

PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, PA 18322

Minutes of the February 25, 2016 Board of Education Meeting

Board Approved 3-10-16

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on February 25, 2016 and called to order by Russell Gould, President, at 8:02 PM. The Pledge of Allegiance was led by Mr. Josh Krebs followed by a moment of silence. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheads ville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra Duff

School Board members in attendance: Russell Gould, President, Len Peeters, Vice President
Bob Serfass, Daniel Wunder, Delbert Zacharias, Linda Micklos, Sue Kresge. Absent: Charles Hoffman, Treasurer, Steve Borger.

Administrative staff in attendance: Carole Geary, Superintendent, Ken Newman, Assistant to the Superintendent, Monica Kotzmann, Administrative Assistant to the Business Manager, Shavonne Liddic, Mathematics Supervisor, Josh Krebs, Director of Support Services, Keri Ramsay, Reading Supervisor.

Building Administrative staff in attendance: John Gress, Bob Hines, Dave Pacchioni, Rocco Seiler, Josephine Fields, Erica Greer, Roger Pomposello, Cassandra Herr.

School Solicitor in attendance: Daniel Corveleyn, Esq.

Good News: Ms. Laura Jecker, Chestnuthill Township, provided a good news presentation on the success of the recent Basket Auction held on February 20th and 21st. On behalf of the PVI and Middle School PTOs, Ms. Jecker highlighted the event through a video slide show presentation. She stated that there were 354 baskets and 100% of the proceeds went to students. She stated that \$17,000.00 was raised and thanked all involved.

Notification of Executive Session: Mr. Gould announced that an executive session was held February 11, 2016 after the regularly scheduled meeting and February 25, 2016 immediately prior to the regularly scheduled meeting for purposes of personnel matters including, but not limited to, performance and/or discipline; Negotiations; and Legal Issues.

Pleasant Valley Citizens: None.

SECRETARY'S REPORT: Ms. Monica Kotzmann, Assistant Secretary

Mr. Serfass motioned, seconded by Ms. Micklos to approve the minutes of the Board of Education meeting held on February 11, 2016.

CARRIED

TREASURER'S REPORT: Mr. H. Charles Hoffman (Mr. Peeters reported in Mr. Hoffman's absence)

Ms. Kresge motioned, seconded by Mr. Serfass to approve agenda item #3 per attached, as follows:
Approval of #3.a. Accounts Payable – 2-12-16 to 2-25-16

ROLL CALL: 7-0 CARRIED

The Accounts Payable (#3.b.) approved at the February 11, 2016 Board meeting was provided and attached to the agenda for informational purposes.

OLD BUSINESS

Solicitor: Daniel Corveleyn, Esq. – No report.

NEW BUSINESS

Monroe Career & Technical Institute: Ms. Linda Micklos

Ms. Micklos stated that there was a public workshop held on Tuesday, February 16th regarding capital improvements at MCTI. In addition, she stated that a presentation will be given this evening regarding the 2016-2017 budget.

Colonial IU#20: Mr. Daniel Wunder

Mr. Wunder reported on the IU 20 Board of Directors meeting held on February 24, 2016. He stated that in addition to routine business conducted at the meeting, of specific note to Pleasant Valley included:

- Approval was given to honor the request made by Pleasant Valley SD to create a new classroom position of a One-on-One Associate Teacher for the Autistic Support classroom in Pocono Mountain West HS.
- The Board approved the General Operating Budget for IU 20 for the 2016-2017 school year as was presented to us by Susan Famularo last month.
- Cheyanne Claudio was appointed as a One-on-One Full-time Associate Teacher for the Physical Support Class located in the Pleasant Valley Elementary School.
- Invitations to the 2016 Excellence in Education Awards and the Annual Scholar Recognition Ceremony are attached. This year it is scheduled to be held at the Stroudsmoor Country Inn on Thursday, April 28, 2016. The IU is asking that we RSVP on the attached invitation and return them no later than April 7th.

Mr. Wunder provided a copy of *The Twenty* for the Board's information.

PSBA Legislative Liaison Report: Ms. Susan Kresge

Ms. Kresge read an article of interest for everyone's information. The article was in reference to a public vigil at the Capitol on the state's public pension funding crisis and includes statements made by Barry Shutt who unveiled a public pension debt clock that, second-by-second, is now available for passers-by in the East Wing Rotunda to take in and – whether they totally understand it or not – see the relentless nature of this problem. She read a quote from Barry Shutt – “I just wish that people across the state will see that ticking and say: ‘You know, these people have got to do something.’” Ms. Kresge went on to read that the clock captures the combined unfunded liability of the state's two major pension funds which is currently pegged at more than \$63 billion and, by Shutt's calculation, is growing at a hypothetical \$143 per second. She said that this is contained on the Pennlive website.

Student Government Representative: Ms. Michelle Heckelman, President

Ms. Heckelman reported on activities and events at the high school:

- Congratulations to winners at the Monroe County Mock Trial Competition, Ian Saviet, Amanda Grima for winning best lawyers, and Celine Lawrence and Miguel Diaz for winning best witnesses.
- Dr. Tangoren from Pocono Medical Center provided an inspirational presentation during Healthy Living assemblies on the importance of healthy living and making good decisions.
- The cast, crew, and staff are actively preparing for the March 18th, 19th, and 20th performances of the musical *Camelot*.
- The National Honor Society sponsored a dress down day for breast cancer on February 12th and donations were collected for the Lucy Fund in the amount of \$1,245.00.
- The Student Government Winter Homecoming dance was held on February 13th and over 200 students attended. Ms. Heckelman spoke of the success of the dance and hopes this will become an annual event.
- A Student Athlete and College Recruiting Seminar sponsored by the Athletic Department will be held on February 29th to allow students and parents to learn about the recruiting process for playing college sports and scholarship opportunities.
- Ms. Heckelman provided a flyer to the Board on behalf of the senior class, for the first ever gift card bingo to be held on March 12th at the West End Fire House.

SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary

Agenda item #6.a.: An informational presentation was given by Director, Dr. Carol Shegulski and Business Manager, Diane Serfass for the MCTI 2016-2017 Proposed Budget. Board members were provided a copy of the presentation. Dr. Shegulski thanked the Board for the support given to MCTI and she stated that over 100 9th grade students have registered so far. Ms. Serfass reviewed the budget packet provided to the Board including revenues, expenditures and the impact on the sending school districts. She stated that the total budget is in the amount of \$9,287,474 and Pleasant Valley's share is \$2,567,940. Following the presentation Ms. Kresge questioned the status of the other sending school districts. Ms. Serfass stated that the budget was approved by Pocono Mountain School District and a presentation was given at East Stroudsburg Area School District and a presentation will be given at an upcoming meeting at Stroudsburg School District.

Mr. Peeters motioned, seconded by Ms. Kresge to approve agenda item #6 as follows:
Approval of #6.b. – 2016-2017 Calendar as provided.

Approval of #6.c. - Homebound Instruction (per Board policy, re-evaluation will be done in ninety (90) days):

Student No.	Reason
HB 207695-H	Medical, retroactive to 1/4/16
HB 207673-H	Medical, retroactive to 1/22/16
HB 207476-H	Medical, retroactive to 1/26/16
HB 208022-H	Medical, retroactive to 1/26/16
HB 208021-H	Medical, retroactive to 1/26/16
HB 206908-H	Medical, retroactive to 1/26/16
HB 107673-E	Medical, retroactive to 2/12/16

Approval of #6.d. – The following policies:

- A. Policy No. 230 Public Performance by Students
- B. Policy No. 231 Social Events
- C. Policy No. 232 Student Participation in School Affairs
- D. Policy No. 233 Suspension and Expulsion

ROLL CALL: 7-0 CARRIED

Agenda item #6.e. – Policy Revisions: The following policies were noted for a second reading:

- A. Policy 234 Pregnant/Parenting/Married Students
- B. Policy 235 Student Rights and Responsibilities
- C. Policy 236 Student Assistance Program
- D. Policy 237 Communication Devices, Cellular Telephones, Pagers, and Other Devices

Agenda item #6.f. – Policy Revisions: The following policies were provided for a first reading:

- A. Policy 239 Foreign Exchange
- B. Policy 245 Student Identification Cards
- C. Policy 246 Student Wellness
- D. Policy 247 Hazing
- E. Policy 008 Meeting Procedures

Agenda item #6.g. – Other:

Mr. Peeters motioned, seconded by Mr. Wunder to approve the denial of Grievance #2015-01.

ROLL CALL: 7-0 CARRIED

Ms. Geary thanked Mr. Newman and the Diversity Task Force for the success of A Night of Unity held on February 24th. She stated it was a wonderful event and well attended. Ms. Geary also thanked Ms. Greer and Mr. Seiler for the success of the Thon held last week. She also thanked Ms. Ramsay and Ms. Liddic for their mid-year reports and stated that it is encouraging to see how well students are doing.

HUMAN RESOURCES: Dr. John T. Burrus (Ms. Geary reported in Dr. Burrus' absence)

Mr. Wunder motioned, seconded by Mr. Zacharias to approve agenda item #7 as follows:

Approval of #7.a. – Hiring of Personnel Regular appointment (pending receipt of all required paperwork):

	Name	Position	Salary	Location	Start Date
1.	George Balas	Substitute Courier/Custodian	Per Board Policy		TBD
2.	Jennelle Billingsby	Long-Term Substitute Teacher for Angela Pachuta, Mathematics Specialist,	\$41,400 pro-rated	PVI	February 22, 2016 through on or about May 13, 2016

3.	Michael Chiesa	Substitute Custodian/Monitor	Per Board Policy		TBD
4.	Kelley Giardina	Substitute Courier/Custodian/Monitor	Per Board Policy		TBD
5.	Patricia Lattanzio	Substitute Paraprofessional Associate	Per Board Policy		TBD
6.	Robert Poli	Substitute Courier/Custodian/Monitor/Food Service Employee	Per Board Policy		TBD
7.	Stacey Stephani	Substitute Teacher - Mathematics 7-12	Per Board Policy		TBD
8.	Alfred Chestnut	Casual Security Officer	Per Board Policy		TBD

Approval of #7.b. – Leaves of Absence (Employees are responsible for benefit payments):

	Name	Position	Leave	Days	Dates
1.	Bongiovanni, Sue	Part-time Paraprofessional Associate, PVI	Leave without pay	One (1)	February 17, 2016
2.	John McCutchan	Courier	Family & Medical Leave	Ten (10)	February 1, 2016 with a return to service date of February 15, 2016
3.	Lorraine McCutchan	Administrative Secretary, Admin.	Revised Family & Medical Leave	Forty-four and one-half (44.5)	December 4, 2015 with a return to service date of February 8, five (5) half (.5) days then February 15, 2016, full days.
4.	Barbara Partyka	Part-time Food Service Employee, PVE	Leave without pay	One (1)	February 9, 2016
5.	Kelsey Sutliff	Long-Term Substitute Teacher	Leave without pay	One (1)	March 4, 2016
6.	Fannie Boeman	Part-time Paraprofessional Associate, PVE	Leave without pay	One and one-half (1.5)	February 9 (1/2) and February 10, 2016
7.	Sue Bongiovani	Part-time Paraprofessional Associate, PVI	Leave without pay	One (1)	February 19, 2016
8.	Diana Graziano	Part-time Paraprofessional Associate, PVE	Leave without pay	One and one-half (1.5)	February 8 (1/2) and February 9, 2016
9.	Danielle Staples	Teacher, PVE	Leave without pay	One-half (.5)	March 22, 2016
10.	Theresa Balas	Part-time Paraprofessional Associate, PVHS	Leave without pay	One (1)	January 22, 2016

11.	Gigi Barton	Part-time Paraprofessional Associate, PVHS	Leave without pay	One (1)	February 11, 2016
12.	Amy Eckert	Part-time Paraprofessional Associate, PVI	Leave without pay	Five (5)	February 8-12, 2016
13.	Brigitte Endrulat	Part-time Paraprofessional Associate, PVMS	Leave without pay	Three (3)	February 17-18, 2016 and February 29
14.	Sarah LaBar	Monitor, PVHS	Leave without pay	One (1)	January 5, 2016
15.	Marie McGinley	Part-time Paraprofessional Associate, PVHS	Leave without pay	Three (3)	March 4, 7, and 8, 2016
16.	Tammy Rose	Part-time Paraprofessional Associate, PVE	Leave without pay correction from February 11, 2016 Board Report	Four (4)	February 23-26, 2016
17.	Kelsey Sutliff	Long-Term Substitute Teacher, PVMS	Leave without pay	One-half (.50)	March 14, 2016

Approval of #7.c. – The following teachers having served Pleasant Valley School District for three (3) years and having been rated as Satisfactory by the provisions of the PA School Code, are recommended for tenure:

- Michele Herrmann
- Timothy Hinton

Approval of #7.d. – The following retirement: Henry Snyder, custodian PVMS, effective March 31, 2016.

ROLL CALL: 7-0 CARRIED

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman

Mr. Newman thanked all involved for the successful A Night of Unity event held last evening. He said that he will have pictures and more information to share at the next meeting.

Mr. Peeters motioned, seconded by Mr. Serfass to approve agenda item #8 as follows:

Approval of #8.a. – Textbook discard for unused and out of date Mathematics textbooks from PVE and PVHS as was attached to the agenda.

Prior to roll call vote, Mr. Wunder questioned the math books being discarded stating that Ms. Liddic’s report gives scores using that program. Mr. Newman explained the process of replacing and transferring the math books over to the 2015 version and he recognized Mr. Krebs and Ms. Liddic for accomplishing this at no additional cost.

ROLL CALL 7-0 CARRIED

Agenda item #8.b. – Informational: Ms. Ramsay, Reading Supervisor, provided an ELA update. Her report was attached to the agenda.

Agenda item #8.c – Informational: Ms. Ramsay, Reading Supervisor, and Ms. Shavonne Liddic, Mathematics Supervisor, provided a middle of the year math and ELA update K-12 through a PowerPoint presentation showing assessments in each grade level and the progress attained. Ms. Ramsay said that the information will be used to determine how we can evaluate and align the curriculum. Their report was attached to the agenda and lengthy discussion was held wherein questions from Ms. Kresge and Ms. Micklos were asked and addressed by Ms. Liddic and Ms. Ramsay. Mr. Newman addressed a question about the CDT and suggested that a presentation be provided to explain how CDT works which will be done at a future meeting. Mr. Peeters raised

questions about the results relating to the PSSAs which were addressed. In addition, a breakdown of costs associated with the math consult for 2016-2017 was provided to the Board.

SUPPORT SERVICES: Mr. Joshua Krebs

Mr. Serfass motioned, seconded by Ms. Micklos to approve Agenda Item #9 as follows:

Approval of #9.a. – 2015-2016 Intramural Advisors:

- A. Volleyball - PVI Tuesdays and Wednesdays, March 1, 2016 to June 2, 2016, 5:45 pm - 8:15 pm

Advisor: John Gesiskie

- B. PVHS Football Weight Lifting - M-F, January 4, 2016 to March 6, 2016, 3:00pm - 5:00pm

Advisor: Mark Versuk

Approval of #9.b. – The following field trip request:

- A. Organization: Reading Olympics
 Teacher(s) Involved: Jennifer Cirba
 Destination: Easton High School
 Purpose: Spring Challenge Reading Competition
 Date(s) 4/28/16
 District Buses Needed: Yes
 Cost Per Student: \$2.50 (\$40 registration fee)
 Cost for District: N/A

Approval of #9.c. – The following Facility Use Requests:

A.	Organization	TNT Dance Studio
	Facility Requested	PVHS New Auditorium, Lobby, Music & Band rooms
	Purpose	Dance Rehearsal / Recital
	Dates/Times	Saturday, June 11, 2016 8:30am – 10:30pm
	Requestor	Debi Strausberger
	Attendance	600
	Tuition	Admission will be charged
	Fee by District	Class 4- All Appropriate Fees Apply
B	Organization	Girls on the Run
	Facility Requested	PVI outdoor running/walking area, gymnasium
	Purpose	Girls Running Program
	Dates/Times	Wednesday, March 9, 2016 – Thursday, May 26, 2016 Every Wednesday & Thursday from 4:00 5:15pm
	Requestor	Dolores Everett & Tina Keppel
	Attendance	12
	Tuition	\$10.00 - \$125.00
	Fee by District	Class 4- All Appropriate Fees Apply
C	Organization	Ready Set Run
	Facility Requested	PVHS & PVMS Outdoor grounds
	Purpose	Run / Walk Program
	Dates/Times	March 29, 2016 – June 7, 2016 Tuesday's from 6:00pm – 7:30pm
	Requestor	Alicia Shelkin & Trish D'Imperio
	Attendance	60-80
	Tuition	N/A
	Fee by District	Class 3- All Appropriate Fees Apply
D	Organization	PV Ballerz
	Facility Requested	High School New Gymnasium
	Purpose	AAU Basketball Tryouts and Practice
	Dates/Times	Monday's, Wednesday's, Friday's, Saturday's Starting March 4, 2016 – June 10, 2016 6:30pm-9:15pm
	Requestor	Pernell Hosier
	Attendance	50

	Tuition	N/A
	Fee by District	Class 3- All Appropriate Fees Apply
E	Organization	PV Cubs
	Facility Requested	Stadium and Restrooms
	Purpose	Football Camp
	Dates/Times	Monday – Friday July 25, 2016 – July 29, 2016 5:30pm – 8:00pm
	Requestor	Tara Shaffer
	Attendance	150
	Tuition	N/A
	Fee by District	Class 3- All Appropriate Fees Apply
F	Organization	PV Cubs
	Facility Requested	PVHS – Rear Parking Lot PVHS Cafeteria – will only be used with inclement weather
	Purpose	Football Equipment Handout
	Dates/Times	Thursday July 23, 2016 8:30am – 12:00pm
	Requestor	Tara Shaffer
	Attendance	160
	Tuition	N/A
	Fee by District	Class 3- All Appropriate Fees Apply
G	Organization	PV Cubs
	Facility Requested	PVHS – Old Auditorium Lobby
	Purpose	PV Cubs Registration
	Dates/Times	Monday April 11, 2016 5:00pm – 8:30pm
	Requestor	Tara Shaffer
	Attendance	35
	Tuition	N/A
	Fee by District	Class 3- All Appropriate Fees Apply
H	Organization	PV Cubs
	Facility Requested	MS Football Field / MS Football Practice Field
	Purpose	Football / Cheerleading Practice
	Dates/Times	Monday – Friday August 1, 2016 – September 16, 2016 6:00 – 8:00pm
	Requestor	Tara Shaffer
	Attendance	200
	Tuition	N/A
	Fee by District	Class 3- All Appropriate Fees Apply
I	Organization	PV Cubs
	Facility Requested	PVHS Football Practice Field
	Purpose	Football / Cheerleading Practice
	Dates/Times	Monday – Friday September 16, 2016 – November 18, 2016 6:00 – 8:00pm
	Requestor	Tara Shaffer
	Attendance	200
	Tuition	N/A
	Fee by District	Class 3- All Appropriate Fees Apply
J	Organization	Pocono Cup Soccer
	Facility Requested	Pleasant Valley Soccer Fields
	Purpose	Soccer Tournament
	Dates/Times	Saturday's and Sunday's

		May 28 th & 29 th , July 9 th & 10 th , July 16 th & 17 th 2016 7:00 am – 6:00 pm
	Requestor	Mike Mugavero
	Attendance	500
	Tuition	N/A
	Fee by District	Class 4 - All Appropriate Fees Apply
K	Organization	Tumble With Denise, Inc.
	Facility Requested	PVHS New Gym, New Gym Lobby, Concession Stand
	Purpose	Gymnastics Recital
	Dates/Times	Friday, June 24, 2016 – 1:00pm-9:00pm (Rehearsal)
	Summer Hours ?	Saturday, June 25, 2016 – 1:00pm-9:00pm (Recital)
	Requestor	Denise Maradeo
	Attendance	1200
	Tuition	N/A
	Fee by District	Class 4 - All Appropriate Fees Apply

Approval of #9.d. – The following Long Term Substantial Volunteers: PVE: Crystal Hovan, Dawn Riddelle and Melissa Novack.

Prior to roll call vote, Ms. Kresge asked for clarification about item #9.c.K. Discussion was held and it was agreed to remove that item in order to gather more information. Mr. Serfass motioned to amend the motion, seconded by Ms. Micklos to approve Agenda Items #9.a through #9.d with the removal of agenda item #9.c.K.

ROLL CALL: 7-0 CARRIED

Agenda item #9.e. – Informational: District Events from February 26, 2016 to March 10, 2016 was provided.

BUILDING REPORTS (Agenda Item #10):

Pleasant Valley High School: Mr. John Gress

Mr. Gress provided a written informational report. He highlighted the announcement that senior student, Mary Cerbone has been appointed to West Point. Congratulations were extended and Mr. Gress stated that he would like Ms. Cerbone to attend a future Board meeting.

Pleasant Valley Middle School: Mr. Rocco Seiler

Mr. Seiler provided a written informational report. Mr. Seiler thanked the high school administration, staff, and counselors for meeting with 8th grade students to go over the program of studies and course selections. He stated that the Mini Thon was a huge success and thanked all inside and outside community for raising over \$13,000 (goal was \$10,000). He thanked Ms. Fields for overseeing the event which supports pediatric cancer research.

Pleasant Valley Intermediate School: Ms. Cassandra Herr

The PVI report was a written informational report. Ms. Herr thanked the Board members who visited classrooms at PVI. She also thanked all involved for the success of the recently held Basket Auction. Ms. Herr congratulated the PVI and Middle School spelling bee winners and stated that they will go on to the final round on March 22nd. In addition, Ms. Herr thanked Ms. Snyder and the chorus for providing a performance by video which was shared to the Board.

Pleasant Valley Elementary School: Ms. Erica Greer

Ms. Greer provided a written informational report. Ms. Greer thanked all for supporting the Mini Thon and in particular thanked Ms. Rudawski for leading the event and the Pocono Record for publishing the success of the event. Ms. Greer stated that \$16,646 has been raised so far and will have a grand total in the near future. Ms. Greer also announced that the PTO will be sponsoring a mother/son and father/daughter dance the next two Fridays. Ms. Greer thanked Mr. Newman, Ms. Liddic, and all involved for very positive data meetings held in planning for the second half of the year.

BUSINESS MANAGEMENT: Ms. Susan Famularo (Ms. Kotzmann reported in Ms. Famularo's absence)

Ms. Kresge motioned, seconded by Mr. Serfass to approve agenda item #11 as follows:

Approval of #11.a. - Cafeteria Accounts payable for January 2016 as provided:

Total Amount: \$207,278.68

Bills payable for January 2016 as provided:

Total amount: \$55,981.70

Approval of #11.b. – The following contracts:

- A. CSI - Bosch Wireless Intercom System. Cost: \$13,591.00. To be installed in the new auditorium at the Pleasant Valley High School.
- B. TRANE. Cost: \$2,959.00. Services to be performed on the PVE Chiller.

Approval of #11.c. – Addendum to the Growing Place Lease, which includes recycling dumpsters to be placed at their sites and they will be billed accordingly.

Approval of #11.d. – Participation in the Northampton/Monroe/Pike County Joint Purchasing Board for Trash Removal and Recycling Services.

Approval of #11.e. – Award of Request for Proposal for Audit Services from July 1, 2016 through June 30, 2019 from Gorman & Associates, P.C. as was attached schedule, auditing fiscal years ending June 30, 2016, 2017 and 2018.

Approval of #11.f. – Central Susquehanna Intermediate Unit #16 computer service rate for 2016-2017 as was attached for Fund Accounting, Payroll, Employee Portal and Personnel applications with an estimated cost to the school district for the 2016-2017 school year of \$34,000.

ROLL CALL: 7-0 CARRIED

Agenda item #11.g. – Informational: The Student Activity Accounts and District Investment Report was attached to the agenda for informational purposes.

SOLICITOR: Daniel Corveleyn, Esq. – No report.

PLEASANT VALLEY SCHOOL DIRECTORS:

Ms. Kresge thanked all involved in raising money through the mini thons and congratulated all for raising in excess of \$46,000 combined.

PLEASANT VALLEY CITIZENS:

Ms. Francesca Zielkowski, Chestnuthill Township, thanked all involved for the A Night of Unity event. She also informed all that her son Charles received his hand shake for Eagle Scouts.

ADJOURNMENT

There being no further business to come before the Board, Mr. Peeters motioned, seconded by Mr. Wunder to adjourn the meeting at 9:35 PM

CARRIED

Respectfully submitted,

Monica Kotzmann, Assistant Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: March 10, 2016 @ 8:00 PM