

PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, PA 18322

Minutes of the October 22, 2015 Board of Education Meeting

Board Approved 11-12-15

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on October 22, 2015 and called to order by Board President Russell Gould at 8:08 PM. The Pledge of Allegiance was led by Mr. Len Peeters followed by a moment of silence. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheads ville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra Duff

School Board members in attendance: Russell Gould, President, Steve Borger, Vice President, Len Peeters, Bob Serfass, Daniel Wunder, Dominick Sacci, Sue Kresge. Absent: Linda Micklos, Charles Hoffman, Treasurer.

Administrative staff in attendance: Carole Geary, Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Monica Kotzmann, Administrative Assistant to the Business Manager, Shavonne Liddic, Mathematics Supervisor, Keri Ramsay, Reading Supervisor.

Building Administrative staff in attendance: Bob Hines, Todd VanNortwick, Erica Greer, Rocco Seiler, Roger Pomposello, Tresa Malligo, Cassandra Herr, Josephine Fields.

School Solicitor in attendance: Daniel Corveleyn, Esq.

Notification of Executive Session: Mr. Gould announced that an executive session was held on October 22, 2015 immediately prior to the regularly scheduled meeting, for the purposes of personnel matters, including, but not limited to performance and/or discipline; Negotiations; and Legal Issues.

Pleasant Valley Citizens: None.

SECRETARY'S REPORT: Ms. Susan Famularo, Secretary

Mr. Serfass motioned, seconded by Mr. Sacci to approve the minutes of the Board of Education meeting held on October 8, 2015.

CARRIED

TREASURER'S REPORT: Mr. H. Charles Hoffman (Mr. Peeters reported in Mr. Hoffman's absence)

Mr. Serfass motioned, seconded by Mr. Wunder to approve agenda item #3 per attached, as follows:

Approval of #3.1 Accounts Payable – 10-9-15 through 10-22-15

ROLL CALL: 7-0 CARRIED

The Accounts Payable (#3.2) approved at the October 8, 2015 Board meeting was provided and attached to the agenda for informational purposes.

OLD BUSINESS

Solicitor: Daniel Corveleyn, Esq. – No Report.

NEW BUSINESS

Monroe Career & Technical Institute: Ms. Linda Micklos – Not present; Ms. Kresge stated that there was no meeting.

Colonial IU#20: Mr. Daniel Wunder – No report.

PSBA Legislative Liaison Report: Ms. Susan Kresge

Ms. Kresge reported that yesterday the Pennsylvania School Board Association filed a law suit against the Pennsylvania Department of Education and the State Treasurer challenging the unlawful diversion of property tax reduction allocation funds from the gaming fund property tax relief fund that were due to be paid to school districts on October 22, 2015 for the benefit of tax payers. The Pennsylvania Department of Education requested that the Treasurer stop payment of

those allocations and instead pay them to charter schools claiming that they had not been fully paid for tuition. Further, it was asked that the court order that the full amount of the property tax reduction allocation be paid to school districts as scheduled. Ms. Kresge named other petitioners who joined in the PSBA suit. She said that this was upheld and that the charter schools will not be receiving payment. Ms. Kresge also stated that it is day 113 that there is no state budget.

Student Government Representative: Ms. Michelle Heckelman, President

Ms. Heckelman reported on activities and events at the high school including Spirit Week scheduled for October 26th through October 30th. She reported on a variety of activities that will take place. She reported on other activities:

- Homecoming was held and the Bears defeated Dieruff High School and the Homecoming King and Queen were announced (Joe Touni and Elyiena Bake).
- ESU will be conducting an Instant Admission Day for PV Seniors on October 28th.
- The PSAT was administered during the school day on October 14th and over 450 10th and 11th grade students participated.
- The National Honor Society sponsored a badminton tournament on October 13th and the champions were Vin Spina and Ben Estrella.
- Eleven exchange students and two teachers from Germany concluded their time as PV Bears as of today. All enjoyed their USA and PV experience and attended the Homecoming dance as well.
- Financial Aid Night sponsored by the HS Guidance Department was held on October 15th.
- A Driver Safety Assembly is scheduled for October 29th for all 11th and 12th grade students.
- The 2015 yearbook is now on sale. They can be purchased at www.jostensyearbooks.com or if any questions, contact Mrs. Reduzzi.

SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary

Agenda item #6.2 – The following policies were noted for a second reading and will be on the November 12, 2015 Board agenda for approval:

- A. Policy No. 219 Student Complaint Process
- B. Policy No. 220 Student Expression/Distribution and Posting of Materials
- C. Policy No. 221 Standards Dress Grades K-12
- D. Policy No. 222 Tobacco
- E. Policy No. 223 Use of Motor Vehicles

Agenda item #6.3 – The following policies were provided for a first reading and will be on the December 17th Board agenda for approval:

- A. Policy No. 224 Care of School Property
- B. Policy No. 226 Searches
- C. Policy No. 227 Controlled Substances
- D. Policy No. 228 Student Government
- E. Policy No. 229 Student Fundraising

HUMAN RESOURCES: Dr. John T. Burrus

Ms. Kresge motioned, seconded by Mr. Wunder to approve agenda item #7 as follows:

Approval of #7.1– Hiring of Personnel Regular appointment (pending receipt of all required paperwork):

	Name	Position	Salary	Location	Start Date
1.	Pamela Borger	Full-time Paraprofessional Associate	\$21,043.00	PVI	October 23, 2015
2.	Diane Caretta	Substitute Food Service Worker/Custodian/Monitor	As per Board Policy		TBD
3.	Daniel Costenbader	Substitute Teacher/Paraprofessional Associate - Special Education/Elementary	As per Board Policy		TBD
4.	Joann Gantt	Substitute Custodian	As per Board Policy		TBD

5.	Marie Gurgick	LTS Speech Correction Teacher for Lindsay McKenna / Daily Substitute Teacher	\$41,400, pro-rated	PVE	October 28, 2015
6.	Amalie James	Substitute Paraprofessional Associate	As per Board Policy		TBD
7.	Siv Henriksen	Full-time Paraprofessional Associate	As per Board Policy	PVE	October 23, 2015
8.	Tina Keppel	Full-time Paraprofessional Associate	\$21,043.00	PVI	October 23, 2015
9.	Patrick Maurath	Substitute Teacher - Social Studies	As per Board Policy		TBD
10.	Andrea Moore	Substitute Food Service Worker/Custodian/Monitor/Secretary	As per Board Policy		TBD
11.	Thomas Morgan	Substitute Teacher - English	As per Board Policy		TBD
12.	Katarzyna Oleksa	Substitute Food Service Employee/Monitor/Secretary	As per Board Policy		TBD
13.	Patti Radenhausen	Substitute Teacher - Early Childhood/Reading Specialist	As per Board Policy		TBD
14.	Joann Russo	Food Service Employee, part-time, 11:15 a.m.-1:45 p.m.	\$10.27/hr.		November 2, 2015
15.	Maria Sarwar	Substitute Secretary	As per Board Policy		TBD
16.	Tara Sheckler	Substitute Teacher - Gr. PK-4	As per Board Policy		TBD
17.	Allison Zacharias	Food Service Employee, part-time, 11:00a.m.-2:00 p.m.	\$10.27/hr.		November 2, 2015

Approval of #7.2 – Extensions/Additions/Changes to Current Employee Assignments:

	Name	Position	Start Date
1.	Sharon Baker	Homebound	TBD
2.	Patricia Cambria	Food Service Employee, PVI to PVMS 9:45 a.m.-1:45 p.m. position	November 2, 2015
3.	Lisa Costenbader	Food Service Employee, PVE to 8:30 a.m.-1:45 p.m. position	November 2, 2015
4.	Kristen Keller	Food Service Employee, PVE to 8:55 a.m.-1:45 p.m. position	November 2, 2015
5.	Barbara Partyka	Food Service Employee, PVE to 8:55 a.m.-1:45 p.m. position	November 2, 2015
6.	Patricia Wuebber	Food Service Employee, PVMS to 7:15 a.m.-1:30 p.m. position	November 2, 2015
7.	Danielle Unger	Cyber Graduation Project Advisor: per supplemental contract	October 26, 2015
8.	Shannon Mackes	Cyber Graduation Project Advisor: per supplemental contract	October 26, 2015
9.	Christopher Pachuta	Cyber Graduation Project Advisor: per supplemental contract	October 26, 2015

10.	Annalisa BonLore	Cyber Graduation Project Advisor: per supplemental contract	October 26, 2015
11.	Alison Hudzinski	Cyber Graduation Project Advisor: per supplemental contract	October 26, 2015
12.	Emily Murphy	Cyber Graduation Project Advisor: per supplemental contract	October 26, 2015

Approval of #7.3 – The following leaves of absence, employees being responsible for benefit payments:

	Name	Position	Leave	Days	Dates
1.	Ligia Delorme	Part-time Paraprofessional Associate, PVI	Leave without pay	One (1)	October 13, 2015
2.	Bonnie Drinkwater	Part-time Paraprofessional Associate, PVI	Leave without pay	Five (5)	September 28 through October 2, 2015
3.	Amy Eckert	Part-time Paraprofessional Associate, PVI	Leave without pay	Two (2)	October 15 & 16, 2015
4.	Brigitte Endrulat	Part-time Paraprofessional Associate, PVMS	Leave without pay	Three (3)	August 25 through August 27, 2015
5.	Stephanie Havansky	Monitor, PVI	Leave without pay	Five (5)	September 21 through September 30, 2015
6.	Aileen Lorah	Part-time Paraprofessional Associate, PVI	Leave without pay	Two (2)	October 6 & 7, 2015
7.	Robert Madsen	Full-time Paraprofessional Associate, PVHS	Family & Medical Leave	Thirty (30)	September 29, 2015 with a return to service date of November 10, 2015
8.	John McCutchan	Courier	Family & Medical Leave	Six (6)	October 9, 2015 with a return to service date of October 19, 2015
9.	Linda Moyer	Part-time Paraprofessional Associate, PVHS	Leave without pay	One (1)	October 7, 2015
10.	Dolores Walsh	Monitor	Leave without pay	Thirteen (13)	September 29 through October 16, 2015
11.	Patricia Wuebber	Food Service Worker, PVMS	Leave without pay	Two (2)	October 28, 2015 and October 30, 2015

Approval of #7.4 – The following transfer:

Name	From	To	Start Date
1. Patricia Ripa	PV High School Special Education Teacher	PV High School Special Education Teacher (75%)/PVE English as a Second Language (25%)	October 23, 2015

ROLL CALL: 7-0 CARRIED

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman

Agenda item #8.2 – Mr. Newman provided a review of the 2015 PSSA results by grade level. All information was included in the agenda. Mr. Newman reviewed the key information for ELA (English Language Arts) combining the previous reading and writing PSSAs. He reviewed the

ELA, math, and science assessments including grade level comparisons with other school districts in the county and all PA schools. Ms. Kresge asked for clarification on what has changed in the assessments. Mr. Newman explained that this was the first full assessment on the PA Core Standards and that prior to that they were based on the 2007 standards. He said that you will see lower scores but that does not mean our students are not doing well academically but that the measuring stick has increased. Ms. Kresge also questioned the changes in the cut scores which Mr. Newman explained. In addition, discussion was held on 5th grade scores historically being low and that 6th grade is the rebound year. Mr. Newman and Mr. VanNortwick spoke about the professional development and teacher classroom trainings that have been very beneficial. Ms. Ramsay explained a reading program where everyone will be working with students to give them a better understanding of the words used in math problems. Mr. Peeters asked for data going back five years to compare our strong and weak grade scores, which Mr. Newman addressed at length. He will provide the information. Ms. Geary said that we should not place too strong of a judgment when comparing schools because of all the different demographics. Mr. Borger suggested bringing some past students back to school to provide us feedback to determine how well they were prepared for college. Ms. Geary stated that she has looked at literature on post-graduate surveys and will look further into it.

Agenda Item #8.3 – Informational: Ms. Keri Ramsay, Reading Supervisor, provided a written report.

Agenda Item #8.4 – Professional Development Update Presentation:

Ms. Shavonne Liddic, Mathematics Supervisor, provided an update on the professional development provided by Dr. Paul Riccomini on August 26, 2015, which included the reinforcement of the concept of fact fluency and why fact fluency is important. She reviewed PVI professional development trainings held and a website was provided to view the webinar held. Ms. Geary asked Ms. Liddic to provide a mid-year report to see what progress the students have made as a result of the trainings. Ms. Liddic provided future training dates and stated that the Board is welcome to attend.

SUPPORT SERVICES: Mr. Joshua Krebs (Mr. Newman reported in Mr. Krebs' absence)

Mr. Peeters motioned, seconded by Mr. Serfass to approve Agenda Item #9 as follows:

Approval of #9.1 – PIAA Perspective Inter-District Contest Sites for 2015-2016 as presented.

Approval of #9.2 – 2015-2016 Spring Coaching Positions:

- A. Baseball: Varsity Assistant: Mark Versuk
JV Assistant: Joe Anderton
- B. Boys Tennis: Volunteer: Ralph Weichand
- C. Boys Lacrosse: Varsity Assistant: Richard Anglemyer
Volunteer: Jeff Hallenbeck
- D. Softball: Varsity Assistant: Dan Beck
JV Assistant: Dave Stefani
JV Assistant: Christine Konstantopoulos
Jr. High Assistant: Karl Rentzheimer
Jr. High Assistant: Tierney Myers
- E. Track: Varsity Assistant: Wayne Davenport
Varsity Assistant: Woody Metzger
Varsity Assistant: Drew Davis
Varsity Assistant: Hope Smith
Jr. High Assistant: Dawn Larkin
Jr. High Assistant: Greg Duff
- F. Girls Lacrosse: Varsity Assistant: Beth Green

Approval of #9.3 – 2015-2016 Winter Coaching Positions:

- A. Boys Basketball: Jr. High Assistant: Charles Conklin III
Mr. High Assistant: Drew Dymond

Approval of #9.4 – 2015-2016 Fall Coaching Positions:

- A. Girls Soccer: Jr. High Assistant: James Shoopack

Approval of #9.5 – Field Trip Requests:

- A. Grade/Organization: 11-12, Art
Teacher(s) Involved: George Boudman
Destination: Banana Factory, Bethlehem PA
Purpose: 4 Consecutive Glass Blowing Classes
Date(s): November 3, 10, 17, 24, 2015

- District Buses Needed (#): 1
 Cost Per Student: None-- approved Education Foundation Grant
- B. Grade/Organization: 5-6 Ski Club
 Teacher(s) Involved: Trevor Kresge, Patrick Smith
 Destination: Blue Mountain Ski Area
 Purpose: Learn how to ski or snowboard
 Date(s): January 5, 12, 19, 26, 2016 and February 2, 9, 2016
 District Buses Needed (#): 1
 Cost Per Student: None-- approximately \$175 -\$230
- C. Grade/Organization: 9-12 Ski Club
 Teacher(s) Involved: Mark Rehrig, Kristen Matweecha, Jason Smith
 Destination: Blue Mountain SKi Area
 Purpose: For students to improve and develop skills ion one of their multiple intelligences
 Date(s): January 6, 13, 20, 27, 2016 and February 3, 10, 17, 2016
 District Buses Needed (#): 2 (subject to change based on signups)
 Cost Per Student: \$124 - \$200
- D. Grade/Organization: 11-12 Art
 Teacher(s) Involved: George Boudman
 Destination: Hamilton International Grounds for Sculpture
 Purpose: Tour Sculpture Garden
 Date(s): November 18, 2015
 District Buses Needed (#): 1
 Cost Per Student: \$10 (entrance and lunch)
- E. Grade/Organization: 10-12 Chorus
 Teacher(s) Involved: Lois Mann
 Destination: Pocono Mountain East HS
 Purpose: Participate in Advanced Chorus with students from other County schools.
 Date(s): November 17, 2015
 District Buses Needed (#): 1
 Cost Per Student: None

Approval of #9.6 – Intramural Advisor: PVHS Winter Track (11/9/15 through 2/25/16, Monday, Wednesday and Thursday 2:50-5:00 PM): Advisor: Michelle Piontkowski; Co-Advisor: Drew Davis

Approval of #9.7 – Long Term Volunteers: PVE Long Term Substantial Contact Volunteer: Kim Ellis

ROLL CALL: 7-0 CARRIED

Agenda item #9.8 – Informational: Cafeteria Participation Report as presented

Agenda item #9.9 – Informational: District Events from October 23, 2015-November 12, 2015 as presented.

BUILDING REPORTS (Agenda item #10)

Pleasant Valley High School: Mr. Bob Hines

In addition to an informational report, Mr. Hines handed out information prepared by Mr. Gress regarding the College Board Advanced Placement (AP) Program. The document listed students recognized for outstanding college-level achievement through AP courses and exams with AP Scholar Awards. He said that there has been a tremendous increase in AP Scholars since 2011 and thanked the administration and Board for supporting the AP Program.

Pleasant Valley Middle School: Mr. Rocco Seiler

In addition to an informational report, Mr. Seiler stated that the girls Cross Country team had their last meet and took 2nd overall and four of PVMS students placed in the competition.

Pleasant Valley Intermediate School: Mr. Todd VanNortwick

In addition to an informational report, Mr. VanNortwick recognized the October employees of the month; Heather Siptroth 4th grade teacher, Todd Urland 6th grade

teacher, and Ashley Hoffman, 6th grade special education teacher. He invited the Board to attend the Bear Walk for Education fundraiser sponsored by the PVI PTO in conjunction with the PVE PTO. The event is scheduled for tomorrow night from 5:30-7:30 PM. Mr. VanNortwick stated that all are looking forward to Spirit Week next week.

Pleasant Valley Elementary School: Ms. Erica Greer

In addition to an informational report, Ms. Greer stated that a 3rd grade chorus has been added and 60 students have signed up.

BUSINESS MANAGEMENT: Ms. Susan Famularo

Mr. Peeters motioned, seconded by Mr. Serfass to approve agenda item #11 as follows:
Approval of #11.1 – Cafeteria Accounts Payable for August 31, 2015: Total amount: \$35,544.54; Bills payable for August 2015: Total amount: \$51,212.44. Cafeteria Accounts Payable for September 30, 2015: Total amount: \$116,831.17; Bills payable for September 2015: Total amount: \$81,359.73.

Approval of #11.2 – WEPOSC Budget – 2016 Proposed Budget for West End Park Open Space Commission per the attached, and approve support in the amount of \$4,067.

Approval of #11.3 – The following contracts:

- A. Blue Mountain Farms. Fundraiser for Pleasant Valley High School FBLA - Holiday Poinsettias. Effective November 12, 2015 through December 15, 2015.
- B. Tuthill Corporation t/a Blue Mountain Ski Area. No cost to the school district, each student pays his/her fees.
- C. CSI. Central Monitoring Services for the 2015-2016 school year at the following schools:
 - Pleasant Valley Middle School - Annual Billing - \$384.00
 - Pleasant Valley Intermediate School - Annual Billing - \$384.00
 - Pleasant Valley High School - Annual Billing - \$384.00
 - Polk Elementary School - Annual Billing - \$384.00
 - Chestnuthill Elementary School - Annual Billing - \$384.00
 - Pleasant Valley Elementary School - Annual Billing - \$384.00All above contracts are effective October 30, 2015 through October 29, 2016.
- D. The Palace Center. 2015-2016 High School Prom to be held Saturday, April 30, 2016. Cost: To be paid by attendees and high school class funds.
- E. Tams-Witmark Music Library, Inc. Cost: \$1,959.50. License and performances of the musical "CAMELOT" to be performed March 18, 19 and 20, 2016 at the Pleasant Valley High School.
- F. IDEA-Part B Use of Funds Agreement between Pleasant Valley School District and Colonial Intermediate Unit #20 for the 2015-2016 school year.
- G. CIU#20. Cost: Instruction services in accordance with the Title 1 program at nonpublic schools at the rates listed below:
 - Instructional Services - \$6,182.76
 - Parent Involvement - \$62.44
 - Administrative Costs - \$185.48Total costs shall not exceed \$6,430.68. Effective September 1, 2015 through June 1, 2016.

Approval of #11.4 – Payment from the 2006 Bond Fund - \$870.00.

Approval of #11.5 – Participation in the Northampton/Monroe/Pike County Joint Purchasing Board for the 2016-2017 school year: Paper and Janitorial Paper Supplies.

Approval of #11.6 – The following student placements:

- Student #082415TN – DTA, Inc., effective 8/24/15
- Student #090215CR – Edison Prep/Mathom House, effective 9/2/15.

Approval of #11.7 – Snow Removal Bid Award for the 2015-2016 school year:

Brodheadsville Campus

Richard Frantz Trucking & Excavating

Per Truck - \$72

Per Loader - \$87

Per Dozer - \$80

Per Box plow - \$125

Trucking - \$75

PVE/PVI Campus

Bruce George Paving & Excavating, Inc.
Per Truck - \$69
Per Loader - \$79
Per Dozer - \$69
Per Box plow - N/A
Trucking - \$69

Polk Elementary School

Anderson Water Hauling
Per Truck - \$64
Per Loader - \$72
Per Dozer - \$75
Per Box plow - \$95
Trucking - \$70

Approval of #11.8 – The vendor(s) for fuel oil for the 2016-2017 school year as recommended by the Northampton/Monroe/Pike County Joint Purchasing Board and to be approved by the Colonial Intermediate Unit #20 Board of Directors at the December 2015 regularly scheduled meeting.

Approval of #11.9 – Settlement Agreement and Release: Student #102015TH, effective 10/22/15.

ROLL CALL: 7-0 CARRIED

Agenda Item #11.10 – Informational items included:

A. Student Activity Accounts

Beginning Balance, September 1, 2015: \$235,733.04
Receipts: \$16,888.66
Expenditures: \$32,286.26
Ending Balance, September 30, 2015: \$22,335.44

B. District Investment Report for September 30, 2015 as was attached.

SOLICITOR: Daniel Corveleyn, Esq.

Mr. Corveleyn stated that he attended the 2015 School Law Workshop in Hershey on October 14th and sent Ms. Geary a copy of the agenda and information with regard to that workshop. He reviewed the seminars that were held at the workshop. He thanked all for the opportunity to attend.

PLEASANT VALLEY SCHOOL DIRECTORS: None.

PLEASANT VALLEY CITIZENS: None

ADJOURNMENT

There being no further business to come before the Board, Mr. Serfass motioned, seconded by Mr. Peeters to adjourn the meeting at 9:07 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: November 12, 2015 @ 8:00 PM