

PLEASANT VALLEY SCHOOL DISTRICT

Brodheads ville, PA 18322

Minutes of the October 8, 2015 Board of Education Meeting

Board Approved 10-22-15

CALL TO ORDER:

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was held on October 8, 2015 and called to order by Board President Russell Gould at 8:04 PM. The Pledge of Allegiance was led by Mr. Bob Serfass followed by a moment of silence. Mr. Gould welcomed those present and referred to the meeting procedures that were attached to the agenda. The meeting was held in the Administrative Offices, 2233 Route 115, Brodheads ville, PA 18322.

Roll Call - School Board Recorder: Ms. Debra Duff

School Board members in attendance: Russell Gould, President, Steve Borger, Vice President, Charles Hoffman, Treasurer, Linda Micklos, Len Peeters, Bob Serfass, Daniel Wunder, Dominick Sacci, Sue Kresge.

Administrative staff in attendance: Carole Geary, Superintendent, Ken Newman, Assistant to the Superintendent, John Burrus, Director of Human Resources, Susan Famularo, Business Manager, Monica Kotzmann, Administrative Assistant to the Business Manager, Josh Krebs, Director of Support Services, Shavonne Liddic, Mathematics Supervisor, Keri Ramsay, Reading Supervisor.

School Solicitor in attendance: Daniel Corveleyn, Esq.

Notification of Executive Session: Mr. Gould announced that an executive session was held on October 8, 2015 immediately prior to the regularly scheduled meeting, for the purposes of personnel matters, including, but not limited to performance and/or discipline; Negotiations; and Legal Issues.

Pleasant Valley Citizens:

Ms. Betty VanHorn, Eldred Township, stated that she was in attendance at the last Board meeting and expressed her concerns about substitute custodians not being interviewed and/or considered for jobs. She again expressed her opinion regarding this issue and in addition stated that she was told by a district employee that she will never be considered for a job since she expressed her opinion to the Board of Education. Solicitor, Mr. Corveleyn, addressed the issue and stated that her issue with one of the employees should be brought to the superintendent to be handled internally.

SECRETARY'S REPORT: Ms. Susan Famularo, Secretary

Ms. Micklos motioned, seconded by Mr. Serfass to approve the minutes of the Board of Education meeting held on September 24, 2015.

CARRIED

TREASURER'S REPORT: Mr. H. Charles Hoffman

Mr. Peeters motioned, seconded by Mr. Serfass to approve agenda item #3 per attached, as follows:

Approval of #3.1 Accounts Payable – 9-1-15 through 9-30-15 (Manual Checks)

Approval of #3.2 Accounts Payable – 10-1-15 through 10-8-15

Approval of #3.3 Trial Balance/Financial Statement – 9-30-15

Approval of #3.4 Asset Cost Summary – 9-30-15

Approval of #3.5 Condensed Board Summary/Expenditures-Revenues 9-30-15

ROLL CALL: 9-0 CARRIED

The Accounts Payable (#3.6) approved at the September 24, 2015 Board meeting was provided and attached to the agenda for informational purposes.

OLD BUSINESS

Solicitor: Daniel Corveleyn, Esq. – No report.

NEW BUSINESS

Monroe Career & Technical Institute: Ms. Linda Micklos

Ms. Micklos reported that the JOC meeting was held on Monday, October 5th. She stated that applications for the Director position were prescreened and that six applicants are scheduled for initial interviews on Tuesday, October 13th. In addition, Ms. Micklos reported that attendance is at 94.3% which represents an increase over the goal of 93% for the 2015-2016 school year. She stated that unexcused absences continue to be problematic and this issue will be addressed at the October 12th workshop during the staff development day. Ms. Micklos stated that the National Technical Honor Society is scheduled for Tuesday, November 17th at 6:00 PM. Also, the Adult Education Program has 224 students enrolled for the fall semester. Lastly, Ms. Micklos stated that the next meeting will be held on Monday, November 2nd.

Colonial IU#20: Mr. Daniel Wunder

Mr. Wunder provided copies of his report to the Board. He stated that the meeting was held on Wednesday, September 23, 2015 and reported on routine business. In addition, he stated that of specific interest to Pleasant Valley, the IU Board approved the IDEA Agreements with all the serving school districts and Pleasant Valley’s *Pass Through Funds* were approved at \$638,074.02. According to Ms. Famularo, the IDEA funds contract will be approved at the next Board meeting. Mr. Wunder also provided a copy of the *Your Investment at Work* pamphlet.

PSBA Legislative Liaison Report: Ms. Susan Kresge

Ms. Kresge stated that the House defeated Governor Wolf’s revised budget plan and we are now 100 days with no budget.

SUPERINTENDENT-REPORT/REQUESTS: Ms. Carole Geary

Agenda item #6.1 – Ms. Geary provided an enrollment report as of October 3, 2015. She stated that we are at 4,696 students in our classrooms and compared to last year there is a reduction of about 148 students. She stated that we are still declining and will continue to monitor.

Ms. Kresge motioned, seconded by Mr. Hoffman to approve agenda item #6 as follows:
Approval of #6.2 - The following homebound instruction requests (per Board policy, re-evaluation will be done in ninety (90) days):

Student No.	Reason
HB104381-H	Medical, Retroactive to October 5, 2015

Approval of #6.3 – Western Pocono Library Board of Trustees - -Three-year terms expiring in October 2018

Dr. Karin-Susan Breitlauch
Mrs. Jacqueline Mock

Approval of #6.4 – Deletion of the following policies:

- 202.1 – Attendance Eligibility
- 204.2 – Non-School District Sponsored Educational Trip or Tour
- 209.1 – Pediculosis
- 213 – Assessment of students

ROLL CALL: 9-0 CARRIED

Agenda item #6.5 – The following policies were provided for a first reading and will be on the November 12, 2015 Board agenda for approval:

- A. Policy No. 219 Student Complaint Process
- B. Policy No. 220 Student Expression/Distribution and Posting of Materials
- C. Policy No. 221 Standards Dress Grades K-12
- D. Policy No. 222 Tobacco
- E. Policy No. 223 Use of Motor Vehicles

Agenda item #6.6 – Other:

Ms. Geary reported that the data analysis day held September 25th was very successful and thanked all those involved. In addition, she stated that Ms. Ramsay held the first Ready, Set, Read event and about 40 families were in attendance. She recognized Vicki O’Rourke for helping to organize the event.

HUMAN RESOURCES: Dr. John T. Burrus

Mr. Peeters motioned, seconded by Mr. Wunder to approve agenda item #7 as follows:

Approval of #7.1– Hiring of Personnel Regular appointment (pending receipt of all required paperwork):

	Name	Position	Salary	Location	Start Date
1.	Amy Crilley	Substitute Paraprofessional Associate	As per Board Policy		TBD
2.	Wendy Daricek	Custodian	\$15.02/hr.	PVHS	October 12, 2015
3.	Anna Manwiller	Substitute Monitor	As per Board Policy		TBD
4.	Kelly Williams	LTS for Elise Walters' Leave	\$41,400, pro-rated	PVE	October 9, 2015

Approval of #7.2 – Extensions/Additions/Changes to Current Employee Assignments:

	Name	Position	Salary
1.	Jacqueline Hardy	Homebound Instructor	\$26/hr.
2.	Danielle Unger	Homebound Instructor	\$26/hr.

Approval of #7.3 – Salary Correction – Emily Murphy - Salary correction for the 2015-2016 school year to Masters + 12.

Approval of #7.4 – The following leaves of absence, employees being responsible for benefit payments:

	Name	Position	Leave	Days	Date
1.	Holly Capricuso-Register	Part-time Paraprofessional Associate, PVHS	Leave without pay	Five (5)	September 23, 24, 25, 28, and 29, 2015
2.	Beverly Cascioli	Custodian, PVHS	Intermittent Family & Medical Leave	Two (2)	August 26 & 27, 2015 and continuing throughout the year
3.	Colleen Clauson	Teacher, PVE	Family & Medical Leave	Twenty and a half (20.5)	August 31, 2015 through September 25, 2015 and half (.5) days September 28, 29, 30, and October 1 and 2, 2015 with a return to service date of October 5, 2015
4.	Lisa Costenbader	Food Service Worker, PVE	Leave without pay	Four (4)	October 6-9, 2015
5.	Robin Gitch	Part-time Paraprofessional Associate, PVHS	Leave without pay	Two (2)	November 13 & 16, 2015
6.	Ludmila Heally	Monitor, PVI	Leave without pay	Twelve (12)	October 9 through October 27, 2015
7.	Aileen Lorah	Part-time Paraprofessional Associate, PVI	Leave without pay	Three (3)	September 29 & 30, 2015 and October 2, 2015

8.	Erika Neff	Teacher, PVI	Family & Medical Leave	Four (4)	September 21, 2015 with a return to service date of September 25, 2015
9.	Rachel Voulo	Part-time Paraprofessional Associate, PVE	Leave without pay	One (1)	September 22, 2015

Approval of #7.5 – The following retirement: Elizabeth Bradrick, Full-time Paraprofessional Associate at the high school, at the conclusion of the 2015-2016 school year.

Approval of #7.6 – Memorandum of Understanding – Spousal Eligibility Payment Structure – Between the Pleasant Valley School District and the Pleasant Valley Education Association.

ROLL CALL: 8-1 CARRIED
Voting No: Sue Kresge

CURRICULUM/STAFF DEVELOPMENT: Mr. Kenneth Newman

Ms. Kresge motioned, seconded by Mr. Serfass to approve Agenda Item #8.1 – Discarding/recycling of outdated/unusable technology equipment per the list attached.

ROLL CALL: 9-0 CARRIED

Agenda Item #8.2 – Informational: Ms. Shavonne Liddic, Mathematics Supervisor, provided a written report.

Mr. Newman stated that he will have information for the Board at the next meeting regarding school comparisons on the state assessments. In addition, he stated that Mr. Gress will have information regarding class ranking and top positions at graduation at the next meeting.

SUPPORT SERVICES: Mr. Joshua Krebs

Mr. Peeters motioned, seconded by Mr. Serfass to approve Agenda Item #9 as follows:

Approval of #9.1 – Facility Use Requests:

- A. Organization: PVYA
Facility Requested: PVMS, PVHS, PVI, PVE Gymnasiums
Purpose: Practices and Games for basketball, lacrosse, baseball, and Host CBL U15 Tourney
Dates/Times: 11/02/2015 – 03/7/2016 - Full Day Saturdays and Sundays (6:00 pm – 9:00 pm, Monday – Friday)
Requestor: Hope Smith
Attendance: 20-100
Tuition: None
Fee by District: Class 3, All Appropriate Fees Apply
- B. Organization: PVYA
Facility Requested: PVHS New Gymnasium and Lobby
Purpose: Registration and Clinic
Dates/Times: Saturday, 10/10/15 (8 am–2 pm); Saturday, 10/17/15 (8 am–2 pm)
Requestor: Hope Smith
Attendance: 20-100
Tuition: None
Fee by District: Class 3- All Appropriate Fees Apply
- C. Organization: PVYA
Facility Requested: PVMS Field Hockey Field
Purpose: Field Hockey Clinic/practice
Dates/Times: September 29, 2015 – October 28, 2015(6:00 pm – 8:00 pm) - Tuesday, Wednesday, Thursday
Requestor: Hope Smith
Attendance: 20
Tuition: None
Fee by District: Class 3- All Appropriate Fees Apply

- D. Organization: PVYA
 Facility Requested: PVMS New Gymnasium
 Purpose: Community Basketball Program
 Dates/Times: Sunday's, (8:00 am-12:00 pm) 10/11/15 – 6/5/16
 Requestor: Hope Smith
 Attendance: 20-40
 Tuition: None
 Fee by District: Class 3- All Appropriate Fees Apply
- E. Organization: West End Soccer League
 Facility Requested: PVE Gymnasium
 Purpose: Indoor Soccer Practice
 Dates/Times: Tuesday, Wednesday, Friday (6:00 pm – 10:00 pm) 11/3/15 – 4/1/16
 Requestor: Marcia Hansen
 Attendance: 20
 Tuition: None
 Fee by District: Class 3, All Appropriate Fees Apply
- F. Organization: West End Soccer League
 Facility Requested: PVE Gymnasium
 Purpose: Indoor Soccer Games
 Dates/Times: Saturdays (12:00 pm – 10:00 pm) Sundays (1:00 pm – 10:00 pm) 1/4/16 – 4/3/16
 Requestor: Marcia Hansen
 Attendance: 30
 Tuition: \$60 Registration
 Fee by District: Class 3, All Appropriate Fees Apply

Approval of #9.2 – The following field trip request:

- Grade/Organization: HS Chorus Grade 9-12
- Teacher(s) Involved: Lois Mann
- Destination: Parkland HS
- Purpose: Audition for Advanced-Level Chorus
- Date(s): Monday, October 19, 2015
- District Buses Needed (#): 1
- Cost Per Student: \$7.00 application fee

Approval of #9.3 – 2015-2016 Intramural Advisor: Laura Ammerman – PVE/PVI Ski Club
 1/5/15 to 2/9/16 every Tuesday (4:00 PM – 7:30 PM)

Approval of #9.4 – 2015-2016 Winter Coaching Positions:

- A. Wrestling - Jr. High Assistant: Jeff Merwine
- B. Winter Cheerleading - Jr. High (7th Grade): Erin Hnat

Approval of #9.5 – 2015-2016 Supplemental/Co-Curricular Positions:

- A. Co-Curricular: High School Musical Director - Sarah Klein
 Diversity Club MS: - Jill Michaels
- B. Marching Band Advisors: McKenna Sickels, Autumn Moser

Approval of #9.6 – The following long-term substantial volunteer: Robyn Rothrock

Approval of #9.7 – One (1) Cleveland Range Model No. 24CEA10 Pressure Steamer for PVHS
 \$15,241.50

ROLL CALL: 9-0 CARRIED

Agenda Item #9.8 – Informational: District events from October 9, 2015 – October 22, 2015 were included on the agenda.

Agenda Item #9.9 – Informational: The cafeteria participation report was attached to the agenda.

Ms. Geary mentioned that the GAPP program students have arrived and a welcome breakfast was held which she and Mr. Newman attended.

BUSINESS MANAGEMENT: Ms. Susan Famularo

Ms. Kresge motioned, seconded by Mr. Serfass to approve agenda item #10 as follows:

Approval of #10.1 – Recommendation that Pleasant Valley School District withhold from future charter school tuition payments for the 2015-2016 year, a percentage that is tied to the unaudited 2014-2015 year state subsidy as a percentage of total revenues (44%) until the school district receives its subsidy from the Commonwealth of Pennsylvania.

Approval of #10.2 – The following contracts:

- A. Gene Koshinski Performances. Cost: \$2,000.00. Three (3) performances "Percussion from Around the World" on March 7, 2016 at Pleasant Valley Elementary School.
- B. Krispy Kreme Fundraising. Fundraiser for Pleasant Valley High School FBLA. Effective October 8, 2015 through November 5, 2015.
- C. Mechanical Service Company. Cost: \$4,115.00. Planned Maintenance Agreement for Emergency Generator Equipment for the period of June 1, 2015 through May 31, 2016
- D. Center Point Tank Services, Inc. Cost: \$600.00. Inspection of underground storage tanks as per Pennsylvania Department of Environmental Protection requirements.
- E. Caffreys Screen Printing and Embroidery. Fundraiser for Pleasant Valley High School FBLA. Pleasant Valley Bears Attire. Effective October 19, 2015 through November 13, 2015.
- F. Tag DJ'S. Cost \$695.00. DJ for Homecoming Dance to be held Saturday, October 17, 2015, 7:00 p.m. to 10:30 p.m.
- G. Christmas City Studio. Cost \$1500.00. 2 Photo Booths for the Homecoming Dance, Saturday, October 17, 2015.

Approval of #10.3 – Recommendation that the Board approve the budget transfers for the fiscal year ended June 30, 2016 per the attached.

Approval of #10.4 – Hourly charges for groups requesting services for building/equipment use requests during the 2015-2016, 2016-2017, 2017-2018 years:

- School Police - \$47/per hour
- School Security - \$35/per hour
- Custodial Services - \$55/per hour
- Cafeteria Services - \$42/per hour
- Monitor - \$26/per hour

Approval of #10.5 - For Approval - Hourly charges for groups requesting services for building/equipment use requests for the 2015-2016, 2016-2017 years:

This item is available to all members of this Account and the Public.

- Stage Manager - \$29/per hour
- Event Manager - \$29/per hour
- Stadium Manager - \$29/per hour

Approval of #10.6 – Recommendation that the Board approve the resolution known as the "Senior Citizens Property Tax Rebate Resolution of 2015" per the attached. The maximum household income is \$18,500 and the maximum rebate amount is \$500.

Approval of #10.7 – Recommendation for submission of PlanCon Part K: Project Refinancing of the General Obligation Bonds, Series of 2015, to the Pennsylvania Department of Education.

Approval of #10.8 - Recommendation that the Pleasant Valley School District Board of Education approve the Agreement with Dr. Steven P. Kachmar for an Independent Educational Evaluation not to exceed \$4000.00.

ROLL CALL: 9-0 CARRIED

SOLICITOR: Daniel Corveleyn, Esq. – No report.

PLEASANT VALLEY SCHOOL DIRECTORS:

Mr. Gould questioned the steps to be taken in response to Ms. VanHorn's concerns which were expressed previously. Ms. Geary stated that she will meet with the people involved and keep the Board apprised.

PLEASANT VALLEY CITIZENS:

Ms. Wendy Frable questioned the motion to withhold charter school monies. Ms. Famularo stated that the school district has paid the charter schools their tuition directly, therefore, we do not expect any deduct to be taken from the Gaming Funds Allocation. Ms. Kresge clarified that we do direct payments to the cyber schools.

ADJOURNMENT

There being no further business to come before the Board, Mr. Hoffman motioned, seconded by Mr. Peeters to adjourn the meeting at 8:22 PM.

CARRIED

Respectfully submitted,

Susan Famularo, Board Secretary

Debra L. Duff, Board Recorder

Next regularly scheduled Board of Education meeting: October 22, 2015 @ 8:00 PM