

PLEASANT VALLEY SCHOOL DISTRICT

Brodheadsville, PA 18322

Minutes of the January 28, 2016 Board of Education Meeting

Board Approved 2-11-16

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on January 28, 2016 and called to order by Russell Gould, President, at 8:05 PM. The Pledge of Allegiance was led by Mr. Len Peeters followed by a moment of silence. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheadsville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra Duff

School Board members in attendance: Russell Gould, President, Len Peeters, Vice President
Bob Serfass, Daniel Wunder, Delbert Zacharias, Linda Micklos, Sue Kresge. Absent: Charles Hoffman, Treasurer, Steve Borger.

Administrative staff in attendance: Carole Geary, Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Monica Kotzmann, Administrative Assistant to the Business Manager, Shavonne Liddic, Mathematics Supervisor, Josh Krebs, Director of Support Services, Travis Serfass, Director of Buildings & Grounds, Keri Ramsay, Reading Supervisor.

Building Administrative staff in attendance: John Gress, Bob Hines, Dave Pacchioni, Rocco Seiler, Josephine Fields, Erica Greer, Roger Pomposello, Cassandra Herr, Barbara Bradley.

School Solicitor in attendance: Daniel Corveleyn, Esq.

Notification of Executive Session: Mr. Gould announced that an executive session was held on December 17, 2015 immediately following the regularly scheduled meeting, January 14, 2016 immediately following the regularly scheduled meeting, January 18, 2016 prior to and immediately following the Buildings and Grounds meeting and January 28, 2016 immediately prior to the regularly scheduled meeting for purposes of personnel matters including, but not limited to, performance and/or discipline; Negotiations; and Legal Issues.

In observance of the month of January as Board Appreciation Month, Ms. Geary opened the floor to the building principals. Mr. Gress, on behalf of the high school faculty and staff, thanked the Board for all they do. Mr. Gress turned the floor over to Ms. Michelle Heckelman, Student Government President. Ms. Heckelman thanked the Board for allowing her to represent the student government for the past two years. She recognized two officers who were present – Junior Class Treasurer, Kurt Ammermann and Freshman Class President, Aaron Hammond. Mr. Ammermann and Mr. Hammond thanked the Board for their commitment and dedication in serving not only the school district but the community.

Ms. Greer, Principal at PVE, referred to the posters made by students as well as cards and other gifts they made for the Board in appreciation of their dedication and volunteerism. Ms. Greer shared a video of the 3rd grade chorus performing a song for the Board thanking them for their service.

On behalf of PVI, Ms. Herr and Ms. Bradley thanked the Board for all that they do for the school district and shared posters and poems written by the students in recognition and appreciation of the Board of Education.

Mr. Seiler, on behalf of the Middle School faculty and staff, expressed his appreciation for all that the Board does to keep the school district at its best. He referred to a poster that was made by the National Honor Society. He stated that the middle school theme is “Everyone is a Hero” and how we help people around us. A superhero tag was given to each Board member in appreciation of their service.

Pleasant Valley Citizens: None.

SECRETARY’S REPORT: Ms. Susan Famularo, Secretary

Mr. Peeters motioned, seconded by Mr. Serfass to approve the minutes of the Board of Education meeting held on January 14, 2016.

CARRIED

TREASURER’S REPORT: Mr. H. Charles Hoffman (Mr. Peeters reported in Mr. Hoffman’s absence)

Mr. Wunder motioned, seconded by Mr. Serfass to approve agenda item #3 per attached, as follows:
Approval of #3.a. Accounts Payable – 1-15-16 to 1-28-16

ROLL CALL: 7-0 CARRIED

Abstained on #3.a. (Check No. 00212269): Mr. Serfass

Abstained on #3.a. (Check No. 00212840): Ms. Micklos

Abstained on #3.a. (Check Nos. 00212832 and 00212837):

Ms. Kresge

The Accounts Payable (#3.b. and #3.c.) approved at the January 14, 2016 Board meeting were provided and attached to the agenda for informational purposes.

OLD BUSINESS

Solicitor: Daniel Corveleyn, Esq. – No report.

NEW BUSINESS

Monroe Career & Technical Institute: Ms. Linda Micklos – No report.

Colonial IU#20: Mr. Daniel Wunder – No report.

PSBA Legislative Liaison Report: Ms. Susan Kresge – Ms. Kresge reported that it is now day 211 without a full state budget.

Student Representative: Ms. Michelle Heckelman

Ms. Heckelman provided an informational report highlighting events at the high school:

- Congratulations to the high school cheerleaders for their 2nd place finish in Districts and good luck representing District 11 at the state competition in Hershey on Friday.
- An invitation is extended to the Pleasant Valley Hall of Fame Induction Ceremony on Friday during the basketball games against Stroudsburg.
- Congratulations to Rachel Bezenyon for placing 3rd in the Martin Luther King-Julianna V. Bolt Art Competition who was recognized at the Martin Luther King Breakfast Recognition held on January 18th. In addition, Devin Kagel received Honorable Mention recognition.
- Twenty-five MCTI students were selected to attend the District 11 Skills USA Competition on February 3rd.
- The National Art Honor Society sponsored an acoustic show on January 22nd highlighting their outstanding talent.
- Good luck to 25 students who will compete in round 2 of the county-wide spelling bee scheduled for February 2nd.
- Student scheduling began for the 2016-2017 school year. Administration met with 8th grade students and meetings for all grades and parents are scheduled for early February.
- Preparations are being made for the Winter Homecoming Dance to be held on February 13th. All are welcome.

SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary

Ms. Kresge motioned, seconded by Ms. Micklos to approve agenda item #6.b. as follows:
Homebound Instruction (per Board policy, re-evaluation will be done in ninety (90) days).

Student No.	Reason
HB 207354 H	medical, retroactive to 12/7/2015
HB 102188 H	medical, retroactive to 12/7/2015
HB 105293 I	medical, retroactive to 1/19/2016
HB 107012 E	medical, retroactive to 1/4/2016
HB 105419	medical, retroactive to 1/21/2016

ROLL CALL: 7-0 CARRIED

Agenda item #6.c. – A draft of the 2016-2017 calendar was provided. Ms. Geary stated that all county schools will have a before Labor Day start and approval of the calendar will be sought at the February 25th Board meeting. For information, Ms. Kresge stated that the West End Fair has moved their date this year.

Agenda item #6.d. – Policy Revisions: The following policies were provided for a first reading and will be on the February 25, 2016 agenda for Board approval:

- A. Policy 230 Public Performance by Students
- B. Policy 231 Social Events
- C. Policy 232 Student Participation in School Affairs
- D. Policy 233 Suspension and Expulsion
- E. Policy 008 Meeting Agendas and Materials

HUMAN RESOURCES: Dr. John T. Burrus

Mr. Serfass motioned, seconded by Mr. Peeters to approve agenda item #7 as follows:

Approval of #7.a. – Hiring of Personnel Regular appointment (pending receipt of all required paperwork):

	Name	Position	Salary	Location	Start Date
1.	Juan Castro	Substitute Custodian	Per Board Policy		TBD
2.	Suzanne Geer	Substitute Monitor/Food Service Worker/Secretary	Per Board Policy		TBD
3.	Arielle Gomez	Substitute Teacher - Pre-K-4/ Special Education	Per Board Policy		TBD
4.	Tammy Keahey	Substitute Paraprofessional Associate	Per Board Policy		TBD
5.	Dave Pacchioni	Assistant Principal	\$70,000	PVHS	Retroactive to January 20, 2016
6.	Caroline Paoella-Hochfeld	LTS Special Education for Gayle Markowski	\$41,400 pro-rated	PVE	Retroactive to January 25, 2016 through April 1, 2016
7.	Joseph Russo	Substitute Custodian/Courier	Per Board Policy		TBD
8.	Hope Smith	Substitute Paraprofessional Associate	Per Board Policy		TBD
9.	Tammy Keahy	Part-time Paraprofessional	\$10,521.5 prorated	PVI	February 1, 2016
10.	Kathy McHugh	Custodian - 2nd shift	19.36/hr	PVI	February 1, 2016
11.	Kelsey Sutliff	LTS - Health & Physical Education	\$41,400 prorated	PVMS	TBA
12.	Marcella Vogel	Substitute Custodian	Per Board Policy		TBA
13.	Larry Fields	Substitute Custodian	Per Board Policy		TBA
14.	Maria Gonzalez	Substitute Custodian	Per Board Policy		TBA
15.	Steven Bozikis	Substitute Custodian/Food Service/Courier/Monitor	Per Board Policy		TBA
16.	Daniel Blevins	Substitute Custodian/Courier/Monitor/Food Services	Per Board Policy		TBA
17.	Michele Tyner	Substitute Food Service/Monitor/Secretary	Per Board Policy		TBA

Approval of #7.b. – Extensions/Additions/Changes to Current Employee Assignments:

	Name	Position	Start Date
1.	Kimon Karanikolaou	From part-time security officer to casual security officer	December 14, 2015

Approval of #7.c. – The following leaves of absence, employees being responsible for benefit payments:

	Name	Position	Leave	Days	Dates
1.	Sue Bongiovani	Part-time Paraprofessional Associate, PVI	Leave without Pay	One (1)	January 25, 2016
2.	Kim Bubak	Monitor, PVI	Leave without Pay	One (1)	December 3, 2016
3.	Brigitte Endrulat	Part-time Paraprofessional Associate, PVMS	Leave without Pay	One (1)	January 11, 2016
4.	Ludmila Healy	Monitor, PVI	Leave without Pay	One (1)	January 8, 2016
5.	Steph Havansky	Monitor, PVI	Leave without Pay	One (1)	January 5, 2016
6.	Aileen Lorah	Part-time Paraprofessional Associate, PVI	Leave without Pay	Sixty-four (64)	December 7, 2015 through March 15, 2016
7.	Gayle Markowski	Teacher, PVE	Family & Medical Leave	Sixty (60)	January 4, 2016 with a return to service date of April 4, 2016
8.	Angela Pachuta	Long-term Substitute Teacher, PVI	Unpaid Child Bearing & Child Rearing Leave	Fifty-seven(57)	On or about February 22, 2016 through on or about May 13, 2016
9.	Danielle Staples	Teacher, PVE	Leave without Pay	One-half (1/2)	January 7, 2016
10.	Jayne Werkheiser	Full-time Paraprofessional Associate, PVMS	Leave without Pay	Two (2)	January 28-29, 2016
11.	Ruthann Winders	Secretary, PVE	Intermittent Family & Medical Leave		February 1, 2016 through the end of the 2015-2016 school year
12.	Beverly Cascioli	Custodian, PVHS	Intermittent Family & Medical Leave	Two (2)	January 14 & 20, 2016
13.	Barbara Farrington	Food Service Employee, PVI	Leave without Pay	Six (6)	February 19 through 26, 2016
14.	Jenine Havens	Monitor, PVI	Leave without Pay	Two (2)	January 20 and February 10, 2016
15.	Edward Slatky	Teacher, PVHS	Family & Medical Leave	Thirteen (13)	January 4, 2016 with a return to service date of January 25, 2016

Approval of #7.d. – The following resignation:

1. Robin Gitch, part-time paraprofessional associate PVHS, effective February 12, 2016.
2. Kathy McHugh, part-time food service January 29, 2016.

Approval of #7.e. – The following retirement: Robin Snyder, substitute teacher, effective January 1, 2016.

Approval of #7.f. – Internship Affiliation Agreement: Internship Affiliation Agreement between the Pleasant Valley School District and Northampton Community College. The term of the agreement shall be five years beginning January 28, 2016.

Approval of #7.g. – Courier Wage Rate Resolution:

*Whereas, the District and the Support Association are parties to a collective bargaining agreement; and
Whereas the District believes a mutual mistake was made in that Agreement with regard to the wage scale for the Courier position; and*

Whereas, the District has asked the Association to correct that mutual mistake by inserting the correct wage scale in the Agreement; and

Whereas, the Association has advised the District that it will not make the correction; and

Whereas, the District believes that the mutual mistake must be corrected.

Now Therefore, be it resolved that:

1. *Effective February 12, 2016 the Courier wage scale found on page 37 of the Agreement will be replaced with the following scale:*

Courier

There will be no step movement for the length of this agreement

	2015-16	2016-17	2017-18
	Hourly	Hourly	Hourly
Step:	Rate	Rate	Rate
E3	9.23	9.56	9.89
E2	9.49	9.82	10.17
E1	9.74	10.08	10.43
1	9.99	10.34	10.70
2	10.13	10.49	10.85
3	10.29	10.65	11.02
4	10.44	10.81	11.19
5	10.59	10.96	11.34
6	10.69	11.07	11.45
7	10.80	11.17	11.56
8	10.89	11.27	11.66
9	11.00	11.39	11.79
10	11.12	11.50	11.91
11	11.24	11.63	12.04
12	11.67	12.08	12.51

2. *Any employee identified as a Courier will from that day forward be paid in accordance with the above wage scale, and*
3. *The Administration is authorized to take the steps necessary to implement this Resolution.*

ROLL CALL: 7-0 CARRIED

Voting No on Item #7.a.10: Mr. Zacharias
6-1 CARRIED

Ms. Geary took this opportunity to recognize and congratulate Mr. Dave Pacchioni as the new high school assistant principal.

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman

Ms. Kresge motioned, seconded by Ms. Micklos to approve agenda item #8 as follows:

Approval of #8.a. – PVHS Program of Studies 2016-2017 and MCTI Program of Studies 2016-2017.

Approval of #8.b. – K-6 Summer Math & Reading Camp. Classes will be held for Kindergarten through Grade 6 in Reading and Math. Summer camp will run from Tuesday, July 5th through Thursday, July 28th. The daily sessions will be 8:30 a.m. to 12:00 p.m. for students in Grades K-6 and 8:15 a.m. to 12:15 p.m. for instructors. All classes will be held at PVE. No classes will be held on Fridays.

Fourteen instructors and fifteen instructional aides will be needed for Grades K-6. Instructors will be paid \$92 per day and the instructional aides will be paid \$72 per day.

ROLL CALL 7-0 CARRIED

Informational (Item #8.c.) – Ms. Keri Ramsay, Reading Supervisor, provided a written ELA update which was attached to the agenda.

SUPPORT SERVICES: Mr. Joshua Krebs

Mr. Wunder motioned, seconded by Mr. Serfass to approve Agenda Item #9 as follows:

Approval of #9.a. – 2015-2016 Intramural Advisors:

- A. PVHS Hearts for Christ Mondays from 2:35 pm - 3:35 pm October 2015 to May 2016
Advisor: Alysia Phillips
- B. PVHS Boys Soccer Weightlifting Monday - Friday January 25, 2016 through June 3, 2016
Advisor: Chris Pachuta
- C. PVHS/PVMS Girls Soccer Tuesdays and Thursday 6-8:30pm, 3-5pm and 8-10am February 2, 2016 through July 21, 2016
Advisor: Derek Strohl

Approval of #9.b. – The following field trip requests:

- A. Grade/Organization: 9-12/Science Olympiad
Teacher(s) Involved: Shannon Mackes/J. Smith
Destination: Penn State Wilkes-Barre
Purpose: To compete at Science Olympiad Competition
Date(s): 3/9/16
District Buses Needed (#): Yes 1
Cost Per Student: N/A
- B. Grade/Organization: 10-12/GAPP
Teacher(s) Involved: Miranda K. Ford
Destination: Kaiserslautern, Germany
Purpose: To integrate students into the everyday life of German host families and into the classroom activities of the host school to provide students a comprehensive intercultural experience.
Date(s): 6/18/16 through July 3, 2016
District Buses Needed (#): Yes 1
Cost Per Student: Approximately \$2,000.00
- C. Grade/Organization: 9-12 FBLA State Competitors
Teacher(s) Involved: Melissa Ruschak
Destination: Hershey Lodge
Purpose: To compete at State FBLA Competition
Date(s): 4/10/16
District Buses Needed (#): 2
Cost Per Student: N/A
- D. Grade/Organization: 9-12/Chorus
Teacher(s) Involved: Lois Mann
Destination: Mohegan Sun Arena
Purpose: To perform at a hockey game
Date(s): 4/8/16
District Buses Needed (#): Yes 1
Cost Per Student: \$26.25
- E. Grade/Organization: 6/ 6th Sense Team
Teacher(s) Involved: Nadia Gauronsky
Destination: Panther Valley School District
Purpose: Compete against other school district

Date(s): 4/28/16, 4/29/16
District Buses Needed (#): Yes 1
Cost Per Student: N/A

F. Grade/Organization: 9-12/Mock Trial
Teacher(s) Involved: Jacqueline Ludka
Destination: Monroe County Courthouse
Purpose: To compete in Mock Trial Competition
Date(s): 2/16/16 and 2/17/16
District Buses Needed(#): Yes - 1
Cost Per Student: N/A

ROLL CALL: 7-0 CARRIED

Agenda item #9.c. – Informational: District Events from January 29, 2016 to February 11, 2016 was provided.

Mr. Krebs took this opportunity to invite the Board to the high school on February 1st for the Healthy Living Presentation which he and Mr. Peeters worked on in coordination with Pocono Medical Center.

BUILDING REPORTS (Agenda Item #10):

Pleasant Valley High School: Mr. John Gress

Mr. Gress provided a written informational report. In addition, he spoke of the Healthy Living Presentation to be held at the high school. Also, he stated that the HOPE initiative is doing well and a visitation has been scheduled where approximately 60 students will share the message with the younger students. He thanked the student representatives for being present this evening to recognize the Board. In addition, he invited all to attend the Hall of Fame induction ceremony on Friday night during the basketball games. Mr. Gress welcomed Mr. Pacchioni to his staff as the new assistant principal.

Pleasant Valley Middle School: Mr. Rocco Seiler

Mr. Seiler provided a written informational report. In addition, he spoke about the success of “No Name Calling Week” where different activities were held which focused on empathy and the impact of name calling. He thanked the Pocono Record for providing the article with regard to this endeavor. Mr. Seiler stated that the middle school is hosting a mini thon to be held on February 19th where the theme is “Everyone is a Superhero.” This event is in support of and in line with the Four Diamonds mission to conquer childhood cancer.

Pleasant Valley Intermediate School: Ms. Cassandra Herr/Ms. Barbara Bradley

Ms. Geary took this opportunity to welcome and thank Ms. Barbara Bradley who is helping PVI as Principal. The PVI report was a written informational report. In addition, Ms. Herr commented that all are looking forward to a very productive Act 80 day. She also said that auditions are being held for the spring production of the Lion King, Jr. Ms. Herr directed all to the PVI webpage where a former PV graduate, Paige McKinsey, a Peace Corps volunteer and daughter of 6th grade teacher, Malcolm McKinsey, provided a presentation to 6th grade students on her life in Togo, West Africa.

Pleasant Valley Elementary School: Ms. Erica Greer

Ms. Greer provided a written informational report. In addition, Ms. Greer stated that all are looking forward to Act 80 day and stated that Bethlehem Area School District as well as Bangor School District have a desire to model their professional development after Pleasant Valley and will be coming to observe our Act 80 day trainings. Ms. Greer provided information on the upcoming mini thon scheduled for February 19th.

BUSINESS MANAGEMENT: Ms. Susan Famularo

Mr. Peeters motioned, seconded by Mr. Serfass to approve agenda item #11 as follows:

Approval of #11.a. – Request to advertise the intent to file for referendum exceptions under Act 1 for the 2016-2017 Budget. The school district will be filing for all exceptions for which we qualify.

Approval of #11.b. - Cafeteria Accounts payable for December 2015

Total amount: \$230,573.92
Bills payable for December 2015
Total amount: \$101,205.26

Approval of #11.c. – The following student placements:

- Student #100815NS - The Summit Academy - Effective 10/8/15
- Student #121715CC - The Summit Academy - Effective 12/17/15
- Student #083115ZG - NHS Human Services - Effective 8/31/15

Approval of #11.d. – General Fund Transfer to Capital Reserve: General Fund to transfer \$10,000 to Capital Reserve as per 2015-2016 approved budget.

Approval of #11.e. – Advertisement of Sealed Bids as follows:

- Anthracite Coal
- Musical Instruments
- Propane Fuel
- Parking Lot Cracked Sealing
- Janitorial Supplies & Equipment

Approval of #11.f. – Award of Burner and Boiler Maintenance Services RFP to Super Heat, Inc.:

Boiler/Burner Service Per Building:

- Total All Buildings: \$16,870.00
- Service Call Costs:
- Service Call Per Hr. \$80.00
- Emergency Call Per Hr. \$120.00

Approval of #11.h. – The following contracts:

- A. Gold Star Wide Format. Estimated Cost: \$5,915.00 with a blended scan rate of \$1.54 a document and .15 for each label. Scanning of plans and prints.
- B. Krispy Kreme Doughnuts. Fundraiser for FBLA 9-12 High School. 1/25/16 to 2/11/16.
- C. Alternative Sounds, Inc. Cost: \$700.00. Disc Jockeys for 2016 Pleasant Valley Prom, April 30, 2016 to be held at The Palace Center.

ROLL CALL: 7-0 CARRIED

Agenda item #11.g. – Informational: The Student Activity Accounts and District Investment Report was attached to the agenda for informational purposes.

SOLICITOR: Daniel Corveleyn, Esq. – No report.

PLEASANT VALLEY SCHOOL DIRECTORS:

Ms. Kresge thanked all for the kind words, gifts, and presentations given tonight in appreciation of Board Recognition Month.

PLEASANT VALLEY CITIZENS:

Ms. Laura Jecker, Chestnuthill Township, thanked the Board for their service. Ms. Jecker stated that the PVI and Middle School PTO Basket Auction will be held on February 20th and 21st at PVI. She highlighted several events that are held at the Auction and stated that the proceeds go to the students in 4th through 8th grades. She stated that you do not have to be present to win and asked the Board for their support.

ADJOURNMENT

There being no further business to come before the Board, Mr. Serfass motioned, seconded by Mr. Wunder to adjourn the meeting at 8:35 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: February 11, 2016 @ 8:00 PM