER'S REPORT: Mr. H. Charles Hoffman

Mr. Peeters motioned, seconded by Mr. Wunder to approve agenda item #3 per attached, as follows:

#3.1 Accounts Payable – 7-1-14 to 7-31-14 (Manual Checks)

#3.2 Accounts Payable – 8-1-14 to 8-14-14

#3.3 Trial Balance-Financial Statement 7-31-14

#3.4 Asset Cost Summary 7-31-14

#3.5 Condensed Board Summary-Expenditures/Revenues 7-31-14

ROLL CALL: 7-0-1 CARRIED

Abstained on item #3.2 (Ck. #00207607):

Ms. Linda Micklos/Reason: Self

The Accounts Payable (#3.6) approved at the July 17, 2014 Board meeting was provided for informational purposes.

OLD BUSINESS

Solicitor: Mr. Gerard Geiger – No report.

NEW BUSINESS

Monroe Career & Technical Institute: - Mr. Dominick Sacci

In Mr. Sacci’s absence, Mr. Hoffman reported on issues covered at the last meeting including the retirement of the business manager and her replacement; procedures for obtaining another building; and general information. Ms. Kresge stated that interviews took place today for the business manager and Mr. Lazarchak will be sending an email to all JOC members regarding the candidates. If everyone is in agreement approval will be in September.

Colonial IU#20: Mr. Daniel Wunder

Mr. Wunder stated that the next meeting is scheduled for August 27th.

PSBA Legislative Liaison Report: Ms. Susan Kresge – No report.

SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary

Agenda item #6.1

A. Policy Nos. 003. Functions, 004. Membership, and 005. Organization, were noted on the agenda for a second reading and approval will be sought at the August 28th Board meeting.

B. The following policies were attached to the agenda for a first reading and approval will be sought at the September 11th Board meeting:

Policy 006. Meetings

Policy 006.1. Attendance at Meetings Via Electronic Communications (new policy)

Policy 007. Policy Manual Access

Policy 011. Board Governance Standards/Code of Conduct (new policy)

OTHER:

Ms. Geary acknowledged the PVI PTO and stated that at the end of the year a significant amount of money (\$3,000) was donated for the building and to support some field trips. She expressed her appreciation for the donation.

HUMAN RESOURCES: Dr. John T. Burrus

Ms. Kresge motioned, seconded by Mr. Wunder to approve agenda item #8 as follows:

Approval of #8.1 – Hiring of Personnel:

	NAME	POSITION	SALARY/STEP/CREDITS	OPENING
1.	Kristin Fuentes	Substitute Custodian/Secretary	As per Board policy	
2.	Philip Masiello	Substitute Health & Physical Education	As per Board policy	

3.	Kristen Pierri	Secretary-Full-time		PVE (Replacement position for Susan Vegetable, effective August __, 2014
4.	Melissa Snyder	Substitute Custodian	As per Board policy	

Approval of #8.2 – Leaves of Absence:

	NAME	POSITION	LEAVE	DAYS	DATES
1.	Scott Castone	Teacher	Leave without pay	Two (2)	May 8 and June 6, 2014
2.	Barbara Kuntzman	Custodian	Leave without pay	One and One-half (1.5)	July 15 and July 24, 2014
3.	Angenette Marbury	Paraprofessional Associate-part-time	Leave without pay	Two (2)	June 16 and 18, 2014
4.	Nazare Pereira	Custodian	Family & Medical Leave	Twenty-eight and one-half (28.5)	July 23, 2014 through September 2, 2014
5.	Aileen Reid	Paraprofessional Associate-part-time	Leave without pay	Four (4)	June 13, 16, 17, and 18, 2014
6.	Connie Saba	Paraprofessional Associate-Library-full-time	Leave without pay	One (1)	May 6, 2014
7.	Marcia Taylor-Haughton	Bookkeeper	Leave without pay	Seven (7)	August 11 through August 19, 2014

Approval of #8.3 - Transfers:

A. Support Staff

	NAME	FROM	TO
1.	Rhonda Price	PT-PVE Paraprofessional	PT-PVI Paraprofessional
2.	Bonnie Drinkwater	PT-PVE Paraprofessional	PT-PVI Paraprofessional
3.	Aileen Reid	PT-PVE Paraprofessional	PT-PVI Paraprofessional
4.	Rosemary Denis	PT-PVE Paraprofessional	PT-PVI Paraprofessional
5.	Peggyann Corriveau	PT-PVE Paraprofessional	PT-PVI Paraprofessional
6.	Shellie Beaubien	PT-PVHS Paraprofessional	PT-PVI Paraprofessional
7.	Christina McGowan	PT-PVE Paraprofessional	PT-PVHS Paraprofessional
8.	Karen Marks	PT-PVI Paraprofessional	PT-PVHS Paraprofessional
9.	Susan Marcin	PT-PVE Paraprofessional	PT-PVHS Paraprofessional
10.	Wendy Sheeran	PT-PVE Paraprofessional	PT-PVMS Paraprofessional
11.	Karin DePaul	PT-PVE Paraprofessional	PT-PVMS Paraprofessional
12.	Carlene Altemose	FT-PVE Paraprofessional	FT-PVMS Paraprofessional
13.	Kelly Chimento	PT-PVE Paraprofessional	PT-PVMS Paraprofessional
14.	Tammy Klein	PT-PVHS Paraprofessional	PT-PVMS Paraprofessional

15.	Justin Micklos	FT-PVMS Paraprofessional	FT-PVHS Paraprofessional
16.	Joann Mastronardi	PT-Polk Secretary	PT-PVE Secretary

B. Professional Staff

	NAME	FROM	TO
1.	Gena Orlowski	High School Health & Physical Education Teacher	PVI/PVE Health & Physical Education Teacher
2.	Matt Gould	PVE	PVMS
3.	Joseph Agolino	PVMS	PVI
4.	Valerie Seligman	PVHS/PVMS (.9) German Teacher	PVHS (.9) German Teacher
5.	James Shoopack	PVMS (.64) Spanish Teacher	PVHS (.30)/PVMS (.34) Spanish Teacher
6.	Cory McKeever	Polk/PVI Speech & Language Impaired	PVE Speech & Language Impaired
7.	Dave Stefani	PVMS Dean of Students	PVMS Health & Physical Education
8.	Drew Davis	PVMS Health & Physical Education	PVE Health & Physical Education

Approval of #8.4 – The letters of resignation from the following individuals were accepted:

- A. Mark Allison, substitute teacher, effective July 29, 2014.
- B. William Gouger, part-time paraprofessional associate, effective July 31, 2014.
- C. Anna Hill, part-time food service employee, effective July 31, 2014.
- D. Shellie Menzoff, part-time paraprofessional associate, effective August 26, 2014.
- E. Yvette Shelter, teacher, effective July 28, 2014.
- F. Beverly Galasso, substitute monitor/paraprofessional associate, effective August 7, 2014.
- G. Theresa Lusardi, part-time paraprofessional associate, effective August 22, 2014. Ms. Lusardi wishes to remain on the substitute paraprofessional associate list.
- H. Scott Olsen, part-time security officer, effective August 24, 2014.

Approval of #8.5 – Recall of Furloughed Staff for the following individuals:

- 1. Adrienne Keefer, PVE Grade 2 Long - term substitute until November 26, 2014.
- 2. Kelly Collins, PVHS health room technician, effective August 26, 2014 through on or about November 26, 2014 (for Deborah Daly).

ROLL CALL: 7-0-1 CARRIED
 Abstained on Item #8.3.A.15: Ms. Linda
 Micklos/Reason: Family Member

PROFESSIONAL, SUPPORT & PUPIL PERSONNEL: Mr. Christopher J. Fisher
 Ms. Kresge motioned, seconded by Mr. Hoffman to approve agenda item #9 as follows:

Approval of #9.1 - The 2014-2015 Ticket Prices for sporting and school events as follows:

Event	Adults	Students	Senior Citizens
Night Athletic			

Contests in Stadium or Gymnasium - Varsity	\$ 4.00	\$ 2.00	\$ 4.00 *
Afternoon Athletic			
Contests in Stadium or Gymnasium – V/JV/9th	\$ 2.00	\$ 1.00	\$ 2.00 *
Options for Student Prices			
1.	Free admission for all students and younger with purchase of tee shirt.		
2.	Family Pass for participants (2 free admissions for each home event).		
3.	Additional special event days for free admission for elementary or other students.		
High School Drama Production	\$ 8.00	\$ 6.00	\$ 6.00 *
High School Musical Production	\$ 5.00	\$ 3.00	\$ 5.00 *
Middle School Drama Production	\$ 5.00	\$ 3.00	\$ 5.00 *
Intermediate/Elementary School Drama Production	Free	Free	Free
High School Band Productions	Free	Free	Free
High School Chorus Productions	Free	Free	Free
Homecoming Dance		\$ 8.00	
Marching Band Competition	\$ 6.00	\$ 6.00	\$ 6.00 *
Another Not-So-Silent Night	\$10.00	\$10.00	\$10.00 *
Italian Feast	\$ 7.00	\$ 7.00	\$ 7.00
Multi-media Mayhem	\$ 7.00	\$ 7.00	\$ 7.00 *
PV Color Guard Competition	\$ 6.00	\$ 6.00	\$ 6.00 *
Prom Fashion Show	\$ 5.00	\$ 5.00	\$ 5.00 *
PDR Video Contest	\$ 8.00	\$ 8.00	\$ 8.00 *
Mock Concert	\$ 7.00	\$ 7.00	\$ 7.00 *
Gong Show	\$ 5.00	\$ 5.00	\$ 5.00 *
FBLA Pancake Breakfast	\$ 5.00	\$ 3.00	\$ 5.00
Summer Sound Off	\$ 7.00	\$ 2.00	\$ 7.00 *
			*No Charge w/ Senior Pass

Approval of #9.2 - The 2014-2017 Supplemental Contract.

Approval of #9.3 – Acceptance of the letters of resignation from the following individuals:

- A. Lorrie Snyder as a Marching Band Advisor
- B. Michelle Fisher as the Asst. Varsity Field Hockey Coach
- C. Angie Pachuta as a volunteer coach for Varsity Field Hockey.

Approval of #9.4 – 2014-15 Fall Coaching Position - Asst. Varsity Field Hockey Coach: Ms. Angie Pachuta

Approval of #9.5 – Marching Band Volunteer: Ms. Lorrie Snyder.

ROLL CALL 8-0 CARRIED

Informational items (agenda items #9.6 and #9.7) included the 2013-14 Cafeteria Participation Report and District Events from August 15, 2014 through August 28, 2014.

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman

Ms. Micklos motioned, seconded by Mr. Peeters to approve agenda item #10.1 for the purchase of a new novel for 7th grade students in the middle school at a cost of \$4.47 each (Total \$557.50). Title: Woods Runner, Author: Gary Paulsen. Details and Teacher Reviews were attached.

ROLL CALL 8-0 CARRIED

BUILDING REPORTS: No reports.

BUSINESS MANAGEMENT: Ms. Susan Famularo

Ms. Micklos motioned, seconded by Mr. Peeters to approve agenda item #12 as follows:
Approval of #12.1 – Advertisement for sealed bids for the following items:

- Spring Athletic Supplies and Equipment
- Snow Removal

Approval of #12.2 –

- A. Resolution to provide health care coverage to certain employees and their dependents at their expense who work on average 30 hours or more a week in compliance with the Affordable Care Act. The Resolution is attached hereto.
- B. Resolution to provide the same coverage for the same-sex spouse of employees and their eligible dependents as would be provided to opposite-sex spouses and their eligible dependents under the health, dental and vision plan(s) of the Pleasant Valley School District.

Approval of #12.3 - The recommendation that PlanCon Part J: Project Accounting Based On Final Costs for the Pleasant Valley Middle School Project was approved for submission to the Pennsylvania Department of Education.

Approval of #12.4 – The following contracts were approved:

- A. Colonial Intermediate Unit #20 to provide services as needed for the 2014-2015 school year.
Cost:
 - Educational Audiology Services \$221.03/hour
 - Itinerant Hearing Support \$147.70/hour
 - Itinerant Vision Support \$259.79/hour
 - Occupational Therapy \$112.09/hour
 - Physical Therapy \$128.85
 - Psychological Services \$108.94/hour
 - Speech and Language Support \$109.99/hour
- B. Colonial Intermediate Unit #20 to provide services as needed for the 2014-2015 school year.
Cost:
 - Psychiatric Evaluation \$256.75
 - Psychiatric Amendment \$102.70

- Fee for No Show Appointment \$102.70
 - Fee for Cancellation-Less than 48 Hours' Notice \$102.70
- C. Colonial Intermediate Unit #20 to provide services as needed for the 2014-2015 school year.
Cost: Provide Sign Language Interpreting Services \$32.68/hour
- D. Colonial Intermediate Unit #20 to provide services as needed for the 2014-2015 school year.
Cost: Provide an Associate Teacher for direct, one-on-one services at the following locations:
- Clear Run Intermediate School - Multidisabilities Support; and
 - Colonial Academy - Life Skills Support; and
 - Colonial Academy -Partial Hospitalization Program; and
 - Pleasant Valley Elementary - Physical Support; and
 - Washington Elementary School - Autistic Support
 - Total cost of said services shall not exceed \$185,370.00
- E. Richard A. Shillabeer, PSY.D.
Cost: Up to \$4,000.00 to provide services in regards to psychoeducational evaluations. Term of Agreement: July 23, 2014 and until submission of evaluation report to the District.
- F. Mad Science of Lehigh Valley. Cost: \$85 per participant. Eight week after-school program to be held at Pleasant Valley Elementary for the 2014-2-15 school year.
- G. CSI. Cost: \$5,976 annually. Fire Alarm, Intercom, TV Preventative Maintenance Agreement for Pleasant Valley Middle School. effective October 1, 2014 through September 30, 2015.
- H. CSI. Cost: \$888 annually. Auditorium A/V System Preventative Maintenance Agreement for Pleasant Valley High School. Effective October 1, 2014 through September 30, 2015.
- I. Bethany M. Lengel, Certified Registered Nurse Practitioner. Cost: Ten dollars and fifty cents (\$10.50) for each ACCESS Service Description slip. This is required for medical ACCESS reimbursement.

Approval of #12.5 - The following invoice was approved for payment from the Pleasant Valley School District Stadium Project Account to be paid with a Cashier's Check: Paverart - concrete pavers \$112.00

ROLL CALL: 8-0 CARRIED

SOLICITOR: Mr. Gerard Geiger – No report.

PLEASANT VALLEY SCHOOL DIRECTORS:

Ms. Micklos expressed how nice it is to see so many activities being held on the school property.

PLEASANT VALLEY CITIZENS: None.

ADJOURNMENT

There being no further business to come before the Board, Mr. Hoffman motioned, seconded by Mr. Peeters to adjourn the meeting at 8:09 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: August 28, 2014 @ 8:00 PM