

PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, PA 18322

**Board Approved 7-14-16**

**Minutes of the June 23, 2016 Board of Education Meeting**

**CALL TO ORDER:**

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on June 23, 2016 and called to order by Russell Gould, President, at 8:04 PM. The Pledge of Allegiance was led by Mr. Bob Serfass followed by a moment of silence. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheads ville, PA 18322.

**Roll Call –School Board Recorder:** Ms. Debra Duff

**School Board members in attendance:** Russell Gould, President, Bob Serfass, Treasurer, Doug Wisser, Daniel Wunder, Linda Micklos. Absent: Steve Borger, Len Peeters, Vice President, Sue Kresge, Delbert Zacharias.

**Administrative staff in attendance:** Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Monica Kotzmann, Administrative Assistant to the Business Manager, Josh Krebs, Director of Support Services, Keri Ramsay, Reading Supervisor, Shavonne Liddic, Mathematics Supervisor.

**Building Administrative staff in attendance:** John Gress, Rocco Seiler, Tresa Malligo, Erica Greer, Cassandra Herr, Roger Pomposello.

**School Solicitor in attendance:** Daniel Corveleyn, Esq.

**Notification of Executive Session:** Mr. Gould announced that an executive session was held on June 13, 2016 immediately prior to the regularly scheduled Building and Grounds meeting and June 23, 2016 immediately prior to the regularly scheduled meeting for purposes of personnel matters including, but not limited to, performance and/or discipline; Negotiations; and Legal Issues. Mr. Gould announced that an executive session will be held immediately following this meeting.

**Good News: Pleasant Valley High School – Mr. Gress**

Mr. Gress provided the Board with packets of information which included the graduation program booklet as well as the awards program booklets summarizing the programs and containing names of all recipients. Mr. Gress thanked the Board for their continued support throughout the year. He then turned the meeting over to Ms. Diane Rostock, gifted teacher at the high school. Ms. Rostock stated that she worked with students in the gifted program and created a project. Students, Zicora Hamilton and Travis Nugent, representing all students who worked collaboratively on the project, unveiled the mosaic tile of the Statute of Liberty. Ms. Hamilton and Mr. Nugent explained the process of completing the project and thanked Ms. Rostock. The mosaic was presented to Ms. Erica Greer, PVE Principal, by Mr. Nugent. A plaque containing a poem written to match the project by Megan Gawron, unable to attend the meeting, was read and presented by Mr. Nugent to Ms. Greer. Ms. Greer thanked the students, Ms. Greggo, Ms. Rostock, and all involved in this project and hopes that this tradition continues.

**Pleasant Valley Citizens:** None.

**SECRETARY’S REPORT: Ms. Susan Famularo, Board Secretary**

Mr. Serfass motioned, seconded by Mr. Wunder to approve the minutes of the Board of Education meeting held on June 9, 2016.

CARRIED

**TREASURER’S REPORT: Mr. Bob Serfass**

Ms. Micklos motioned, seconded by Mr. Wunder to approve agenda item #3 per attached, as follows: Approval of #3.a. Accounts Payable – 6-10-16 through 6-23-16.

ROLL CALL: 5-0 CARRIED  
Abstained on #3.a. (Check No. 00214578):  
Linda Micklos 4-0-1 CARRIED

The Accounts Payable (#3.b.) approved at the June 9, 2016 Board meeting was provided and attached to the agenda for informational purposes.

**OLD BUSINESS**

**Solicitor:** Daniel Corveleyn, Esq. – No report.

**NEW BUSINESS**

**Monroe Career & Technical Institute – Ms. Linda Micklos:** No report.

**Colonial IU20: Mr. Daniel Wunder:** No report.

**SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary (Mr. Newman reported in Ms. Geary’s absence)**

Mr. Wunder motioned, seconded by Mr. Serfass to approve agenda item #7 as follows:

Approval of Agenda item #7.a. – Legal Services for the 2016-2017 school year:

- A. Newman, Williams, Mishkin, Corveleyn, Wolfe, and Fareri as solicitor for the 2016-2017 school year at an annual retainer of \$20,000 and an hourly rate of \$175.00.
- B. Sweet, Stevens, Katz and Williams LLP for the 2016-2017 school year at an hourly rate not to exceed \$195.00 .
- C. King, Spry, Herman, Freund and Faul, LLC for the 2016-2017 school year at an hourly rate not to exceed \$175.00.
- D. Levin Legal Group for the 2016-2017 school year at an hourly rate not to exceed \$190.00.
- E. Bollinger Law Firm LLC for the 2016-2017 school year at an hourly rate not to exceed \$225.00.

Approval of Agenda item #7.b. – The following policies:

- A. Policy No. 212 - Reporting Student Progress
- B. Policy No. 215 - Promotion and Retention
- C. Policy No. 216.1 - Supplemental Discipline Records
- D. Policy No. 235.1 - Surveys

**ROLL CALL: 5-0 CARRIED**

Agenda item #7.c. – Other: Mr. Newman extended gratitude to PVEN for offering a no cost summer lunch program this year to students attending the summer reading and math camp. Students will be given free box lunches at the end of each day. Mr. Newman thanked PVEN for the opportunity to work with them. To assure your child’s lunch, Mr. Newman said to contact Vickie O’Rourke at extension 1311.

**HUMAN RESOURCES: Dr. John T. Burrus**

Mr. Wunder motioned, seconded by Ms. Micklos to approve agenda item #8 as follows:

Approval of #8.a. – Hiring of Personnel Regular appointment (pending receipt of all required paperwork):

|    | <b>Name</b>       | <b>Position</b>                        | <b>Salary</b>         | <b>Location</b> | <b>Start Date</b> |
|----|-------------------|--|-----------------------|-----------------|-------------------|
| 1. | Mark Boos         | Assistant Principal                    | \$77,360.00           | PVI             | July 1, 2016      |
| 2. | Sarah Burger      | Elementary Teacher, 3rd Grade          | BS, Step 1 - \$41,800 | PVE             | August 23, 2016   |
| 3. | Christine Finelli | Summer Camp Paraprofessional Associate | \$72/day              | PVE             | July 5, 2016      |
| 4. | Kacey Galasso     | Elementary Teacher, 1st Grade          | BS, Step 1 - \$41,800 | PVE             | August 23, 2016   |
| 5. | Kristen Gschwend  | Special Education Teacher              | BS, Step 1 - \$41,800 | PVI             | August 23, 2016   |
| 6. | Kelsey McGarvey   | Elementary Teacher, 3rd Grade          | BS, Step 1 - \$41,800 | PVE             | August 23, 2016   |
| 7. | Angela Pachuta    | Elementary Teacher, 4th Grade          | BS, Step 1 - \$41,800 | PVI             | August 23, 2016   |
| 8. | Nicole Wild       | Reading Specialist                     | M, Step 1 - \$45,800  | PVE             | August 23, 2016   |
| 9. | Kelly Williams    | Elementary Teacher, 3rd Grade          | BS, Step 1 - \$41,800 | PVE             | August 23, 2016   |

Approval of #8.b. –The following leaves of absence (employees are responsible for benefit payments):

|    | Name             | Position                                   | Leave                               | Days          | Dates                             |
|----|------------------|--|-------------------------------------|---------------|-----------------------------------|
| 1. | Drita Beskovic   | Part-time Paraprofessional Associate, PVHS | Leave without pay                   | One (1)       | May 6, 2016                       |
| 2. | Beverly Cascioli | Custodian, PVHS                            | Intermittent Family & Medical Leave | Four (4)      | April 14, 26, 29, and May 3, 2016 |
| 3. | Laraine Gartrell | Part-time Paraprofessional Associate, PVI  | Leave without pay                   | Three (3)     | June 1-3, 2016                    |
| 4. | Stacy Meckes     | Teacher, PVE                               | Intermittent Family & Medical Leave | One-half (.5) | April 25, 2016                    |
| 5. | Kristen Keller   | Food Service Employee, PVE                 | Leave without pay                   | One (1)       | May 3 (.5) and May 4 (.5), 2016   |
| 6. | Izabela Moscicki | Food Service Employee, PVHS                | Leave without pay                   | One (1)       | May 13, 2016                      |
| 7. | Jill Skinner     | Part-time Paraprofessional Associate, PVE  | Leave without pay                   | One (1)       | June 3, 2016                      |

Approval of #8.c. – The following resignations:

1. Kurt Anderson from summer maintenance position, effective June 7, 2016.
2. Janet Dooner, monitor at PVMS, effective June 6, 2016. Ms. Dooner wishes to remain on the substitute list for monitor.

ROLL CALL: 5-0 CARRIED

**CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman**

Mr. Serfass motioned, seconded by Mr. Wisser to approve Agenda Item #9 as follows:

Approval of #9.a – Textbook Discard – Discard of PVMS science textbooks, HS English textbooks, HS German textbooks, and PV Cyber Academy accounting textbooks per the detailed lists attached to the agenda.

Approval of #9.b. – Textbook Purchase – Purchase of 400 McGraw Hill/Glencoe Life Science textbooks for PVMS at a cost not to exceed \$40,000.

Approval of #9.c. – Pleasant Valley Middle School - Summer School for ELA grades 7 – 8 – Conduct a Summer School for Grades 7-8 for the remediation of students who have failed previous English Language Arts courses.

Responsibility and Subjects

Grades 7- 8 Middle School responsibility, located at the Pleasant Valley Middle school.

English Language Arts.

Hours of Operation - 8:00 AM-10:30 am - Monday through Thursday Summer - July 11 through July 28, 2016

Tuition Costs (No Refunds), minimum of 8 students registered needed to run course.

\$200.00 per course, for district residents,

\$300.00 per course for nonresidents.

Miscellaneous

Payment and registration due one (1) week prior to the beginning of session. Only certified checks, money orders or cash accepted. Registration completed by the appropriate guidance office. Transportation arranged by the parent. Students may be absent only one (1) time as excused by a doctor's note. Students dismissed from the program for discipline and/or attendance reasons will receive a refund. Only one (1) discipline warning will be given.

Approval of #9.d. - K-6 Student Handbook for PVE and PVI.

ROLL CALL: 5-0 CARRIED

Agenda item #9.e. - Informational – Ms. Keri Ramsay, Reading Supervisor, provided a written ELA update which was attached to the agenda.

Agenda item #9.f. – ELA Update Presentation: Ms. Keri Ramsay, Reading Supervisor.

Ms. Ramsay provided an end-of-the-year PowerPoint presentation showing comparisons and results of assessments taken by students. The presentation focused on PVE and PVI showing results of DIBELS Next (basic early literacy skills) and STAR (comprehension) results. Ms. Ramsay said that the overall growth showed high percentages of students who met the benchmarks and/or scored proficient or above. The written presentation was also included in the agenda. Ms. Ramsay stated that after meeting with Mr. Seiler and Mr. Gress, it was determined, in the best interest of the students, unnecessary for the middle school and high school students to take the CDT tests and that the PSSA scores would be sufficient to determine how those students did.

Mr. Wunder questioned when the PSSAs will be coming out and Mr. Newman said hopefully by July 11<sup>th</sup>. Mr. Wisser had several questions and asked for clarification regarding assessment scores relating to cut scores, benchmarks, proficient and advanced scoring, etc. Ms. Ramsay addressed those questions and also stated that the next PVIP meeting will be held shortly for which reports will be provided to the Board.

Mr. Newman commended Ms. Ramsay for her report.

**SUPPORT SERVICES: Mr. Joshua Krebs**

Mr. Serfass motioned, seconded by Ms. Micklos to approve Agenda Item #10 as follows:

Approval of #10.a. – 2015-2016 Intramural Advisors:

- A. PVHS Weightlifting Monday - Tuesday, March 8, 2016 through Monday, June 3, 2016 3pm - 5:30pm  
Advisor: Mark Versuk Co-Advisors: James Ward, Bron Leupold
- B. PVHS Golf Monday June 4, 2016 through Friday July 29, 2016 afternoons  
Advisor: Steve Krechel

Approval of #10.b. – 2016-2017 Fall Coaching Positions:

- Football:  
Varsity Assistant: Richard Irving  
Freshman Assistant: Jeff Lazowski
- Cross Country:  
Volunteer: Jeff Eberhardt

Approval of #10.c. - For Approval - 2016-2017 Spring Coaching Position:

- Girls Soccer:  
JV Assistant: Tara Hyland

Approval of #10.d. - For Approval - 2016-2017 Co-Curricular Positions:

- Class Advisor 9th Grade: Sandy D'Agostino
- Senior National Honor Society: Paul Nale (retroactive to 8/31/15)
- Science Club Co-Advisor HS: Jason Smith
- Science Olympiad Co-Advisor HS: Jason Smith
- Special Education Co-Chair 7-12: Jamile Ferrara

ROLL CALL: 5-0 CARRIED

Agenda item #10.e. – Informational: District Events from June 24, 2016 through July 14, 2016 was provided.

**BUILDING REPORTS (Agenda item #11):**

**Pleasant Valley Elementary School: Ms. Erica Greer**

A written informational report was provided.

**Pleasant Valley Intermediate School: Ms. Cassandra Herr**

A written informational report was provided. In addition, Ms. Herr read a letter composed thanking the individual who previously anonymously donated a generous amount of money to each school. The letter informed the Board as to how the money was spent at PVI which was used in part for the purchase of 30 Chrome books which will help in integrating technology into the curriculum among other things.

**Pleasant Valley Middle School: Mr. Rocco Seiler**

A written informational report was provided. Mr. Seiler thanked the Board for the opportunity to be principal and is looking forward to another positive year.

**Pleasant Valley High School – Mr. John Gress**

Mr. Gress provided a written informational report.

**BUSINESS MANAGEMENT: Ms. Susan Famularo**

Mr. Serfass motioned, seconded by Mr. Wunder to approve agenda item #12.a. as follows:

Approval of #12.a. – General Fund Budget

BE IT RESOLVED that the 2016-2017 General Fund Budget be approved, calling for a tax levy of 146.016 mills in property tax and the Act 511 Earned Income Tax of .5% and Real Estate Transfer Tax of .5% (this represents a 0 mill, 0% increase from last year's budget).

ROLL CALL: 5-0 CARRIED

Mr. Wunder motioned, seconded by Ms. Micklos to approve agenda item #12.b. through #12.h. as follows:

Approval of #12.b. – The 2016 Homestead and Farmstead Exclusion Resolution per the attached. The maximum homestead assessment exclusion will be \$3,311.00. The maximum farmstead assessment exclusion will be \$3,311.00. The maximum homestead tax exclusion will be \$483.52. The maximum farmstead tax exclusion will be \$483.52.

Approval of #12.c. – Cafeteria Accounts Payable for April 30, 2016: Total amount: \$188,089.20  
Bills payable for April 2016: Total amount: \$62,235.90

Approval of #12.d. – Invoice for payment from the Bond Fund as indicated: 2006 Bond Fund as per attached - \$100,000.00.

Approval of #12.e. – The following contracts:

1. Weatherproofing Technologies, Inc. - Tremco Roofing. Cost: \$59,109.12 - Change Order#1-8080 for the Pleasant Valley High School Gym Roof. (Insurance Claim)
2. Four Diamonds Mini-THON Partnership Agreement. Pleasant Valley Elementary Mini-THON to be held February 17, 2017, 9:30 a.m. - 3:00 p.m.
3. CSI - Integrated Security & Communications. Cost: \$1,610.00. Preventative Maintenance - Security System, TV System and Intercom System - Pleasant Valley Elementary School.
4. Behavioral Health Associates for Education Services for 2016-2017 School Year.
  - General Education \$89.00/day
  - Special Education \$125.00/day
  - ISST Program (Intensive Social Skill Training) \$200.00/day
  - PRIDE Program (Positively Reinforced Individually Directed Education) \$175.00/day
  - One-on-One Instructional Assistant \$20.00/per hour
  - Interpreter - Deaf/Hearing Impaired \$65.00/per hour
  - Interpreter - Spanish \$60.00/per hour
  - Psychiatric Evaluation \$175.00/per evaluation
  - Psychological Evaluation \$175.00/per evaluation
5. Tyco Simplex Grinnell. Cost: \$1,324.60. Trouble shoot fire panel at Pleasant Valley Intermediate School.
6. Mobile Ag Ed Science Lab. Cost: \$1,500.00. The lab will provide workshops for the week of November 28, 2016 thru December 1, 2016 at Pleasant Valley Elementary School.
7. Pennsylvania Department of Education - Bureau of Special Education - School Based Access Program (SBAP) for the 2016-2017 school year.
8. Tyco Simplex Grinnell. Cost: \$3,850.00. Chestnuthill Fire Panel Upgrade.
9. Participation Agreement for Enrollment for Education Solutions (EES).

Approval of #12.f. – The following student placement: Student #052716CP – Glen Mills School, effective 5-27-16.

Approval of #12.g. - Purchase of a new vehicle for School Police Security after July 1, 2016. A 2016 Ford Utility Police Interceptor AWD Vehicle with trade not to exceed \$27,000.

Approval of #12.h. - Bid Award for Pleasant Valley Intermediate School Ramp and Stair Repairs – Recommendation that the Board award the bid for Pleasant Valley Intermediate School Ramp and Stair Repairs to Multiscape, Inc. at a base bid amount of \$98,250 plus alternate #1 at \$60,000 for a total bid award amount of \$158,250.

ROLL CALL: 5-0 CARRIED

Agenda item #12.i. – Informational:

A. Student Activity Accounts

Beginning Balance, May 1, 2016: \$261,828.27

Receipts: \$36,490.84

Expenditures: \$44,053.15

Ending Balance, May 31, 2016: \$254,433.36

B. District Investment Report for May 31, 2016

**SOLICITOR:** Daniel Corveleyn, Esq. – No report.

**PLEASANT VALLEY SCHOOL DIRECTORS:**

Mr. Wisser congratulated and commended Mr. Gress for a great graduation.

Mr. Wunder congratulated Mr. Gress for a great graduation. He also commended Ms. Ramsay on her ELA presentation this evening.

Mr. Serfass commended The Times News for doing a great job at covering our athletic events.

**PLEASANT VALLEY CITIZENS:** None.

**ADJOURNMENT**

There being no further business to come before the Board, Mr. Wunder motioned, seconded by Mr. Serfass to adjourn the meeting at 8:58 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: July 14, 2016 @ 8:00 PM